

**CITY OF GONZALES, TEXAS  
CITY COUNCIL MEETING  
GONZALES MUNICIPAL BUILDING 820 ST. JOSEPH STREET  
AGENDA –NOVEMBER 14, 2024, 6:00 P.M.**

**CALL TO ORDER, INVOCATION, AND PLEDGES OF ALLEGIANCE**

**CITY EVENTS AND ANNOUNCEMENTS**

- Announcements of upcoming City Events
- Announcements and recognitions by the City Manager
- Announcements and recognitions by the Mayor
- Recognition of actions by City employees
- Recognition of actions by community volunteers

**HEARING OF RESIDENTS**

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

**All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.**

Discussion by the Council of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.

**STAFF/BOARD REPORTS**

- 1.1 Finance Director, Laura Zella will provide feedback on any questions regarding:
  - Financial Reports for funds as of October 31, 2024
  - Cash & Investment by Fund as of October 31, 2024
  - Quarterly Investment Report as of September 30, 2024
- 1.2 City Manager, Tim Crow will update the City Council on the following:
  - Timeline on Capital Improvement and Departmental Projects
    - JB Wells Park Financials
    - Recently Completed Projects
    - Projects Currently in Process
    - Upcoming Projects

**CONSENT AGENDA ITEMS**

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

- 2.1 **Minutes** - Approval of the minutes for the Regular Meeting, October 17, 2024

- 2.2 Discuss, Consider & Possible Action on **Resolution #2024-113** Approving the 2024 Final Tax Roll for the City of Gonzales
- 2.3 Discuss, Consider & Possible Action on **Resolution #2024-114** Authorizing the payment of Longevity pay for Fiscal Year 2024-2025
- 2.4 Discuss, Consider & Possible Action on **Resolution #2024-115** Authorizing the City Manager to execute an amended agreement between the City of Gonzales and Preservation Gonzales, Inc.
- 2.5 Discuss, Consider & Possible Action on **Resolution #2024-116** Authorizing the adoption of updates to the City of Gonzales Personnel Policy Manual that bans TikTok and associated applications from being downloaded or used by officers and employees on any government-issued devices, including cell phones, laptops, tablets, desktop computers, and other devices capable of Internet connectivity as well as prohibitions related to City business on personal devices with TikTok and affiliated applications

### **RESOLUTION**

- 3.1 Discuss, Consider & Possible Action on **Resolution #2024-117** Approving the Lease Agreement with Enterprise Fleet Management, LLC. for the Lease of two budgeted vehicles and authorizing the City Manager to execute said agreements
- 3.2 Discuss, Consider & Possible Action on **Resolution #2024-118** Approving the 2025 Insurance Provider for Health, Dental, Vision and Life
- 3.3 Discuss, Consider & Possible Action on **Resolution #2024-119** Approving the recommendation from the Gonzales Convention and Visitor's Bureau to use local Hotel Occupancy Tax Funds in an amount not to exceed \$303,146.00 for digital mapping of the Gonzales Memorial Museum as Authorized by Chapter 351 of the Texas Tax Code and authorizing the City Manager to negotiate and execute an agreement with Austin Film Crew, LLC.

### **OTHER BUSINESS**

- 4.1 The City Council will engage in discussions regarding Article 12.900 Stopping, Standing and Parking of the City of Gonzales Code of Ordinances
- 4.2 Discussion and presentation of a Recall Petition Submitted by Registered Voters of the City of Gonzales According to Article VI of the City of Gonzales Charter

### **CLOSED SESSION**

- 5.1 (1) Pursuant to Section 551.071 of the Texas Government Code, the City of Gonzales will consult in closed session with its attorney to receive legal advice regarding pending or contemplated litigation, a settlement offer, or matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter", to include the following matters:
  - A) Discussion regarding the Gonzales Chamber of Commerce Publicity and Tourism Agreement

## **RETURN TO OPEN SESSION**

- 6.1 Discuss, Consider & Possible Action regarding matters discussed in closed session, and/or other actions necessary or recommended related to such discussions in closed session

## **CITY COUNCIL REQUESTS AND ANNOUNCEMENTS**

- Requests by Mayor and Councilmembers for items on a future City Council agenda
- Announcements by Mayor and Councilmembers
- City and community events attended and to be attended
- Continuing education events attended and to be attended

## **ADJOURN**

EXECUTIVE SESSION: The City Council reserves the right to discuss any of the above items in Executive Closed Session if they meet the qualifications in Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, of Chapter 551 of the Government Code of the State of Texas.

I certify that a copy of the November 14, 2024, agenda of items to be considered by the Gonzales City Council was posted on the City Municipal Building bulletin board on the 8<sup>th</sup> day of November 2024 at 5:00 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting. I further certify that the above agenda was removed on \_\_\_\_\_ day of \_\_\_\_\_, 2024 at \_\_\_\_\_ am/pm. I further certify that the following News Media were properly notified of the above stated meeting: Gonzales Inquirer.

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Kristina Vega, City Secretary

The meeting facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please Contact the City Secretary's office at (830)672-2815 for further information.

# CITY OF GONZALES FINANCIALS

FINANCIAL STATEMENTS FUND BALANCES AS OF 10/31/2024

CASH AND INVESTMENT BY FUND AS OF 10/31/2024

QUARTERLY INVESTMENT STATEMENT FISCAL YEAR ENDING 9/30/2024

100-GENERAL FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
401-TAX REVENUE	3,133,422.00	191,165.34	191,165.34	6.10	0.00	2,942,256.66
402-FRANCHISE REVENUE	1,889,060.00	47,374.92	47,374.92	2.51	0.00	1,841,685.08
403-LICENSE/FEE/PERMITS	108,875.00	32,602.79	32,602.79	29.95	0.00	76,272.21
404-PARKS FEES REVENUE	410,072.00	41,536.55	41,536.55	10.13	0.00	368,535.45
405-MUNICIPAL COURT REVEN	46,156.00	5,737.32	5,737.32	12.43	0.00	40,418.68
406-MISCELLANEOUS REVENUE	1,309,821.00	43,638.81	43,638.81	3.33	0.00	1,266,182.19
407-STREET ASSESSMENT INC	0.00	0.00	0.00	0.00	0.00	0.00
408-INTEREST REVENUES	155,000.00	16,678.30	16,678.30	10.76	0.00	138,321.70
409-OTHER FINANCING REVEN	109,410.00	1,500.00	1,500.00	1.37	0.00	107,910.00
410-TRANSFERS	3,158,861.00	200,328.40	200,328.40	6.34	0.00	2,958,532.60
*** TOTAL REVENUES ***	10,320,677.00	580,562.43	580,562.43	5.63	0.00	9,740,114.57
EXPENDITURE SUMMARY						
101-CITY COUNCIL DEPARTME	113,614.00	2,074.03	2,074.03	1.83	0.00	111,539.97
102-CITY MANAGER DEPART	207,087.00	16,498.87	16,498.87	7.97	0.00	190,588.13
103-COMMUNITY DEVELOPMENT	181,992.00	10,336.53	10,336.53	5.68	0.00	171,655.47
104-NON-DEPARTMENTAL	482,029.00	82,838.72	82,838.72	17.19	0.00	399,190.28
105-MAIN STREET DEPARTMEN	134,867.00	7,813.02	7,813.02	5.79	0.00	127,053.98
107-BUILDING MAINTENANCE	428,488.00	22,026.05	22,026.05	5.14	0.00	406,461.95
108-CITY SECRETARY DEP	291,512.00	14,173.74	14,173.74	4.86	0.00	277,338.26
109-FINANCE DEPARTMENT	682,930.00	60,573.60	60,573.60	9.14	1,857.66	620,498.74
110-CHAMBER OF COMMERCE	229,971.00	15,576.61	15,576.61	6.77	0.00	214,394.39
201-PARKS DEPARTMENT	835,417.00	51,795.67	51,795.67	7.78	13,199.00	770,422.33
202-SWIMMING POOL DEPARTM	37,093.00	423.66	423.66	1.14	0.00	36,669.34
203-JB WELLS	0.00	0.00	0.00	0.00	0.00	0.00
204-RECREATION DEPARTMENT	21,602.00	323.47	323.47	1.50	0.00	21,278.53
205-MISCELLANEOUS	0.00	( 0.30)	( 0.30)	0.00	0.00	0.30
206-INDEPENDENCE GOLF CO	384,847.00	31,783.06	31,783.06	8.26	0.00	353,063.94
301-FIRE DEPARTMENT	1,682,407.00	143,286.75	143,286.75	9.00	8,067.60	1,531,052.65
501-POLICE DEPARTMENT	2,928,278.00	230,716.31	230,716.31	8.65	22,563.39	2,674,998.30
504-ANIMAL CONTROL DEPART	214,933.00	16,058.37	16,058.37	7.47	0.00	198,874.63
550-MUNICIPAL COURT DEPT.	125,682.00	11,024.67	11,024.67	8.77	0.00	114,657.33
602-AIRPORT DEPARTMENT	116,154.00	11,989.18	11,989.18	10.32	0.00	104,164.82
603-STREETS DEPARTMENT	730,457.00	116,365.83	116,365.83	15.96	199.19	613,891.98
650-LIBRARY DEPARTMENT	348,885.00	25,514.82	25,514.82	7.31	0.00	323,370.18
660-MUSEUM DEPARTMENT	122,231.00	6,849.68	6,849.68	5.60	0.00	115,381.32
*** TOTAL EXPENDITURES ***	10,300,476.00	878,042.34	878,042.34	8.97	45,886.84	9,376,546.82
** REVENUES OVER(UNDER) EXPENDITURES **	20,201.00	( 297,479.91)	( 297,479.91)	699.75-	( 45,886.84)	363,567.75

203-JB WELLS PARK FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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REVENUE SUMMARY						
404-PARKS FEES REVENUE	856,150.00	50,511.78	50,511.78	5.90	0.00	805,638.22
406-MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
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*** TOTAL REVENUES ***	856,150.00	50,511.78	50,511.78	5.90	0.00	805,638.22
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EXPENDITURE SUMMARY						
203-JB WELLS GENERAL	499,468.00	37,023.15	37,023.15	7.41	0.00	462,444.85
213-JB WELLS RV PARK	101,242.00	2,517.73	2,517.73	2.49	0.00	98,724.27
313-JB WELLS ARENA	185,575.00	5,071.61	5,071.61	2.73	0.00	180,503.39
413-JB WELLS EXPO	61,325.00	2,637.28	2,637.28	4.30	0.00	58,687.72
513-JB WELLS SHOW BARN	28,742.00	300.43	300.43	1.05	0.00	28,441.57
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*** TOTAL EXPENDITURES ***	876,352.00	47,550.20	47,550.20	5.43	0.00	828,801.80
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** REVENUES OVER (UNDER) EXPENDITURES **	( 20,202.00)	2,961.58	2,961.58	14.66-	0.00	( 23,163.58)
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210-ELECTRIC FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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REVENUE SUMMARY						
710-ELECTRIC DEPARTMENT	11,103,443.00	914,990.62	914,990.62	8.24	0.00	10,188,452.38
750-REVENUE COLLECTION	325,844.00	2,003.72	2,003.72	0.61	0.00	323,840.28
809-HYDRO PLANT CONST.	0.00	0.00	0.00	0.00	0.00	0.00
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*** TOTAL REVENUES ***	11,429,287.00	916,994.34	916,994.34	8.02	0.00	10,512,292.66
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EXPENDITURE SUMMARY						
710-ELECTRIC DEPARTMENT	11,644,875.00	272,334.94	272,334.94	7.15	560,461.04	10,812,079.02
750-REVENUE COLLECTIONS	340,352.00	41,067.98	41,067.98	12.07	0.00	299,284.02
809-HYDRO PLANT CONST.	148,400.00	0.00	0.00	0.00	0.00	148,400.00
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*** TOTAL EXPENDITURES ***	12,133,627.00	313,402.92	313,402.92	7.20	560,461.04	11,259,763.04
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** REVENUES OVER (UNDER) EXPENDITURES **	( 704,340.00)	603,591.42	603,591.42	6.12-	( 560,461.04)	( 747,470.38)
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220-WATER FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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REVENUE SUMMARY						
720-WATER PRODUCTION DEPT	3,277,140.00	274,014.62	274,014.62	8.36	0.00	3,003,125.38
*** TOTAL REVENUES ***	3,277,140.00	274,014.62	274,014.62	8.36	0.00	3,003,125.38
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EXPENDITURE SUMMARY						
720-WATER PRODUCTION DEPT	3,678,453.00	140,192.95	140,192.95	7.91	150,626.29	3,387,633.76
*** TOTAL EXPENDITURES ***	3,678,453.00	140,192.95	140,192.95	7.91	150,626.29	3,387,633.76
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** REVENUES OVER(UNDER) EXPENDITURES **	( 401,313.00)	133,821.67	133,821.67	4.19	( 150,626.29)	( 384,508.38)
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230-WASTEWATER FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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REVENUE SUMMARY						
730-WASTEWATER COLLECTION	1,826,500.00	145,969.84	145,969.84	7.99	0.00	1,680,530.16
731-W/W GRANT PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
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*** TOTAL REVENUES ***	1,826,500.00	145,969.84	145,969.84	7.99	0.00	1,680,530.16
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EXPENDITURE SUMMARY						
730-WASTEWATER COLLECTION	2,280,529.00	110,940.93	110,940.93	4.88	299.21	2,169,288.86
731-W/W GRANT PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
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*** TOTAL EXPENDITURES ***	2,280,529.00	110,940.93	110,940.93	4.88	299.21	2,169,288.86
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** REVENUES OVER(UNDER) EXPENDITURES **	( 454,029.00)	35,028.91	35,028.91	7.65-	( 299.21)	( 488,758.70)
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240-SOLID WASTE FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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REVENUE SUMMARY						
740-SOLID WASTE DEPARTMEN	870,700.00	73,382.01	73,382.01	8.43	0.00	797,317.99
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*** TOTAL REVENUES ***	870,700.00	73,382.01	73,382.01	8.43	0.00	797,317.99
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EXPENDITURE SUMMARY						
740-SOLID WASTE DEPARTMEN	877,280.00	27,672.70	27,672.70	3.15	0.00	849,607.30
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*** TOTAL EXPENDITURES ***	877,280.00	27,672.70	27,672.70	3.15	0.00	849,607.30
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** REVENUES OVER(UNDER) EXPENDITURES **	( 6,580.00)	45,709.31	45,709.31	694.67-	0.00	( 52,289.31)
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400-DSF GOVERNMENT ACTIVITIES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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REVENUE SUMMARY						
400-DSF GOVERNMENT ACT.	836,550.00	4,712.57	4,712.57	0.56	0.00	831,837.43
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*** TOTAL REVENUES ***	836,550.00	4,712.57	4,712.57	0.56	0.00	831,837.43
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EXPENDITURE SUMMARY						
400-DSF GOVERNMENT ACT.	816,550.00	0.00	0.00	0.00	0.00	816,550.00
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*** TOTAL EXPENDITURES ***	816,550.00	0.00	0.00	0.00	0.00	816,550.00
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** REVENUES OVER (UNDER) EXPENDITURES **	20,000.00	4,712.57	4,712.57	23.56	0.00	15,287.43
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500-HOTEL/MOTEL FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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REVENUE SUMMARY						
811-HOTEL/MOTEL	615,000.00	69,222.75	69,222.75	11.26	0.00	545,777.25
812-MEMORIAL MUSEUM	0.00	0.00	0.00	0.00	0.00	0.00
813-FORFEITURES	0.00	0.00	0.00	0.00	0.00	0.00
814-MUNICIPAL COURT	0.00	0.00	0.00	0.00	0.00	0.00
815-ROBERT L BROTHERS	0.00	0.00	0.00	0.00	0.00	0.00
816-PEG FRANCHISE	0.00	0.00	0.00	0.00	0.00	0.00
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*** TOTAL REVENUES ***	615,000.00	69,222.75	69,222.75	11.26	0.00	545,777.25
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EXPENDITURE SUMMARY						
811-HOTEL MOTEL	733,321.00	16,250.00	16,250.00	2.22	0.00	717,071.00
815-RLB	0.00	0.00	0.00	0.00	0.00	0.00
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*** TOTAL EXPENDITURES ***	733,321.00	16,250.00	16,250.00	2.22	0.00	717,071.00
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** REVENUES OVER(UNDER) EXPENDITURES **	( 118,321.00)	52,972.75	52,972.75	44.77-	0.00	( 171,293.75)
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501-MEMORIAL MUSEUM FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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REVENUE SUMMARY						
812-MEMORIAL MUSEUM	2,600.00	177.69	177.69	6.83	0.00	2,422.31
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*** TOTAL REVENUES ***	2,600.00	177.69	177.69	6.83	0.00	2,422.31
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EXPENDITURE SUMMARY						
812-MEMORIAL MUSEUM	2,600.00	500.00	500.00	19.23	0.00	2,100.00
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*** TOTAL EXPENDITURES ***	2,600.00	500.00	500.00	19.23	0.00	2,100.00
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** REVENUES OVER (UNDER) EXPENDITURES **	0.00	( 322.31)	( 322.31)	0.00	0.00	322.31
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502-FORFEITURE FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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REVENUE SUMMARY						
813-FORFEITURES	4,300.00	4,619.92	4,619.92	107.44	0.00	( 319.92)
*** TOTAL REVENUES ***	4,300.00	4,619.92	4,619.92	107.44	0.00	( 319.92)
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EXPENDITURE SUMMARY						
813-FORFEITURES	20,500.00	0.00	0.00	0.00	0.00	20,500.00
*** TOTAL EXPENDITURES ***	20,500.00	0.00	0.00	0.00	0.00	20,500.00
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** REVENUES OVER(UNDER) EXPENDITURES **	( 16,200.00)	4,619.92	4,619.92	28.52-	0.00	( 20,819.92)
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503-MUNICIPAL COURT

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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REVENUE SUMMARY						
814-MUNICIPAL COURT	2,600.00	327.22	327.22	12.59	0.00	2,272.78
*** TOTAL REVENUES ***	2,600.00	327.22	327.22	12.59	0.00	2,272.78
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EXPENDITURE SUMMARY						
814-MUNICIPAL COURT	8,500.00	320.58	320.58	3.77	0.00	8,179.42
*** TOTAL EXPENDITURES ***	8,500.00	320.58	320.58	3.77	0.00	8,179.42
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** REVENUES OVER (UNDER) EXPENDITURES ** (	5,900.00)	6.64	6.64	0.11-	0.00	( 5,906.64)
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504-ROBERT LEE BROTHERS FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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REVENUE SUMMARY						
815-ROBERT L BROTHERS	56,400.00	10,279.29	10,279.29	18.23	0.00	46,120.71
*** TOTAL REVENUES ***	56,400.00	10,279.29	10,279.29	18.23	0.00	46,120.71
=====						
EXPENDITURE SUMMARY						
815-ROBERT LEE BROTHERS	23,100.00	3,274.31	3,274.31	14.17	0.00	19,825.69
*** TOTAL EXPENDITURES ***	23,100.00	3,274.31	3,274.31	14.17	0.00	19,825.69
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** REVENUES OVER(UNDER) EXPENDITURES **	33,300.00	7,004.98	7,004.98	21.04	0.00	26,295.02
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505-PEG FRANCHISE FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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REVENUE SUMMARY						
816-PEG FRANCHISE	16,100.00	377.98	377.98	2.35	0.00	15,722.02
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*** TOTAL REVENUES ***	16,100.00	377.98	377.98	2.35	0.00	15,722.02
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EXPENDITURE SUMMARY						
816-PEG FRANCHISE	10,000.00	0.00	0.00	0.00	0.00	10,000.00
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*** TOTAL EXPENDITURES ***	10,000.00	0.00	0.00	0.00	0.00	10,000.00
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** REVENUES OVER (UNDER) EXPENDITURES **	6,100.00	377.98	377.98	6.20	0.00	5,722.02
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C I T Y O F G O N Z A L E S  
 FINANCIAL STATEMENT  
 AS OF: OCTOBER 31ST, 2024

700-GONZALES ECONOMIC DEV

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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REVENUE SUMMARY						
700-ECONOMIC DEVELOPMENT	1,190,750.00	108,053.11	108,053.11	9.07	0.00	1,082,696.89
	-----	-----	-----	-----	-----	-----
*** TOTAL REVENUES ***	1,190,750.00	108,053.11	108,053.11	9.07	0.00	1,082,696.89
	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY						
700-ECONOMIC DEVELOPMENT	4,360,559.00	37,023.28	37,023.28	0.85	93.16	4,323,442.56
	-----	-----	-----	-----	-----	-----
*** TOTAL EXPENDITURES ***	4,360,559.00	37,023.28	37,023.28	0.85	93.16	4,323,442.56
	=====	=====	=====	=====	=====	=====
** REVENUES OVER (UNDER) EXPENDITURES **	( 3,169,809.00)	71,029.83	71,029.83	2.24-	( 93.16)	( 3,240,745.67)
	=====	=====	=====	=====	=====	=====

FUND-ACCT. NO.	ACCOUNT NAME	CASH	INVESTMENTS
<u>100-GENERAL FUND</u> =====			
<u>CASH</u>			
100 1-001.000	CASH - GENERAL FUND	185,570.00	
100 1-101.505	CASH - AIRPORT IMPROVEMENT	184,228.03	
100 1-101.506	CASH- PEG FRANCHISE ACTIVITIES	0.00	
	TOTAL CASH	369,798.03	
<u>INVESTMENTS</u>			
100 1-103.413	MILLER EST. OIL & GAS ROYALTY		93,995.26
	TOTAL INVESTMENTS		93,995.26
<u>POOLED INVESTMENTS</u>			
100 1-104.002	TEXPOOL- GENERAL FUND		3,561,386.54
100 1-104.003	TEXPOOL-CLFRF PART II - ARPA		0.00
	TOTAL POOLED INVESTMENTS		3,561,386.54
	TOTAL 100-GENERAL FUND	369,798.03	3,655,381.80

<u>203-JB WELLS FUND</u> =====			
<u>CASH</u>			
203 1-001.000	CASH - JB WELLS	( 38,721.24)	
	TOTAL CASH	( 38,721.24)	
	TOTAL 203-JB WELLS PARK FUND	( 38,721.24)	0.00

<u>210-ELECTRIC FUND</u> =====			
<u>CASH</u>			
210 1-001.000	CASH - ELECTRIC FUND	455,374.03	
210 1-001.606	CASH CUSTOMER METER DEPOSIT	170,573.80	
	TOTAL CASH	625,947.83	
<u>POOLED INVESTMENTS</u>			
210 1-104.002	TEXPOOL- ELECTRIC FUND		1,342,055.00
	TOTAL POOLED INVESTMENTS		1,342,055.00
	TOTAL 210-ELECTRIC FUND	625,947.83	1,342,055.00

CASH & INVESTMENTS BY FUND

AS OF: OCTOBER 31ST, 2024 OCTOBER 31ST, 2024

FUND-ACCT. NO.	ACCOUNT NAME	CASH	INVESTMENTS
<hr/>			
220-WATER FUND			
=====			
<u>CASH</u>			
220 1-001.000	CASH - WATER FUND	406,690.28	
220 1-001.606	CASH CUSTOMER METER DEPOSITS	28,456.00	
	TOTAL CASH	435,146.28	
<u>POOLED INVESTMENTS</u>			
220 1-104.002	TEXPOOL- WATER FUND		2,371,687.75
	TOTAL POOLED INVESTMENTS		2,371,687.75
	TOTAL 220-WATER FUND	435,146.28	2,371,687.75
<hr/>			
230-WASTEWATER FUND			
=====			
<u>CASH</u>			
230 1-001.000	CASH - WASTEWATER FUND	197,403.76	
230 1-001.606	CASH CUSTOMER METER DEPOSIT	0.00	
	TOTAL CASH	197,403.76	
<u>POOLED INVESTMENTS</u>			
230 1-104.002	TEXPOOL- WASTEWATER FUND		1,819,440.97
230 1-104.003	TEXPOOL-CLFRF PART I -ARPA W/W		0.00
	TOTAL POOLED INVESTMENTS		1,819,440.97
	TOTAL 230-WASTEWATER FUND	197,403.76	1,819,440.97
<hr/>			
240-SOLID WASTE			
=====			
<u>CASH</u>			
240 1-001.000	CASH - SOLID WASTE FUND	166,503.64	
	TOTAL CASH	166,503.64	
	TOTAL 240-SOLID WASTE FUND	166,503.64	0.00
<hr/>			

CASH & INVESTMENTS BY FUND

AS OF: OCTOBER 31ST, 2024 OCTOBER 31ST, 2024

FUND-ACCT. NO.	ACCOUNT NAME	CASH	INVESTMENTS
<u>250-DSF PROPRIETARY</u>			
<u>CASH</u>			
250 1-001.000	CASH-DSF PROPRIETARY	0.00	
TOTAL CASH		0.00	
TOTAL 250-DSF PROPRIETARY		0.00	0.00
<hr/>			
<u>300-CAPITAL PROJECTS-BUS</u>			
<u>CASH</u>			
300 1-001.000	CASH - CONTROL ACCOUNT	0.00	
300 1-101.301	BOND - CIP	0.00	
TOTAL CASH		0.00	
TOTAL 300-CAPITAL PROJECTS-BUSINESS		0.00	0.00
<hr/>			
<u>400-DSF GOVERNMENTAL ACTI</u>			
<u>CASH</u>			
400 1-001.000	CASH - CONTROL ACCOUNT	0.00	
400 1-001.101	CASH-DSF GOV. ACTIVITIES	417,277.12	
TOTAL CASH		417,277.12	
TOTAL 400-DSF GOVERNMENT ACTIVITIES		417,277.12	0.00
<hr/>			
<u>500-HOTEL/MOTEL FUND</u>			
<u>CASH</u>			
500 1-001.000	CASH - CONTROL ACCOUNT	12,891.00	
500 1-001.502	CASH - HOTEL MOTEL TAX	66,416.15	
TOTAL CASH		79,307.15	
<hr/>			
<u>POOLED INVESTMENTS</u>			
500 1-104.001	TEXPOOL - HOTEL MOTEL FUND		725,907.95
TOTAL POOLED INVESTMENTS			725,907.95
TOTAL 500-HOTEL/MOTEL FUND		79,307.15	725,907.95

CASH & INVESTMENTS BY FUND

AS OF: OCTOBER 31ST, 2024 OCTOBER 31ST, 2024

FUND-ACCT. NO.	ACCOUNT NAME	CASH	INVESTMENTS
501-MEMORIAL MUSEUM FUND			
=====			
<u>CASH</u>			
501 1-001.000	CASH - CONTROL ACCOUNT	( 500.00)	
501 1-001.503	CASH - MUSEUM FUNDS	13,848.39	
		-----	
TOTAL CASH		13,348.39	
		-----	-----
TOTAL 501-MEMORIAL MUSEUM FUND		13,348.39	0.00

502-FORFEITURES			
=====			
<u>CASH</u>			
502 1-001.000	CASH - CONTROL ACCOUNT	0.00	
502 1-001.504	CASH - FORFEITURES FEDERAL	47,427.73	
502 1-001.505	CASH - FORFEITURES STATE	16,779.04	
		-----	
TOTAL CASH		64,206.77	
		-----	-----
TOTAL 502-FORFEITURE FUND		64,206.77	0.00

503-MUNICIPAL COURT			
=====			
<u>CASH</u>			
503 1-001.000	CASH - CONTROL ACCOUNT	0.00	
503 1-001.505	CASH - MUN CRT CHILD SAFETY	2,703.82	
503 1-001.506	CASH - MUN CRT SECURITY	19,281.77	
503 1-001.507	CASH - MUN CRT TECH	987.83	
503 1-001.508	CASH - SPECIAL EXPENSE	4,394.29	
		-----	
TOTAL CASH		27,367.71	
		-----	-----
TOTAL 503-MUNICIPAL COURT		27,367.71	0.00

504-ROBERT L. BROTHERS			
=====			
<u>CASH</u>			
504 1-001.000	CASH - CONTROL ACCOUNT	0.00	
504 1-001.511	ROBERT LEE BROTHERS JR LIBRARY	63,542.33	
		-----	
TOTAL CASH		63,542.33	
		-----	-----
TOTAL 504-ROBERT LEE BROTHERS FUND		63,542.33	0.00

CASH & INVESTMENTS BY FUND

AS OF: OCTOBER 31ST, 2024 OCTOBER 31ST, 2024

FUND-ACCT. NO.	ACCOUNT NAME	CASH	INVESTMENTS
505-PEG FRANCHISE FUND			
=====			
<u>CASH</u>			
505 1-001.000	CASH - CONTROL ACCOUNT	0.00	
505 1-101.506	CASH- PEG FRANCHISE ACTIVITIES	104,043.95	
		-----	
TOTAL CASH		104,043.95	
		-----	-----
TOTAL 505-PEG FRANCHISE FUND		104,043.95	0.00

575-CAPITAL PROJECTS-GOV			
=====			
<u>CASH</u>			
575 1-001.000	CASH - CONTROL ACCOUNT	0.00	
		-----	
TOTAL CASH		0.00	
		-----	-----
TOTAL 575-CAPITAL PROJECTS-GOV.		0.00	0.00

700-COMPONENT UNIT			
=====			
<u>CASH</u>			
700 1-001.000	CASH - CONTROL ACCOUNT	( 18,952.77)	
700 1-001.101	CASH - ECONOMIC DEV CORP	2,463,307.12	
		-----	
TOTAL CASH		2,444,354.35	

<u>INVESTMENTS</u>			
700 1-103.413	CERT OF DEPOSIT -FNB GONZALES		200,000.00
			-----
TOTAL INVESTMENTS			200,000.00

<u>POOLED INVESTMENTS</u>			
700 1-104.001	TEXPOOL - ECONOMIC DEVELOPMENT		1,555,205.07
			-----
TOTAL POOLED INVESTMENTS			1,555,205.07
		-----	-----
TOTAL 700-GONZALES ECONOMIC DEV		2,444,354.35	1,755,205.07

	FUND TOTAL OTHER INVESTMENTS		293,995.26
	FUND TOTAL POOLED INVESTMENTS		11,375,683.28
			-----
TOTAL CASH AND INVESTMENTS		4,969,526.07	11,669,678.54
		-----	-----

\*\*\* END OF REPORT \*\*\*

CITY OF GONZALES PORTFOLIO  
 QUARTERLY REPORT FOR THE PERIOD ENDING  
 9/30/2024

Description	Yield Rate	Purchase / Renewal Date	Maturity Date	06/30/24		06/30/24		09/30/24	
				Book Value	Market Value	Accrued Interest	Book Value	Market Value	Accrued Interest
<b>Investment Pools</b>									
Texpool -General Fund	N/A	N/A	N/A	3,499,973.96	3,499,973.96	45,964.26	3,546,587.65	3,546,587.65	46,613.69
Texpool -Electric Fund	N/A	N/A	N/A	2,205,170.04	2,205,170.04	28,959.90	1,336,478.30	1,336,478.30	21,308.26
Texpool -Water Fund	N/A	N/A	N/A	2,081,841.70	2,081,841.70	27,340.23	2,361,832.53	2,361,832.53	29,990.83
Texpool -Wastewater Fund	N/A	N/A	N/A	1,290,169.17	1,290,169.17	16,943.45	1,811,880.52	1,811,880.52	21,711.35
Texpool -Hotel Motel Fund	N/A	N/A	N/A	713,390.41	713,390.41	8,659.69	722,891.53	722,891.53	9,501.12
<b>Certificates of Deposit</b>									
General Fund - (RBFCU) 100-1-103.410	N/A	N/A	N/A	0.00	0.00	0.00	0.00	0.00	0.00
Electric Fund - (SSB) 210-1-103.410	N/A	N/A	N/A	0.00	0.00	0.00	0.00	0.00	0.00
Wastewater Fund - (SSB) 230-1-103.411	N/A	N/A	N/A	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PORTFOLIO</b>				<b>9,790,545.28</b>	<b>9,790,545.28</b>	<b>127,867.53</b>	<b>9,779,670.53</b>	<b>9,779,670.53</b>	<b>129,125.25</b>



**CITY OF GONZALES PORTFOLIO SUMMARY**  
 Activity for Quarter Ending  
 September 30, 2024

	Book Value	Market Value	Ratio
Total Investments at beginning of Quarter	9,790,545.28	9,790,545.28	100.00%
Investment Pool Interest Reinvested	129,125.25	129,125.25	
Investment Pool Increases	750,000.00	750,000.00	
Investment Pool Withdrawals	890,000.00	890,000.00	
Agency Security Purchases	0.00	0.00	
Agency Security Maturities/Called	0.00	0.00	
Certificate of Deposit Purchases	0.00	0.00	
CD Interest Reinvested	0.00	0.00	
<b>Investments at End of Quarter</b>	<b>9,779,670.53</b>	<b>9,779,670.53</b>	<b>100.00%</b>

As of 9/30/2024 all investments are in compliance with the Investment Policy of the City of Gonzales.

  
 \_\_\_\_\_  
 Laura Zella, Finance Director

\_\_\_\_\_  
 Timothy Crow, City Manager

CITY OF GONZALES PORTFOLIO  
 QUARTERLY REPORT FOR THE PERIOD ENDING  
 9/30/2024

<u>Weighted Average Maturity</u>	<u>Yield Rate</u>	<u>Maturity Date</u>	<u>Book Value</u>	<u>Percentage of Portfolio</u>	<u>Days to Maturity</u>	<u>Weighted Average</u>
TexPools						
RBFCU - General Fund CD	N/A	N/A	9,779,670.53	1.000000	1	1.00
Lone Star Bank - Electric CD	N/A	N/A	0.00	0.000000	0	0.00
Lone Star Bank - Wastewater CD	N/A	N/A	0.00	0.000000	0	0.00
<b>TOTAL PORTFOLIO</b>			<b>9,779,670.53</b>	<b>100%</b>	<b>1</b>	<b>1.00</b>

**CITY OF GONZALES, TEXAS  
CITY COUNCIL MEETING  
MINUTES – OCTOBER 17, 2024**

The regular meeting of the City Council was held on **October 17, 2024**, at 6:00 p.m. at the Gonzales Municipal Building, 820 St. Joseph Street. This was an OPEN MEETING, open to the public, subject to the open meeting laws of the State of Texas and, as required by law, was duly posted, at the Gonzales Municipal Building, giving notice of time, date, place, and agenda thereof. The meeting notice, agenda and agenda packet were posted online at [www.gonzales.texas.gov](http://www.gonzales.texas.gov).

**CALL TO ORDER, INVOCATION, AND PLEDGES OF ALLEGIANCE**

Mayor Sucher called the meeting to order at 6:00 p.m. and a quorum was certified.

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>
Steve Sucher	Mayor	Present
Joseph Kridler	Council Member, District 1	Present
Mariah Jordan	Council Member, District 2	Present
Lorenzo Hernandez	Council Member, District 3	Present
Ronda Miller	Council Member, District 4	Present

**STAFF PARTICIPATING:**

Tim Crow-City Manager, Kristina Vega-City Secretary, Erica Leopold-Administrative Assistant, Laura Zella-Finance Director, Gayle Autry-Police Chief, Jason Montoya-Police Lt., Tiffany Hutchinson-Padilla-Main Street Director, Susan Sankey-Economic Development Director, Madelynn Hendershot -Economic Development Coordinator and Amanda Garza

**CITY EVENTS AND ANNOUNCEMENTS**

- Announcements of upcoming City Event-None
- Announcements and recognitions by the City Manager-Recognized all of the City departments throughout the Come & Take It Celebration and being able to maintain continuity of services for citizens and address the needs of Come & Take It.
- Announcements and recognitions by the Mayor-Acknowledged that the Lions Club did their ground breaking on their play scape at Lions Park; and also attended the following events: DeWitt Colony Symposium that was staged by Glenda Gordon with the Gonzales County Historical Commission, the dedication of the Terryville State Historical marker, and the Sons of the Republic Commemoration ceremony; and commended Lt. Montoya and Melissa Cunningham on the coordination and organization of the National Night Out. Council Member Miller recognized Gonzales Cat Adoptions on the work that they have been doing within the community and provided details on the statistics on the work that has been done since they have engaged in the agreement with the City of Gonzales.
  - Recognition of actions by City employees-None
  - Recognition of actions by community volunteers-None

**HEARING OF RESIDENTS**

Johnnie Fogle of the Gonzales Dog Adoptions spoke regarding an extended operating agreement and a request for permission to build an additional facility for GDA.

**STAFF/BOARD REPORTS**

- 1.1 Finance Director, Laura Zella provided feedback on any questions regarding:
  - Financial Reports for funds as of September 30, 2024
  - Cash & Investment by Fund as of September 30, 2024
- 1.2 City Manager, Tim Crow updated the City Council on the following:
  - Timeline on Capital Improvement and Departmental Projects
    - JB Wells Park Financials
    - Recently Completed Projects
    - Projects Currently in Process
    - Upcoming Projects

No questions were asked regarding the report

### **OTHER BUSINESS**

- 2.1 A proclamation was presented for Domestic Violence Awareness Month 2024-October 2024
- 2.2 Public Hearing, discussion and possible action regarding City Council compensation as required per Section 3.04 of the City of Gonzales Home Rule Charter

Mayor Sucher opened the Public Hearing at 6:24 p.m.

No public comments were made.

Mayor Sucher closed the Public Hearing at 6:28 p.m.

The City Council engaged in discussions regarding the compensation. Council Member Hernandez moved to set the salary for Council Members at \$1,000.00 per month, Mayor at \$1,500.00 per month, and leave the insurance available as an option. Council Member Jordan seconded the motion. Mayor Sucher called for a roll call vote. For: Jordan and Hernandez. Against: Kridler, Miller and Sucher. The motion failed 3 to 2.

- 2.3 Discussion and direction regarding for possible amendments to scope of work for the Gonzales 2020 CDBG-MIT Tinsley Creek

The City Council engaged in discussions with staff regarding the scope of the project. The City Council gave direction to continue with the grant process as proposed.

- 2.4 Discussion and direction regarding the renaming of the Summer Youth Program

Council Member Miller moved to rename the Summer Youth Program the Moochie Turk Summer Youth Program in honor of Moochie Turk who was instrumental in the program for many years. Council Member Kridler seconded the motion. All Council Members voted in favor of renaming the program to honor the dedication Ms. Turk had for the program.

## CONSENT AGENDA ITEMS

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

- 3.1 **Minutes** - Approval of the minutes for the Regular Meeting, September 17, 2024
- 3.2 Discuss, Consider & Possible Action on **Resolution #2024-105** Approving the City of Gonzales 2025 Holiday Schedule
- 3.3 Discuss, Consider & Possible Action on **Resolution #2024-106** Authorizing JB Wells staff to organize and hold a Spooky Trail Event on Santa Anna Mound on October 25-26, 2024
- 3.4 Discuss, Consider & Possible Action on **Resolution #2024-107** Authorizing the Use of the Downtown Sidewalks and Streets by the Women Owned Downtown Businesses and Gonzales Main Street, Inc. for a Downtown Spooktacular Event
- 3.5 Discuss, Consider & Possible Action on **Resolution #2024-108** Authorizing the Use of the Memorial Museum Grounds by Gonzales Memorial Museum and Gonzales Main Street, Inc. for a Movie Night at the Museum Event
- 3.6 Discuss, Consider & Possible Action on **Resolution #2024-109** Approving a Performance Agreement with Adams Extract & Spice, LLC. a Texas limited liability company
- 3.7 Discuss, Consider & Possible Action on **Resolution #2024-110** Approving an Administrative Services Agreement by and Between the GEDC and City of Gonzales, Texas

### **ACTION: Items 3.1 through 3.7**

### **APPROVED**

Council Member Kridler moved to approve the consent agenda Items 3.1 through 3.7. Council Member Miller seconded the motion. Mayor Sucher called for a roll call vote. For: Unanimous. The motion passed 5 to 0.

## RESOLUTION

- 4.1 Discuss, Consider & Possible Action on **Resolution #2024-111** Authorizing the Appointments to the Gonzales Beautification and Design Board and Gonzales Economic Development Corporation and Gonzales Golf Course Advisory Board

### **ACTION: Item 4.1**

### **APPROVED**

Council Member Kridler moved to approve **Resolution #2024-111** Authorizing the Appointments of Luz Moreno to the Gonzales Beautification and Design Board, Josh Gray to the Gonzales Economic Development Corporation and Kyle Day to the Gonzales Golf Course Advisory Board. Council Member Jordan seconded the motion. Mayor Sucher called for a roll call vote. For: Unanimous. The motion passed 5 to 0.

- 4.2 Discuss, Consider & Possible Action on **Resolution #2024-112** Authorizing the Mayor to execute a Cyber Liability and Data Breach Response Interlocal Agreement with Texas Municipal League Intergovernmental Risk Pool

**ACTION: Item 4.2**

**APPROVED**

Council Member Kridler moved to approve **Resolution #2024-112** Authorizing the Mayor to execute a Cyber Liability and Data Breach Response Interlocal Agreement with Texas Municipal League Intergovernmental Risk Pool. Council Member Jordan seconded the motion. Mayor Sucher called for a roll call vote For: Unanimous. The motion passed 5 to 0.

**CITY COUNCIL REQUESTS AND ANNOUNCEMENTS**

- Requests by Mayor and Councilmembers for items on a future City Council agenda- Council Member requested discussions regarding the Summer Youth Program pertaining to partnerships and planning, Code Enforcement Ordinances to include discussions with the City Attorney, board appointment processes and protocols and towing of vehicles and better processes to get vehicles moved.
- Announcements by Mayor and Councilmembers- none
- City and community events attended and to be attended- none
- Continuing education events attended and to be attended- none

**ADJOURN**

On a motion by Council Member Kridler and second by Council Member Miller, the meeting was adjourned at 7:09 p.m.

Approved this 14<sup>th</sup> day of November 2024.

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Mayor, S.H. Sucher

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Kristina Vega, City Secretary

**COUNCIL AGENDA  
ITEM BRIEFING DATA**



**AGENDA ITEM**

Discuss, Consider & Possible Action on Resolution #2024-113 Approving the 2024 Final Tax Roll for the City of Gonzales

**DATE: November 14, 2024**

**TYPE AGENDA ITEM:**

Resolution

**BACKGROUND:**

According to Section 26.09(e) of the Texas Property Tax Code; the City of Gonzales must approve the 2024 Final Tax Roll for the City of Gonzales from the Gonzales County Tax Assessor-Collector.

**POLICY CONSIDERATIONS:**

As per the Texas Property Tax Code the governing body for the unit must approve the unit’s tax roll.

**FISCAL IMPACT:**

The levy fund totals are as follows:

Levy Fund	Tax Rate	Total Taxes Owed
Interest & Sinking	0.13230000	891,602.09
Maintenance & Operations	0.16430000	1,107,258.32
Personal Late Rendition Penalty		1,365.52
Personal Late Rendition Penalty Admin Fee		71.92
	<b>Total</b>	<b>2,000,297.85</b>

**ATTACHMENTS:**

Final Roll Report for 2024

**STAFF RECOMMENDATION:**

Respectfully request approval of the final Roll Report for Tax Year 2024 as provided by the Tax Assessor-Collector.

**RESOLUTION NO. 2024-113**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GONZALES, TEXAS, APPROVING THE 2024 FINAL TAX ROLL FOR THE CITY OF GONZALES; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, according to Section 26.09(e) of the Texas Property Tax Code the assessor shall submit to the governing body of the unit for approval, the amount of tax determined in the appraisal roll; and

**WHEREAS**, the appraisal roll with amounts of tax entered as approved by the governing body constitutes the unit's tax roll; and

**WHEREAS**, the taxes have been levied in accordance with the adopted 2024-2025 budget as required by state law; and

**WHEREAS**, the City Council hereby finds that the final roll report for tax year 2024 as provided by the Tax Assessor-Collector shall be approved in accordance with Section 26.09 (e) of the Texas Property Tax Code.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GONZALES, TEXAS:**

Section 1. The City Council of the City of Gonzales, Texas hereby approves the final roll report for tax year 2024 in accordance with the Section 26.09(e) of the Texas Property Tax Code.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject



matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

**PASSED AND APPROVED this 14<sup>th</sup> day of November, 2024.**

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Mayor, S.H. Sucher

ATTEST:

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Kristina Vega, City Secretary

# Final Roll Report

Date: 10/12/2024

Tax Year: 2024

Roll Group: Roll Group 1

Taxing Unit Totals - MAIN Tax Cycle									
Taxing Unit	Number of Properties	Total Assessed Value	Exemptions		Total Taxable Value	Tax Rate	Total Taxes Owed	Credit Adjustments	
			Number of Properties	Total Amount				Number of Properties	Total Credit Total Freeze
CGO	4,240	714,140,044	1,499	3,319,560	710,820,484	0.29660000	1,998,860.41	569	(109,432.87)
									171166.1100

Levy Fund Totals			
Taxing Unit	Levy Fund	Tax Rate	Total Taxes Owed
CGO	Interest & Sinking	0.13230000	891,602.09
	Maintenance & Operations	0.16430000	1,107,258.32
	Personal Late Rendition Penalty		1,365.52
	Personal Late Rendition Penalty Admin Fee		71.92
		<b>Total:</b>	<b>2,000,297.85</b>

Special Assessment Totals		
Special Assessment	Number of Properties	Total Amount Owed
Personal Late Rendition Penalty	97	1,365.52
Personal Late Rendition Penalty Admin Fee	97	71.92
<b>Total</b>	<b>194</b>	<b>1,437.44</b>

Tax Cycle & Special Assessment Grand Totals	
Tax Cycle	Total Amount Owed
Special Assessments	1,437.44
MAIN	1,998,860.41
<b>Total</b>	<b>2,000,297.85</b>

Property Counts	
Tax Cycle	Property Count
MAIN	4,240
<b>Total</b>	<b>4,240</b>

**COUNCIL AGENDA  
ITEM BRIEFING DATA**



**AGENDA ITEM**

Discuss, Consider & Possible Action on Resolution #2024-114 Authorizing the Payment of Longevity Pay for Fiscal Year 2024-2025

**DATE: November 14, 2024**

**TYPE AGENDA ITEM:**

Resolution

**BACKGROUND:**

As per the City of Gonzales Personnel Policy Section 5.07 the City of Gonzales may provide Longevity Pay to regular full-time employees. The financial situation of the City will be reviewed each year in October to determine if a recommendation to pay longevity pay will be made by the City Manager. If the City Manager determines that financial resources are not available, no action will be taken regarding longevity pay. If the City Manager determines financial resources are available, he will make his request to City Council at the regular November Council meeting. Subject to annual approval by the City Council, Full-time employees will receive payment on an annual basis at the rate of \$5.00 per month for each year of service, up to a maximum of 25 years. If approved and appropriated by Council, Longevity pay will be paid annually to all active qualified employees.

During the budget process the Council appropriated within each department Longevity Pay for all Full-time employees.

The total amount of longevity for full time employees this year is \$48,545.00 across all funds. The least amount to an individual is \$60.00 and the maximum is \$1,500.00. The average is approximately \$577.91. Currently, the city has 9 employees with 25+ years of service (maximum \$1,500.00).

**POLICY CONSIDERATIONS:**

This is an annual Council decision and upholds the City’s policy for transparency.

**FISCAL IMPACT:**

The total amount of longevity for full time employees this year is \$48,545.00 across all funds.

**ATTACHMENTS:**

N/A

**STAFF RECOMMENDATION:**

Staff respectfully recommends approval of this resolution.

**RESOLUTION NO. 2024-114**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GONZALES, TEXAS, AUTHORIZING THE PAYMENT OF LONGEVITY PAY FOR FISCAL YEAR 2024-2025; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, Longevity Pay is a compensation that an employee receives according to seniority; and

**WHEREAS**, the City Manager as per Section 5.07 of the City of Gonzales Personnel Policy has reviewed the financial situation of the City of Gonzales and a request to pay Longevity Pay is being presented to City Council for their approval; and

**WHEREAS**, as discussed during the budget process City Council has appropriated within each departmental fund Longevity Pay for each of the Full-time employees; and

**WHEREAS**, the total amount of longevity for Full-time employees this year is \$48,545.00 across all funds, with an average payout across all employees being approximately \$577.91; and

**WHEREAS**, the City Council hereby authorizes the payment of Longevity Pay at a rate of \$5.00 per month for each year of service, up to a maximum of 25 years shall be paid to each Full-time employee.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GONZALES, TEXAS:**

Section 1. The City Council of the City of Gonzales, Texas hereby authorizes the payment of Longevity Pay for Fiscal Year 2024-2025.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

**PASSED AND APPROVED this 14<sup>th</sup> day of November, 2024.**

---

Mayor, S.H. Sucher

ATTEST:

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Kristina Vega, City Secretary

**COUNCIL AGENDA  
ITEM BRIEFING DATA**



**AGENDA ITEM**

Discuss, Consider & Possible Action on Resolution #2024-115 Authorizing the City Manager to Execute an amended agreement between the City of Gonzales and Preservation Gonzales, Inc. for Historical Preservation

**DATE: November 14, 2024**

**TYPE AGENDA ITEM:**

Resolution

**BACKGROUND:**

The City Council previously approved an agreement with Preservation Gonzales, Inc., (herein referred to as the County Jail Museum), to allocate annual funding from hotel occupancy taxes. These funds are intended to support the maintenance and functionality of the museum in promoting heritage tourism in Gonzales. Preservation Gonzales, Inc. has requested broader language for the agreement, and a revised version is now being presented to the City Council for consideration. The proposed funding for the current fiscal year is \$10,000, to be disbursed quarterly, starting on December 31, 2024.

**POLICY CONSIDERATIONS:**

The agreement with the County Jail Museum will result in an increase in both sales tax revenue and hotel occupancy tax revenue and is an approvable expense as per Chapter 351 of the Texas Tax Code. This entity is eligible for funding according to Chapter 351.101(a)(5) of the Texas Tax Code that states (a) Revenue from the municipal hotel occupancy tax may be used only to promote tourism and the convention and hotel industry, and that use is limited to the following:

(5) historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.

**FISCAL IMPACT:**

The funds are currently budgeted in Account 500-7-811.525 Historic Preservation for \$10,000.00 and those amounts were verified with the Finance Director. The disbursement of the funds will be quarterly beginning December 31, 2024.

**ATTACHMENTS:**

Proposed agreement with Preservation Gonzales, Inc. is attached.

**STAFF RECOMMENDATION:**

Staff respectfully recommends the approval of this resolution.

**RESOLUTION NO. 2024-115**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GONZALES, TEXAS AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDED AGREEMENT BETWEEN THE CITY OF GONZALES AND PRESERVATION GONZALES, INC.; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to state statutes and its home rule charter, the City has adopted hotel occupancy tax on occupants of hotels within the City; and

**WHEREAS**, the City is required to use such local hotel occupancy taxes for promoting tourism and the convention and hotel industry in the manner set forth in Chapter 351 of the Texas Tax Code; and

**WHEREAS**, the City Council finds that Preservation Gonzales, Inc. (herein referred to as “County Jail Museum”) is eligible for funding according to Chapter 351.101(a)(5) of the Texas Tax Code that states (a) Revenue from the municipal hotel occupancy tax may be used only to promote tourism and the convention and hotel industry, and that use is limited to the following: (5) historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums; and

**WHEREAS**, the City Council, on behalf of the City, by contract, may delegate to the County Jail Museum, the management or supervision of programs and activities funded with revenue from the hotel occupancy tax (HOT Funds); and,

**WHEREAS**, the City may not delegate the management or supervision of its convention and visitor programs and activities funded with HOT Funds other than by contract as provided by law; and,

**WHEREAS**, the City shall provide funding to County Jail Museum in the amount of \$10,000.00 for the budget that runs from October 1, 2024 to September 30, 2025. The County Jail Museum shall use the \$10,000.00 to promote historic restoration and preservation projects or activities at the County Jail Museum. City funds will be disbursed quarterly pending receipt of satisfactory quarterly information and is also subject to available funding. Invoices and cancelled checks/credit card receipts must be submitted by County Jail Museum, allowing 10 business days for staff to review, confirm or seek further information. Once documentation is approved, staff will forward to the City Finance Department for immediate release of funds; and

**WHEREAS**, the City Council hereby finds that expending the funds contemplated in the manner required by the Texas Tax Code is in the best interest of the City and its citizens, and serves a public purpose.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GONZALES, TEXAS:**

Section 1. The City Council of the City of Gonzales hereby authorizes the City Manager to execute an amended agreements with County Jail Museum in the amounts specified and to be expended in conformance with the Texas Tax Code Chapter 351 herein specified in the attached Exhibit.

Section 2. The City Council reserves the right to request all necessary receipts, invoices and other records the City Manager deems necessary to confirm that Hotel Occupancy Tax expended pursuant to this Resolution were expended for expenses authorized by this Resolution.

Section 3. County Jail Museum shall refund the City of Gonzales any Hotel Occupancy Tax funds determined by the State Comptroller, the Secretary of State or other state agency to be an unauthorized expenditure under Texas Tax Code Chapter 351.

Section 4. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 5. All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 6. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 7. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 8. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 9. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

**PASSED AND APPROVED this 14<sup>th</sup> day of November, 2024.**

---

Mayor, S.H. Sucher

ATTEST:

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Kristina Vega, City Secretary



**AGREEMENT-AMENDED**

This Agreement is entered into on the 1<sup>st</sup> day of October, 2024 between the City of Gonzales (hereinafter referred to as the "City" or the "City of Gonzales") and the Preservation Gonzales, Inc. (Gonzales County Jail Museum) (herein referred to as "County Jail Museum").

WHEREAS, pursuant to state statutes and its home rule charter, the City has adopted hotel occupancy tax on occupants of hotels within the City; and

WHEREAS, the City is required to use such local hotel occupancy taxes for promoting tourism and the convention and hotel industry in the manner set forth in Chapter 351 of the Texas Tax Code; and

WHEREAS, the City Council finds that County Jail Museum is eligible for funding according to Chapter 351.101(a)(5) of the Texas Tax Code that states (a) Revenue from the municipal hotel occupancy tax may be used only to promote tourism and the convention and hotel industry, and that use is limited to the following: (5) historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums; and

WHEREAS, the City Council, on behalf of the City, by contract, may delegate to the County Jail Museum, the management or supervision of programs and activities funded with revenue from the hotel occupancy tax (HOT Funds); and,

WHEREAS, the City may not delegate the management or supervision of its convention and visitor programs and activities funded with HOT Funds other than by contract as provided by law; and,

WHEREAS, the City Council hereby finds that expending the funds contemplated in the manner required by the Texas Tax Code is in the best interest of the City and its citizens, and serves a public purpose; and

NOW, THEREFORE, in consideration of these premises and the mutual covenants and agreements herein set forth, the parties agree as follows:

1. The City shall provide funding to County Jail Museum in the amount of \$10,000.00 for the budget that runs from October 1, 2024 to September 30, 2025. The County Jail Museum shall use the \$10,000.00 for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums as allowable by the Texas Tax Code. ~~to make improvements to the facilities and property at the County Jail Museum site.~~ City funds will be disbursed quarterly pending receipt of satisfactory quarterly information and is also subject to available funding. Invoices and cancelled checks/credit card receipts must be submitted by County Jail Museum, allowing 10 business days for staff to review, confirm or seek further information. Once documentation is approved, staff will forward to the City Finance Department for immediate release of funds.

2. The County Jail Museum shall provide quarterly financial and program information regarding financial position, use of funds, services offered, and number of people served at the end of each quarter. Quarters will end December 31st, March 31st, June 30<sup>th</sup> and September 30<sup>th</sup> of each year. **Financial reports along with invoices and/or proof of payment shall accompany the financial statements.**
3. **The County Jail Museum shall be responsible for the acts and omissions of its own officers, directors, employees, agents, assigns and contractors and will indemnify, hold harmless and defend the City of Gonzales regarding any claims, costs, or actions arising from the acts of the County Jail Museum.**
4. This Agreement shall be governed by and construed under the laws of the State of Texas and venue for any cause of action shall be Gonzales County.
5. County Jail Museum shall refund the City of Gonzales any Hotel Occupancy Tax funds determined by the State Comptroller, the Secretary of State or other state agency to be an unauthorized expenditure under Texas Tax Code Section 351.001.
6. Should any term, covenant, or provision of this Agreement be deemed invalid, unlawful, or otherwise improper by any court of competent jurisdiction, then such term, covenant, or provision shall be reformed and modified to the minimum extent necessary to achieve conformity with applicable law. Said reformation shall be deemed effective as of the original date of this Agreement. Other provisions are not affected.
7. This Agreement shall be in effect for a period of one year, period beginning October 1, 2024 and ending September 30, 2025.
8. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective legal representatives, successors and assigns. Neither the City nor County Jail Museum shall assign any duty of this Agreement, excepting those already identified herein, without written consent of the other.
9. Should any provisions of this Agreement for any reasons be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof.
10. Nothing contained in this Agreement shall be deemed or construed by the parties hereto or by any third party to create the relationship of principal and agent or of partnership or joint venture or of any association whatsoever between the parties, it being expressly understood and agreed that no provision contained in this Agreement nor any act or acts of the parties hereto shall be deemed to create any relationship between the parties other than the relationship of independent parties contracting with each other solely for the purpose of effecting the provisions of this Agreement.
11. The City reserves the right to request all necessary receipts, invoices, and other records

the City Manager deems necessary to confirm that Hotel Occupancy Tax expended pursuant to this Agreement were expended for expenses authorized by this law.

Executed this 1<sup>st</sup> day of October, 2024.

CITY OF GONZALES

By: \_\_\_\_\_  
Timothy Crow, City Manager

Attest: \_\_\_\_\_  
Kristina Vega, City Secretary

PRESERVATION GONZALES, INC.  
(GONZALES COUNTY JAIL MUSEUM)

By: \_\_\_\_\_  
Sandra Wolff, Secretary/Treasurer

**COUNCIL AGENDA  
ITEM BRIEFING DATA**



**DATE: November 14, 2024**

**AGENDA ITEM**

Discuss, Consider & Possible Action on Resolution #2024-116 Authorizing the adoption of updates to the City of Gonzales Personnel Policy Manual that bans TikTok and associated applications from being downloaded or used by officers and employees on any government-issued devices, including cell phones, laptops, tablets, desktop computers, and other devices capable of Internet connectivity as well as prohibitions related to City business on personal devices with TikTok and affiliated applications

**TYPE AGENDA ITEM:**

Resolution

**BACKGROUND:**

Texas Legislature passed SB 1381 in the regular 88th session that bans TikTok and associated applications from being downloaded or used by officers and employees on any government-issued devices, including cell phones, laptops, tablets, desktop computers, and other devices capable of Internet connectivity as well as prohibitions related to City business on personal devices with TikTok and affiliated applications.

Governmental entities, as defined by Government Code Chapter 620, have until November 20, 2024, to adopt their own covered applications policy.

**POLICY CONSIDERATIONS:**

The adoption of the attached policy will be incorporated into the City's Personnel Policy and will be distributed to all city employees.

**FISCAL IMPACT:**

N/A

**STAFF RECOMMENDATION:**

Staff respectfully recommends the approval of this resolution.

**RESOLUTION NO. 2024-116**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GONZALES, TEXAS AUTHORIZING THE ADOPTION OF UPDATES TO THE CITY OF GONZALES PERSONNEL POLICY MANUAL THAT BANS TIKTOK AND ASSOCIATED APPLICATIONS FROM BEING DOWNLOADED OR USED BY OFFICERS AND EMPLOYEES ON ANY GOVERNMENT-ISSUED DEVICES, INCLUDING CELL PHONES, LAPTOPS, TABLETS, DESKTOP COMPUTERS, AND OTHER DEVICES CAPABLE OF INTERNET CONNECTIVITY AS WELL AS PROHIBITIONS RELATED TO CITY BUSINESS ON PERSONAL DEVICES WITH TIKTOK AND AFFILIATED APPLICATIONS; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the City desires to provide a set of guidelines intended to create and maintain understanding and cooperation among the employees of the City and to set forth results and procedures to enhance the services of the City to its service area constituents; and

**WHEREAS**, state and federal rules and regulations set certain provisions regarding City employees, some of which must be set forth in writing; and,

**WHEREAS**, it is the policy of the City to manage risks and safeguard the City's resources from threats posed by malware and other cyber security threats including software and social media applications that intercept and deliver it to a third party including sensitive information without authorization including the social media application TikTok; and

**WHEREAS**, the Texas Legislature passed SB 1381 in the regular 88<sup>th</sup> session that bans TikTok and associated applications from being downloaded or used by officers and employees on any government-issued devices, including cell phones, laptops, tablets, desktop computers, and other devices capable of Internet connectivity as well as prohibitions related to City business on personal devices with TikTok and affiliated applications; and

**WHEREAS**, the City Council agrees that it is in the best interest of the City based on the new legislation requiring such policy and for its employees to adopt a written personnel policy to maintain control over cyber security threats to City; and

**WHEREAS**, the City Council and City Manager have reviewed the existing personnel policy and believe the proposed updates to the Personnel Policy Manual should be adopted, to be effective November 14, 2024.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GONZALES, TEXAS:**

Section 1. The City Council of the City of Gonzales authorizes the updates and amendments to the City Personnel Policy Manual set forth in the attached Exhibit A and directs the City Manager or designee to distribute to each employee with an effective date of November 14, 2024.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

**PASSED AND APPROVED this 14<sup>th</sup> day of November, 2024**

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Mayor, S.H. Sucher

ATTEST:

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Kristina Vega, City Secretary



# City of Gonzales

## Covered Applications and Prohibited Technology Policy

Date: November 14, 2024

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# 1.0 INTRODUCTION

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## 1.1 PURPOSE

On December 7, 2022, Governor Greg Abbott required all state agencies to ban the video-sharing application TikTok from all state-owned and state-issued devices and networks over the Chinese Communist Party’s ability to use the application for surveilling Texans. Governor Abbott also directed the Texas Department of Public Safety (DPS) and the Texas Department of Information Resources (DIR) to develop a plan providing state agencies guidance on managing personal devices used to conduct state business. Following the issuance of the Governor’s directive, the 88<sup>th</sup> Texas Legislature passed [Senate Bill 1893](#), which prohibits the use of covered applications on governmental entity devices.

## 1.2 SCOPE AND APPLICATION

The City of Gonzales’ covered applications policy is as described by [Section 2.0](#).

# 2.0 COVERED APPLICATIONS POLICY

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## 2.1 SCOPE AND DEFINITIONS

This policy applies to all City of Gonzales full- and part-time employees, contractors, paid or unpaid interns, and other users of City networks. All City of Gonzales employees are responsible for complying with this policy.

A covered application is:

- The social media service TikTok or any successor application or service developed or provided by ByteDance Limited, or an entity owned by ByteDance Limited.
- A social media application or service specified by proclamation of the governor under Government Code Section 620.005.

## 2.2 COVERED APPLICATIONS ON GOVERNMENT-OWNED OR LEASED DEVICES

Except where approved exceptions apply, the use or installation of covered applications is prohibited on all city-owned or -leased devices, including cell phones, tablets, desktop and laptop computers, and other internet-capable devices.

The city will identify, track, and manage all city-owned or -leased devices including mobile phones, tablets, laptops, desktop computers, or any other internet-capable devices to:

- a. Prohibit the installation of a covered application.
- b. Prohibit the use of a covered application.
- c. Remove a covered application from a city-owned or -leased device that was on the device prior to the passage of S.B. 1893 (88th Leg, R.S.).
- d. Remove an application from a city-owned or -leased device if the Governor issues a proclamation identifying it as a covered application.

The city will manage all city-owned or leased mobile devices by implementing the security measures listed below:

- a. Restrict access to “app stores” or unauthorized software repositories to prevent the installation of unauthorized applications.
- b. Maintain the ability to remotely wipe non-compliant or compromised mobile devices.
- c. Maintain the ability to remotely uninstall unauthorized software from mobile devices.
- d. Other city-implemented security measures.

## **2.3 ONGOING AND EMERGING TECHNOLOGY THREATS**

To provide protection against ongoing and emerging technological threats to the government’s sensitive information and critical infrastructure, DPS and DIR will regularly monitor and evaluate additional social media applications or services that pose a risk to this state.

DIR will annually submit to the Governor a list of social media applications and services identified as posing a risk to Texas. The Governor may proclaim items on this list as covered applications that are subject to this policy.

If the Governor identifies an item on the DIR-posted list described by this section, then the city will remove and prohibit the covered application.

The city may also prohibit social media applications or services in addition to those specified by proclamation of the Governor.

## **2.4 PERSONAL DEVICE POLICY**

### **2.5 AS TO ALL PERSONAL DEVICES, OFFICERS AND EMPLOYEES MUST NOT UTILIZE THE TIKTOK OR OTHER PROHIBITED APPLICATIONS RELATED TO CITY OFFICIAL BUSINESS, INCLUDING ACCESSING ANY CITY OWNED DATA, APPLICATIONS, NONPUBLIC FACING COMMUNICATIONS, AND OTHER ELECTRONIC DATA EXCHANGE AND OTHER DEVICES CAPABLE OF INTERNET CONNECTIVITY IN THEIR CARE, CUSTODY, OR CONTROL. COVERED APPLICATION EXCEPTIONS**

Upon written request to the City Manager, the city may authorize the installation and use a covered application on an applicable device to the extent necessary for:

- (1) Providing law enforcement; or
- (2) Developing or implementing information security measures.

### **3.0 POLICY COMPLIANCE**

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The city will verify compliance with this policy through various methods, including but not limited to, IT/security system reports and feedback to leadership.

An employee found to have violated this policy may be subject to disciplinary action, including termination of employment.

### **4.0 POLICY REVIEW**

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This policy will be reviewed periodically and updated as necessary to reflect changes in state law, additions to applications identified under Government Code Section 620.006, updates to the prohibited technology list posted to DIR's website, or to suit the needs of the city.

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## **COUNCIL AGENDA ITEM BRIEFING DATA**



## **AGENDA ITEM**

Discuss, Consider & Possible Action on Resolution 2024-117 Approving the Lease Agreement with Enterprise Fleet Management, Inc. for the Lease of Two Budgeted Vehicles and Authorizing the City Manager to Execute said Agreements

**DATE: November 14, 2024**

### **TYPE AGENDA ITEM:**

Resolution

### **BACKGROUND:**

On September 12, 2024, the City Council of the City of Gonzales Approved the Operating Budget for the City of Gonzales for the Fiscal Year Beginning October 1, 2024, and ending September 30, 2025. The Police Department allocated funds in the 2024-2025 budget to replace a 2015 and 2016 Tahoe patrol unit that has over 140,000 miles with two Ford F-150 Police Responder vehicles.

Staff has received quotes from Enterprise Fleet Management, Inc. for the lease of two 2024 Ford F-150 Police Responder vehicles (\$2,135.24 per month) and two 2023 Ford F-150 Police Responder vehicles (\$1,893.68 per month). These vehicles meet all necessary specifications for law enforcement purposes and would enhance the department's ability to respond efficiently and safely in the field. To ensure continuity in fleet upgrades and maintain department readiness, if the 2023 models are no longer available upon approval, staff proposes moving forward with the lease of the two 2024 Ford F-150 Police Responders. The 2024 models will also fulfill the department's requirements, though at a standard price point.

### **POLICY CONSIDERATIONS:**

This is consistent with what has been done in the past.

### **FISCAL IMPACT:**

Within the 2024-2025 Fiscal Year, the Police Department allocated \$27,293 within Vehicle/Equipment Lease GL Account 100-7-501.413. If the two 2023 Ford F-150 Police Responders are leased, that will be an annual cost of \$22,724.16 which is under budget. However, if the two 2023 models are no longer available by the time of approval by the council, staff recommends proceeding with the lease of two 2024 models at an annual cost of \$25,622.88 which is also under budget. The availability of these funds has been verified with the Finance Department.

### **ATTACHMENTS:**

City of Gonzales –Lease Rate Quote No. 8398013, 8409761

### **STAFF RECOMMENDATION:**

Staff respectfully recommend the approval of this resolution.

**RESOLUTION NO. 2024-117**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GONZALES, TEXAS APPROVING THE LEASE AGREEMENT WITH ENTERPRISE FLEET MANAGEMENT, INC. FOR THE LEASE OF TWO BUDGETED VEHICLES AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID AGREEMENTS; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the Police Department is proposing the replacement of a 2015 and 2016 Chevrolet Tahoe's with two Ford F-150 Police Responders; and,

**WHEREAS**, upon availability of the two 2023 Ford F-150 Police Responders, the lease rate is \$1,893.68 per month; and

**WHEREAS**, if the 2023 models are no longer available, staff will move forward with the lease of two 2024 Ford F-150 Police Responders, the lease rate is \$2,135.24 per month; and,

**WHEREAS**, the City finds that entering into an agreement with Enterprise for leasing vehicles would be in the best interest of the City and its citizens and will further promote the public health, safety, and general welfare of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GONZALES, TEXAS:**

Section 1. The City Council of the City of Gonzales, Texas hereby authorizes the City Manager to execute a lease Agreement for the lease of two Ford F-150 Police Responders.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject

matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

**PASSED AND APPROVED this 14<sup>th</sup> day of November, 2024.**

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Mayor S.H. Sucher

ATTEST:

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Kristina Vega, City Secretary



Prepared For: City of Gonzales, Texas
Zella, Laura

Date 10/25/2024
AE/AM PSS/BDA

Unit #
Year 2024 Make Ford Model F-150 Police Responder
Series XL 4x4 5.5 ft. box 145 in. WB

Vehicle Order Type Ordered Term 48 State TX Customer# 583109

Table with 2 columns: Amount and Description. Includes Capitalized Price of Vehicle, License and Certain Other Charges, Initial License Fee, Registration Fee, Other, Capitalized Price Reduction, Gain Applied From Prior Unit, Security Deposit, Taxes.

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Table with 2 columns: Field and Value. Includes Driver Name, Exterior Color, Interior Color, Lic. Plate Type, GVWR.

Table with 2 columns: Amount and Description. Includes Total Capitalized Amount, Depreciation Reserve, Monthly Lease Charge, Total Monthly Rental Excluding Additional Services.

Additional Fleet Management

Table with 2 columns: Amount and Description. Includes Master Policy Enrollment Fees, Commercial Automobile Liability Enrollment, Physical Damage Management, Full Maintenance Program.

Table with 2 columns: Field and Value. Includes Comp/Coll Deductible, OverMileage Charge, # Tires, Loaner Vehicle Not Included.

Additional Services SubTotal

\$ 0.00 Tax 0.0000% State TX

\$ 1,067.62 Total Monthly Rental Including Additional Services

Table with 2 columns: Amount and Description. Includes Reduced Book Value at 48 Months, Service Charge Due at Lease Termination.

Quote based on estimated annual mileage of 10,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)
Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement...

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, and agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement. In the event Lessee fails or refuses to accept delivery of the ordered vehicle, Lessee agrees that Lessor shall have the right to collect damages, including, but not limited to, a \$500 disposal fee, interest incurred, and loss of value.

LESSEE City of Gonzales, Texas

BY TITLE DATE

\* INDICATES ITEMS TO BE BILLED ON DELIVERY.

1 Capitalized price of vehicle may be adjusted to reflect final manufacturer's invoice, plus a pre delivery interest charge Lessee hereby assigns to Lessor any manufacturer rebates and/or manufacturer incentives intended for the Lessee...

2 Monthly lease charge will be adjusted to reflect the interest rate on the delivery date (subject to a floor).

3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc., provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

**Other Totals**

Description	(B)illed or (C)apped	Price
Initial Administration Fee	C	\$ 300.00
Courtesy Delivery Fee	C	\$ 189.00
<b>Total Other Charges Billed</b>		\$ 0.00
<b>Total Other Charges Capitalized</b>		\$ 489.00
<b>Other Charges Total</b>		\$ 489.00



**VEHICLE INFORMATION:**

2024 Ford F-150 Police Responder XL 4x4 5.5 ft. box 145 in. WB - US

Series ID: W1P

**Pricing Summary:**

	INVOICE	MSRP
Base Vehicle	\$49,287	\$51,610.00
Total Options	\$1,199.00	\$1,315.00
Destination Charge	\$1,995.00	\$1,995.00
<b>Total Price</b>	<b>\$52,481.00</b>	<b>\$54,920.00</b>

**SELECTED COLOR:**

Exterior: YZ-(0 P) Oxford White

Interior: PB-(0 I) Black w/HD Police-Grade Cloth 40/Blank/40 Front-Seats

**SELECTED OPTIONS:**

CODE	DESCRIPTION	INVOICE	MSRP
145WB	145" Wheelbase	STD	STD
150A	Equipment Group 150A	NC	NC
153	Front License Plate Bracket	NC	NC
425	50 State Emissions System	STD	STD
44G	Transmission: Electronic 10-Speed Automatic	Included	Included
54R	Power Glass Heated Sideview Mirrors	\$369.00	\$405.00
59F	Driver Only LED Bulb Spot Lamp (Whelen)	\$392.00	\$430.00
67P	Remote Keyless-Entry Key Fob w/o Key Pad	\$319.00	\$350.00
85H	Backup Alarm System	\$119.00	\$130.00
998	Engine: 3.5L V6 EcoBoost	Included	Included
P	HD Police-Grade Cloth 40/Blank/40 Front-Seats	Included	Included
PAINT	Monotone Paint Application	STD	STD
PB_02	(0 I) Black w/HD Police-Grade Cloth 40/Blank/40 Front-Seats	NC	NC
STDGV	GVWR: 7,075 lbs Payload Package	Included	Included
STDRD	Radio: AM/FM Stereo w/6 Speakers	Included	Included
STDTR	Tires: LT285/70R18 BSW A/T	Included	Included
STDWL	Wheels: 18" Steel	Included	Included
SYNC	SYNC 4	Included	Included
XL3	Electronic Locking w/3.31 Axle Ratio	Included	Included
YZ_01	(0 P) Oxford White	NC	NC

## **CONFIGURED FEATURES:**

### **Body Exterior Features:**

Number Of Doors: 4  
Rear Cargo Door Type: tailgate  
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors with turn signal indicator  
Skid Plates: skid plates  
Door Handles: black  
Front And Rear Bumpers: black front and rear bumpers with black rub strip  
Rear Step Bumper: rear step bumper  
Front Tow Hooks: 2 front tow hooks  
Front License Plate Bracket: front license plate bracket  
Box Style: regular  
Body Material: aluminum body material  
: class IV trailering with harness, hitch  
Grille: black grille

### **Convenience Features:**

Air Conditioning: manual air conditioning  
Air Filter: air filter  
Cruise Control: cruise control with steering wheel controls  
Power Windows: power windows with driver and passenger 1-touch down  
Remote Keyless Entry: keyfob (all doors) remote keyless entry  
Illuminated Entry: illuminated entry  
Integrated Key Remote: integrated key/remote  
Auto Locking: auto-locking doors  
Steering Wheel: steering wheel with manual tilting, manual telescoping  
Day-Night Rearview Mirror: day-night rearview mirror  
Emergency SOS: SYNC 4 911 Assist emergency communication system  
Front Cupholder: front and rear cupholders  
Overhead Console: mini overhead console with storage  
Glove Box: glove box  
Driver Door Bin: driver and passenger door bins  
Rear Door Bins: rear door bins  
Dashboard Storage: dashboard storage  
Interior Concealed Storage: interior concealed storage  
IP Storage: bin instrument-panel storage  
Power Accessory Outlet: 2 12V DC power outlets

### **Entertainment Features:**

radio: AM/FM stereo with seek-scan  
Radio Data System: radio data system  
Voice Activated Radio: voice activated radio  
Speed Sensitive Volume: speed-sensitive volume  
Steering Wheel Radio Controls: steering-wheel mounted audio controls  
Speakers: 6 speakers  
Internet Access: Fleet Telematics Modem internet access  
1st Row LCD: 2 1st row LCD monitor  
Wireless Connectivity: wireless phone connectivity  
Antenna: fixed antenna

### **Lighting, Visibility and Instrumentation Features:**

Headlamp Type: delay-off reflector LED low/high beam headlamps  
Cab Clearance Lights: cargo bed light  
Front Wipers: variable intermittent wipers  
Tinted Windows: light-tinted windows  
Dome Light: dome light with fade  
Variable IP Lighting: variable instrument panel lighting  
Display Type: analog appearance  
Tachometer: tachometer  
Voltmeter: voltmeter

Compass: compass  
Exterior Temp: outside-temperature display  
Low Tire Pressure Warning: tire specific low-tire-pressure warning  
Park Distance Control: rear parking sensors  
Trip Odometer: trip odometer  
Blind Spot Sensor: blind spot  
Front Pedestrian Braking: front pedestrian detection  
Forward Collision Alert: forward collision  
Oil Pressure Gauge: oil pressure gauge  
Water Temp Gauge: water temp. gauge  
Transmission Oil Temp Gauge: transmission oil temp. gauge  
Engine Hour Meter: engine hour meter  
Clock: in-radio display clock  
Check Control: redundant digital speedometer  
Rear Vision Camera: rear vision camera  
Oil Pressure Warning: oil-pressure warning  
Water Temp Warning: water-temp. warning  
Battery Warning: battery warning  
Lights On Warning: lights-on warning  
Key in Ignition Warning: key-in-ignition warning  
Low Fuel Warning: low-fuel warning  
Door Ajar Warning: door-ajar warning  
Brake Fluid Warning: brake-fluid warning

#### Safety And Security:

ABS four-wheel ABS brakes  
Number of ABS Channels: 4 ABS channels  
Brake Assistance: brake assist  
Brake Type: four-wheel disc brakes  
Vented Disc Brakes: front and rear ventilated disc brakes  
Daytime Running Lights: daytime running lights  
Driver Front Impact Airbag: driver and passenger front-impact airbags  
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags  
Overhead Airbag: Safety Canopy System curtain 1st and 2nd row overhead airbag  
Occupancy Sensor: front passenger airbag occupancy sensor  
Height Adjustable Seatbelts: height adjustable front seatbelts  
Seatbelt Pretensioners: front seatbelt pre-tensioners  
3Point Rear Centre Seatbelt: 3 point rear centre seatbelt  
Side Impact Bars: side-impact bars  
Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks  
Rear Child Safety Locks: rear child safety locks  
Security System: security system  
Panic Alarm: panic alarm  
Tracker System: tracker system  
Electronic Stability: AdvanceTrac w/Roll Stability Control electronic stability stability control with anti-rollover  
Traction Control: ABS and driveline traction control  
Front and Rear Headrests: manual adjustable front head restraints  
Rear Headrest Control: 3 rear head restraints

#### Seats And Trim:

Seating Capacity max. seating capacity of 5  
Front Bucket Seats: front bucket 40-40 seats  
Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments  
Reclining Driver Seat: power reclining driver and manual reclining passenger seats  
Driver Lumbar: power 2-way driver and passenger lumbar support  
Driver Height Adjustment: power height-adjustable driver and passenger seats  
Driver Fore/Aft: power driver and passenger fore/aft adjustment  
Driver Cushion Tilt: power driver and passenger cushion tilt  
Rear Seat Type: rear 60-40 split-bench seat  
Rear Folding Position: rear seat fold-up cushion  
Leather Upholstery: cloth front seat upholstery

Rear Seat Material: vinyl rear seat upholstery

Headliner Material: full cloth headliner

Floor Covering: full vinyl/rubber floor covering

Cabback Insulator: cabback insulator

Shift Knob Trim: urethane shift knob

Interior Accents: chrome interior accents

**Standard Engine:**

Engine 400-hp, 3.5-liter V-6 (regular gas)

**Standard Transmission:**

Transmission 10-speed automatic w/ OD and PowerShift automatic



Prepared For: City of Gonzales, Texas
Zella, Laura

Date 10/22/2024
AE/AM PSS/BDA

Unit #
Year 2023 Make Ford Model F-150 Police Responder
Series XL 4x4 5.5 ft. box 145 in. WB

Vehicle Order Type In-Stock Term 48 State TX Customer# 583109

Table with 2 columns: Amount and Description. Includes Capitalized Price of Vehicle, License and Certain Other Charges, Initial License Fee, Registration Fee, Other: (See Page 2), Capitalized Price Reduction, Gain Applied From Prior Unit, Security Deposit, Taxes.

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Table with 2 columns: Field and Value. Includes Driver Name, Exterior Color, Interior Color, Lic. Plate Type, GVWR.

Table with 2 columns: Amount and Description. Includes Total Capitalized Amount (Delivered Price), Depreciation Reserve @ 1.5000%, Monthly Lease Charge (Based on Interest Rate - Subject to a Floor)2.

Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Table with 2 columns: Amount and Description. Includes Master Policy Enrollment Fees, Commercial Automobile Liability Enrollment, Liability Limit \$0.00.

Table with 2 columns: Amount and Description. Includes Physical Damage Management, Full Maintenance Program 3 Contract Miles 0, Incl: # Brake Sets (1 set = 1 Axle) 0.

Table with 2 columns: Field and Value. Includes Comp/Coil Deductible, OverMileage Charge, # Tires, Loaner Vehicle Not Included.

Additional Services SubTotal

Table with 2 columns: Amount and Description. Includes Tax 0.0000% State TX.

Total Monthly Rental Including Additional Services

Table with 2 columns: Amount and Description. Includes Reduced Book Value at 48 Months, Service Charge Due at Lease Termination.

Quote based on estimated annual mileage of 10,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)
Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, and agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement. In the event Lessee fails or refuses to accept delivery of the ordered vehicle, Lessee agrees that Lessor shall have the right to collect damages, including, but not limited to, a \$500 disposal fee, interest incurred, and loss of value.

LESSEE City of Gonzales, Texas
BY

TITLE

DATE

\* INDICATES ITEMS TO BE BILLED ON DELIVERY.

1 Capitalized price of vehicle may be adjusted to reflect final manufacturer's invoice, plus a pre delivery interest charge. Lessee hereby assigns to Lessor any manufacturer rebates and/or manufacturer incentives intended for the Lessee, which rebates and/or incentives have been used by Lessor to reduce the capitalized price of the vehicle.

2 Monthly lease charge will be adjusted to reflect the interest rate on the delivery date (subject to a floor).

3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote] all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

**Other Totals**

Description	(B)illed or (C)apped	Price
Initial Administration Fee	C	\$ 300.00
Courtesy Delivery Fee	C	\$ 0.00
<b>Total Other Charges Billed</b>		<b>\$ 0.00</b>
<b>Total Other Charges Capitalized</b>		<b>\$ 300.00</b>
<b>Other Charges Total</b>		<b>\$ 300.00</b>

**VEHICLE INFORMATION:**

2023 Ford F-150 Police Responder XL 4x4 5.5 ft. box 145 in. WB - US

Series ID: W1P

**Pricing Summary:**

	<b>INVOICE</b>	<b>MSRP</b>
Base Vehicle	\$46,676	\$48,875.00
Total Options	\$2,286.00	\$2,510.00
Destination Charge	\$1,895.00	\$1,895.00
<b>Total Price</b>	<b>\$50,857.00</b>	<b>\$53,280.00</b>

**SELECTED COLOR:**

Exterior: YZ-Oxford White  
 Interior: PB-Black w/Cloth 40/Blank/40 Front-Seats

**SELECTED OPTIONS:**

<b>CODE</b>	<b>DESCRIPTION</b>	<b>INVOICE</b>	<b>MSRP</b>
145WB	145" Wheelbase	STD	STD
150A	Equipment Group 150A Base	NC	NC
153	Front License Plate Bracket	NC	NC
18B	Black Platform Running Boards	\$228.00	\$250.00
44G	Transmission: Electronic 10-Speed Automatic	Included	Included
535ATC	Auxiliary Transmission Oil Cooler	Included	Included
53A	Trailer Tow Package	\$1,206.00	\$1,325.00
53AEOC	Engine Oil Cooler	Included	Included
64H	Wheels: 18" 6-Spoke Silver Aluminum	Included	Included
67P	Remote Keyless-Entry Key Fob w/o Key Pad	\$310.00	\$340.00
67T	Integrated Trailer Brake Controller	Included	Included
76W	Sideview Mirrors Heated Glass Removal (76W)	NA	NA
96W	Tough Bed Spray-In Bedliner	\$542.00	\$595.00
998	Engine: 3.5L V6 EcoBoost	Included	Included
HITCH	Class IV Trailer Hitch Receiver	Included	Included
LEDT	Tailgate LED	Included	Included
P	Cloth 40/Blank/40 Front-Seats	Included	Included
PAINT	Monotone Paint Application	STD	STD
PB_02	Black w/Cloth 40/Blank/40 Front-Seats	NC	NC
PTBA	Pro Trailer Backup Assist	Included	Included
STDGV	GVWR: 7,050 lbs Payload Package	Included	Included
STDRD	Radio: AM/FM Stereo w/6 Speakers	Included	Included
STDTR	Tires: LT265/70R18 BSW A/T	Included	Included
SYNC	SYNC 4	Included	Included
XL3	Electronic Locking w/3.31 Axle Ratio	Included	Included
YZ_01	Oxford White	NC	NC

## **CONFIGURED FEATURES:**

### **Body Exterior Features:**

Number Of Doors: 4  
Rear Cargo Door Type: tailgate  
Driver And Passenger Mirror: power remote manual folding side-view door mirrors  
Running Boards: running boards  
Skid Plates: skid plates  
Door Handles: black  
Front And Rear Bumpers: black front and rear bumpers with black rub strip  
Rear Step Bumper: rear step bumper  
Front Tow Hooks: 2 front tow hooks  
Front License Plate Bracket: front license plate bracket  
Bed Liner: bed liner  
Box Style: regular  
Body Material: aluminum body material  
: class IV trailering with harness, hitch, brake controller  
Grille: black grille

### **Convenience Features:**

Air Conditioning: manual air conditioning  
Air Filter: air filter  
Cruise Control: cruise control with steering wheel controls  
Power Windows: power windows with driver and passenger 1-touch down  
Remote Keyless Entry: keyfob (all doors) remote keyless entry  
Illuminated Entry: illuminated entry  
Integrated Key Remote: integrated key/remote  
Auto Locking: auto-locking doors  
Steering Wheel: steering wheel with manual tilting, manual telescoping  
Day-Night Rearview Mirror: day-night rearview mirror  
Emergency SOS: SYNC 4 911 Assist emergency communication system  
Front Cupholder: front and rear cupholders  
Overhead Console: mini overhead console with storage  
Glove Box: glove box  
Driver Door Bin: driver and passenger door bins  
Rear Door Bins: rear door bins  
Dashboard Storage: dashboard storage  
Interior Concealed Storage: interior concealed storage  
IP Storage: bin instrument-panel storage  
Power Accessory Outlet: 2 12V DC power outlets

### **Entertainment Features:**

radio: AM/FM stereo with seek-scan  
Radio Data System: radio data system  
Voice Activated Radio: voice activated radio  
Speed Sensitive Volume: speed-sensitive volume  
Steering Wheel Radio Controls: steering-wheel mounted audio controls  
Speakers: 6 speakers  
Internet Access: Fleet Telematics Modem internet access  
1st Row LCD: 2 1st row LCD monitor  
Wireless Connectivity: wireless phone connectivity  
Antenna: fixed antenna

### **Lighting, Visibility and Instrumentation Features:**

Headlamp Type: delay-off reflector halogen headlamps  
Cab Clearance Lights: cargo bed light  
Front Wipers: variable intermittent wipers  
Tinted Windows: light-tinted windows  
Dome Light: dome light with fade  
Variable IP Lighting: variable instrument panel lighting  
Display Type: analog appearance



Tachometer: tachometer  
Voltmeter: voltmeter  
Compass: compass  
Exterior Temp: outside-temperature display  
Low Tire Pressure Warning: tire specific low-tire-pressure warning  
Park Distance Control: Reverse Sensing System rear parking sensors  
Trip Computer: trip computer  
Trip Odometer: trip odometer  
Front Pedestrian Braking: front pedestrian detection  
Forward Collision Alert: forward collision  
Oil Pressure Gauge: oil pressure gauge  
Water Temp Gauge: water temp. gauge  
Inclinometer: inclinometer  
Transmission Oil Temp Gauge: transmission oil temp. gauge  
Engine Hour Meter: engine hour meter  
Clock: in-radio display clock  
Systems Monitor: driver information centre  
Check Control: redundant digital speedometer  
Rear Vision Camera: rear vision camera  
Oil Pressure Warning: oil-pressure warning  
Water Temp Warning: water-temp. warning  
Battery Warning: battery warning  
Lights On Warning: lights-on warning  
Key in Ignition Warning: key-in-ignition warning  
Low Fuel Warning: low-fuel warning  
Bulb Failure Warning: bulb-failure warning  
Door Ajar Warning: door-ajar warning  
Brake Fluid Warning: brake-fluid warning

#### Safety And Security:

ABS four-wheel ABS brakes  
Number of ABS Channels: 4 ABS channels  
Brake Assistance: brake assist  
Brake Type: four-wheel disc brakes  
Vented Disc Brakes: front and rear ventilated disc brakes  
Daytime Running Lights: daytime running lights  
Spare Tire Type: full-size spare tire  
Spare Tire Mount: underbody mounted spare tire w/crankdown  
Driver Front Impact Airbag: driver and passenger front-impact airbags  
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags  
Overhead Airbag: Safety Canopy System curtain 1st and 2nd row overhead airbag  
Occupancy Sensor: front passenger airbag occupancy sensor  
Height Adjustable Seatbelts: height adjustable front seatbelts  
Seatbelt Pretensioners: front seatbelt pre-tensioners  
3Point Rear Centre Seatbelt: 3 point rear centre seatbelt  
Side Impact Bars: side-impact bars  
Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks  
Rear Child Safety Locks: rear child safety locks  
Security System: security system  
Panic Alarm: panic alarm  
Tracker System: tracker system  
Electronic Stability: AdvanceTrac w/Roll Stability Control electronic stability stability control with anti-rollover  
Traction Control: ABS and driveline traction control  
Front and Rear Headrests: manual adjustable front head restraints  
Rear Headrest Control: 3 rear head restraints

#### Seats And Trim:

Seating Capacity max. seating capacity of 5  
Front Bucket Seats: front bucket 40-40 seats  
Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments  
Reclining Driver Seat: power reclining driver and manual reclining passenger seats

Driver Lumbar: power 2-way driver and passenger lumbar support  
Driver Height Adjustment: power height-adjustable driver and passenger seats  
Driver Fore/Aft: power driver and passenger fore/aft adjustment  
Driver Cushion Tilt: power driver and passenger cushion tilt  
Rear Seat Type: rear 60-40 split-bench seat  
Rear Folding Position: rear seat fold-up cushion  
Leather Upholstery: cloth front seat upholstery  
Rear Seat Material: vinyl rear seat upholstery  
Headliner Material: full cloth headliner  
Floor Covering: full vinyl/rubber floor covering  
Cabback Insulator: cabback insulator  
Shift Knob Trim: urethane shift knob  
Interior Accents: chrome interior accents

**Standard Engine:**

Engine 400-hp, 3.5-liter V-6 (regular gas)

**Standard Transmission:**

Transmission 10-speed automatic w/ OD and PowerShift automatic

## COUNCIL AGENDA ITEM BRIEFING DATA



## AGENDA ITEM

Discuss, Consider  Possible Action on  
 Resolution  2024-118 Approving the 2025  
Insurance Provider for Health, Dental, Vision  
and Life

**DATE: November 14, 2024**

### **TYPE AGENDA ITEM:**

Resolution

### **BACKGROUND:**

Annually the City of Gonzales has Proost Insurance, an independent insurance agency review the current coverage for health, dental, vision and life insurance. Proost Insurance will look at our current provider (Blue Cross Blue Shield) and the coverage they offer and compare it to many other providers that can offer similar coverage. Proost Insurance schedules the open enrollment that the City has each year where the employees can enroll online and they create benefit books that the employees can view online during open enrollment. They also help employees with claim issues throughout the year and assist us in many other matters.

Proost provided the City of Gonzales their premium and claims summary report and found that the premiums paid from September 2023 through August 2024 was \$913,047.00 versus the actual claims that were paid in the amount of \$1,035,744.00. The total loss ratio was 113.4%. The City of Gonzales received their renewal offer from Blue Cross Blue Shield (BCBS) for 2024 which was a 41% increase overall. Staff asked for Proost to negotiate with BCBS and they were able to lower the increase based on concessions down to 17.9% increase. Staff requested Proost go out to market to get other quotes due to the increase being very substantial. Currently the City pays 100% of the health insurance for each full-time employee, but pays no part of dependent coverage. The City of Gonzales pays BCBS \$625.78 per month, per full-time employee. If the City renews the existing plan with concessions and no changes with BCBS, the premium for 2024 would be \$738.11, which comes out to \$156.45 more a month per employee. The City of Gonzales has 109 full-time positions that are budgeted, so there would be a \$146,927.64 increase for 12 months if the city renewed the existing medical insurance plan. A budget amendment will be needed because staff budgeted a 12% increase based on our claims. Proost has provided the other options that were found when they went out to market.

### **POLICY CONSIDERATIONS:**

This is consistent with what has been done in the past.

### **FISCAL IMPACT:**

Fiscal impact depends on what option Council decides. Staff budgeted for a 12% increase based on claims through July, a budget amendment will be needed if greater than 12% increase.

**ATTACHMENTS:**

2025 City of Gonzales Employee Benefit Review as Exhibit “A”

**STAFF RECOMMENDATION:**

Staff respectfully recommends the council take the action they deem necessary.

**RESOLUTION NO. 2024118**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GONZALES, TEXAS APPROVING THE 2025 INSURANCE PROVIDER FOR HEALTH, DENTAL, VISION AND LIFE AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, annually Frost Insurance, an independent insurance agency reviews the City’s current coverage for health, dental, vision and life insurance; and

**WHEREAS**, Frost Insurance reviews the current coverage that the City of Gonzales has and compares it to many other providers that can offer similar coverage; and

**WHEREAS**, the City’s current health insurance provider is Blue Cross Blue Shield; and

**WHEREAS**, the 2025 City of Gonzales Employee Benefit Review is attached as Exhibit “A”; and

**WHEREAS**, Frost’s premium and claims summary report for the City of Gonzales reflected in that premiums paid from September 2023 through August 2024 was \$913,047.00 versus the actual claims that were paid in the amount of \$1,035,744.00 which is a total loss ratio of 113.4%; and

**WHEREAS**, the City of Gonzales received the renewal offer from Blue Cross Blue Shield for a 41% increase overall and Frost was able to negotiate them down lower based on different concession options that would start January of 2025; and

**WHEREAS**, staff requested Frost go out to market to get other quotes due to the increase being substantial; and

**WHEREAS**, the City Council finds that going with [REDACTED] for all types of insurance is in the best interest of the City of Gonzales.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GONZALES, TEXAS**

Section 1. The City Council of the City of Gonzales, Texas hereby approves [REDACTED] as the 2025 Insurance Provider for Health, Dental, Vision and Life.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this resolution are hereby repealed to the extent of such conflict, and the provisions of this resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this matter of the public business to be considered at such meeting, including this resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This resolution shall be in force and effect from and after its final passage, and it is so resolved.

**PASSED AND APPROVED this 14<sup>th</sup> day of November 2024.**

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Mayor, S. Sucher

ATTEST:

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Cristina Vega, City Secretary

## **COUNCIL AGENDA ITEM BRIEFING DATA**



**DATE: November 14, 2024**

## **AGENDA ITEM**

Discuss, Consider & Possible Action on Resolution #2024-119 Approving the recommendation from the Gonzales Convention and Visitor's Bureau to use local Hotel Occupancy Tax Funds in an amount not to exceed \$303,146.00 for digital mapping of the Gonzales Memorial Museum as Authorized by Chapter 351 of the Texas Tax Code and authorizing the City Manager to negotiate and execute an agreement with Austin Film Crew, LLC.

### **TYPE AGENDA ITEM:**

Resolution

### **BACKGROUND:**

Gonzales Convention and Visitors Bureau held a Special Called Meeting on November 4, 2024 to discuss funding in the amount of \$303,146.00 for Digital Mapping of the Gonzales Memorial Museum. Projection mapping is a visual technology that enables designers to turn almost any surface into a dynamic display using specialized projectors. Unlike traditional projection, which requires a flat surface, projection mapping considers the three-dimensional shape of objects and adjusts the image accordingly. This allows buildings, landscapes, and other irregularly shaped surfaces to serve as a canvass for animations, visuals, and interactive elements. By aligning visuals with physical structures, projection mapping creates an immersive experience that blurs the line between digital content and the real world. These events leverage digital projections to celebrate local heritage, engage audiences, and stimulate economic activity. Investing in this project will give the City of Gonzales a meaningful opportunity to share its unique and amazing story and preserve its legacy and history for future generations. It can also provide a sense of pride for local residents and attract people near and far to experience our unique history, and allow us to tell our story in a comprehensive way.

### **POLICY CONSIDERATIONS:**

Sec. 351.101 (4) of the Texas Tax Code allows for the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms to promote tourism and the convention and hotel industry in the City of Gonzales.

Sec. 351.101 (5) of the Texas Tax Code historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums: (A) at or in the immediate vicinity of convention center facilities or visitor information centers; or (B) located elsewhere in the municipality or its vicinity that would be frequented by tourists and convention delegates.

### **FISCAL IMPACT:**

The Hotel/Motel Tax account has a fund balance of \$792,324.00 as of October 31, 2024. The City Council adopted a budget with estimated amounts of \$615,000.00 in revenue and \$733,321.00 in expenses which would leave an estimated fund balance of \$674,003.00 as of September 30, 2025. This expense was not budgeted and if approved a budget amendment will be done at a later time to take it from the fund balance.

**STAFF RECOMMENDATION:**

Staff respectfully recommends the approval of this resolution.



**RESOLUTION NO. 2024-119**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GONZALES, TEXAS, APPROVING THE RECOMMENDATION FROM THE GONZALES CONVENTION AND VISITOR'S BUREAU TO USE LOCAL HOTEL OCCUPANCY TAX FUNDS IN AN AMOUNT NOT TO EXCEED \$303,146.00 FOR DIGITAL MAPPING OF THE GONZALES MEMORIAL MUSEUM AS AUTHORIZED BY CHAPTER 351 OF THE TEXAS TAX CODE AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH AUSTIN FILM CREW, LLC.; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to state statutes and its home rule charter, the City has adopted a municipal hotel occupancy tax on occupants of hotels within the City; and

**WHEREAS**, the City is required to use such local hotel occupancy taxes for promoting tourism and the convention and hotel industry in the manner set forth in Chapter 351 of the Texas Tax Code; and

**WHEREAS**, the City Council, on behalf of the City, may provide authorization to the Gonzales Convention and Visitor's Bureau for the management or supervision of programs and activities funded with revenue from the hotel occupancy tax (HOT Funds); and

**WHEREAS**, the Gonzales Convention and Visitors Bureau may provide funding assistance from the hotel occupancy taxes (HOT funds) in the amount not to exceed \$303,146.00 for the digital mapping of the Gonzales Memorial Museum; and

**WHEREAS**, the City Council finds that expending the funds for digital mapping of the Gonzales Memorial Museum is eligible for funding according to Chapter 351.101(a)(4) of the Texas Tax Code that states (a) Revenue from the municipal hotel occupancy tax may be used only to promote tourism and the convention and hotel industry, and that use is limited to the following: (4) the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms; and

**WHEREAS**, the City Council finds that expending the funds for digital mapping of the Gonzales Memorial Museum is eligible for funding according to Chapter 351.101(a)(5) of the Texas Tax Code that states historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums: (A) at or in the immediate vicinity of convention center facilities or visitor information centers; or (B) located elsewhere in the municipality or its vicinity that would be frequented by tourists and convention delegates.

**WHEREAS**, the amount of \$303,146.00 will be amended within the FY2024-2025 budget for the

Gonzales Convention and Visitors Bureau and be funded by the hotel occupancy tax (HOT Funds) fund balance; and.

**WHEREAS**, the City Council hereby finds that expending the funds contemplated in the manner required by the Texas Tax Code public purpose and authorizing the City Manager to negotiate and execute an agreement with Austin Film Crew is in the best interest of the City and its citizens, and serves a public purpose.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GONZALES, TEXAS:**

Section 1. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 2. The City Council of the City of Gonzales hereby authorizes the Gonzales Convention and Visitors Bureau to provide funding for the digital mapping of the Gonzales Memorial Museum by the City of Gonzales in an amount not to exceed \$303,146.00, to be expended in conformance with Texas Tax Code Section 351.001 and authorizes the City Manager to negotiate and execute an agreement with Austin Film Crew.

Section 3. All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

**PASSED AND APPROVED this 14<sup>th</sup> day of November, 2024.**

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Mayor, S.H. Sucher

ATTEST:

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Kristina Vega, City Secretary

**COUNCIL AGENDA  
ITEM BRIEFING DATA**



**AGENDA ITEM**

The City Council will engage in discussions regarding Article 12.900 Stopping, Standing and Parking of the City of Gonzales Code of Ordinances

**DATE: November 14, 2024**

**TYPE AGENDA ITEM:**

Resolution

**BACKGROUND:**

During the October 17, 2024 Council meeting, Council Member Miller requested a discussion item be placed on the November agenda to discuss Article 12.900 Stopping, Standing, and Parking of the City of Gonzales Code of Ordinances.

**ATTACHMENTS:**

Article 12.900 Stopping, Standing and Parking

**ARTICLE 12.900  
STOPPING, STANDING AND PARKING**

**DIVISION 1  
Generally**

**§ 12.901. Authority of City Council.**

- (a) The city council is authorized on the basis of an engineering and traffic investigation, to prohibit or limit stopping, standing or parking of vehicles at all times or during specified hours.
- (b) No prohibition, regulation or limitation relating to stopping, standing or parking imposed under this section or any other applicable law or ordinance of the city shall be effective unless official traffic control devices are erected and in place at the time of an alleged offense and it shall be the duty of the city manager or his assigns to erect and maintain such devices.  
(1995 Code of Ordinances, Title II, Chapter 72, Section 72.01)

**§ 12.902. Authority to Erect and Maintain Signs and Traffic Control Devices.**

The city manager or his assigns are authorized to erect and maintain stop signs, yield signs or other official traffic control devices to designate through streets or to designate intersections or other roadway junction.  
(1995 Code of Ordinances, Title II, Chapter 72, Section 72.02)

**§ 12.903. Stop When Traffic Obstructed.**

No driver shall enter an intersection or a marked crosswalk unless there is sufficient space on the other side of the intersection or crosswalk to accommodate the vehicle he is operating without obstructing the passage of other vehicles or pedestrians, notwithstanding any traffic control signal indication to proceed.  
(1995 Code of Ordinances, Title II, Chapter 72, Section 72.03)

**§ 12.904. Parking Spaces for Persons With Disabilities.**

- (a) The chief of police is authorized to designate certain parking spaces in the city as spaces to be used only by persons who are disabled or handicapped.
- (b) Each space so designated will be plainly marked "HANDICAPPED PARKING ONLY."  
(1995 Code of Ordinances, Title II, Chapter 72, Section 72.04)

**§ 12.905. Parking for More Than 48 Consecutive Hours Prohibited.**

- (a) It shall be a violation of this article to park a vehicle on the streets or squares of the city for 48 or more consecutive hours. By the term "vehicle," is meant any car, truck, motorcycle, trailer, cart, wagon, travel trailer, bus, bicycle or other conveyances whether similar or dissimilar to the previously named items.
- (b) Resumptions.

- (1) The police department of the city shall mark vehicles in such a manner as to assure that such vehicles have in fact been in violation of this article for 48 consecutive hours and such marking shall be presumed correct.
  - (2) The license plate or motor vehicle identification number listed with the state shall be presumptively correct as to the ownership of the vehicle.
  - (3) Before the police department is authorized to act upon a violation of this section, a written complaint must be filed with the city secretary stating the place of violation, the type of vehicle alleged in violation, and the name of the complaining party.
- (1995 Code of Ordinances, Title II, Chapter 72, Section 72.05)

**§ 12.906. through § 12.910. Reserved**

**DIVISION 2  
Parking Schedules**

**§ 12.911. Schedule I. Parking Prohibited.**

Parking shall be prohibited on the following streets:

Street	Location	Ord. No.	Date Passed
St. Joseph Street	100 and 200 blocks	258	3-11-86

(1995 Code of Ordinances, Title II, Chapter 74, Schedule I)

**§ 12.912. Schedule II. Truck Parking Prohibited.**

It shall be unlawful for any person to park a truck or trucks at the following locations:

Street	Location	Side	Ord. No.	Date Passed
St. Joseph Street	1400, 1500, 1600, 1700 and 1800 blocks	East	258	3-11-86

(1995 Code of Ordinances, Title II, Chapter 74, Schedule II)

## **COUNCIL AGENDA ITEM BRIEFING DATA**



## **AGENDA ITEM**

Discussion and Presentation of a Recall Petition Submitted by Registered Voters of the City of Gonzales According to Article VI of the City of Gonzales Charter

**DATE: November 14, 2024**

### **TYPE AGENDA ITEM:**

Presentation

### **BACKGROUND:**

As per Article VI, Sec. 6.02 of the City of Gonzales Charter, any elected city official, whether elected to office by the qualified voters of the city or appointed by the city council to fill a vacancy, shall be subject to recall and removal from office by the qualified voters of the city on grounds of incompetency, misconduct or malfeasance in office. Before the question of recall of a councilmember shall be submitted to the qualified voters of the city, a petition demanding such question to be so submitted shall first be filed with the city secretary; which said petition shall be signed by qualified voters of the councilmember district equal in number to at least 25% of the total number of registered voters registered to vote in that district at the last regular City election.

The recall petition must be addressed to the City Council, distinctly and specifically point out the ground or grounds upon which such petition for removal is predicated, and, if there be more than one ground, such as for incompetency, misconduct or malfeasance in office, shall specifically state each ground with such certainty as to give the officer sought to be removed, notice of the matters and things charged. Sec. 6.03. The city secretary shall immediately notify, in writing, the officer so sought to be removed, by mailing such notice by certified mail. Sec. 6.04.

A recall petition was filed with the City Secretary on November 4, 2024 at 4:32 p.m. for District 4 Councilmember Miller. The petition consisted of a total of 313 signatures. The number of registered voters for District 4 at the last regular election was 1,040 qualified voters. Twenty-five percent of the number of registered voters would be 260. The City Secretary has verified 276 valid signatures affixed to the petition. The City Secretary notified the Councilmember Miller by certified mail on November 5, 2024.

Pursuant to Art. VI, Sec. 6.05, within ten (10) days after the date of the filing of the recall petition, the City Secretary shall present such petition to the city council. The City Secretary placed the recall petition on the agenda for November 14, 2024, a date within ten days from the filing of the recall petition.

Within five days after such recall petition has been presented to the city council, the officer whose removal is sought may request that a public hearing be held to permit the presentation of facts pertinent to the charges specified in the recall petition. In this event, the city council shall order such public hearing to be held not less than five days nor more than fifteen days after



receiving the request. Sec. 6.06.

**POLICY CONSIDERATIONS:**

This procedure and action is consistent with the Texas Election Code Chapter 277 and City of Gonzales Charter Article VI.

**FISCAL IMPACT:**

N/A

**ATTACHMENTS:**

N/A

**STAFF RECOMMENDATION:**

N/A

## **ARTICLE VI RECALL OF OFFICERS<sup>1</sup>**

### **§ 6.01. Scope of Recall.**

Any elected city official, whether elected to office by the qualified voters of the city or appointed by the city council to fill a vacancy, shall be subject to recall and removal from office by the qualified voters of the city on grounds of incompetency, misconduct or malfeasance in office.

### **§ 6.02. Petitions for Recall.**

Before the question of recall of a councilmember shall be submitted to the qualified voters of the city, a petition demanding such question to be so submitted shall first be filed with the person performing the duties of city secretary; which said petition shall be signed by qualified voters of the councilmember district equal in number to at least 25% of the total number of registered voters registered to vote in that district at the last regular City election. In the recall of the mayor the petition shall be signed by qualified voters of the city equal in number to at least 25% of the total of the number of registered voters registered to vote at the last regular City election. A recall petition shall meet the requirements of Texas Election Code Chapter 277 or as amended.

(May 4, 2019, measures 3–4)

### **§ 6.03. Form of Recall Petition.**

The recall petition mentioned above must be addressed to the city council of the City of Gonzales, must distinctly and specifically point out the ground or grounds upon which such petition for removal is predicated, and, if there be more than one ground, such as for incompetency, misconduct or malfeasance in office, shall specifically state each ground with such certainty as to give the officer sought to be removed, notice of the matters and things with which he/she is charged.

### **§ 6.04. Various Papers Constituting Petition.**

The petition may consist of one or more copies, or subscription lists circulated separately, and the signatures thereto may be upon the paper or papers containing the form of petition, or upon other papers attached. Several parts of copies of the petition may be filed separately and by different persons; but no signatures to such petition shall remain effective or be counted which were placed thereon more than forty-five days prior to the filing of such petition or petitions with the person performing the duties of city secretary. All papers comprising a recall petition shall be filed with the person performing the duties of city secretary on the same day, and the said secretary shall immediately notify, in writing, the officer so sought to be removed, by mailing such notice by certified mail to his/her Gonzales address.

### **§ 6.05. Presentation of Petition to City Council.**

Within ten (10) days after the date of the filing of the papers constituting the recall petition, the

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1. Editor's Note—Former Section 6.11 Pertaining To Failure Of City Council To Call An Election Was Deleted In Its Entirety At An Election Held May 4, 2019, Measure 2.

person performing the duties of city secretary shall present such petition to the city council of the City of Gonzales.

**§ 6.06. Public Hearing to be Held.**

The officer whose removal is sought may, within five days after such recall petition has been presented to the city council, request that a public hearing be held to permit him/her to present facts pertinent to the charges specified in the recall petition. In this event, the city council shall order such public hearing to be held not less than five days nor more than fifteen days after receiving such request for a public hearing.

**§ 6.07. Election to be Called.**

If the officer whose removal is sought does not resign, then it shall become the duty of the city council to order an election be held on the next authorized uniform election date. If, after the recall election date is established the officer vacates his/her position then the election shall be cancelled in accordance with State law.

(May 4, 2019, measure 2)

**§ 6.08. Ballots in Recall Election.**

Ballots used at recall elections shall conform to the following requirements:

- (a) With respect to each person whose removal is sought, the question shall be submitted: "Shall (name of person) be removed from the office of (name of office) by recall?"
- (b) Immediately below each such question there shall be printed the following words, one above the other, in the order indicated:

"YES"

"NO"

**§ 6.09. Results of Recall Election.**

If a majority of the votes cast at a recall election shall be "NO," that is against the recall of the person named on the ballot, he/she shall continue in office for the remainder of the unexpired term, subject to recall as before. If a majority of the votes cast at such an election be "YES," that is for the recall of the person named on the ballot, he/she shall, regardless of any technical defects in the recall petition, be deemed removed from office and the vacancy be filled as vacancies in the city council are filled, as provided in Section 3.06 of this Charter.

**§ 6.10. Recall, Restrictions Thereon.**

No recall petition shall be filed against any officer of the City of Gonzales within three months after his /her election, or within three months after an election for such officer's recall.