4-H Horse Online Entry Steps

Please find attached instructions on using the 4-H Horse Online entry steps. If you have any questions, please do not hesitate to contact us at <u>aginfo@thebige.com</u> or (413) 205-5011.

- Fill out information on Signature Form and Lease papers. Submit to state extension office for final signatures. Lease forms to be submitted to ESE [at completion of your online entry, lease forms will be available to upload to the system]. Forms are available here: <u>http://www.thebige.com/p/competitions/4-h/380</u>
- 2. Click on online entry link: <u>https://thebige4hhorse.fairwire.com/</u>
- 3. Click on Step 1 [register]. One account should be created for each 4-H Participant. Select Exhibitor as your option.

Agriculture & Eastern States Expos	& Education Department				🖝 Home 🔺 Sign In
1	1 Register	2 Entries	3 Review	Confirm	Finish
ShoWorks software and technology for fairs Poweres by ShoWorks	Registration Tip: Are you a family or group with multiple exhibitors? Sign in as a C	Quick Group to submit entries for multiple	e family members or a group of exhibitors and ch	neck out all in the same cart.	×
	الس المس المس المسلم المسلم المسلم المسلم المسلم المسلم المسلم المعالية المسلم المعالية المسلم المعالم المعالية المعالم ال معالم المعالم معالم معالم معالم المعالم معالم معا معالم معالم معالم معالم معالم م معالم معالم معالم معالم معالم معالم معالم معالم معال	e Alicia le Audet			
	l am a	new exhibitor or have yet to r	egister this year 💿 I have previou	isly registered this year	
		About Glac Giestone Inc. ir	ShoWorks by Gladstone Inc. O C C C Store Store I Privacy Policy Copyright Info Company P Tor Hapantible for content parts by film. 8 Guidance inc. All rig	roducts ptra rearved.	

- 4. Enter your First Name and Last Name. Select 'I am a new exhibitor or have yet to register this year' Click Continue.
- 5. Enter: a Password, Re-type Password, Address, City, State, Postal Code, Phone Number, Email (please use a valid email, we will not share your email with anyone, however, you will receive account information and any program updates at this email address), Age, Date of Birth, Parent Email, Emergency Contact, Parent Phone Numbers, Emergency Phone Number, State Participating, Select Division, and if you are a Teen Leader.

4-H Horse Or Eastern States Expos	nline Entry				🖷 Home 🛛 🚨 Sign In
	Register Registration	Entries	3 Review	Confirm	Finish
SINO WORKS	Exhibitor Information Please provide the following information and click the Contin	ue button at the bottom. Information sub	mitted may not be reflected in the local office	for a delayed period of time.	×
	First Name	Laura			
	Last Name	Hietala			
	Password 🗱	•••••			
	Re-type Password 🍁	******			
	Address 🗱	1305 Memorial Avenue			
	Address2	1305 Memorial Avenue			
	City 🛊	W. Springfield			
	State/Prov 🇱	MA			
	Postal Code 🍁	01089			
	Phone Number 🍁	(413) 205-5011			
	e-mail 🇚	lhietala@thebige.com			
	Re-type e-mail 🇚	lhietala@thebige.com			
	Date of Birth 🍁	01/01/1901			
	Parent Email 🍁	aginfo@thebige.com			
	Emergency Contact 🍁	Elena Hovagimian			
	Parent Phone Number 🌲	4132055011			
	Parent Phone Number 🇚	4132055011			
	Emergency Phone 🇱	4132055011			
	Select One 🌲	Western	~		
	Teen Leader 🍀	No	~		
			Continue 🔶		

- 6. Click "Continue."
- 7. Verify Account has been created. Click "Continue."

4-H Horse O Eastern States Expos	nline Entry ^{ition}				📽 Home 🛛 Hello, Laura 🗸 🔹
🖺 Save 🕜 Edit	Ø		3	4	6
🏲 Your Entry Cart	Register	Entries	Review	Confirm	Finish
LAURA HIETALA <u>:</u> 0 Items	Entries				
<i>4</i>	Departm	ent 4-H Horse		~	
-	Divis	ion Choose a Division		~	
0		Choose a Division			
ShoWorks		Division: Drivers Division: Hunt Seat			
Powered by ShoWorks		Division: Open English Division: Small Equine			
		Division: Teen Leader Division: Western			

Division Entries

- 8. Select Department >> 4-H Horse. Select Appropriate Division. PLEASE SELECT ONLY ONE DIVISION.
- 9. Pick your classes.
 - a. Note: Each division has two mandatory classes denoted with a *. You MUST enter in both mandatory classes. There is no limit on how many optional classes you enter.
- Fill in the following fields: Breed, Gender, Animal Birth Date, Description, Club, Animal Name, Registration ID, Horse Emergency Contact information (Name and phone number), Date Acquired, Date of Lease, and Ownership.
 - a. Note: "Date Acquired" and "Date Leased" should be entered as "mmddyyyy" with no dashes.
- 11. Select to give permission for your animal to be used in horse judging.

Entries		
Special Instructions: Please select your classes below. Note: Fitting & Showmanship	and Reinsmanship are mandatory for all participants within this division.	×
* required		
Department	4-H Horse v	
Division	Division: Drivers ~	
Class 🗱	 100 : Fitting & Showmanship* 101 : Reinsmanship* 102 : Driving Pleasure 103 : Obstacle Driving 104 : Driving Discipline Rail 105 : Driving All Around 106 : In Hand Hunter (only if small equine) 107 : In Hand Obstacles (only if small equine) 108 : In Hand All Around (only if small equine) 109 : In Hand Water Race 110 : In Hand Arena Race 111 : In Hand Barrel Racing 112 : In Hand Egg & Spoon 113 : Costume Class 	
Breed		
Gender	 Stallion Mare Gelding 	
Animal Birth Date 🍀		
Description		
Club 🗱	Choose a Club 🗸	
Animal Name 🍁		
Registration ID		
Horse Emergency Name 🇚		
Horse Emercency No. 🇚		
Date Acquired 🌟		
Date of Lease		
Ownership 🍁	Choose an Item V	
Use for Judging 🇚	Choose an Item V	
	Add Entry to Cart 🛛 🛩	

12. Click "Add Entry to Cart."

Teen Leader Showmanship

13. Teen leaders who wish to show can enter in Fitting in Showmanship. To do so, select Division: Teen Leader and select "Fitting & Showmanship" From the Class drop-down box, then enter the following: Description and Club.

Entries				
Special Instructions: For Fitting and Showmanship you may sho	ow in Western or Engli	sh attire and tack, but there is no mixing of attire or tack.		х
* required				
	Department	4-H Horse		
	Division	Division: Teen Leader	``	
	Class 🗱	Choose a Class		•
	Description		11	
	Club 🍁	Choose a Club		•
		Add 1 Entry to Cart + -		

- 14. Click "Add to Cart."
- 15. The system will now give you an option to select another Division to add more entries. **Please remember that** you can only entry in one division. Click "Continue" on this screen!

4-H Horse Or Eastern States Exposi	nline Entry ^{ition}				# Home Hello, Laura 🗸 🔹
🖺 Save 🖋 Edit	<u></u>		3		5
🐂 Your Entry Cart	Register	Entries	Review	Confirm	Finish
LAURA HIETALA: Division: Driv	Entries				
Division: Driv Division: Driv Division: Driv 4 Items	✓ 4 entries added 4 'Division: Drivers' entries have been added to your cart. You	may 'continue' to the next section at th	is time or select another Division to add more en	tries to your cart.	
	Department	All Departments		~	
-	Division	Choose a Division		~	
ShoWorks Powered by ShoWorks		+ Add differen	t Entry 🖞 Add similar Entry Conti	nue 🗲	

16. Confirm that your entries are correct, then click "Check-out."

Agriculture & Eastern States Expos	& Education Department						🖷 Home 🛛 Hello, Agriculture 🗸 🔻
🖺 Save 💉 Edit	<u> </u>	- <u></u>	3		(4	
R Your Entry Cart AGRICULTURE DEP: Western Divisi 1 Items	Register Review of Cart	Entries	Review		C	onfirm	Finish
	Continue to Check-out The following is a list of items in your cart. To remove an item, click	the 🗙 button next to the item	that you want to remove. To edit an item,	click the 🥜 button.			
8		A You a	re not finished yet! You will still need to co	onfirm in the upcomin	g steps.		
		Item	Description	Amount	Edit Remove		
ShoWorks		Agriculture Department	t's items:				
uchave and technology for feas		Western Division	Class: 29 - Pleasure Breed: Quarter Horse Gender: Female Birth Date: 01/01/2011 Animal Name: S58 Big Registration ID: E55123456789 Date Acquire: 01/01/2018 Date Covinet: 01/01/2018 Date Covinet: 01/01/2018	\$0.00	/ x		
		Total for Agriculture De	partment with 1 entries	\$0.00			
		1 TOTAL ITEMS IN CART	5	\$0.00			
		BALANCE DUE:		\$0.00			
		 Add more Entries for Agric 	ShoWorks by Gladstone Inc.	 Save this cart for Save this cart for Save this cart for 	later Check-	out	
		At Giadaa	ShoWorks by Gladstone Inc.	© Company Product Gladstone Inc. All rights rese	i rved.		

- 17. Type "YES" to the signature statement.
- 18. Click "Submit," then print detailed receipt (if desired).

📕 a shekara ka shekara	Item	D	escription	Amount		
Workš	Agricul	iture Department's it	ems:			
Na Mangarang Marana Ng Shakilana	Wester	n Division C B G B A R C C C	lass: 29 - Pleasure ered: Quarter Horse ender: Female Irith Date: 01/01/2011 nimal Name: ESE Big E egistration (D: ESE123456789 ate Acquired: 01/01/2018 ate Owned: 01/01/2018 wnership: Owned	\$0.00		
	Total fo	or Agriculture Depart	ment with 1 entries	\$0.00		
	1 TOTA	L ITEMS IN CART:		\$0.00		
	BALAN	CE DUE:		\$0.00		
	At no time shall the Exposition Participant. At all times the Par	n assume care, custo rticipants shall	dy or control of any animals, livestoc	and/ or other personal p	roperty of any	
	have full control, custody and accordance with the rules and and the show management (") damage to any animal, or loss done by or arising from any an Desidio and coll locations in coll locations in the	will care for, feed an I regulations of the E Management"). In no , injury or damage nimal exhibited by ar	d keep safe their animals, livestock ar cposition case will the Exposition or Managem ly Participant.	d other personal property ent be responsible for any	y all in r loss, injury or	
	have full control, custody and accordance with the rules and and the show management (' damage to any animal, or loss done by or arising from any ar Participants shall indemnify a and/or other liabilities incurre limited to, any and all consult well as all cost and expenses n tissue, urine, milk or carass s not limited to unethical fitting, filling, illegal or non-approved	will care for, feed an I regulations of the E Management"). In no . injury or damage minal exhibited by ar nd hold harmless th d including, but not ant fees, legal fees ar related to blood, ampling and testing . udder tampering. usde of drugs, medici	d keep safe their animals, livestock ar (case will the Exposition or Managem by Participant. e Exposition from and against any an (d/or court costs, Exposition and/or k incurred as a result of any Exposition incurred as a result of any Exposition and/ or prohibited substances in	and/or other personal property of other personal property all damages, losses, cost: anagement labor costs an rule or regulation violation connection with Participa	y all in v loss, injury or s, expenses nd expenses as n, including, but unt's involvement	

19. 25. Click "Finish." Your entries are now complete and you should receive an email confirmation.