

# 2024 NEW ENGLAND 4-H HORSE PROGRAM ACTIVITY PACKET

*Reference the New England 4-H Horse Activity Rules and Guidelines book for complete rules and guidelines*

## OBJECTIVES FOR THE NEW ENGLAND 4-H PROGRAMS

The 4-H program at The Big E is a cooperative effort with the Eastern States Exposition and the Cooperative Extension Systems of the New England States working together toward common objectives. These objectives are:

- To motivate and recognize the achievements of 4-H members and their volunteer leaders.
- To give the general public attending The Big E a better understanding of 4-H educational efforts including the organization, program, and accomplishments.
- To provide educational experiences for 4-H members that are not available in the individual states.
- To make 4-H programs and activities visible to the general public across the grounds of The Big E.
- To expand the image of 4-H as a total diverse youth development program.
- To ensure quality educational activities both for the 4-H participant and the general public.
- To identify 4-H as an integral part of the Cooperative Extension System and the land grant universities of New England.
- To involve youth as equal partners in full decision-making roles at all levels of program decision-making.

**Eligibility- Members:** This show is open to regularly enrolled 4-H Horse club members from New England who are 12 years of age or older (depending on individual state rules) on January 1 but have not turned 19 years of age on or before January 1 of the current year.

**4-HERS INTERESTED IN ATTENDING THE ESE 4-H HORSE ACTIVITY MUST FIRST APPLY TO THE STATE THAT THEY ARE ENROLLED IN.**

Each State has their own selection process to establish the State team that will be attending the horse show.

Do not fill out entry form until after you have been selected.

**Eligibility – Horses:** Members must have owned or managed and used their horse as a 4-H Activity on or prior to April 1 the current year. Members are limited to entering one horse. All Signatures **MUST** be completed before entry will be accepted. All entries must be approved by the 4-H State Office Representative. Each state will set the date for entries to be delivered to that state's 4-H Office.

**Note to state representative:** Entries for all possible alternates and Teen Leader should be submitted at the same time as all other entries. Please mark such entries ALTERNATE and TEEN LEADER in the appropriate area of the entry page.

## ENTRIES TO BE SUBMITTED BY AUGUST 10

**Conditions** The 4-H Horse Activity Committee and Eastern States Exposition reserve the right to amend or change the rules for the 4-H Horse Activity in any manner, which may be required to ensure a well-run show. **Any situation not covered in the New England 4-H Horse Show rulebook will default to the current USEF, USDF and AMHR/ASPC/ASPR rulebooks.**

**ALL 4-H RIDERS AND DRIVERS MUST WEAR AN ASTM/SEI APPROVED EQUESTRIAN HELMET WITH CHIN HARNESS PROPERLY FITTED AND FASTENED WHENEVER MOUNTED OR IN A HITCHED CONVEYANCE.** In the interest of safety, there will be no penalty at this show for participants wearing protective vests or equestrian helmets in lieu of traditional hats.

See Dress Code Expectations page for further clarification.

The 4-H Horse Activity **Schedule of Events** is posted at the 4-H Horse Program Office on the day of arrival and throughout the show, also see attached schedule. You may also find the schedule at: <https://www.thebige.com/p/competitions/4-h/packets>.

**Parent/Adult Interference—Adults may help unload members' belongings and help them set up. After that point, the only thing they may assist with is hair and make-up.** No one but delegates will be permitted to take care of the horse after arrival and unloading is complete. Disqualification will occur if adults help with any of the following, including, but not limited to: lessons, coaching of any sort, assisting with grooming, leading, handling tack and equipment, entering stalls, etc.

**If an emergency situation should occur adults should offer assistance to ensure the safety of exhibitors, volunteers, staff and animals.**

**Mandatory classes in 2024 include:**

Fitting & Showmanship  
Western or English Equitation  
Reinsmanship (Drivers only)  
In Hand Suitability (Small Equine only)  
Horse Judging  
General Knowledge Exam  
Horse Quiz Bowl Activity (Attendance Mandatory)

***Anyone not abiding by these rules will forfeit all ribbons, prizes and placing for the entire show and will not be allowed to return in following years***

**For complete rules and guidelines please see the New England 4-H Horseshow Rules and Guidelines Book Eastern States Exposition 4-H Horse Program section. Book can be found on your state's 4-H website or the Big E website under 4-H Horse.**

**Loss or Damage:** All exhibits will be under the direction of Eastern States Exposition Management and or the New England 4-H Horse Program Committee, who will exercise every reasonable care in the protection of exhibits. In no case will Eastern States Exposition or management or the New England 4-H Horse Program Committee be responsible for any loss or damage that may occur. Each exhibitor will be solely responsible for any loss, injury or damage to any animal; or loss, injury or damage done by or arising from any animal exhibited by him/her and shall indemnify Eastern States Exposition, management and the New England 4-H Horse Program Committee against legal or other proceedings in regard thereto.

The Cooperative Extension System 4-H Youth Development program prohibits discrimination in education, employment, and in the provision of services on account of race, ethnicity, religion, sex, age, marital status, national origin, ancestry, sexual orientation, disabled veteran status, physical or mental disability, mental retardation, [and] other specifically covered mental disabilities, [and criminal records that are not job related].

State: \_\_\_\_\_

Participant Name: \_\_\_\_\_

## 2024 New England 4-H Horse Program at The Big E Entry Form

This entry is made in accordance with the Agreement of Responsibility and Acknowledgement of Liability, and the Rules and Regulations referred to therein governing this program (collectively, the "Rules and Regulations").

**PLEASE PRINT ALL INFORMATION AND COMPLETE EVERY LINE**

### 4-HER INFORMATION

Exhibitor Name: \_\_\_\_\_

4-H Age (as of January 1, 2024): \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_

Emergency Contact Phone: \_\_\_\_\_

Secondary Cell Phone Number: \_\_\_\_\_

**I am participating with a horse** (rider, driver, small equine, or alternate).

Please see the second page of this form to fill in horse information and class selections.

**I am a Teen Leader**

All Teen Leaders will participate in the General Knowledge Test and Horse Judging. Fitting and Showmanship is optional, and they may use a horse from any member of the delegation as long as it has been prearranged with that participant.

**As a teen leader**, I choose to participate in showmanship (Note: For Showmanship, you may show in Western or English attire and tack, but there is no mixing of attire and tack)

The signatures below signify that the Entrant and their parents/legal guardian have read, understand and agree to abide by the rules in the 4-H ESE Horse Packet and the IAFE Show Ring Code of Ethics. These signatures also certify the facts contained herein to be true and the entrant meets all eligibility qualifications. The entrant also agrees to be present for the duration of the program (Wednesday to Program conclusion) and to participate in all parts of the program. Entrant will be responsible for their animal including any damage occurring to the animal or by the animal while on the grounds.

Entrant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent (Custodial)/Legal Guardian Signature (if under 18): \_\_\_\_\_

State Office Representative Signature: \_\_\_\_\_

*Please note to ESE Agriculture Office any reasonable accommodations needed by entrant four weeks prior to the event. ESE Agriculture Office 1-800-639-2908 or 413-205-5011 E-mail: [aqinfo@thebige.com](mailto:aqinfo@thebige.com)*

**PLEASE SEE PAGE 2 FOR ANIMAL INFORMATION AND CLASS CHOICES**

State: \_\_\_\_\_

Participant Name: \_\_\_\_\_

# 2024 New England 4-H Horse Program at The Big E Entry Form

## ANIMAL INFORMATION AND CLASS CHOICES

Horse's Name: \_\_\_\_\_

Horse's Breed: \_\_\_\_\_ Horse's Age: \_\_\_\_\_

Choose One:

Own                      or                       Lease                       I give permission to use this horse in Horse Judging.

Horse's Emergency Contact Name: \_\_\_\_\_

Horse's Emergency Contact Phone: \_\_\_\_\_

### DIVISION AND CLASS CHOICES

- Select ONE division.
- Choose your classes within that division.
- Bolded classes within each division are mandatory.

**DIVISION: DRIVERS**

- Fitting & Showmanship**
- Reinsmanship**
- Driving Pleasure
- Obstacle Driving
- Driving Discipline Rail
- Driving All Around
- In Hand Hunter(only if small equine)
- In Hand Obstacles(only if small equine)
- In hand All Around(only if small equine)
- In hand Water Race
- In hand Arena Race
- In hand Barrel Racing
- In hand Egg & Spoon
- Costume Class

**DIVISION: SMALL EQUINE**

- Fitting & Showmanship**
- In Hand Suitability**
- In Hand Hunter
- In Hand Obstacles
- In Hand Discipline Rail
- In hand All Around
- Obstacle Driving
- Driving All Around
- In hand Water Race
- In hand Arena Race
- In hand Barrel Racing
- In hand Egg & Spoon
- Costume Class

**DIVISION: HUNT SEAT**

- Fitting & Showmanship**
- Hunt Seat Equitation**
- Hunter over fences
- Hunt Seat Pleasure
- Hunter Under Saddle
- Hunt Set Discipline Rail
- Bridle Path Hack
- English Trail
- Water Race
- Arena Race
- Barrel Racing
- Egg & Spoon
- Costume Class

**DIVISION: WESTERN**

- Fitting & Showmanship**
- Western Equitation**
- Ranch Pleasure
- Western Pleasure
- Western Discipline Rail
- Western Trail
- Western All Around
- Western Handiness
- Water Race
- Arena Race
- Barrel Racing
- Egg & Spoon
- Costume Class

**DIVISION: OPEN ENGLISH**

- Fitting & Showmanship**
- Open English Equitation**
- Open English Pleasure
- Bridle Path Hack
- English Trail
- Open English Discipline Rail
- Hunter over fences
- Hunter under saddle
- Water Race
- Arena Race
- Barrel Racing
- Egg & Spoon
- Costume Class

**DIVISION: TEEN LEADER**

- Showmanship

## **Objectives for New England 4-H Programs at The Big E**

The 4-H program at The Big E is a cooperative effort with the Eastern States Exposition and the Cooperative Extension Systems of the New England States working together toward common objectives. These objectives are:

1. To motivate and recognize the achievements of 4-H members and their volunteer leaders.
2. To give the general public attending The Big E a better understanding of 4-H educational efforts including the organization, program, and accomplishments.
3. To provide educational experiences for 4-H members that are not available in the individual states.
4. To make 4-H programs and activities visible to the general public across the grounds of The Big E.
5. To expand the image of 4-H as a total diverse youth development program.
6. To ensure quality educational activities both for the 4-H participant and the general public.
7. To identify 4-H as an integral part of the Cooperative Extension System and the land grant universities of New England.
8. To involve youth as equal partners in full decision-making roles at all levels of program decision-making.

## Horse Judging Awards

Horse Judging will be placed Top Ten scores for Teen Leaders and Top Ten scores for Riders  
Horse Judging awards will also be given out by State ( Top 4 scores per state)

## General Knowledge Awards

General Knowledge Test will be placed Top Ten scores for Teen Leaders and Top Ten scores for Riders  
General Knowledge Test awards will also be given out by State ( Top 4 scores per state)

## Team Challenge

Riders and Teen leaders will be assigned into groups of 4. If allowed by total number of participants, each member of the team will be from a different State.

After arrival and before Fitting & Showmanship teams will get together to name their team and to pick their class that points will count towards.

Classes to pick from are as follows:

Fitting & Showmanship

Equitation

Performance – must specify name of class

Horse Judging

**Quiz bowl** will be run with the teams. Team members will go up by the class they picked from earlier.  
Example – All members that picked Equitation will go up together and so on.

A **Scavenger Hunt** will be handed out after quiz bowl for teams to earn extra points.

The team with the highest number of points accumulated is the winning team!

Ribbons will be awarded to the top ten teams.

### Mac and Toots Macdonald Memorial Award:

This award recognizes an outstanding New England 4-H Horse Show Delegate. This award is based on the following: Numerical score in Showmanship (50 points), Horse Judging (150 points), and General Knowledge Test (100 points) for a possible 300 points. Ties will be broken by General Knowledge score. The delegates name and year will be engraved on the perpetual award and returned each year for display in the 4-H Horse Office. It will be the responsibility of the chaperone of the winning state to return the award each year. The delegate will also receive a small remembrance to keep.

### Dick Woolam Memorial Award:

This award is to recognize the 4-H Delegate conducting themselves with the greatest degree of sportsmanship. Each state's leader will submit their state's choice and the winner will be determined by the highest horse judging score. Ties being broken by The New England 4-H Horse Program Committee. The delegates name and year will be engraved on the perpetual award and returned each year for display in the 4-H Horse Office. It will be the responsibility of the chaperone of the winning state to return the award each year. The delegate will also receive a small remembrance to keep

# NEW ENGLAND 4-H HORSE EDUCATION POSTER CONTEST

**Situation:** 4-H members and their horses are on display for the public at The New England 4-H Horse Program Activity at Eastern States Exposition. Most of those who go through the horse barn and watch the 4-H horse show are not knowledgeable about horses or safety around them. They often put themselves, their children, 4-H members and horses in potentially dangerous situations because of lack of knowledge.

**Purpose:** To educate the public about safety around horses and general horse knowledge.

**How:** A Horse Safety/General Horse Knowledge Poster Display in the horse barn.

**Who:** Any 4-H member is invited to submit a poster for the contest.

**When:** Posters must be at Eastern States Exposition by 12:30 p.m. on Thursday and will be displayed until Saturday evening.

**What:** The poster may illustrate any aspect of Equine education or general horse safety. It can be a drawing, a cartoon, a collage, printed instructions, etc.

The poster must be a minimum of 11" x 14" in size, or a maximum of 22" x 28" and should be readable at 30'. **THIS POSTER SHOULD BE YOUR OWN WORK.**

Check with your 4-H extension office for tips on making posters and/or further information.

Divisions for posters: 5-8yrs (Novice), 9-13yrs (Juniors) and 14 to 19yrs (Seniors)  
Each division will be judged separately

All posters will be displayed in the 4-H Horse barn during the 4-H Horse Activity at Eastern States Exposition. Each state is responsible for delivering ribbons awarded to those not attending. If you want your poster back and are not attending, please make arrangements for its return prior to sending your poster down to Eastern States Exposition. **The form below must be firmly attached to the back of your poster.**

## **PUT YOUR AGE AND STATE ON THE UPPER RIGHT-HAND CORNER** **ON THE FRONT OF THE POSTER.**

-----  
NAME: \_\_\_\_\_ AGE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Best Phone Contact: \_\_\_\_\_

**Division** (Circle One):

Novice (5-8 years)

Junior (9-13 years)

Senior (14-19 years)

# NEW ENGLAND 4-H HORSE POSTER EVALUATION

Name of Exhibitor: \_\_\_\_\_ Age: \_\_\_\_\_

Poster Title: \_\_\_\_\_ State: \_\_\_\_\_

**An excellent poster captures people’s attention and clearly conveys a message.**

Criteria		Excellent 4 points	Very Good 3 points	Good 2 points	Fair 1 point
Overall Impression	Poster attracts attention and maintains interest				
Neatness	Poster is free of smudges, has been assembled with care and writing is neat				
<b>Artwork/Design</b>					
Use of Color	Pleasing color combinations, color use enhances readability and attractiveness				
Layout/Design	Space is used effectively; layout is easy to follow				
Creativity	Interesting use of materials, color, and/or design that add to the impact of the poster				
<b>Message/Content</b>					
Title	Easy to read, captures the idea/topic of the poster subject				
Written Material  *Does it educate the public about horses?	Clear: easy to follow and easy to read, accurate and condensed				
Spelling, Usage, Grammar and Mechanics	Free of spelling mistakes and free of grammatical errors				
Graphics/pictures/illustrations/photos	Enhance poster’s impact, message or help viewer understand content				

**Your point total: \_\_\_\_\_**

The above tool is used to evaluate your submitted poster. Use this as a tool to help you in designing your poster. You will receive a completed one after your poster has been reviewed. This will give you the evaluator’s opinion as to how effective your poster is in teaching the public about general horse knowledge or horse safety. Posters will be evaluated using the following Danish scoring system and the top ten in each division will also receive rosettes (exception will be the Novice division). There will also be one best in show chosen.

**Blue Ribbon: 29-36 points**

**Red Ribbon: 19-28 points**

**White Ribbon: 9-18 points**



## **4-H Horse Program Dress Code Expectations at Eastern States Exposition**

It is an honor and a privilege to represent 4-H and the excellent reputation of your local and state program in the New England Horse Program at Eastern States Exposition. We are asking you to consider your dress while in this role and dress for respect. Chaperones may ask you to change your attire if they deem it not appropriate for representing 4-H. You may be corrected on any inappropriate language or actions while you are representing 4-H at Eastern States Exposition.

**Please be advised: The following dress code will be enforced for all individuals participating in 4-H events and activities including 4-H chaperones.**

1. Clothing: All clothing shall be neat, clean, acceptable in repair and appearance, and shall be worn within the bounds of decency and good taste as appropriate for 4-H events and activities. 4-H shirts and state logos are encouraged. Clean shorts, pants or dress jeans are encouraged.
2. Articles of clothing which display profanity, products, or slogans which promote tobacco, alcohol, drugs, sex or are in any other way distracting, are prohibited.
3. Excessively baggy or tight clothing is prohibited. No wide leg, loose fit pants.
4. Items of clothing which expose bare midriffs (front or side), bare chests, visible cleavage, undergarments (including bra straps), or that are transparent (see-through) are prohibited. Blouse straps must be at least 2" wide. Please be advised that spaghetti straps, tank tops, shirts which expose a bare back, halter tops, and tube tops are prohibited.
5. The inseam length of shorts is 4" or longer.
6. Any clothing that must be continually adjusted while wearing to meet the dress code is inappropriate. For example, shirts that fall off the shoulder to expose undergarments, shirts that must be pulled down to cover midriff or pants that need to be pulled up to hide undergarments etc.
7. No cut-off shorts, torn or frayed jeans will be permitted.
8. Hair should be clean and neatly combed.
9. Shoes must be worn at all times deemed appropriate.

**All adult leaders are asked to make sure that their 4-H delegation is meeting the dress code.**

**Any adult leader from any state may address dress code issues when they are noticed, including youth and adults that are participating.**

## **SAFETY WHILE PARTICIPATING AT THE NEW ENGLAND REGIONAL 4-H HORSE PROGRAM**

1. Class sizes (not individual run classes) will be limited for safety (suggested maximum is for a split at 20 riders per class).
2. Ride off for class placement will be at the judge's discretion.
3. Driving classes may be split as follows: Small Equine/Horse/Draft/Other Equine.
4. Cell phone use will be **prohibited** when exhibitors are handling horses in any manner and during both the general knowledge test and horse judging contest. There are storage provisions for safe keeping of cell phones in each state's stabling area.
5. All chairs will be limited to the end cap areas of the barn (near the Hospitality Rooms) or outside of the barn. If youth want to sit in front of their stall to make their equine exhibit available for public interaction, then they may use a chair or "Bucket Buddy" during the time they are involved in this activity.
6. Parents and other adults are encouraged to use the end cap or outside areas for seating.
7. Note: During horse movement times all items in the aisle ways will be removed to be sure horse movement can be accomplished in the safest manner possible.

**Safety is of utmost importance and the New England 4-H Horse Committee will enforce these safety rules.**

## **TEEN LEADER RESPONSIBILITIES**

### **TEEN LEADERS WILL**

- Ω Make self-available to their respective state delegates and leaders
- Ω Hold horses, give legs up, if needed
- Ω Be available to assist with the set-up of HOF, trail, and other classes that require obstacles
- Ω Be available to assist with reset of jumps and obstacles in classes requiring them
- Ω Keep the 4-H horse barn tidy (in turn) with other delegates
- Ω Participate in General Knowledge, Judging, Quiz Bowl and Showmanship
- Ω Assist or be in charge of daily Flag Ceremony
- Ω Encourage team members
- Ω Help with moving in/clearing out
- Ω Be willing to be in a rotation with TLs from other states for all fitting & showmanship classes - with rag, brush and hoof pick to assist delegates prior to entering the show ring
- Ω Be willing to be in a rotation with TLs from other states in the holding area by holding towels, brushes, etc. while delegate does the work
- Ω Hand out ribbons
- Ω Wear Khaki or dark colored pants, long or short sleeved, collared or button-down shirt tucked in and boots when doing a rotation in the holding area ("The Pit") or handing out ribbons.

### **TEEN LEADERS SHOULD NOT**

- Ω Braid horses' manes and/or tails
- Ω Groom delegate's horses
- Ω Shovel manure for any delegate's horse

### **TEEN LEADERS SHOULD**

- Ω Bring a picture to hang with other delegate pictures
- Ω Have team spirit
- Ω Enjoy this wonderful experience
- Ω Enter the showmanship class for teen leaders, it is optional, and you will need to use one of the delegation's horses. The Teen Leader's Showmanship will be the only portion judged.

# LEASE FORM

Please Print Legibly

**IF YOUR HORSE IS LEASED OR LOANED TO YOU, THE FOLLOWING FORM MUST BE FILLED OUT AND DATED ON OR BEFORE APRIL 1 OF THE CURRENT YEAR.**

I, \_\_\_\_\_ have leased my horse to  
(Owner of horse)

\_\_\_\_\_  
(Exhibitor Name)

on \_\_\_\_\_ for use as his/her 4-H Activity. I understand that the horse must remain on The Big E grounds for the duration of the 4-H activity. I agree not to force the exhibitor to break any of the New England 4-H Horse Show Rules.

\_\_\_\_\_  
(Signature of 4-H Participant)

\_\_\_\_\_  
(Signature of Horse Owner)

\_\_\_\_\_  
(Signature of Exhibitor's Parent)

\_\_\_\_\_  
(Name of Horse)

\_\_\_\_\_  
(Horse's Registration Number if applicable)

\_\_\_\_\_  
(Horse Owner's Phone Number) Must be a number ESE can reach you at during the event

# CHANGE OF HORSE FORM

Please Print Legibly

**IF YOUR STATE ALLOWED FOR A CHANGE OF THE HORSE YOU ARE BRINGING TO ESE SINCE FILLING OUT YOUR ENTRY FORM, THE FOLLOWING FORM MUST BE FILLED OUT AND SENT IN AS INSTRUCTED BELOW.**

I, \_\_\_\_\_ will be bringing the following replacement horse  
(4-H Participant)

\_\_\_\_\_ for use as my 4-H Activity horse. I verify  
(Name of Horse)

that this horse is on my state 4-H approval or verification form on file in my county or state office and is a project horse that was owned or leased on or before April 1 of the current year.

I understand that the horse must remain at Eastern States Exposition for the duration of the 4-H activity.

\_\_\_\_\_  
(Signature of 4-H Participant)

\_\_\_\_\_  
(Signature of State 4-H Representative)

\_\_\_\_\_  
(Signature of Exhibitor's Parent)

\_\_\_\_\_  
(Name of Horse)

\_\_\_\_\_  
(Horse's Registration Number if applicable)

#### **4-H CAMPER POLICY:**

1. Camper spaces are reserved for those serving in an official capacity with their state 4-H program at The Big E. Three camper spots are allotted per state per animal activity. Each state will provide to ESE the names and responsibilities of each person they are requesting receive a camper space reservation. This one list from each state will be provided to the Agriculture office by August 15 of each year. If not postmarked or received by August 15, ESE reserves the right to use these spaces for other purposes. The following methods of communication are acceptable:
  - a. US Mail ESE Ag Office 1305 Memorial Ave W.Spfld, MA 01089
  - b. Email [aginfo@thebige.com](mailto:aginfo@thebige.com)

**Please Note: Lists will not be accepted via the telephone!**

2. Camper spaces in the Mallery Agriculture Complex area and the area designated for the 4H Horse Committee are assessed a \$20/Day.
3. Spaces reserved for the 4H Horse Committee in the Horse Show Camper Lot will be allocated by the 4-H Horse Committee Chair.
4. No cars, trucks or other non-camper vehicles are allowed to be used as overnight accommodations on the grounds of The Big E. Any vehicles used in this manner will be towed.
5. More information is available regarding the availability of camper parking spaces for parents and non-official personnel in our public parking lot. For specific information regarding public parking camping and pricing, please email us at [aginfo@thebige.com](mailto:aginfo@thebige.com).
  - a. Members, chaperones, parents or club leaders not serving in an official capacity are encouraged to contact the Admissions Department of The Big E at (800)639-2908 regarding camper space availability in Lot 9. **RESERVATIONS ARE NOT ACCEPTED.**
  - b. Eastern States Exposition does not encourage the use of tents due to their possible placement near moving vehicles in our public parking lot. Persons wishing to use canvas-sided/pop-up/tent campers must tell the Parking Attendant upon entering the parking area so they may be directed to the designated areas. For specific information, please contact the Admissions Department of The Big E at (800)639-2908.
  - c. No tents are allowed in the Mallery Agriculture Complex parking area.
  - d. Any persons using canvas-sided/pop-up/tent-type campers will be required to sign a waiver accepting all responsibility for any theft, safety and/or personal liability.
  - e. Management reserves the right to refuse access, and is not responsible for accidents or personal loss, injury or damages to any property.

#### **EMERGENCY PROTOCOL (SEE SPECIFIC LOCATIONS)**

- Fairgrounds in general  
In the case of a major emergency on the fairgrounds, all 4-H members, leaders and chaperones are to report to the front lawn of their respective state buildings along the Avenue of States and remain there until released by the 4-H Dormitory Supervisor. In the case of an active shooter seek safety immediately until instructed to do something else by an official security detail. Upon all clear please report to the Moses Dorm or Mallery, whichever one you are closest to.
- Mallery Complex and New England Center  
In case of emergency on the fairgrounds, all 4-H members, leaders and chaperones participating in activities in the Mallery Complex or New England Center should follow the instruction of Eastern States Exposition personnel or staff given through announcements and if possible stay in a group with their volunteer leaders.
  - ▶ **Emergency contact telephone numbers**
    - **413-205-5011 Agriculture Department**
    - **413-205-5185 Moses Dormitory Office**
    - **413-205-5555 Big E Police—24 Hour**
    - **Do not call 911.**

OFFICE OF  
THE  
DEPUTY FIRE CHIEF



44 VAN DEENE AVENUE  
Tel: (413) 263-3220  
Fax: (413) 736-0087

WEST SPRINGFIELD, MASSACHUSETTS 01089

*Updated January 2024*

**2024 Fire Prevention Regulations  
for Exhibit Halls / Temporary Structures / Agricultural Events**

1. Smoking is prohibited inside any building or temporary structure
2. Aisles shall be a minimum of 10' in width and remain free of obstructions at all times
3. All exits and fire lanes shall remain unobstructed and free at all times per 527 CMR 1.00
4. All fire alarm pull stations, fire extinguishers, sprinkler heads and any other fire protection devices or equipment shall be free and clear of obstructions and readily visible per 527 CMR 1.00
5. All columns marked with a red band at the top (indicating a fire extinguisher location) shall not be obstructed or obscured from view
6. No signs, decorations, or products shall be attached to any part of the automatic fire sprinkler system
7. All decorations, fabric used as backdrops and / or table coverings must be flame retardant
  - a. Use of spray flame retardant is acceptable (NFPA 701 testing standards)
8. All tents (i.e. "pop-up tent") must have flame retardant ratings
  - a. No vendor shall set up more than (2) 10' x 10' tents next to each other without a 10' space in between
9. All lighting / electrical mechanisms shall have a UL label
  - a. Extension cords must be proper wire gauge (AWG) for the load connected
  - b. Home extension cords are prohibited
10. Electrical devices shall not be left unattended
  - a. Displays utilizing lights / electrical mechanisms shall be shut-off or unplugged at the end of the event day

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WEST SPRINGFIELD, MASSACHUSETTS 01089

11. Flammable liquids and gases (propane, butane, etc.) are not permitted within buildings
12. Non-flammable gas cylinders shall be supported by metal stands / a proper chain
13. Any motorized engine (automobile, truck, motorcycle, RV, ATV, etc...) shall have the positive battery lead disconnected / taped [527 CMR 1.00 Ch. 20.1.5.5.4.12.2]
14. All fuel tank openings shall be locked and sealed (taped) to prevent escape of vapors
  - a. Fuel tanks shall not contain in excess of  $\frac{1}{2}$  their capacity or in excess of 10 gallons (whichever is less) [527 CMR 1.00 Ch. 20.1.5.5.4.12.1]
15. Keys are not permitted to be within the ignition [527 CMR 1.00 Ch. 20.1.5.5.4.12.3]
  - a. Vehicles may operate off of shore power only
16. Vehicle engines are not permitted to be started / run at any time within a building while occupied by the public [527 CMR 1.00 Ch. 20.1.5.5.4.12.5]
17. Lithium-ion (Li-Ion) batteries (on display) must not be stored in excess quantities according to the Deputy Chief of Fire Prevention
  - a. Approval required from WSFD Fire Prevention Office prior to setup
  - b. Li-ion batteries in larger quantities for sale shall be stored outside of structures at least 10' from a building
  - c. Li-ion batteries on display shall be inspected and protected from potential damage
  - d. Li-ion batteries on display shall not be left unattended while charging / in-use
18. Electric vehicles, which contain Li-ion batteries must adhere to the following
  - a. Electric vehicles shall not be moved during exhibit hours
  - b. Manufacturer's recommendations must be adhered to when concerning the length of battery use
  - c. Carbon monoxide alarms must be present within 10' of electric vehicle use
  - d. Electric vehicles must be stored within 10' of overhead roll-up doors (to facilitate rapid removal if on fire)
  - e. Electric vehicles are prohibited to be stored within 25' of building systems or services (i.e. electrical room, sprinkler room, etc..)



OFFICE OF  
THE  
DEPUTY FIRE CHIEF



44 VAN DEENE AVENUE  
Tel: (413) 263-3220  
Fax: (413) 736-0087

WEST SPRINGFIELD, MASSACHUSETTS 01089

19. Live trees, baled hay / straw, corn stalks, and vegetation shall be watered daily
  - a. Approval required from WSFD Fire Prevention Office prior to setup
  - b. The use of burlap is prohibited
20. Home and garden events, where bark mulch is an integral part of vendor business (landscape contractors, garden center distributors etc...) and the display is readily available as landscape or garden center exhibit, may use bark mulch under the following conditions:
  - a. Contained behind masonry or other non-combustible retaining wall
  - b. No more than 3" in depth
  - c. Shall be sprayed with water daily, before / after the event (must be kept damp)

Thomas Kane  
Deputy Chief, Fire Prevention  
(413) 263 - 3384 direct  
[fireprevention@townofwestspringfield.org](mailto:fireprevention@townofwestspringfield.org)

Christopher Bartone  
Chief  
(413) 263 - 3226 direct  
[cbartone@townofwestspringfield.org](mailto:cbartone@townofwestspringfield.org)

# IAFE (INTERNATIONAL ASSOCIATION OF FAIRS AND EXPOSITIONS)

## CODE OF SHOW RING ETHICS

Exhibitors of animals at livestock shows shall at all times deport themselves with honesty and good sportsmanship. Their conduct in this competitive environment shall always reflect the highest standards of honor and dignity to promote the advancement of agricultural education. This code applies to junior as well as open class exhibitors who compete in structured classes of competition. This code applies to all livestock offered in any event at a livestock show. In addition to the "IAFE Code of Show Ring Ethics," fairs and livestock shows may have rules and regulations which they impose on the local, county, state, provincial and national levels.

All youth leaders working with junior exhibitors are under an affirmative responsibility to do more than avoid improper conduct or questionable acts. Their moral values must be so certain and positive that those younger and more pliable will be influenced by their fine example. Owners, exhibitors, fitters, trainers and absolutely responsible persons who violate the code of ethics will forfeit premiums, awards and auction proceeds and shall be prohibited from future exhibition in accordance with the rules adopted by the respective fairs and livestock shows. Exhibitors who violate this code of ethics demean the integrity of all livestock exhibitors and should be prohibited from competition at all livestock shows in the United States and Canada.

The following is a list of guidelines for all exhibitors and all livestock in competitive events:

- 1) All exhibitors must present, upon request of fair and livestock show officials, proof of ownership, length of ownership, and age of all animals entered. Misrepresentation of ownership, age, or any facts relating thereto is prohibited.
- 2) Owners, exhibitors, fitters, trainers, or absolutely responsible persons shall provide animal health certificates from licensed veterinarians upon request by fair or livestock show officials.
- 3) Junior exhibitors are expected to care for and groom their animals while at fairs or livestock shows.
- 4) Animals shall be presented to show events where they will enter the food chain free of violative drug residues. The act of entering an animal in a livestock show is the giving of, consent by the owner, exhibitor, fitter, trainer and/or absolutely responsible person for show management to obtain any specimens of urine, saliva, blood, or other substances from the animal to be used in testing. Animals not entered in an event which culminates with the animal entering the food chain shall not be administered drugs other than in accordance with applicable federal, state and provincial statutes, regulations and rules. Livestock shall not be exhibited if the drugs administered in accordance with federal, state and provincial statutes, regulations and rules affect the animal's performance or appearance at the event.

If the laboratory report on the analysis of saliva, urine, blood, or other sample taken from livestock indicates the presence of forbidden drugs or medication, this shall be prima facie evidence such substance has been administered to the animal either internally or externally. It is presumed that the sample of urine, saliva, blood, or other substance tested by the laboratory, to which it is sent, is the one taken from the animal in question, its integrity is preserved and all procedures of said collection and preservation, transfer to the laboratory and analysis of the sample are correct and accurate and the report received from the laboratory pertains to the sample taken from the animal in question and correctly reflects the condition of the animal at the time the sample was taken, with the burden on the owner, exhibitor, fitter, trainer, or absolutely responsible person to prove otherwise.

At any time after an animal arrives on the fair or livestock show premises, all treatments involving the use of drugs and/or medications for the sole purpose of protecting the health of the animal shall be administered by a licensed veterinarian.

- 5) Any surgical procedure or injection of any foreign substance or drug or the external application of any substance (irritant, counterirritant, or similar substance) which could affect the animal's performance or alter its natural contour, confirmation, or appearance, except external applications of substances to the hoofs or horns of animals which affect appearance only and except for surgical procedures performed by a duly licensed veterinarian for the sole purpose of protecting the health of the animal, is prohibited.
- 6) The use of showing and/or handling practices or devices such as striking animals to cause swelling, using electrical contrivance, or other similar practices are not acceptable and are prohibited.
- 7) Direct criticism or interference with the judge, fair or livestock show management, other exhibitors, breed representatives, or show officials before, during, or after the competitive event is prohibited. In the furtherance of their official duty, all judges, fair and livestock show management, or other show officials shall be treated with courtesy, cooperation and respect and no person shall direct abusive or threatening conduct toward them.
- 8) No owner, exhibitor, fitter, trainer, or absolutely responsible person shall conspire with another person or persons to intentionally violate this code of ethics or knowingly contribute or cooperate with another person or persons either by affirmative action or inaction to violate this code of ethics. Violation of this rule shall subject such individual to disciplinary action.
- 9) The application of this code of ethics provides for absolute responsibility for an animal's condition by an owner, exhibitor, fitter, trainer, or participant whether or not he or she was actually instrumental in or had actual knowledge of the treatment of the animal in contravention of this code of ethics.
- 10) The act of entering an animal is the giving of consent by the owner, exhibitor, fitter, trainer, or absolutely responsible person to have disciplinary action taken by the fair or livestock show for violation of this Code of Show Ring Ethics and any other rules of competition of the fair or livestock show without recourse against the fair or livestock show. The act of entering an animal is the giving of consent that any proceedings or disciplinary action taken by the fair or livestock show may be published with the name of the violator or violators in any publication of the International Association of Fairs and Expositions, including *Fairs and Expos* and any special notices to members.
- 11) The act of entering of an animal in a fair or livestock show is the giving of verification by the owner, exhibitor, fitter, trainer, or absolutely responsible person that he or she has read the IAFE Code of Show Ring Ethics and understands the consequences of and penalties provided for actions prohibited by the code. It is further a consent that any action which contravenes these rules and is also in violation of federal, state, or provincial statutes, regulations, or rules may be released to appropriate law enforcement authorities with jurisdiction over such infractions.

THE COMMONWEALTH OF MASSACHUSETTS  
EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS



Department of Agricultural Resources

251 Causeway Street, Suite 500, Boston, MA 02114  
617-626-1700 fax: 617-626-1850 www.mass.gov/agr



Maura T. Healy  
Governor

Kimberley  
Driscoll  
Lt. Governor

Rebecca L. Tepper  
Secretary

Ashley E. Randle  
Commissioner

2024 Animal Health Rules for Fairs and Shows

**Special Note:** Due to the continuing US outbreak of High Path Avian Influenza (HPAI), Animal Health Officials from all six New England States may recommend postponing competitions, exhibitions, shows, swaps, or other in-person events encouraging the gathering or comingling of domestic fowl or poultry. If events are held, best practices for biosecurity should be implemented.

In addition to complying with all laws and regulations governing animal health issues all fairs must adopt and enforce the following rules for governance for the fair.

*NO animal will be admitted to the fairgrounds unless it meets the requirements below. NO animal is to be unloaded or enter a barn or tie-out stall until the animal and its paperwork have been inspected and approved for entry.*

**A. General Rules for All Animals: See M.G.L. c. 128 §2C, 129 §2**

1. All animals must be in proper physical condition, be properly identified and free of visual evidence of infectious, contagious or parasitic disease at time of arrival. Specific diseases and conditions which will disqualify an animal for entry are identified for each species in the following sections of the rules. Animals of any species with open or draining wounds will not be approved for entry.
2. Evidence of infectious, contagious or parasitic disease or failure to produce the necessary documents for health certification, vaccination or testing will result in the animal's rejection for entry. **THE INSPECTOR'S DECISION IS FINAL.**
3. Any surgical procedure or injection of any foreign substance or drug or the external application of any substance (irritant, counterirritant, or similar substance) which could affect the animal's performance or alter its natural contour, conformation or appearance, except external applications of substances to the hoofs or horns of animals which affect appearance only, and except for surgical procedures performed by a duly-licensed veterinarian for the sole purpose of protecting the health of the animal, is prohibited.
4. **Official ID: See Final Rule: Summary of Traceability for Livestock Moved Interstate (Summary of general requirements by species)**

All livestock must have proper official, individual ID as required and approved for the species, e.g., official metal ear tag, tattoo, scrapie tag, or microchip. Registration forms must accompany health certificates when used as part of official identification.

**5. Health Certificates: --**

**One Official Certificate of Veterinary Inspection (OCVI) may be allowed for animals of the same species to be exhibited at fairs or shows in any of the New England states (\*CT, \*ME, MA, \*\*NH, RI, and \*\*\*VT) when submitted with an itinerary of the dates and locations of the events at which the listed animals are expected to be shown. Only animals that are healthy at the time of shipment may be moved. Note that \*CT, \*ME, \*\*NH, and \*\*\*VT have additional requirements. Certificates of veterinary inspection in these states are valid for a shorter period of time and may have additional language, movement and permit requirements.**

For the 2024 Show and Fair Season, livestock animals being exhibited in New England states must have official certificates of veterinary inspection (OCVIs) that meet the following requirements:

- a. **MA and RI:** OCVIs issued on or after **January 1, 2024** may be used for those animals being shown at multiple fairs and shows in MA, and RI through the 2024 show/fair season ending October 31, 2024.  

MA -Notes: **The Big E Fairgrounds** in West Springfield requires an Infectious Disease Waiver (provided by The Big E) for all **equines** entering the premises for any show, fair, or exhibition. All Bovines must have official RFID tags.
- b. **CT and ME:** An importation permit for exhibition animals is also required. *Contact CT Dept. of Agriculture (860-713-2504) or ME State Veterinarian's Office (207-287-3701) for permits or questions.*
- c. **NH: \* \* NH:** To qualify for the extended CVI, animals exhibited in NH must originate in a New England state and move on OCVIs issued on or after April 1, 2024 to participating NH fairs and shows from **July 1 to October 31. The extended CVI is not available for animals that do not reside in New England.** *Contact NH State Veterinarian's Office (603) 271-2404 for details and permits.*
- d. **\*\*\*VT:** *Contact the VT Animal Health Office (802-828-2421) for specific import requirements that deviate from the general information in this letter and must be met for legal import of livestock.*
- e. A single OCVI from the animals' home state may be completed for travel to and from the New England states in which the animals will be exhibited. *MA animals being shown ONLY in MA may substitute a signed, dated letter on the letterhead of an accredited veterinarian for an OCVI if all required information is included and all additional requirements are met.*
- f. Multiple animals of the same species may be listed on one health certificate with appropriate individual IDs and descriptions. Animals of different species may not be listed on the same official health certificate.
- g. **An itinerary of the names and locations for each New England fair or show at which owner expects to show the listed animals and the dates when each animal is expected to be on each site, must be prepared by the owner and presented to the veterinarian at the time the OCVI is written.**
  - i. **A copy of this planned itinerary must be attached to the official health certificate (import and export) for it to be used for more than one fair or show.**
  - ii. That proposed list should be signed by the veterinarian and the owner/ exhibitor and reference the relevant OCVI number(s).
- h. The name and address of the first show or fair where the listed animals will be exhibited is to be used as the "destination" on the OCVI form. In addition, "See attached list" or a similar statement directing Animal Health Officials or Fair Inspectors to the attached proposed itinerary must be included.
- i. Exhibitors must keep an accurate list of the show locations and dates when their animals were actually on show/fair grounds. This record must be available to fair inspectors at each inspection and check-in.
- j. Any animal listed on an OCVI that becomes sick must remain home. If the animal is refused entry to any exhibition during 2024 for health reasons it must have a new health certificate issued by an accredited veterinarian within 30 days of the next interstate movement.
- k. Any New England state may end their participation in this agreement and revert to the standard published requirements for livestock imports in the state at any time, in the event of foreign animal disease outbreak or changes to state legislation.

All petting zoos are required to have a USDA APHIS Exhibitor's License (as needed) and valid 2024 health certificates.

**ADDITIONAL REQUIREMENTS FOR EACH SPECIES ARE LISTED BELOW**

**B. Cattle: See M.G.L. c. 129 §2, 39 and 330 CMR 4.04(2).**

1. **TB and Brucellosis testing is not required for animals from TB-Accredited and Brucellosis-Free States** and in-state animals. Current brucellosis and TB status in the exhibitor's state can be obtained from the state veterinarian's office in each state. If the exhibitor's state is not TB-Accredited or Brucellosis-Free, then the exhibitor must call the Massachusetts Division of Animal Health for entry requirements (617-626-1795 or 857-348-3922). All animals must be free of visual evidence of the following diseases and conditions: foot rot, mange, pinkeye, ringworm, warts, cowpox and open or draining wounds.
2. While not required, it is strongly recommended that all cattle be currently vaccinated for rabies.
3. Note: ***The Big E is requiring RFID official identification tags for all cattle entering the Big E Fairgrounds premises in 2024. Other fairs may add this requirement. Contact fair office with questions.***

**C. Poultry: See M.G.L. c. §2, 129, and 330 CMR 5.02.**

1. No poultry will be admitted to a fairground until it has been individually inspected.
2. All poultry must be free of visual evidence of the following diseases: infectious bronchitis, coryza, pullorum-typhoid, fowl-pox, external parasites and laryngotracheitis.
3. Each bird must be accompanied by written proof (ID card or test report) that the breeding flock was blood- tested negative for pullorum-typhoid within one year prior to entry date.
4. Birds from quarantined states will not be permitted entry.
5. All birds over 16 weeks of age as of January 1, 2024 shall be individually leg banded with a state leg band. This includes out of state exhibitors.
6. No bird vaccinated for laryngotracheitis within thirty days of the fair will be admitted.

**D. Goats: See M.G.L. c. 129 §2, 9 CFR 79.6 and Massachusetts Emergency Order 1-AHO-06.**

1. **TB and Brucellosis testing is not required for animals from TB-Accredited and Brucellosis-Free States** and in-state animals.
2. All goats and kids presented, regardless of age, must be individually listed and identified on the health certificate. All goats must be free of visual evidence of the following diseases and conditions: foot rot, mange, pinkeye, ringworm, warts, pox and open or draining wounds. All goats must also be free of sore mouth and scrapie exposure.
3. Based on the Federal Scrapie Eradication Program (FSEP), goats and sheep of any age or sex brought to show or exhibition from either out of state or within state must possess a USDA official individual identification tag or registry tattoo accompanied by current registration papers consistent with the requirements of the FSEP and the Massachusetts Emergency Order 1-AHO-06. Information is available from USDA-APHIS at 508-363-2290.

**E. Camelids (Llamas, Alpacas, etc.): See M.G.L. c. 129 §2, M.G. l. c. 131, §23, 321 CMR 9.02.**

1. **TB and Brucellosis testing is not required for animals from TB-Accredited and Brucellosis-Free States** and in-state animals. Current brucellosis and TB status in the exhibitor's state can be obtained from the state veterinarian's office in each state. If the exhibitor's state is not TB-Accredited or Brucellosis-Free, then the exhibitor must call the Massachusetts Division of Animal Health for entry requirements (617-626-1795 or 857-348-3922).
2. All Camelids originating from outside the Commonwealth are required to be tested for Blue Tongue. Exception: Animals from a USDA declared "Low Incident State" are exempt. New England and New York are low incident states.
3. All animals must be free of visual evidence of the following diseases and conditions: foot rot, mange, pinkeye, ringworm, warts, pox and open or draining wounds.

**F. Swine: See M.G.L. c. 129 §14E, 330 CMR 11.04(2), 9 CFR 71.19**

1. All swine must be identified by an official ear tag or registration.
2. Swine must be free of visual evidence of the following diseases and conditions: erysipelas, atrophic rhinitis, mange and open or draining wounds.
3. No person shall import into Massachusetts from outside the state any swine which have been pseudorabies vaccinated. M.G.L. c. 129 §14E.
4. No person shall import into Massachusetts swine from Stage I or Stage II Pseudorabies States.
5. All swine shall originate from qualified pseudorabies-free herds or monitored herds in qualified pseudorabies free States only. The pseudorabies status of the exhibitor's state can be obtained from the state veterinarian's office in each state.

**G. Sheep: See 9 CFR 79 and Massachusetts Emergency Order 1-AHO-06.**

1. No sheep will be allowed entry from flocks in which Scrapie has been diagnosed or in which animals are under surveillance for Scrapie during the previous eighteen months. Based on the Federal Scrapie Eradication Program (FSEP), goats and sheep of any age or sex brought to show or exhibition from either out of state or within state must possess a USDA official individual identification tag or registry tattoo accompanied by current registration papers consistent with the requirements of the FSEP and the Massachusetts Emergency Order 1-AHO-06. Information is available from USDA-APHIS at 508-363-2290.
2. No sheep will be permitted entry from flocks in which sore mouth has existed or in which sore mouth vaccine has been administered in the previous sixty (60) days.
3. Sheep must be free from visual evidence of foot rot, sore mouth, pink eye, ringworm, and open and draining wounds. While not required, it is strongly recommended that sheep be currently vaccinated against rabies.

**H. Equine: M.G.L. c. 128 §§2C, 44, 330 CMR 16.05.**

1. All equines entering a Massachusetts fairground must have a valid health certificate.  
*Note: The Big E Fairgrounds in West Springfield requires for an Infectious Disease Waiver (provided by The Big E) signed by the exhibitor for all equines entering the premises for any show, fair, or exhibition.*
2. All equines must be free of visual evidence of the following diseases and conditions: mange, ringworm, soring, strangles, and open or draining wounds.
3. All equines originating from both within and outside of the Commonwealth must have a negative USDA-approved EIA test (i.e., Coggins test or ELISA test) dated within twelve months of entry.
4. While not required, it is *strongly recommended* that all equines be vaccinated for rabies, tetanus, EEE and WNV within one year of the fair.

**I. Rabbits: See M.G.L. c. 129 §2**

Rabbits must be free of visual evidence of the following diseases: rabbit hemorrhagic Disease Virus 2 (RHDV2), snuffles, wet tail, and skin and ear infections. Microchips may be used for ID in rabbits originating in MA.

**J. Dogs and Cats: See M.G.L. c. 129 §39G**

1. All dogs and cats must be free of visual evidence of the following diseases: kennel cough, distemper, hepatitis, parvo, ringworm and mange.
2. All dogs and cats must be accompanied by a valid and current vaccination certificate for rabies.

Contact the Massachusetts Division of Animal Health at 857-348-3922 or 617-626-1795 for further information.



# EASTERN STATES EXPOSITION

1305 Memorial Ave., West Springfield, MA 01089 • 413-737-2443

- ☎ Telephones
- ♿ Restrooms
- ♿ Handicap accessible
- ☎ TTY Telephone
- 👶 Baby Changing Station
- ★ Unisex Handicap Restrooms