

REGULAR MEETING MINUTES

Thursday, August 22, 2024

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15th Street with the following members present: Kelly Dunkerley, Chair; Mike Spradling, Vice Chair; Karen Keith, Member. Absent Stan Sallee, Member; Daryl Woodard, Secretary; Mark Andrus, CEO. Others present: Amanda Blair, COO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the agenda was posted on August 19, 2024, at 4:34 p.m.

The Chair called the meeting to order at 8:30 a.m.

Moved by Spradling, seconded by Keith, to approve Regular Meeting Minutes of July 25, 2024. Keith, yes; Spradling, yes; Dunkerley, yes. Motion carried.

Moved by Spradling, seconded by Keith, to receive and file July 2024 Financial Statements. Keith, yes; Spradling, yes; Dunkerley, yes. Motion carried.

Moved by Keith, seconded by Spradling, to authorize the purchase of real property located at 1741 South Knoxville Avenue, Tulsa, Ok; including authorizing, directing and empowering the staff and the Chair and/or the Vice Chair to execute and deliver such documents as may be necessary or required to consummate such purchase. Keith, yes; Spradling, yes; Dunkerley, yes. Motion carried.

Moved by Keith, seconded by Spradling to approve Agreement between Fair Meadows Tulsa and Oklahoma HBPA, Inc., dba Thoroughbred Racing Association of Oklahoma for the 2025 Race Meet. Keith, yes; Spradling, yes; Dunkerley, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve Fair Meadows Agreements (complete listings in President/CEO's miscellaneous file). Keith, yes; Spradling, yes; Dunkerley, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve ExpoSERVE Agreements (complete listings in President/CEO's miscellaneous file). Keith, yes; Spradling, yes; Dunkerley, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve 2024 Tulsa State Fair Vendor Agreements (complete listings in President/CEO's miscellaneous file). Keith, yes; Spradling, yes; Dunkerley, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve Facilities Lease Agreements (complete listings in President/CEO's miscellaneous file). Keith, yes; Spradling, yes; Dunkerley, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Keith, yes; Spradling, yes; Dunkerley, yes. Motion carried.

Moved by Keith, seconded by Spradling, to receive and file all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Keith, yes; Spradling, yes; Dunkerley, yes. Motion carried.

COO's Activity Report:

- Asphalt project coming along; working around the Reining Show
- Tulsa State Fair in 35 days; vendor space is sold out
- TSF Job Fair is next week
- Ford is extending sponsorship to 2029
- Muscogee Creek Nation sponsoring the SNC LL Stage
- Changing the Midway lighting to LED
- Additional cameras at all gates
- Food & Beverage – new Point of Sale
- NSBA – successful and largest event, continues to grow
- Ringmaster Golf & Gala – over \$120K (100% proceeds to scholarship fund)

Chair's Report: No Report

Moved by Keith, seconded by Spradling, to adjourn the meeting. Keith, yes; Spradling, yes; Dunkerley, yes. Motion carried.

The Chair adjourned the meeting at 8:41 a.m.