

# TIER I

## 15<sup>th</sup> DISTRICT AGRICULTURAL ASSOCIATION

### INVITATION FOR BID (IFB) PACKAGE FOR 2024-2025-2026 METAL DETECTION SCREENING EQUIPMENT RENTAL WITH TWO (2) OPTION YEARS 2027 & 2028

## IFB #24-02

**Contact Person:** Michael Olcott, Chief Executive Officer

This person is the only authorized person designated by the DAA to Receive communication concerning the IFB. **PLEASE DO NOT ATTEMPT TO CONTACT ANY OTHER PERSON CONCERNING THIS IFB.** Oral communication of DAA officers and employees concerning the IFB shall not be binding on the DAA, and shall in no way excuse the bidder of obligations as set forth in the IFB. Only questions concerning the technical requirements of the IFB will be answered.

**Release Date:** Tuesday, July 23, 2024

## DEFINITIONS

**BIDDER** The individual, company, organization, or business entity submitting the bid in response to the Invitation for Bid.

**15th DAA** Refers to the 15<sup>th</sup> District Agricultural Association which is a State agency of the State of California and is not a local agency of government.

**F & E** Refers to the Division of Fairs and Expositions, Department of Food and Agriculture, which is a division of the agency of the State of California overseeing the activities of District Agricultural Associations and County and Citrus Fruit Fairs. F & E is located at:

1220 "N" Street  
Sacramento, CA  
95814

**DGS** Refers to the "Department of General Services", State of California, located at:

Department of General Services  
707 Third Street, Suite 7-330 MS-102  
Sacramento, CA 95605  
Attention: Legal Office

**IFB** Invitation for Bid

**DVBES** Refers to Disabled Veteran Business Enterprises which are a part of the Disabled Veteran Business Enterprise (DVBE) Participation Goal Program for state contracts established in Public Contract Code (PCC), Section 10115 et seq., Military and Veterans Code, Section 999 et seq. and California Code of Regulations, Title 2 (2CCR), Section 1896.60 et. seq.

**A. BIDDER RESPONSIBILITY**

Read the Invitation for Bid (IFB) very carefully as the State shall not be responsible for errors and omissions on the part of the bidder. Carefully review final submittal as reviewers will not make interpretations or correct detected errors in calculations.

**B. PURPOSE**

The Board of Directors of the 15<sup>th</sup> DAA/Kern County Fair in releasing this IFB intends to award a contract for the “2024-2025-2026 Fairtime Metal Detection Screening Equipment with Two (2) Option Years 2027 & 2028”, beginning Monday, September 16, 2024 through Tuesday, October 3, 2028 for the Kern County Fairs to be held on the grounds of the 15<sup>th</sup> District Agricultural Association.

2024 Fair - Wednesday, September 18 through Sunday, September 29

**C. TENTATIVE SCHEDULE**

IFB Released ..... Tuesday, July 23, 2024  
Bid Deadline .....2:00 pm, Tuesday, August 13, 2024  
Public Bid Opening ..... 2:30 pm, Tuesday, August 13, 2024  
Notice of Proposed Award sent and Posted by..... 4:00 pm, Tuesday, August 13, 2024  
Contract Award Date ..... 5:00 pm, Wednesday, August 21, 2024

**(No protests may be filed after this time)**

Proposed Contract Commences.....Monday, September 16, 2024  
Proposed Contract Ends .....Tuesday, October 3, 2028

**D. DELIVERY OF BIDS AND CONTRACTS PERSON FOR INFORMATION**

Pursuant to the law, no bids shall be considered which have not been received at the place, and prior to the closing time, stated in the IFB. Direct questions concerning the technical requirements of the IFB to:

Michael Olcott, Chief Executive Officer (661) 833-4900

The envelope should have the company name on the outside and be addressed as follows:

<b>Company Name</b>	<b>Postage Stamp</b>
<b>Company Address</b>	
<b>City/State/Zip Code</b>	
<b>Michael Olcott, Chief Executive Officer</b> <b>KERN COUNTY FAIR – 15<sup>th</sup> DAA</b> <b>1142 South “P” Street</b> <b>Bakersfield, CA 93307-3950</b>	
<b>RE: <u>IFB #24-02</u> 2024-2025-2026 Metal Detection Screening Equipment with Two (2) Option Years 2027 &amp; 2028</b>	

## E. INSTRUCTIONS TO BIDDERS

This section details **MANDATORY** format instructions to the bidder. **Please note** that all bids submitted must follow the instructions; all information must be presented in the manner requested; all questions must be answered; and all requested data must be supplied. If the following information (listed below) is not submitted with the *technical proposal*, your bid may be deemed non-responsive and may be rejected.

Each bid must be placed in a sealed envelope and clearly labeled, as stated in D above, in response to the IFB.

The following items and all forms must be submitted, where applicable or mandatory

- One (1) copy completed, dated and signed “Bidder/Contractor Status Form”. **MANDATORY**.
- One (1) copy of the CA DVBE Bidder Declaration form GSPD-05-105;  
**Mandatory if applicable**
- One (1) copy of the CA Disabled Veteran Business Enterprise Declarations Form STD 843; **Mandatory if applicable**
- One (1) copy of the “Small Business Certification Approval Letter”; this is **MANDATORY IF** the bidder is claiming the 5% Small Business Preference; and
- One (1) copy of the insurance certificate(s) submitted in accordance with the FE-13, Insurance Statement, and/or paragraph M of this IFB. A signed original Certificate of Insurance shall be submitted to the fair within (5) five days of bid award date. The only exception for submitting a certificate to the fair: if it is on file with F & E and/or CFSA **APPLICABLE**.
- One (1) copy of SIGNED AND DATED letter from Bidder on Bidder’s Company Letterhead that states:  
“If we are awarded the contract, we will provide original Certificate of Insurance(s) for General Liability, Automobile Liability and Workers’ Compensation Insurance, prior to Commencement of the contract issued and no more than (5) five days of bid award date.  
Said Insurance Certificate(s) will be issued as required by California Fair’s Services Authority in their “Insurance Requirements” document (Revised 6/1/06); **“MANDATORY”**  
  
If current Certificates of Insurance are on file with the State, please submit one (1) copy of Letter – on your Company Letterhead – stating that your company’s Certificate of Insurance for General Liability, Automobile Liability, and Workers’ Compensation are currently on file with California Fairs Services Authority. **IF APPLICABLE**
- One (1) copy of the “Financial Proposal Bid Form”, must be completed, dated, and signed and submitted with all other required bid documents.  
**MANDATORY**

## **F. WORK STATEMENT AND TERMS AND CONDITIONS**

The Work Statement describes the work to be performed by the bidder who is awarded this contract and the Terms and Conditions which shall be deemed to be incorporated and will become part of any contract awarded pursuant to this IFB. The contract awarded pursuant to this IFB will also contain the Standard Contract Terms and Conditions and will be incorporated and made part of the contract. All terms and conditions are fixed and non-negotiable.

## **G. CONTRACT AWARD**

The contract must be awarded to the lowest *responsive* bidder or all bids must be rejected. The 15th DAA reserves the right to accept any and all of the lowest bid per item requested unless the bidder stipulates that their response is an “all or nothing” offer. If the lowest responsive bidder does not have the necessary quantity, the DAA may also award up to their specified needs in accordance to low bid (if applicable).

Upon selection of a proposed bidder, a “Notice of Award” will be posted, in public view, for *five* (5) working days at the 15<sup>th</sup> DAA’s Administration Office. In addition, a copy of the “Notice of Award” will be emailed to each bidder.

## **H. BREAKING TIES**

In the event that there is a tie, the tie will be broken by a toss of a coin by a DAA designee in the presence of authorized representatives of the tied bidders.

## **I. GROUNDS FOR REJECTION**

1. A bid *shall* be rejected if
  - It is received at any time after the exact date and time set for the receipt of bids as stated in paragraph C.
  - It is not prepared in accordance with the required format or information is not submitted in the format required by this IFB.
  - The firm has submitted multiple bids in response to this IFB without formally withdrawing other bids.
2. A bid *may* be rejected if
  - It contains false or misleading statements for references which do not support an attribute or condition contended by the competitor. (The bid *shall* be rejected if, in the opinion of the 15<sup>th</sup> DAA, such information was intended to erroneously and fallaciously mislead the State in its evaluation of the bid and the attribute, condition or capability of requirement of this IFB.)
  - It is unsigned.
3. All bids *may* be rejected in any case where it is determined that
  - The bids are not really competitive
  - Where the cost is not reasonable, or
  - If it is deemed to be in the best interests of the State.
4. All bids *may* be rejected if the DAA determines, as its sole discretion, that any other reason exists to reject the bid.

**J. RIGHT TO REJECT ANY OR ALL BIDS**

It is the policy of the DAA not to solicit bids unless there is a bona fide intention to award a contract. In the rare case where solicitation is for informational and planning purposes is intended, the document will so indicate. However, without limitation by reason of the foregoing explanation, the DAA reserves the right to reject any or all bids or to cancel the IFB at any time during the process.

**K. PROTESTS (State Administrative Manual, Section 1241 and Public Contract Code, Section 10343)**

A bidder may file a protest against the awarding of the contract. The protest must be filed with the:

Department of General Services  
Attn: Legal Office  
707 Third Street, Suite 7-330-MS-102  
Sacramento, CA 95605

and with the 15<sup>th</sup> DAA. The protest shall be filed prior to the expiration of five (5) working days from the notice of the proposed award being posted and, in no event, later than 5:00 pm on the fifth (5<sup>th</sup>) working day after notice for proposed award being posted in a public place at the 15<sup>th</sup> DAA's Administration Office.

**IN ADDITION**, within five (5) working days after filing the protest, the protesting bidder *shall* file with the 15<sup>th</sup> DAA and DGS Legal Office a fully detailed and complete written statement specifying the grounds for the protest.

**PLEASE NOTE:** *Failure to file (i) notice of the protest by the conclusion of the fifth (5<sup>th</sup>) working day after notice of intention to award a contract has been posted and (ii) a complete detailed written statement within five (5) calendar days of filing the protest stating grounds for protest being deemed untimely and grounds for protest waived.*

**L. SMALL BUSINESS PREFERENCE (SAM 1261)**

State law allows certified small business (SB) and micro business (MB) firms and non-small businesses who subcontract with a certified SB/MB firm(s) to receive a 5% bidding preference on applicable state solicitations. The effect of the preference is to help SB's/MB's be more competitive in the bid process, thereby enhancing state contract awards directly or indirectly to SB/MB. The preference is only used for computational purposes to determine the winning bidder, not the actual bid amount.

If you are claiming the 5% small business preference and are a SB or MB, or if your application is on file with the Office of Small Business and DVBE Services (OSDS), or if you are claiming the preference as a non-small business subcontracting with certified SB/MB (s), refer to the information below for contact information:

Office of Small Business and Disabled  
Veteran Business Enterprise Certification (OSDC)  
P.O. Box 989052  
West Sacramento, CA 95798-9052  
Phone #: (916) 375-4582  
(800) 559-5529

*If you are claiming the 5% small business preference, a copy of your old SMB Small Business Certification Approval Letter must be submitted with the bid package.*

#### **M. INSURANCE APPLICABLE or NOT APPLICABLE**

If the bid is accepted for awarding of the contract, the bidder shall provide a Certificate of Insurance **\$1,000.000.00** in commercial general liability coverage, **\$1,000.000.00** in automobile liability insurance, per occurrence for bodily injury and property damage liability combined prior to the time of entering into a contract to be let pursuant to this IFB. In addition, **A Certificate of Insurance showing proof of Workers' Compensation Insurance is required.**

The certificate must also include the following, unless the bidder is on the Division's or CFSA's Master Insurance Certificate list:

- Evidence of authorized insurance for the term of the contract, **including set up and tear-down days,**
- A 30-day cancellation notice,
- The 15<sup>th</sup> DAA's **name and address** shown as the certificate holder, and
- The additional insured language **exactly** as stated below:

"That the State of California, the 15th District Agricultural Association, County Fair, the County in which the County Fair is located, Lessor/Sublessor if fair site is leased/subleased, Citrus Fairs, or California Exposition and State Fair, their directors, officers, agents, servants, and employees, are made additional insured, but only insofar as the operations under this contract are concerned."

Successful Bidder shall provide an **Original Certificate of Insurance** showing proof of General Liability, Automobile Liability and Workers' Compensation coverage **no later than five (5) working days after the bid opening date.\***

***\*Properly processed RENEWAL INSURANCE DOCUMENTS (Certificate of Insurance) must be submitted at least five (5) days prior to expiration date, in order to show Continuous Insurance Coverage to the 15<sup>th</sup> DAA/Kern County Fair.***

#### **N. DVBE REQUIREMENTS - MANDATORY IF APPLICABLE**

**A completed CA Disabled Veteran Business Enterprise Declaration form Std 843 and a completed Department of General Services, Procurement Division form GSPD-05-105 "Bidder Declaration Form" must be included with the bid package.**

#### **O. BIDDER/CONTRACTOR STATUS FORM. MANDATORY**

A completed, dated, and signed "Bidder/Contractor Status Form" must be included with the bid package. (Both sides of the "Contractor Status Form" must be completed, and submitted as set forth in Section "E", "Instruction to Bidders".

## FORMS SECTION

### A. FORMS TO BE COMPLETED AND SUBMITTED BY BIDDER

- One (1) copy of "Bidder/Contractor Status Form" (both sides); **MANDATORY**
- One (1) copy of the Department of General Services, Procurement Division form GSPD-05-105 "Bidder Declaration"; **MANDATORY IF APPLICABLE**
- One (1) copy of OSDC's (or OSMB) "Small Business Certification Approval Letter"; **(MANDATORY IF CLAIMING SMALL BUSINESS PREFERENCE)**;
- One (1) copy of the CA Disabled Veteran Business Enterprise Declaration Form Std 843; **MANDATORY IF APPLICABLE**
- One (1) copy of Insurance Letter, signed and dated, as set forth in Section "E", Instruction To Bidders; **MANDATORY**
- One (1) copy of "Financial Proposal Bid Form", completed and signed **MANDATORY**

### B. DOCUMENTS TO BE COMPLETED BY DAA

- Notice of Proposed Award, after proposed awardee is determined.

## TERMS AND CONDITIONS

The 15th District Agricultural Association/Kern County Fair intends to award a contract for the rental of equipment and personnel for Fairtime Metal Detection Screening, as set forth in the Work Statement on page 22.

### A. **TERM OF AGREEMENT:**

The term of this agreement for the "2024-2025-2026 Fairtime Metal Detection Screening Equipment with Two (2) Option Years 2027 & 2028" is from Monday, September 16, 2024 through Tuesday, October 3, 2028, on the grounds of the 15<sup>th</sup> District Agricultural Association/Kern County Fair.

### B. **2024 KERN COUNTY FAIR DATES:**

Wednesday, September 18 through Sunday September 29

### C. **HOURS OF OPERATION:**

Wednesday, September 18 4pm - 11pm  
Thursday, September 19 9am - 12pm, 4pm - 11pm (Special Friends Day)  
Friday, September 20 9am - 11pm (Seniors' Day)  
Saturday, September 21 12pm - 11pm  
Sunday, September 22 12pm - 10pm  
Monday, September 23 4pm - 11pm  
Tuesday, September 24 9am - 12pm, 4pm - 11pm (School Day)  
Wednesday, September 25 4pm - 11pm  
Thursday, September 26 4pm - 11pm  
Friday, September 27 3pm - 11pm  
Saturday, September 28 12pm - 11pm  
Sunday, September 29 12pm - 10pm



## FORMS

### A. FORMS TO BE COMPLETED AND SUBMITTED BY PROPOSER (MANDATORY)

In conjunction with the information requested in Part III – Mandatory Format and Content Requirements, a comprehensive proposal or proposal package will consist of the items identified below.

Complete this checklist to confirm the items in your bid. Place a check mark or “X” next to each item that you are submitting to the District. For your bid to be responsive, all required attachments must be returned. This checklist is intended to be used as a guideline and should not be used to validate all of the IFB content requirements.

<u>Document</u>	<u>Document Name/Description</u>
_____ Attachment 1	Bidder/Contractor Status Form (2 Pages) (Must include Corporate Resolution if Bidder is a Corporation) – <b><u>Must be submitted</u></b>
_____ Attachment 2	Bidder References – <b><u>Must be submitted</u></b> - (5 References). See Section C, Technical Proposal, page 12 above
_____ Attachment 3	Financial Proposal Bid Form (2 Pages) – <b>(Sign, Date) <u>Must be submitted</u></b>
_____ Attachment 4	Darfur Contracting Act Certification <b><u>Must be submitted</u></b>
_____ Attachment 5	Iran Contracting Act Verification Form <b><u>Must be submitted (if over \$1,000,000)</u></b>
_____ Attachment 6	DVBE Bidder Declaration GSPD-05-105 <b><u>(if applicable)</u></b> <a href="https://www.documents.dgs.ca.gov/dgs/fmc/gspd/gspd05-105.pdf">https://www.documents.dgs.ca.gov/dgs/fmc/gspd/gspd05-105.pdf</a>
_____ Attachment 7	DGS PD 843 DVBE Declaration <b><u>(if applicable)</u></b> <a href="https://www.documents.dgs.ca.gov/dgs/fmc/gspd/pd_843.pdf">https://www.documents.dgs.ca.gov/dgs/fmc/gspd/pd_843.pdf</a>
_____ Attachment 8	Megan's Law Screening Certification and Listing <b><u>Must be submitted</u></b>

### B. DOCUMENTS TO BE COMPLETED BY DISTRICT

Notice of Proposed Award, after proposed awardee is determined

**ATTACHMENT 1  
BIDDER/CONTRACTOR**

**STATUS FORM**

**IFB#24-02**

**Page 1 or 2**

Contractor's Name \_\_\_\_\_ Federal Employer ID # \_\_\_\_\_  
(full business name)

Address \_\_\_\_\_ County \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_  
(principal place of business)

**STATUS OF CONTRACTOR PROPOSING TO DO BUSINESS (PLEASE CHECK ONE)**

\_\_\_\_\_ Individual \_\_\_\_\_ Limited Partnership \_\_\_\_\_ General Partnership \_\_\_\_\_ Corporation

**Individual** (Please check one) \_\_\_\_\_ Resident \_\_\_\_\_ Non-Resident

If a sole proprietorship, state the true full name of sole proprietor: (i.e., John Roe Smith, not J. Roe Smith or not John R. Smith)

\_\_\_\_\_

**Partnership** (Please check one) \_\_\_\_\_ General Partnership \_\_\_\_\_ Limited Partnership

If a partnership, list each partner, identifying whether limited partner(s), stating their true full name and their interest in the partnership:

\_\_\_\_\_

\_\_\_\_\_

**Corporation**

**A copy of the corporate resolution authorizing the signing of this form should be attached.**

**Place and date of incorporation** \_\_\_\_\_

If not a California corporation in good standing, please state the date the corporation was authorized to do business in California:

\_\_\_\_\_

**CURRENT OFFICERS: President:** \_\_\_\_\_ **Vice President:** \_\_\_\_\_

**Secretary:** \_\_\_\_\_ **Treasurer:** \_\_\_\_\_

**Other Officers:** \_\_\_\_\_

**All must answer:** Are you subject to Federal Backup Withholding? \_\_\_\_\_ Yes \_\_\_\_\_ No

**ATTACHMENT 1  
BIDDER/CONTRACTOR  
STATUS FORM**

**IFB #24-02**

Page 2 of 2

**Fictitious Name**

If contractor is doing business under a fictitious business name and will be performing under the fictitious name, please attach a clearly legible copy of the current fictitious filing.

**Small Business Preference**

Are you claiming preference as a small business in reference to this RFP?  Yes  No

If yes, the bidder is required to submit a copy of the OSD's Small Business Certification Approval Letter with the technical proposal package.

Your small business ID number: \_\_\_\_\_

**Pending Litigation or Hearings**

Are any civil or criminal litigation or administrative hearings currently pending against the bidder's organization, owners, officers or employees?  Yes  No

If yes, please state the case number and agency or court where pending and status of litigation or hearing:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**The District reserves the right to verify the information provided on this form by the bidder under IFB process.**

**I declare under penalty of perjury that the above information is true and correct and that I am authorized to sign this status form on behalf of the bidder/contractor.**

\_\_\_\_\_  
**Print Name & Title**

\_\_\_\_\_  
**(Signature)**

\_\_\_\_\_  
**(Date)**

**If this status form is not completely filled out, signed and submitted with bidder's response to the IFB, the bid will be rejected as non-responsive.**

**ATTACHMENT 2**

**IFB #24-02**

**BIDDER REFERENCES**

List below three references for services performed within the last five years, which are similar to the scope of work to be performed in this contract.

**REFERENCE 1**

Name of Firm:				
Street Address:	City:	State:	Zip Code:	
Contact Person:		Telephone Number:		
Dates of Service:		Value or Cost of Service:		
mail Address:				

Brief Description of Service Provided:

**REFERENCE 2**

Name of Firm:				
Street Address:	City:	State:	Zip Code:	
Contact Person:		Telephone Number:		
Dates of Service:		Value or Cost of Service:		
mail Address:				

Brief Description of Service Provided:

**REFERENCE 3**

Name of Firm:				
Street Address:	City:	State:	Zip Code:	
Contact Person:		Telephone Number:		
Dates of Service:		Value or Cost of Service:		
mail Address:				

Brief Description of Service Provided:

**ATTACHMENT 3  
FINANCIAL PROPOSAL BID FORM**

**IFB #24-02**

The price quote shall be inclusive of all wages, allowances, supervision, insurance(s), material, labor, supervision, taxes, emission, certificate, license, travel, meal reimbursements, hotel accommodation, equipment, transportation, fuel, uniforms, or any other related services required. The District shall not be billed for any costs that were not included in the contract.

“By submitting a Bid for Fairtime Metal Detection Screening Equipment, I understand and agree to the terms, conditions and scope of work as set forth in this Invitation for Bid. Furthermore, I certify I am legally authorized to bind the organization to the terms outlined herein.”

Contractor's Name: \_\_\_\_\_ FID # \_\_\_\_\_

Contractor's Address: \_\_\_\_\_

\_\_\_\_\_

Contractor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

ARE YOU CLAIMING SMALL BUSINESS PREFERENCE?

As a California Certified Small Business? YES \_\_\_\_\_ NO \_\_\_\_\_

If Yes, Certification # \_\_\_\_\_

ARE YOU CLAIMING DVBE INCENTIVE?

Are you a primary California Certified DVBE? YES \_\_\_\_\_ NO \_\_\_\_\_

Are you sub a minimum of 1% up to 5% to a California certified DVBE? YES \_\_\_\_\_ NO \_\_\_\_\_

**ATTACHMENT 4  
DARFUR CONTRACTING ACT**

Pursuant to Public Contract Code section 10478, if a bidder or proposer currently or within the previous three years has had business activities or other operations outside of the United States, it must certify that it is not a “scrutinized” company as defined in Public Contract Code section 10476.

Therefore, to be eligible to submit a bid or proposal, please complete only one of the following three paragraphs (via initials for Paragraph # 1 or Paragraph # 2, or via initials and certification for Paragraph # 3):

1. \_\_\_\_\_ We do not currently have, or we have not had within the previous  
Initials three years, business activities or other operations outside of the  
United States.

**OR**

2. \_\_\_\_\_ We are a scrutinized company as defined in Public Contract Code  
Initials section 10476, but we have received written permission from the Department of  
General Services (DGS) to submit a bid or proposal pursuant to Public Contract  
Code section 10477(b). A copy of the written permission from DGS is included with  
our bid or proposal.

**OR**

3. \_\_\_\_\_ We currently have, or we have had within the previous  
Initials three years, business activities or other operations outside  
certification of the United States, but we certify below that we are not a  
below scrutinized company  
as defined in Public Contract Code section 10476.

**CERTIFICATION For # 3.**

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective proposer/bidder to the clause listed above in # 3. This certification is made under the laws of the State of California.

<i>Proposer/Bidder Firm Name (Printed)</i>	<i>Federal ID Number</i>
<i>By (Authorized Signature)</i>	
<i>Printed Name and Title of Person Signing</i>	
<i>Date Executed</i>	<i>Executed in the County and State of</i>

**ATTACHMENT 5  
IRAN CONTRACTING ACT VERIFICATION FORM  
(Public Contract Code sections 2202-2208)**

Page 1 of 2

Prior to bidding on, submitting a proposal or executing a contract or renewal for a State of California contract for goods or services of \$1,000,000 or more, a vendor must either: a) certify it is **not** on the current list of persons engaged in investment activities in Iran created by the California Department of General Services (“DGS”) pursuant to Public Contract Code section 2203(b) and is not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that other person will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS; or b) demonstrate it has been exempted from the certification requirement for that solicitation or contract pursuant to Public Contract Code section 2203(c) or (d). The DGS list of entities prohibited from contracting with public entities in California per the Iranian Contracting Act, 2010, can be found at:

Department of General Services Procurement Division Iran Contracting Act List

To comply with this requirement, please insert your vendor or financial institution name and Federal ID Number (if available) and complete **one** of the options below. Please note: California law establishes penalties for providing false certifications, including civil penalties equal to the greater of \$250,000 or twice the amount of the contract for which the false certification was made; contract termination; and three- year ineligibility to bid on contracts. (Public Contract Code section 2205.)

**OPTION #1 - CERTIFICATION**

I, the official named below, certify I am duly authorized to execute this certification on behalf of the vendor/financial institution identified below, and the vendor/financial institution identified below is **not** on the current list of persons engaged in investment activities in Iran created by DGS and is not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person/vendor, for 45 days or more, if that other person/vendor will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS.

<i>Vendor Name/Financial Institution (Printed)</i>		<i>Federal ID Number (or n/a)</i>
<i>By (Authorized Signature)</i>		
<i>Printed Name and Title of Person Signing</i>		
<i>Date Executed</i>	<i>Executed in</i>	

**ATTACHMENT 5**  
**IRAN CONTRACTING ACT VERIFICATION FORM**  
**(Public Contract Code sections 2202-2208)**  
Page 2 of 2

**OPTION #2 – EXEMPTION**

Pursuant to Public Contract Code sections 2203(c) and (d), a public entity may permit a vendor/financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or enters into or renews, a contract for goods and services.

If you have obtained an exemption from the certification requirement under the Iran Contracting Act, please fill out the information below, and attach documentation demonstrating the exemption approval.

<i>Vendor Name/Financial Institution (Printed)</i>	<i>Federal ID Number (or n/a)</i>
<i>By (Authorized Signature)</i>	
<i>Printed Name and Title of Person Signing</i>	<i>Date Executed</i>



**BIDDER DECLARATION – Attachment 6**

**1. Prime bidder information (Review attached Bidder Declaration Instructions prior to completion of this form):**

a. Identify current California certification(s) (MB, SB, SB/NVSA, DVBE): \_\_\_\_\_ or None \_\_\_\_ (If “None”, go to Item #2)

b. Will subcontractors be used for this contract? **Yes** \_\_\_ **No** \_\_\_ (If yes, indicate the distinct element of work your firm will perform in this contract e.g., list the proposed products produced by your firm, state if your firm owns the transportation vehicles that will deliver the products to the State, identify which solicited services your firm will perform, etc.). Use additional sheets, as necessary.

\_\_\_\_\_

\_\_\_\_\_

c. If you are a California certified DVBE: (1) Are you a broker or agent? **Yes** \_\_\_ **No** \_\_\_

(2) If the contract includes equipment rental, does your company own at least 51% of the equipment provided in this contract (quantity and value)? **Yes** \_\_\_ **No** \_\_\_ **N/A** \_\_\_

**2. If no subcontractors will be used, skip to certification below. Otherwise, list all subcontractors for this contract. (Attach additional pages if necessary):**

Subcontractor Name, Contact Person, Phone Number & Fax Number	Subcontractor Address & Email Address	CA Certification (MB, SB, DVBE or None)	Work performed or goods provided for this contract	Corresponding % of bid price	Good Standing?	51% Rental?

**CERTIFICATION: By signing the bid response, I certify under penalty of perjury that the information provided is true and correct.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_

## BIDDER DECLARATION Instructions – Attachment 6

### All prime bidders (the firm submitting the bid) must complete the Bidder Declaration.

1.a. Identify all current certifications issued by the State of California. If the prime bidder has no California certification(s), check the line labeled “None” and proceed to Item #2. If the prime bidder possesses one or more of the following certifications, enter the applicable certification(s) on the line:

- Microbusiness (MB)
- Small Business (SB)
- Small Business Nonprofit Veteran Service Agency (SB/NVSA)
- Disabled Veteran Business Enterprise (DVBE)

1.b. Mark either “Yes” or “No” to identify whether subcontractors will be used for the contract. If the response is “No”, proceed to Item #1.c. If “Yes”, enter on the line the distinct element of work contained in the contract to be performed or the goods to be provided by the prime bidder. Do not include goods or services to be provided by subcontractors.

Bidders certified as MB, SB, SB/NVSA, and/or DVBE must provide a commercially useful function as defined in Military and Veterans Code Section 999(e)(2)(A) for DVBEs and Government Code Section 14837(d)(4)(A) for small/microbusinesses. For questions regarding commercially useful function determinations made in conjunction with certification approval, contact the Department of General Services, Procurement Division, Office of Small Business and DVBE Certification (OSDC), OSD Certification and Compliance Unit via email at: [osdchelp@dgs.ca.gov](mailto:osdchelp@dgs.ca.gov)

Bids must propose that certified bidders provide a commercially useful function for the resulting contract or the bid will be deemed non-responsive and rejected by the State. For questions regarding the solicitation, contact the procurement official identified in the solicitation.

**Note:** A subcontractor is any person, firm, corporation, or organization contracting to perform part of the prime’s contract.

1.c. This item is only to be completed by businesses certified by California as a DVBE.

(1) Declare whether the prime bidder is a broker or agent by marking either “Yes” or “No”. The Military and Veterans Code Section 999.2 (b) defines “broker” or “agent” as a certified DVBE contractor or subcontractor that does not have title, possession, control, and risk of loss of materials, supplies, services, or equipment provided to an awarding department, unless one or more of the disabled veteran owners has at least 51-percent ownership of the quantity and value of the materials, supplies, services, and of each piece of equipment provided under the contract.

(2) If bidding rental equipment, mark either “Yes” or “No” to identify if the prime bidder owns at least 51% of the equipment provided (quantity and value). If **not** bidding rental equipment, mark “N/A” for “not applicable.”

2. If no subcontractors are proposed, do not complete the table. Read the certification at the bottom of the form and complete “Page \_\_\_ of \_\_\_” on the form.

If subcontractors will be used, complete the table listing all subcontractors. If necessary, attach additional pages and complete the “Page \_\_\_ of \_\_\_” accordingly.

2024-2025-2026 Metal Detection Screening Equipment  
with Two (2) Option Years 2027 & 2028

### 2. (continued) Column Labels

**Subcontractor Name, Contact Person, Phone Number & Fax Number**—List each element for all subcontractors.

**Subcontractor Address & Email Address**—Enter the address and if available, an Email address.

**CA Certification (MB, SB, DVBE or None)**—If the subcontractor possesses a current State of California certification(s), verify on the OSDC website ([www.pd.dgs.ca.gov/smbus](http://www.pd.dgs.ca.gov/smbus)) that it is still valid and list all current certifications here. Otherwise, enter “None”. [Note: A SB/NVSA should not be participating as a subcontractor]

**Work performed or goods provided for this contract**—identify the distinct element of work contained in the contract to be performed or the goods to be provided by each subcontractor. Certified subcontractors must provide a commercially useful function for the contract. (See paragraph 1.b above for code citations regarding the definition of commercially useful function.) If a certified subcontractor is further subcontracting a greater portion of the work or goods provided for the resulting contract than would be expected by normal industry practices, attach a separate sheet of paper explaining the situation.

**Corresponding % of bid price**—Enter the corresponding percentage of the total bid price for the goods and/or services to be provided by each subcontractor. Do not enter a dollar amount.

**Good Standing?**—Provide a response for each subcontractor listed. Enter either “Yes” or “No” to indicate that the prime bidder has verified that the subcontractor(s) is in good standing for all of the following:

- Possesses valid license(s) for any license(s) or permits required by the solicitation or by law
- If a corporation, the company is qualified to do business in California and designated by the State of California Secretary of State to be in good standing
- Possesses valid State of California certification(s) if claiming MB, SB, and/or DVBE status
- Is **not** listed on the OSDC website as ineligible to transact business with the State

**51% Rental?**—This pertains to the applicability of rental equipment. Based on the following parameters, enter either “N/A” (not applicable), “Yes” or “No” for each subcontractor listed.

Enter “N/A” if the:

- Subcontractor is NOT a DVBE (regardless of whether or not rental equipment is provided by the subcontractor) or
- Subcontractor is NOT providing rental equipment (regardless of whether or not subcontractor is a DVBE)

Enter “Yes” if the subcontractor is a California certified DVBE providing rental equipment and the subcontractor owns at least 51% of the rental equipment (quantity and value) it will be providing for the contract.

Enter “No” if the subcontractor is a California certified DVBE providing rental equipment but the subcontractor does NOT own at least 51% of the rental equipment (quantity and value) it will be providing.

Read the certification at the bottom of the page and complete the “Page \_\_\_ of \_\_\_” accordingly.

**DISABLED VETERAN BUSINESS ENTERPRISE DECLARATIONS - ATTACHMENT 7**

DGS PD 843 (Rev. 9/2019)

Formerly STD. 843

**Instructions:** The disabled veteran (DV) owner(s) and DV manager(s) of the Disabled Veteran Business Enterprise (DVBE) must complete this declaration when a DVBE contractor or subcontractor will provide materials, supplies, services or equipment [Military and Veterans Code Section 999.2]. Violations are misdemeanors and punishable by imprisonment or fine and violators are liable for civil penalties. All signatures are made under penalty of perjury.

**SECTION 1**

Name of certified DVBE: \_\_\_\_\_ DVBE Ref. Number: \_\_\_\_\_

Description (materials/supplies/services/equipment proposed): \_\_\_\_\_

Solicitation/Contract Number: \_\_\_\_\_ SCPRS Ref. Number: \_\_\_\_\_  
(FOR STATE USE ONLY)

**SECTION 2**

**APPLIES TO ALL DVBEs. Check only one box in Section 2 and provide original signatures.**

- I (we) declare that the DVBE is not a broker or agent, as defined in Military and Veterans Code Section 999.2 (b), of materials, supplies, services or equipment listed above. Also, complete Section 3 below if renting equipment.
- Pursuant to Military and Veterans Code Section 999.2 (f), I (we) declare that the DVBE is a broker or agent for the principal(s) listed below or on an attached sheet(s). *(Pursuant to Military and Veterans Code 999.2 (e), State funds expended for equipment rented from equipment brokers pursuant to contracts awarded under this section shall not be credited toward the 3-percent DVBE participation goal.)*

All DV owners and managers of the DVBE (attach additional pages with sufficient signature blocks for each person to sign):

\_\_\_\_\_  
(Printed Name of DV Owner/Manager) (Signature of DV Owner/ Manager) (Date Signed)

\_\_\_\_\_  
(Printed Name of DV Owner/Manager) (Signature of DV Owner/Manager) (Date Signed)

Firm/Principal for whom the DVBE is acting as a broker or agent: \_\_\_\_\_  
(If more than one firm, list on extra sheets.) (Print or Type Name)

Firm/Principal Phone: \_\_\_\_\_ Address: \_\_\_\_\_

**SECTION 3**

**APPLIES TO ALL DVBEs THAT RENT EQUIPMENT AND DECLARE THE DVBE IS NOT A BROKER.**

- Pursuant to Military and Veterans Code Section 999.2 (c), (d) and (g), I am (we are) the DV(s) with at least 51% ownership of the DVBE, or a DV manager(s) of the DVBE. The DVBE maintains certification requirements in accordance with Military and Veterans Code Section 999 et. seq.
- The undersigned owner(s) own(s) at least 51% of the quantity and value of each piece of equipment that will be rented for use in the contract identified above. I (we), the DV owners of the equipment, have submitted to the administering agency my (our) personal federal tax return(s) at time of certification and annually thereafter as defined in *Military and Veterans Code 999.2*, subsections (c) and (g). *Failure by the disabled veteran equipment owner(s) to submit their personal federal tax return(s) to the administering agency as defined in Military and Veterans Code 999.2, subsections (c) and (g), will result in the DVBE being deemed an equipment broker.*

Disabled Veteran Owner(s) of the DVBE (attach additional pages with signature blocks for each person to sign):

\_\_\_\_\_  
(Printed Name) (Signature) (Date Signed)

\_\_\_\_\_  
(Address of Owner) (Telephone) (Tax Identification Number of Owner)

Disabled Veteran Manager(s) of the DVBE (attach additional pages with sufficient signature blocks for each person to sign):

\_\_\_\_\_  
(Printed Name of DV Manager) (Signature of DV Manager) (Date Signed)

**ATTACHMENT 8**  
**MEGAN'S LAW SCREENING CERTIFICATION AND LISTING**

Page 1 of 2

**This form must be completed legibly, with all information requested. Typewritten or computer-generated forms or reports may be substituted provided that: all required information is included in columnar form, and the listing report is attached to this form. The certification section must be signed by an authorized representative of the contractor.**

**Company/Organization Name:**

---

**Contact Name:** \_\_\_\_\_ **Contact Telephone :** \_\_\_\_\_

<b>Type of Company/Organization (Circle one):</b>	<b>Contractor Entertainer</b>	<b>Consultant Exhibitor</b>	<b>Concessionaire Volunteer</b>
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**Other/Explanation if Needed:** \_\_\_\_\_

The undersigned represents and warrants that attached to this Megan's Law Screening Certification and Listing is a full, true, correct, complete, and accurate listing of all persons scheduled to work or volunteer for the company/organization identified above ("Contractor") during the annual OC Fair or Imaginology. If any other or additional individuals will be performing work, labor, or services, I understand that my company/organization is required to submit a supplemental listing(s) identifying those individuals.

The undersigned represents and warrants that all persons and individuals performing services on behalf of Contractor, including, but not limited to, its agents, employees, subcontractors, and volunteers have been screened for sex offender registration before each individual commenced work, services, and/or was present at the OCFEC facility. The undersigned represents and warrants that no individual who is a registered sex offender will be assigned or permitted to perform services on behalf of Contractor at or on OCFEC premises.

To the fullest extent permitted by law, Contractor will defend, indemnify, and hold harmless OCFEC from and against all claims, damages, losses, and expenses, of every kind, nature and description (including, but not limited to, attorney's fees, expert fees, and costs of suit), directly or indirectly arising from, or in any way related to the performance or nonperformance of Contractor's obligations under this Megan's Law Screening Certification and Listing, regardless of responsibility of negligence; by reason of death, injury, property damage, however caused or alleged to have been caused, and even though claimed to be due to the negligence of the OCFEC. Provided, however, that in no event shall Contractor be obligated to defend or indemnify the OCFEC with respect to the sole negligence or willful misconduct of the OCFEC, its employees, or agents (excluding the Contractor, or any of its employees or agents).

The undersigned represents and warrants that he/she is fully authorized to execute this Megan's Law Screening Certification and Listing on behalf of Contractor.

\_\_\_\_\_  
Company/Organization Representative's Signature

\_\_\_\_\_  
Title of Representative

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date



## WORK STATEMENT

The District is soliciting Bids for the Metal Detection Screening Equipment Rental & Service. The Agreement term for these services shall be for September 16, 2024 through October 3, 2028.

### A. Purpose and Background

Rental of Metal Detection Screening Equipment including all installation, technical support, servicing and removal for the duration of the annual Kern County Fair.

#### 1. Minimum Qualification Requirements:

- a. Bidder must have successfully provided requested equipment and support for similar entertainment venue(s) with an average daily attendance of 12,000 patrons or more within the last 12 months.
  - b. Bidder must have successfully provided requested equipment and support for similar entertainment venue(s) for a minimum duration of two (2) consecutive weeks.
  - c. Bidder must have a minimum of three (3) years of documented and verifiable experience in providing requested equipment and support, which must include the provisions of such service in the period of 2019-2022.
  - d. Bidder must have a minimum of three (3) satisfactory reference letters from the current CEO's of different county or state fairs on their letterhead, signed and dated within the last year where the bidder had provided equipment and personnel. References may be verified upon awarding the contract.
2. Contractor will provide CEIA Opengate or equivalent Metal Detection Screening Equipment (effective sensitivity to all metals, full compliance with the latest Security Standards) as follows:
- a. Sixteen (16) Single or eight (8) Double touchless/walk-thru detectors with one (1) hand-held each detectors, with one screening table per unit to be placed at the following four (4) gates:
    - Main Entrance
    - Belle Terrace
    - Union Avenue
    - Gate 39
  - b. Six (6) additional hand-held detectors.
  - c. Two (2) staff members on-site from Monday, September 18 through Tuesday, October 1, 2024.
  - d. Training for Fair Security Staff.
3. The Fair will provide one (1) golf cart for accessing and servicing detectors, reimbursement for Hotel Allowance at \$90.00 per day, and any incurred fees (shipping) and travel expenses (airfare and baggage, rental car, fuel).
4. Contractor will work under the direction of the Chief Executive Officer or designee.

## **B. Scope of Work**

Contractor to provide all Metal Detection Screening Equipment and materials necessary to perform the required duties, at a contracted rate per item, as indicated herein and on the Financial Proposal Bid Forms. All pricing should include labor, equipment, installation and teardown.

Contractor shall be required to set up in shade structure outdoor areas located near the ticket booths (See Map of Locations).

At teardown, Contractor will patch all holes made in the asphalt by rental equipment. Hole patching will be completed by filling hole(s) with sand or gravel to the top of soil substrate; filling remainder of the hole (depth of existing pavement) with cold patch asphalt and compacting to prevent sinking; and cleaning up all excess material.

All equipment and labor required for setup and teardown shall be provided by Contractor.

Contractor to provide all routine maintenance and repair services for all equipment rented as needed throughout the rental period at no additional cost.

The District shall not be responsible for paying for damage(s) to equipment except if caused directly by the District. "Service fees" shall not be charged to the District for repair service calls for damage caused by either the District and/or Contractor.

Contractor to provide personnel to deliver operational training to District seasonal staff members at the Kern County Fair & Event Center once equipment has been installed and is ready for use. Contractor to coordinate with the District Security Management personnel to establish date & time of training session(s).

Exact equipment needs, install locations and tentative setup schedule will be provided to Contractor. The District reserves the right to change and/or add any equipment, specifications, and setup dates upon reasonable notification to Contractor. However, strict adherence to the schedule for the purposes of this IFB will be implemented.

All equipment must be secured in a safe manner to prevent tipping or lifting due to wind or other influences. Staking may be used where approved by District Management. Base plates, weights, anchors, concrete blocks or other items used to secure equipment must be included in the proposed cost. Contractor will coordinate with District personnel for determining appropriate method to secure equipment and will be held liable for any issues resulting from the unsafe installation of Metal Detection Screening Equipment.

All costs for labor and materials used to deliver, install, maintain and remove the equipment described in this IFB must be included in the rental/installation pricing submitted in Bidder's Financial Proposal Bid Forms, as applicable. Contractor's services include any labor or materials not mentioned, but required to make the installation and removal whole, complete, safe, secure and compliant to all Federal, State, Local governments and OSHA regulations.

**I. FINANCIAL PROPOSAL BID FORM**

Proposed bidders are to return their completed “Financial Proposal Bid Form”, in the manner set forth on Page 3 ~ Section “D” “Delivery of Bids”, and on Page 4 ~ Section “E”, “Instruction to Bidders”, in Invitation For Bid #24-02 herein, no later than 2:00 pm, Tuesday, August 13, 2024.

**J. INJURY OR DEFACEMENT OF PROPERTY**

If awarded the contract, Successful Bidder/Contractor shall not injure, mar or in any manner deface the premises, and shall not cause or permit anything to be done whereby the premises shall be in any manner injured, marred, damaged, or defaced.

If awarded the contract, Successful Bidder/Contractor further agrees if the premises are damaged by the act, accident, default or negligence of Successful Bidder/Contractor or Bidder’s/Contractor’s agents, employees, members, guests, participants, contestants, contenders, or Association’s employees acting on behalf of Successful Bidder/Contractor, said Bidder/Contractor shall be held financial responsible to repair all damage done to the premises and will pay to the Association upon demand such funds as shall be necessary to restore the premises to their original condition. Successful Bidder/Contractor is notified herewith that funds for such estimated repairs shall be withheld by Association from monies due said Bidder/Contractor until such repairs are completed and property is restored. The “premises” include all facilities, equipment, buildings, grandstands, and all other personal property and real property of the 15<sup>th</sup> District Agricultural Association/Kern County Fair.

**TERMS & CONDITIONS**

**1. METHOD OF PAYMENT**

Payment for services rendered will be paid in one payment, upon satisfactory completion of the terms and conditions of this Invitation For Bid #24-02, and Standard Agreement thereof, which includes the janitorial service of the grounds and buildings of the 15th District Agricultural Association/Kern County Fair outlined in this invitation for bid.

If Successful Bidder/Contractor damages State property, any payment due Successful Bidder/Contractor will be held back pending satisfactory completion of repair and restoration of State property to its original condition or better, as determined by Fair Management.



**TIER II**

**FINANCIAL PROPOSAL BID FORM**

**INVITATION FOR BID #24-02**

**2024-2025-2026 FAIRTIME METAL DETECTION SCREENING EQUIPMENT**

**WITH TWO (2) OPTION YEARS 2027 & 2028**

=====
**BIDS DUE NO LATER THAN 2:00 PM, TUESDAY, AUGUST 13, 2024**
=====

**INFORMATION:**

The 15th District Agricultural Association/Kern County Fair is soliciting bids for the purpose of securing a contract for the "2024-2025-2026 Fairtime Metal Detection Screening Equipment with Two (2)

Option Years 2027 & 2028", which must include all personnel necessary to provide outlined services, according to the "Work Statement" (Page 22 of the IFB).

**PROPOSAL:**

Bid Prices submitted for "2024-2025-2026 Fairtime Metal Detection Screening Equipment with Two (2) Option Years", as may be required must include all taxes, insurance costs, transportation fees, personnel, permits and/or licenses as required by law, etc., for the Kern County Fairs.

**I hereby submit the following bid for Fairtime Metal Detection Screening Equipment for the 15th District Agricultural Association for the 2024-2025-2026 & Option Years 2027 & 2028 Kern County Fairs.**

**2024 Bid** \$ \_\_\_\_\_

**2025 Bid** \$ \_\_\_\_\_

**2026 Bid** \$ \_\_\_\_\_

**OPTION YEARS**

**2027 Bid** \$ \_\_\_\_\_

**2028 Bid** \$ \_\_\_\_\_

**GRAND TOTAL** \$ \_\_\_\_\_

Claiming preference as a small business? \_\_\_\_\_ Yes \_\_\_\_\_ No

**If yes, the bidder must submit OSDS Small Business Certification Approval Letter with the technical proposal package.**

All bidders' must fill in the following information and sign this form in order for the "Financial Proposal Bid Form to be considered.

<b>BUSINESS NAME</b>	<b>TELEPHONE NUMBER</b>
<b>ADDRESS</b>	<b>CITY/ZIP CODE</b>
<b>TAXPAYER IDENTIFICATION NUMBER</b>	<b>E-MAIL ADDRESS</b>

**By signature of this proposal form, the bidder certifies that he/she has read and understands the IFB package including the information regarding bid protests. Further, bidder certifies that the information provided by the bidder is accurate and true, and not intended to mislead the 15th DAA in any manner.**

# 2024 METAL DETECTORS



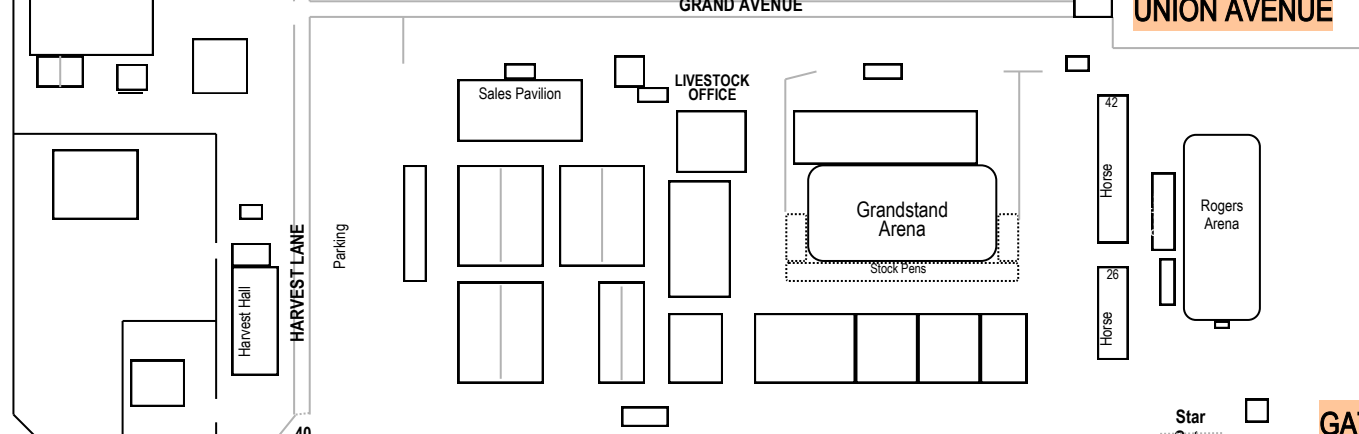
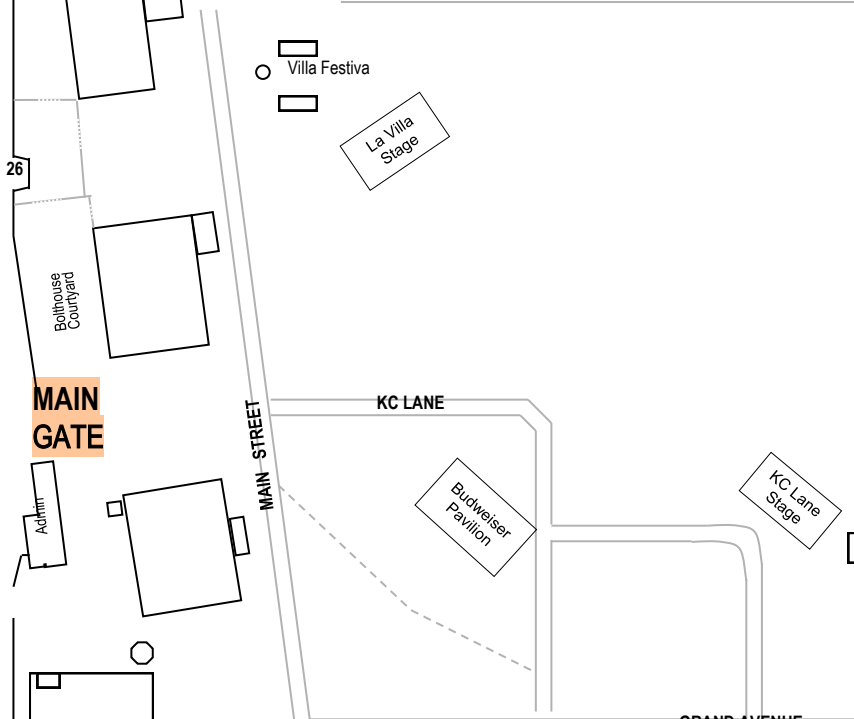
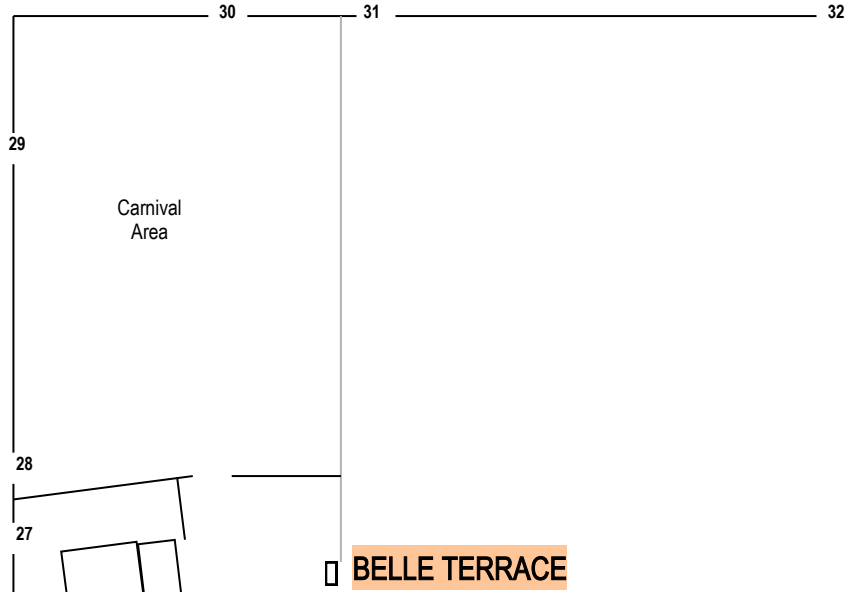
## Locations

1. Main Entrance - 6 single or 3 double
2. Belle Terrace - 4 single or 2 double
3. Union Avenue - 4 single or 2 double
4. Gate 39 - 2 single or 1 double



SOUTH P STREET

BELLE TERRACE AVENUE



MING AVENUE

SUBJECT TO CHANGE