



Lea County issued an RFP in the Spring of 2018 for a new financial accounting system. Two vendors responded and the County awarded the contract to Caselle on resolution 19-SEP-236R in September 2018. The implementation process was delayed due to the COVID-19 pandemic and the “Go-live” date was on September 12, 2022. Caselle was founded in 1978 by Alan Hutchings, who still serves as President of the company.

Caselle currently services 840 clients from their Utah office along with 2 resellers on the East Coast. Including Lea County, Caselle has 36 local government users in New Mexico. Those users include the Cities of Eunice, Jal and Belen. Doña Ana County is also a current user of the system.

**LEA COUNTY BOARD OF COUNTY COMMISSIONERS****AGENDA ITEM SUMMARY FORM****LCBCC Meeting Date: Thursday, October 6, 2022**

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Community Engagement Manager sstout@leacounty.net; Public Information Officer mrussell@leacounty.net and County Manager mgallagher@leacounty.net by: **Monday, September 26, 2022**

County Manager Approval required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: 09/30/2022	SUBMITTED BY Name, Title, Dept: Chip Low - Finance Director
SUBJECT: Discussion of Caselle Accounting Software Implementation	ATTACHMENT(S): N/A
NO. OF ORIGINALS FOR SIGNATURE:	ACTION REQUESTED: Discussion Item
BUDGET LINE ITEM NUMBER: N/A	FISCAL BUDGET YEAR: FY 22-23

STRATEGIC PLAN Implementation of 5 Year Strategic Plan:

The information in the financial report meets the goals in Section 3.1 accountability which is "Lea County responsible for the public tax dollars in a fiscally conservative and transparent manner." Performance measures met include 3.1.4

SUMMARY:

Discussion about progress of the new Caselle accounting system.

Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other: <input type="checkbox"/> <small>If checked, how many:</small>	See Additional Summary Attached <input type="checkbox"/>
SUBMITTER'S RECOMMENDATION(S): Discussion only	Submitter's Signature Department Director, Etc. Henry C Low Jr <small>Digitally signed by Henry C Low Jr Date: 2022.09.30 14:00:23 -06'00'</small>
FINANCE REVIEW Fiscal Impact/Cost: There is no financial impact to Lea County with this agenda item.	Reviewed by Finance Director Henry C Low Jr <small>Digitally signed by Henry C Low Jr Date: 2022.09.30 14:00:57 -06'00'</small>
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda

Item No. 0303**RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN**

Approved: _____	Denied: _____	Other: <u>Discussion</u>
Resolution No. _____	Policy No. _____	Ordinance No. _____
Continued To: _____	Referred To: _____	Comments: _____