



**April 11, 2024**

### **Fair Board Meeting Minutes**

Attendees: Jerry Johnson, Elise Burton, Linda Rider, Joe Doellefeld, Tim Vuller, Kevin Kirking, Sharon Nelson, Mike Mclean, Jessica Mclean, Steve Wilson, Dave Paul, Madison Sotin, Greg Bennett, Shanda Masterson, and Alexcia Jordan.

Meeting minutes recorded by Alexcia.

### **Called to order at 5:00 PM**

**Pledge of Allegiance:** led by Jerry Johnson

### **Changes to the Agenda**

- None

### **Hearing of Delegates**

- Introduction to Steve Wilson our RV Park Camp Host this season and Madison Sotin our 4-H Program Coordinator.

### **Approval of April Meeting Minutes**

- Joe moved to accept the April meeting minutes as presented; Linda second. Motion carried.

### **Reading of Correspondence**

- None

### **Claims and Financial Statements**

- Elise moved that usual and customary claims to be paid; Joe second. Motion carried.

### **Manager's Report**

- See attached report.

### **Old Business**

- Move Fiscal Year End from 12/31 to 9/30 – Elise reported on the county requesting we alter our fiscal calendar. Tim made a motion to move our Fiscal year end from 12/31 to 9/30. Sharon seconded. Motion carried.
- Audit Update – Elise reported in discussion with the auditors we will be reported as a component unit for the county, not a department. Our legal opinion from Smith and Malek helped the county in their audit and proved we can continue to do business as we have been, which allows us to find a new auditor. We have called several and are looking for quotes. Tim motioned to give executive authority to Elise to select our auditor and for Alexcia to engage for a fee not to exceed \$25,000. Sharon seconded. Motion carried.
- Office Building – Alexcia reported Welsh Comer is working hard on getting this going, survey has been done. Alexcia will get the purchase contract over to the city.
- Grounds Lease Update – Alexcia reported on the status update with the BOCC May 7<sup>th</sup>. Commissioner Mattare was in favor of exploring the lease while Commissioner Duncan had not had time to read the lease. The direction was to have legal review the lease and move forward.

### **New Business**

- Foundation Update – Alexcia reported that we have hired a new Development Director for the Foundation. She starts this week.

### **Committee Reports**

- Food/Beverage – Jerry reported we are working with Watkins to add a mini brewfest to the fairs programming. Shanda shared about some new food vendors.
- Development/Planning – No report.
- Educational Programming – Linda reported on Farm to Table, we saw 200 student Monday, 500 on Tuesday, 650 Wednesday and 550 on Thursday. We saw 80 people at Meet a Farmer dinner which continues to grow each year.
- Events, Fair & Policy – No report.
- Finance & Budget – No report.
- Facility, Equipment & Maintenance – Tim discussed we have found a tractor and are working on a sponsorship trade with Alexcia and Shanda. Greg reported on grounds projects moving forward.
- Jr. Fair Advisory Board – No report.
- Livestock, 4-H and FFA – Mike reported swine weigh in this Saturday, Thursday volunteers will set up.
- Marketing/Sponsorship – Alexcia reported the new relationship with Noise News Media and will be trying some flash sales soon.



- Rodeo – Dave provided a detailed report and shared their new VIP Behind the Chutes experience they will be doing at the rodeo this year.
- Sponsorship – Shanda reported changes in sponsorships, some are growing while others are being more cautious with spending this year. She shared some new relationships.
- Executive Committee – No report.

**Public/Open Comments**

- Alexcia asked everyone to think about our Special Awards for fair and bring nominations next month.

**Meeting adjourned at 6:23 PM** – Motion to adjourn by Tim, seconded by Kevin, motion carried.