



11228 MCCOURTNEY ROAD
GRASS VALLEY, CALIFORNIA 95949
(530) 273-6217 • NEVADACOUNTYFAIR.COM

BOARD MEETING NOTICE

The Board of Directors of the 17th District Agricultural Association
will be holding a meeting on:

Tuesday, February 18, 2025 at 4:00 p.m.

Nevada County Fairgrounds – Ponderosa Hall
11228 McCourtney Road, Grass Valley, California 95949

Directors

Director Jim Franks, President	Director Vacant
Director Tom Browning, Vice President	Director Vacant
Director Claudia Hanson	Director Vacant
Director Arnie Romanello	Director Vacant
Director Jeanette Royal	

CEO

Andrew Trygg

Public Participation

Members of the public are invited to participate during this public meeting and may address the Board either during the Board's discussion of any particular item listed on the agenda or during the public comment portion for items not on the agenda.

While the Board values the participation of the public, please be informed that public participation will be limited to three (3) minutes per speaker in order to proceed with the agenda. The Board will not comment or otherwise consider such public comment item that is not on the agenda until and unless such item has been properly noticed on an agenda for a future meeting. Placement of an item on a future agenda is within the discretion of the Board. Public comment must be related to the Board's authority and jurisdiction. 17th District Agricultural Association agendas can be accessed on the web at: www.nevadacountyfair.com. Questions regarding agenda items should be directed to Andrew Trygg, Chief Executive Officer, at info@nevadacountyfair.com or by calling (530) 273-6217.

Public Decorum

While members of the public are encouraged to participate in dialogue with the board, they are kindly asked to hold all comments on each item until the chairperson specifically asks for public input, at which point you will be called on upon raising your hand.

Americans with Disabilities Act

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Nevada County Fairgrounds activities may request assistance by contacting Andrew Trygg, Chief Executive Officer, at info@nevadacountyfair.com or by calling (530) 273-6217.

BOARD MEETING AGENDA
17th District Agricultural Association
Tuesday, February 18, 2025 at 4:00 p.m.
Nevada County Fairgrounds – Ponderosa Hall
11228 McCourtney Road, Grass Valley, California 95949

Items listed on this agenda may be considered in any order at the discretion of the Board President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

1. CALL TO ORDER – President Franks

A. Introduction of guests

2. ROLL CALL OF DIRECTORS

A. Jim Franks – President, Tom Browning – Vice President, Claudia Hanson, Arnie Romanello, Jeanette Royal

B. Declaration of a Quorum. If there is no quorum, this meeting will be considered informational only – no action or motions may be taken.

3. APPROVALS

A. Approval of Agenda

Items listed on the agenda may be considered in any order at the discretion of the President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the board.

4. PUBLIC COMMENT – Limited to 3 minutes per person

While the Board values the participation of the public, please be informed that public participation will be limited to three (3) minutes per speaker in order to proceed with the agenda. The Board will not comment or otherwise consider such public comment item that is not on the agenda until and unless such item has been properly noticed on an agenda for a future meeting.

5. CONSENT CALENDAR (Any item requiring lengthy discussion will be moved to NEW Business prior to the approval of the Agenda)

The items on the Consent Calendar will be enacted in accordance with recommended action under one motion unless trailed from the Consent Calendar by the Board. Any member wishing to trail an item from the Consent Calendar should notify the Chief Executive Officer prior to the meeting. Trailed items will be considered after the motion to approve the Consent Calendar.

- A. Minutes, Board Meeting – October 15, 2024
- B. Rental Agreements – October, November and December 2024
- C. Rental Agreements – January and February 2025
- D. Standard Contracts – October, November and December 2024
- E. Standard Contracts – January and February 2025
- F. Concessions and Vendor Contracts – October and November 2024

6. COMMITTEE REPORTS – The Board may take approval action of committee reports.

- A. Nevada County Fairgrounds Foundation Report (Directors Royal & Franks)
 - General Update on Foundation Activities (Foundation President Ingram Spencer)
 - Foundation Crab & Shrimp Feed – March 1, 2025

- B. Finance Committee Report (Directors Browning & Franks)
 - October and November 2024 Financials
 - December 2024 Financials (informational only - not final until STOP is completed)
 - 2025 Price Schedule Update
 - 2025 Budget

- C. Capital Improvements Committee Report (Directors Browning & Royal)
 - Meeting report:
 - Middle Mile Broadband Project – approve a location for the Right of Entry
 - Arborist consultation

- D. Concessions Committee Report (Directors Browning & Romanello)

- E. Executive/Governance Committee Report (Directors Franks & Browning)
 - Nomination of Officers (election to take place at the next meeting)

- F. Interim Events Committee Report (Directors Franks & Romanello)
 - Meeting report:
 - 2025 Interim Rentals Calendar

- G. Livestock & Ag Mechanics Committee Report (Directors Browning & Royal)
 - Meeting report
 - Increasing various small animal premiums

7. OLD BUSINESS

- A. 2025 Nevada County Fair – August 6-10, 2025
 - a. General update

- B. 2025 Draft Horse Classic –September 18-21, 2025
 - a. Draft Horse Classic Committee (Directors Franks & Royal)
 - a) Meeting report
 - b. General update

- C. 2024 Country Christmas Faire – November 29 - December 1, 2024
 - a. Recap of 2024 event

8. NEW BUSINESS

- A. Authorize CEO Trygg to execute and sign agreement 24-0539-000-SG with the California Department of Food and Agriculture for the 2024/2025 Fiscal Year Base Allocation. Dates of Agreement: December 16, 2024, through December 31, 2025. Maximum Amount of Agreement: \$37,000.

B. Annual Resolutions for 2025

- a. Delegation of Authority: Authorize Chief Executive Officer Andrew Trygg and Deputy Manager Katelyn Bielen to execute rental, sponsorship, judge, vendor, concessionaire, and standard agreements up to \$25,000, as long as they do not exceed a one-year term, without further authorization from the Board of Directors. All executed agreements, however, are to be submitted to the Board of Directors for review at the subsequent meeting. The duration of this delegation is from January 1, 2025, through December 31, 2025.
- b. Update Workers' Compensation Coverage for Volunteers: A motion stating that members of the 17th DAA Board of Directors and any volunteers donating time for the fair will be covered by Workers' Compensation Insurance while performing their volunteer work from January 1, 2025, through December 31, 2025.

C. 2025 Country Christmas Faire – November 28 – 30, 2025

- a. General Update

D. Updated committee assignments

9. CORRESPONDENCE – Will be circulated (non-action item)

10. STAFF COMMENTS

- A. CEO Report
 - a. Form 700 filing information
- B. Deputy Manager Report

11. CLOSED SESSION: (ADJOURN TO CLOSED SESSION)

- C. The Board is authorized to meet in Closed Session to consider:
 - a. Personnel Matters: Gov Code 11126(a)
Annual CEO Evaluation

12. OPEN SESSION: (RECONVENE INTO OPEN SESSION)

- D. Disclosure of any action taken place during the Closed Session

13. DIRECTORS COMMENTS: (NON-DISCUSSION / NON-ACTION ITEMS)

14. ADJOURNMENT

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