



**Fort Bend County Fair Association**  
*Benefiting Youth / Promoting Agriculture / Supporting Education*

**2024 Scholarship Rules**  
**1<sup>st</sup> Year Applicant**

Thank you for your interest in the Fort Bend County Fair Association (FBCFA) Scholarship program. The FBCFA will award **\$5,000** scholarships to high school seniors graduating spring 2024. Scholarship recipient selections are based on Fair involvement, school activities, community involvement, and academic achievement.

**Eligibility Requirements**

- Applicant must be a high school senior and graduate the spring semester of their senior year. Students enrolled in a recognized Fort Bend County private, public or home-schooled program may apply.
- Applicant must plan to attend a recognized Texas college/university, Technical School, or a United States Military Academy
- Applicant must be a U.S. Citizen, a resident of Fort Bend County, or have a home address zoned to a Fort Bend County school
- Applicant must have participated in the Fort Bend County Fair Livestock, School Art Auction, Rodeo, FCCLA, Ag Mechanics, Horticulture Competition, Queen or have been a Volunteer of the Fort Bend County Fair
- Applicant must not have been disqualified from any FBCFA competition during grades 9-12

**Scholarship Timeline and Deadlines**

- |   |                   |
|---|-------------------|
| ❖ Application Document Submission                     |                   |
| ○ Certified Mail – must be postmarked by              | 1/18/2024         |
| ○ Hand Delivered to Fair Office – must be received by | 1/18/2024 4:00 PM |
| ❖ Recipient Notification                              | March 2024        |
| ❖ Scholarship Awards Reception                        | April 2024        |

**Application Requirements and Process for Submission**

- **Required Documents to Submit**
  1. **2024 Scholarship Application**
    - Application pages are to be printed one-sided only, unstapled
    - Mark N/A (not applicable) for items that do not apply
    - Verification of FBCFA participation may be requested
    - Application must be signed by the applicant, parent, and the leader over the fair qualifying event that the applicant has participated in as stated in the eligibility requirements (such as FFA advisor, FCCLA, 4-H leader, Queen Chairman, School Art Teacher, Horticulture Competition Chairman)
    - Incomplete applications will be disqualified (including omitted signatures)
  2. **Official High School Transcript**
    - Official transcripts must be submitted in one of the following ways:
      - Emailed from the school to [mack@fbcfa.org](mailto:mack@fbcfa.org)
      - Mailed directly from the school in a sealed envelope with “Official” stamp to the Fair Office
      - Submitted with application in a sealed school (return printed address must be that of the school) envelope with a label to secure such envelope with an official stamp
    - Must be received by the deadlines stated above. If transcript is not received by the deadline, it will be disqualified.
    - Failure to submit transcript will result in disqualification (it is the applicant’s responsibility to make sure the Fair Office receives/has on file)
- **Submission Process**
  - All required documents/information must be submitted by certified mail or hand-delivered in a sealed, 9x12 envelope to the Fair Office by the dates stated above and submitted to the addresses immediately below. Applications submitted via regular mail will **not** be accepted. It is the responsibility of the applicant to ensure that the Fair Office has received all required documents.
    - Certified Mail: Fort Bend County Fair Association P.O. Box 428, Rosenberg, TX 77471
    - Hand Delivery: Fort Bend County Fair Association, 4310 HWY 36 S, Rosenberg, TX 77471

Office Hours: Monday-Thursday 9 AM to 4 PM

*Please direct all rule clarification questions to [mack@fbcfa.org](mailto:mack@fbcfa.org) or by phone at 281-342-6171.*

### **Submitted Application Judging Process**

- Minimum of three (3) individuals not associated with the FBCFA or any of the leadership will serve as scholarship judges
- Judges will only receive qualified applications
- Judges' names and personal information will remain confidential from applicants
- Scholarship applications are judged on their own merit
- Judges' decisions are final and all results are confidential and will not be disclosed or discussed with applicants

### **Scholarship Recipient Notification and Reception**

- Scholarship Applicants will be notified by email to the email address provided on scholarship application as to whether they are receiving a scholarship or not.
- Recipients are expected to attend the Scholarship Awards Reception which will be held in the Spring of 2024
- Fair Office must be notified if recipient is unable to attend
- Parent or sibling must attend on the recipient's behalf if recipient is unable to attend reception

### **Funding of Scholarships**

- Funding of scholarships will take place in the Fall 2024 and Spring 2025 semesters assuming all required documentation is submitted and all requirements are met.
- Scholarship Payment Request Check List (payment request) will be emailed to scholarship recipients for the Fall 2024 and Spring 2025 semester.
- Prior to submitting your first payment request, a thank you letter for the awarding of the scholarship must be submitted and addressed to the scholarship sponsor and hand delivered to the Fair Office. Thank you letter must be submitted in an addressed envelope with stamp and the envelope needs to remain unsealed. Failure to do so will result in no scholarship money being paid.
- Payment request must include or meet the following requirements:
  - 1<sup>st</sup> payment request – must submit official schedule indicating a minimum of 12 course hours have been registered for the fall 2024 semester
  - 2<sup>nd</sup> payment request – must submit official copy of the applicant's transcript from the fall 2024 semester and must be emailed or mailed directly to the Fair Office. Phone and/or computer "snapshots" of the transcript will not be accepted. An official schedule indicating a minimum of 12 course hours have been registered for the spring 2025 semester must also be submitted.
  - Applicant must be registered for and complete a minimum of 12 course hours in the Fall 2024 semester. If a transcript is turned in with only 9 course hours completed for the fall 2024 semester, the spring 2025 semester payment will be forfeited. Mini and/or summer semesters do not qualify for scholarship payment.
  - 2.5 GPA must be maintained for fall 2024 semester
  - All information submitted must include the student's legal name, number of course hours enrolled, the official name of the Texas college/university, Technical School, or Military Academy
- Payment request must be submitted to [mack@fbcfa.org](mailto:mack@fbcfa.org), dropped off at the Fair Office or by fax to 832-595-0808 (failure to submit by assigned deadline will result in forfeiture of scholarship monies)
- Upon receipt and confirmation of required information each semester by the Fair Office, a \$2,500 payment will be mailed directly to the address provided on the payment request for the Texas college/university, Military Academy, or Technical School.
- Semester scholarship payments of \$2,500 will be forfeited if the recipient fails to comply with the above requirements.
- Payments are to begin the fall semester of 2024 following receipt of the scholarship.
- Any scholarship funds not redeemed for the fall 2024 and spring 2025 semesters will be forfeited.

Applicants/applications are subject to the 2024 Scholarship Rules and the FBCFA General Rules and Regulations.

**Scholarship applicants failing to follow instructions/guidelines will result in disqualification.**

*Please direct all rule clarification questions to [mack@fbcfa.org](mailto:mack@fbcfa.org) or by phone at 281-342-6171.*