

**2022
OPEN ENTRY
BOOK**

**SPELLING
BEE**



**INDIANA
STATE FAIR**

SPELLING BEE

2022 Open ENTRY BOOK

Entry Department

entry@indianastatefair.com

Office and Fax:
(317) 927-7515

OPEN COMPETITIONS & EVENTS GENERAL TERMS & CONDITIONS

GENERAL PRINCIPLES

1. By submitting an Indiana State Fair Entry Form or online entry, Open Exhibitors agree to all Terms & Conditions.
 - a. Exhibitors entered under one account are also responsible and held accountable to all Terms and Conditions.
2. In the interest of all exhibitors, the Indiana State Fair Board, the agriculture industry, and all breeders of livestock, the following general terms, conditions and listing of prohibited activities are presented to maintain, insure and present a wholesome, high quality educational program. As the showcase of Indiana, it is imperative to promote and allow only ethical behavior by exhibitors at the Indiana State Fair.
3. **The Indiana State Fair Board reserves the final and absolute right to interpret any and all terms and conditions, contained in any and all parts of the Handbook/Premium List and to unilaterally settle and determine all matters, questions or differences in regard thereto, or otherwise arising out of, connected with, or incidental to the Indiana State Fair. They further reserve the right to resolve unforeseen matters not covered by general or Department terms and conditions published in the Handbook/Premium List, to amend or add to these terms and conditions as in its judgment it may determine, and to withdraw all premium offerings in all Departments should any emergency exist and circumstances demand.**
4. Fraud, deception, any prohibited activities, or violations of general or Departmental terms and conditions, or any activity determined to be improper or unethical by the Board or Department Superintendent shall not be allowed. Any exhibitor found in violation is subject to sanction and/or disqualification.
5. TAMPERING, ALTERING, AND/OR MISREPRESENTATION relative to any exhibit is prohibited
6. No Exhibitor may take exception to the decisions of an official and/or judge in an unprofessional and/or public manner nor shall any exhibitor or person representing the exhibitor interfere with or show disrespect to any judge or show official.
7. Advertising - Commercial advertisement names or insignia, farm names and family names on 4-H exhibitors or exhibits while showing is prohibited. Distribution or posting of flyers, advertisements or posters are prohibited from being hung in the Coliseum, Youth Arena or any other building, except for those in preapproved areas.

DETERMINATION OF VIOLATIONS OF TERMS AND CONDITIONS

8. The Executive Director or their designee assigned by the Indiana State Fair Board to the Department where a violation of any term or condition established for the Indiana State Fair is reported to have occurred prior to, during or after judging shall make an initial determination as to whether a violation has occurred upon determining a violation has occurred, the Executive Director or their designee shall make a determination as to the appropriate penalty to impose upon the violating person(s). The Executive Director or their designee may choose to impose one, all, or a combination of the following penalties.

PENALTIES

9. The exhibitor in question is disqualified and forfeits all entry and other fees and all premiums, trophies, and awards from the Department.
10. Any or all State Fair premiums, trophies and awards won by an exhibitor in any and all State Fair Departments shall be withdrawn and required to be returned to the State Fair. All entry and other fees are forfeited.
11. The exhibitor and/or his/her immediate family shall be barred from State Fair competition for a period determined by the Executive Director or their designee that may include up to a lifetime.
12. The Executive Director or their designee may impose any other penalty deemed appropriate.

DUE PROCESS

The following due process rights and right of appeal shall be utilized.

13. The Executive Director or their designee shall notify the exhibitor in writing of the violation and penalty imposed within 15 days of the determination of a violation.
14. Within 15 days of receipt of written notification, the exhibitor may appeal the decision in writing to the Indiana State Fair Board. The written appeal must be delivered to the office of the State Fair Board within the 15 days.
15. Within 15 days of receipt of the written appeal, the Executive Director or their designee may rescind his/her initial determination. No further determination as to the reported violation may be subsequently made by the Superintendent. The exhibitor shall have no further remedy available upon the rescission of the initial determination.
16. Should the Executive Director or their designee take no action on the appeal within 15 days from the date of receipt in the office of the Fair Board, a date will be set by the Indiana State Fair Board for a hearing on the appeal and the exhibitor will be notified in writing.
17. The State Fair Board shall appoint a hearing officer.
18. Within 15 days of the conclusion of the hearing, the hearing officer shall submit to the Board his/her findings and a recommended final determination as to the reported violation(s), penalties and the exhibitor's appeal.
19. Upon receiving the recommendations of the hearing officer, the Board shall take action upon the recommendation and adopt a final determination at its' next regularly scheduled meeting. The exhibitor will be given a written copy of the Board's adopted findings and final determination.

GRIEVANCE

20. Within twenty-four (24) hours of observing any suspected infraction, Exhibitors competing in an Open Class competition shall personally present a Grievance Form (found at www.indianastatefair.com) to the Entry Office in the Youth Pavilion. No other persons have standing to present a Grievance Form. In all cases of grievance affecting an exhibitor, the statement must be verified.
21. A grievance must also be personally presented to the Entry Office within 24 hours of the occurrence of the suspected infraction for all livestock activities and for all other activities prior to the official closing of the State Fair (5 pm the last Sunday of the Fair). In the event a grievance is presented after judging has begun on the item or activity in question, the judging will proceed, and the grievance will be handled as if the grievance were presented following the judging.
22. A grievance must be presented in writing, verified and accompanied by a \$500 cash or money order made out to the Indiana State Fair. The grievance must state the name of the exhibitor, the exhibit and class in question, the specific reason for ineligibility and the terms and conditions that govern the case.
23. The \$500 will be returned if the grievance is upheld. The \$500 will be forfeited if the grievance is not sustained.
24. The Executive Director or their designee shall notify, in writing and within 15 days of receiving the grievance, the person(s) submitting the grievance as to his/her determination of the validity of the grievance and the actions taken as a result of upholding the grievance. If the grievance is denied, the notifications shall state the reasons for denial.
25. The person(s) submitting the grievance shall have the due process rights set forth in the Due Process section of this Entry Book.

JUDGES AND JUDGING

26. The awards will be made by judges who are hired by the Executive Director or their designee.
27. The time at which the judges will pass upon the different classes is determined by the Executive Director or their designee. All exhibition times are subject to change without announcement.
28. Any exhibit not presented promptly when called will be ruled out.
29. The judge, must, if any attempt be made by an exhibitor or his agent to interfere with or influence his decision, report the fact at once to the Executive Director or their designee.
30. An exhibitor who removes a placing ribbon, or authorizes another person to do so, in the presence of the judge, or in any manner insults the judge, shall forfeit all premiums, and be excluded from exhibiting, and the Fair Board may impose any additional penalty it so desires.
31. **Regardless of the number of entries in each class by one exhibitor, only two premiums will be paid in any of the single classes and only one premium in any of the group classes.**
32. Judges shall not award prizes to unworthy exhibits, whether there is competition or not, nor shall they award premiums on articles incorrectly entered or incorrectly named.

APPEALS FROM DECISIONS OF JUDGES

33. The right of an exhibitor to appeal the decision of a judge will exist only when it is charged that the award has been made in violation of the terms and conditions governing the exhibit, or when it is charged that the decision of the judges has been influenced or interfered with by another person.
34. The appellant must give verbal notice to the Executive Director or their designee in which the judging occurred within 2 hours of the judging. The written appeal as described below must be received within 24 hours of the verbal notice. The written appeal must be given to the Entry Office.
35. Appeals from the decision of a judge must be made in writing and must contain at least one specific charge, stating at length the facts relied upon and the term and condition violated, and naming witnesses and their addresses by whom proof is to be made.
36. The Executive Director or their designee shall notify the exhibitor in writing within 15 days of receipt of the appeal as to their findings and actions resulting therein.
37. The exhibitor shall have the due process rights forth in the Due Process section of the Entry Book.

PREMIUMS

38. **Premium checks will be mailed in October for all departments.**
39. Premiums will be paid according to official judges' result sheets and payable to exhibitor name as entered.
40. To expedite delivery of premiums, any exhibitor receiving \$600.00 or more in monetary awards will be required to provide the Indiana State Fair with a completed IRS Form W-9 (W-8BEN for foreign exhibitors) providing a taxpayer identification number. Failure to provide this information will result in the forfeiture of all premium monies. Forms may be picked up at the Barn Offices, at the Entry Office in the Communications Building, or found on the IRS website www.irs.gov.
41. Questions and/or discrepancies noted in issued premium checks must be addressed to the Indiana State Fair Entry Department prior to **December 1, 2022** for resolution. Premium records will be considered closed on **December 1, 2022** and any exhibitor right of protest or re-issue is thereafter relinquished. A \$35.00 handling charge will be subtracted from a replacement check if check is lost, shredded, not cashed timely etc. **Premium checks must be cashed within 90 days of receipt.**

NSF CHECKS

42. A \$35.00 handling charge will be added to all checks returned as non-sufficient funds.
43. Any exhibitor not redeeming a non-sufficient funds check will be ineligible to show and/or forfeit all premiums and awards won.
44. An exhibitor with any NSF check not redeemed by the entry deadline(s) will be assessed all applicable late fees.
45. NSF checks are not re-deposited.

INDIANA STATE FAIR

GENERAL TERMS & CONDITIONS

All emergencies, safety concerns and suspicious activity should be reported immediately to the Indiana State Fair Operations Center at (317) 927-7520.

Prohibited Items

- No alcoholic beverages may be brought on to the Fairgrounds during the annual Indiana State Fair.
- No person in possession of a deadly weapon shall be permitted onto or be permitted to remain on the Fairgrounds, unless that person can demonstrate that the deadly weapon is intended for sale or trade at an event that is taking place on the Fairgrounds (Indiana Administrative Code, Title 80, Section 11-2-2(b)).
 - The definition of a deadly weapon includes firearms, knives or sharp bladed items (regardless of blade length), or any object carried or possessed with the intent to be used as a deadly weapon.
 - Exhibitors will be permitted to carry and use knives and other tools necessary for the proper care of their animals, tack, and equipment. However, these items may only be carried within the confines of the barn in which the animal(s) is housed. Knives and other tools carried outside of the barn are subject to confiscation under the deadly weapon rules found in the Indiana Administrative Code, Title 80, Section 11-2-2.
- Any deadly weapon found in the possession of a person while on the Fairgrounds is subject to immediate confiscation by persons authorized to provide security protection services as well as city, county, and state police agencies. Federal, state, or local law enforcement officers or those employed or authorized by the Indiana State Fair Commission are excepted from this rule (Indiana Administrative Code, Title 80, Section 11-2-2 (a), (c), and Section 11-2-3 (1) and (2)).
- Any person properly licensed to carry a firearm must secure the firearm in a locked compartment of his/her vehicle and it shall not be visible to passersby (Indiana Administrative Code, Title 80, Section 11-2-2(d)).
- No generators (not attached to a working/in transit RV/trailer/living quarters) or animal scales are permitted on the Fairgrounds except those furnished by the State Fair.

Animal Policies & Procedures

- The only animals permitted on the Fairgrounds during the Indiana State Fair are: animals registered, boarded or entered for exhibition, show or other competition; animals that will be used in a scheduled performance or to perform work at the Fair; law enforcement animals and service animals. Household and family pets, whether domestic or wild, and service animals not recognized by the Americans with Disabilities Act (ADA) Section 36.104 are not permitted on the Fairgrounds during the Indiana State Fair. No person in possession of or having control over an unauthorized animal shall be permitted onto or be permitted to remain on the Fairgrounds (Indiana Administrative Code, Title 80, Section 11-2-4).
- Animals entered for exhibition, show or competition and animals scheduled to perform must remain in approved areas at all times. Violation may be disqualifiable offenses. See individual department terms and conditions for more specific information.

General Safety Policies & Procedures

- Smoking is not permitted inside barns and buildings. Smoking is only permitted in designated areas on the Fairgrounds.
- Cameras are located throughout the Fairgrounds for security and promotional purposes.
- Motorized vehicles, including golf carts, are not permitted in any barns or buildings (IFC 313.1). This does not apply to personal mobility devices. A valid State issued driver's license is required to operate a motorized vehicle including a golf cart on the Fairgrounds.
- Fans are permitted, so long as they have safety-approved shrouds. See individual department requirements pertaining to size, allowable number, and placement of fans.

Tents, Canopies, & Stall Coverings

- Any tent, canopy, or stall covering in a building must be made of a material to allow for or not block water distribution as well as meet or exceed NFPA Standard 701.
- A portable fire extinguisher must be located under each tent, canopy, or covering.

Fire Safety

- The Indiana State Fire Marshal's Office conducts regular inspections of all barns and buildings during the Indiana State Fair to identify any potential fire hazards or threats to life safety. The decisions of the fire marshal are final and will be enforced.
- Fire extinguishers are located throughout every barn and building. They may be used for approved purposes only. Do not use a fire extinguisher if you are not trained on its proper use.
- Most buildings and barns are equipped with fire alarm and/or fire suppression systems. In the event of a fire, these systems should be activated.
- Emergency exits are clearly marked in all barns and buildings. In the event of an emergency, calmly evacuate through the nearest accessible emergency exit.

- Do not store tack/supplies in primary aisle or in front of exit doors.

Severe Weather

- In the event of severe weather impacting the Fairgrounds, be it a severe thunderstorm or tornado, you may receive instructions over the barn or building public address system. If the barn or building is not equipped with a public-address system, State Fair staff will notify people in person.
- During a severe weather situation, you will be asked to remain inside, away from windows and doors whenever possible. Staff may be instructed to close all doors and windows, including overhead doors.
- Larger barns and buildings will be used for shelter-in-place (points of refuge) to allow Fairgoers to seek shelter. This may cause an influx of people into livestock areas and result in the postponement of a show or exhibition. Exhibitors should be mindful of this, keep aisles and walkways clear, and tend to their animals accordingly.

Food Preparation/Cooking Policies & Procedures

- Cooking inside and adjacent to barns and buildings should be kept to a minimum and in designated areas only. The Indiana State Fair Biosecurity plan recommends that food be excluded from animal areas. If cooking and/or food preparation is necessary, the following policies and procedures must be followed:
 - Cooking devices that use open flames, including charcoal and gas grills, exposed heating elements and non-electric power/ fuel sources are not permitted inside or outside barns or buildings.
 - Approved cooking devices are limited to crockpots, or similar slow cookers, and microwave ovens. Cooking devices must have a cover approved for use with the device and comply with all applicable electrical and fire codes. Cooking devices are also required to be powered by approved cords that are not frayed or malfunctioning in any way.
 - Exhibitors cooking in the barns and buildings do so at their own risk and assume all liability for their actions concerning food contamination from pathogens that may be present in or near a livestock area.

Extension Cords

- Extension Cords shall not be a substitute for permanent wiring. IFC 2012 (605.4.1)
- Extension Cords shall not be affixed to structures. IFC 2012 (605.5)
- Extension Cords shall not extend through walls, ceilings, doorways, or floors. IFC 2012 (605.5)
- Extension Cords shall not be buried under carpet or animal bedding.

Multi-plug Adapter/Power Strip

- Multi-plug adapter(s) are prohibited. IFC 2012 (605.4)
- Power strip(s) shall be grounded and be equipped with overcurrent protection. IFC 2012 (605.4.1)
- Power strip shall be directly connected to an electrical outlet (no piggy-backing). IFC 2012 (605.4.2)
- Power strip cords shall not extend through walls, ceilings, doorways, or floors. IFC 2012 (605.4.3)

All exhibitors should be familiar with and must abide by the terms and conditions of the Indiana State Fair. Failure to do so may result in loss of the privilege to exhibit at the State Fair and/or ejection from the Fairgrounds.

EXHIBITOR INFORMATION

FAIRGROUNDS ADMISSION

- General admission, adults — \$14
- Children, five (5) years old and under, accompanied by an adult - FREE
- General Parking on Fairgrounds \$10.00 per day (when available) during the Indiana State Fair.

ENTRY INFORMATION

- Online Entry - <https://exhibitorscorner.indianastatefair.com/> Online entry requires credit card payment (accepting Visa, MasterCard, Discover, or American Express).
- Indiana State Fair entries will not be processed without complete information, proper signatures and appropriate payment. Make sure that all of the information requested is completed correctly. Double check your total fee to make sure your check or money order is correct
- Entry Deadline - Please refer to individual departments for entry deadlines.
- Entry Forms: Indiana State Fair entries will not be processed without complete information, proper signatures and appropriate payment. Make sure that all of the information requested is completed correctly. Double check your total fee to make sure your check or money order is correct and enclosed. Previous year's entry forms will not be accepted. Mail in entry forms must be postmarked before or on the deadline day to receive the lower fees, even if deadline day falls on a weekend day or holiday.
- Entry Fees - Please see individual departments for entry fees.
- Refunds - Entry Fees, late fees, processing fees, overpayments, and any additional fees will not be refunded. If one check pays for more than one Open member's entries and any entry is incorrect, the correct entries will be processed, and the check will be deposited. The fees for the incorrect entries will be considered an overpayment on the correct entries. The incorrect entries will be returned to the exhibitor. After correction, the entries must be returned with entry fee as directed by the Entry Office will be subject to applicable late fees.
- Entry Revisions - Substitutions may be made within the same section, unless stated otherwise in departmental terms and conditions, provided the same number of entries is maintained as was entered on the original entry form, (i.e. If eight (8) exhibits are on the original entry form, you are limited to 8 entries, without paying a late fee). If a new section is entered, this is a new entry with all applicable fees. Any exhibit entered on an original entry form may be added any class for which it is eligible.

EXHIBITOR ADMISSION

- Exhibitor Tickets - \$10.00 Tickets can be purchased online on Exhibitor's Corner account.
- All exhibitors entering the Fairgrounds or picking up exhibits on or after Friday, August 7, are required to pay admission and parking or have an exhibitor ticket and parking pass to give to the gate attendant or to be scanned.
- Pass Outs - Any exhibitor leaving the Fairgrounds that wishes to return on the same day must obtain a hand stamp from the gate attendant or pay admission to re-enter. This policy will be strictly enforced. Pass outs are not permitted after 8pm.

EXHIBITOR PARKING

- Please see the individual department's terms and conditions for more information on parking, gate entrance, etc.

SCHEDULES

- Arrival/Check-in/Show Schedules - Please see individual departments for arrival/check-in/show times.

LOSS OR DAMAGE

- It is mutually agreed that the Indiana State Fair assumes no liability for any loss of property or any claim for personal injury, including death. The exhibitor herein agrees to release, discharge and indemnify the Indiana State Fair Commission, its component members, and their successors from liability by reason of injury to property and/or persons, including death, which may occur within or upon the premises herein described in any manner connected with use thereof by exhibitor.

Spelling Bee

The Backyard Stage

David Trotter
Indiana State Fair Board

Terms & Conditions

1. **Dates and Time of Competition:** The 2022 Indiana State Fair Spelling Bee will be held on **August 20, 2022 and at 12pm EST in The Backyard Stage** on the Indiana State Fairgrounds. See below for the schedule. The event is free to public with paid Fair admission.
2. Contestants compete in their **currently enrolled** grade for the 2022-2023 school year.
3. The Indiana State Fair Spelling Bee is not a Scripps Sanctioned event **BUT** will be treated as a real competitive event.
4. The Indiana State Fair Spelling Bee is open to all spellers from any state.
5. Words used in the Indiana State Fair Spelling Bee shall be selected from the Merriam-Webster Unabridged and from the most recent copyrighted Merriam-Webster dictionaries.
6. Words shall be pronounced according to the Merriam-Webster Unabridged and from the most recent copyrighted Merriam-Webster dictionaries.
7. After the pronouncer gives the contestant a word, the contestant should pronounce the word before **AND** after the spelling of the word. However, no contestant will be disqualified for not pronouncing a word.
8. The contestant may request the pronouncer to pronounce the word again, define the word, or use the word in a sentence.
9. The spelling bee will be conducted in rounds and each contestant will spell one word per round. If a contestant spells a word correctly, they will move on to the next round.
10. If none of the contestants remaining in the spelling bee at the start of a round spells a word correctly during the round, then all shall remain in the competition.
11. Once one contestant remains, they will be declared the winner.
12. The judges are in control of the spelling bee and their decision will be final on all questions from the contestants.

Entry Information

1. All entries must be made in accordance with the terms and conditions.
2. **Online Entry** - To enter into the Indiana State Fair, please go to <https://exhibitorscorner.indianastatefair.com/> and enter online follow the prompts. Each exhibitor is required to pay an entry fee at the time of entry. An exhibitor will not be considered entered into the Indiana State Fair until payment is made in full. Payment can be made online with a valid credit card. Entries will not be accepted over the phone.
3. **Entry Deadlines and Fees** – see below.

Enter between May 17, 2022 – July 1, 2022	Enter between July 2, 2022 – July 31, 2022	Enter between August 1, 2022 – August 13, 2022
Entry Fee: Individual – \$30	Entry Fee: Individual – \$35	Entry Fee: Individual – \$40
4. No entries will be accepted after August 13, 2022.
5. Each participant/exhibitor registered will receive one (1) Fair admission and one (1) one- day parking voucher, regardless of the number of events entered.
6. Entry questions? Call 317-927-7515

Order of Events

1. Contestant Check-In for Grades 3-5
2. Grades 3-5 Competition Introductions
3. Grades 3-5 Competition Begins
4. Grades 3-5 Awards Ceremony
5. Contestant Check-In for Grades 6-8
6. Grades 6-8 Competition Introductions
7. Grades 6-8 Competition Begins
8. Grades 6-8 Awards Ceremony

Awards: Grades 3-5

Description	Awards	Premiums
1 st Place	1 st Place Trophy	Chromebook Laptop
2 nd Place	2 nd Place Trophy	\$75
3 rd Place	3 rd Place Trophy	\$50
All Contestants	Ribbon	N/A

Awards: Grades 6-8

Description	Awards	Premiums
1 st Place	1 st Place Trophy	Chromebook Laptop
2 nd Place	2 nd Place Trophy	\$75
3 rd Place	3 rd Place Trophy	\$50
All Contestants	Ribbon	N/A