



Hillsborough County Fair

OCT 31 - NOV 11, 2024

FOOD CONCESSIONS AND

COMMERCIAL VENDOR

REGISTRATION INFORMATION

Food Concessions and Commercial Vendor Registration Information – The rates below are the duration of the fair.

OCT 31 - NOV 11, 2024

GENERAL RULES:

Concessions and Vendors will agree to be open and available during duration of 12-day fair for entirety of operation hours.

Operation hours are the 2024 Fair

Thursday, Oct 31 – 5 pm – 11 pm

Friday, Nov 1 – 5 pm – 11 pm

Saturday, Nov 2 – 10 am – 11 pm

Sunday, Nov 3 – 10 am – 10 pm

Monday, Nov. 4 – 5 pm – 10 pm

Tuesday, Nov 5 – 5 pm – 10 pm

Wednesday, Nov. 6 – 5 pm – 10 pm

Thursday, Nov. 7 – 5 pm - 10 pm

Friday, Nov 8 – 5 pm – 11 pm

Saturday, Nov 9 – 10 am – 11 pm

Sunday, Nov 10 – 10 am – 10 pm

Monday, Nov 11 – 1 pm – 10 pm

Concessions and Vendors will receive vendor passes for fair entry.

2022 Fair Attendance: 24,000

2023 Fair Attendance 25,000

All information subject to change.



Food Concessions:

This is an application. Application DOES NOT guarantee space.

Approved vendors will receive a food concession agreement no later than September 1, 2024. Food and Beverage concessions are those that sell food and/or beverages. All concessions must meet all licensing and compliance requirements of the Florida Department of Health

Rates are as follows:

Space

Minimum Space Size.....10 feet.....\$55.00 per foot

Stock Truck

\$125 per truck

Campsites (based on availability. Space not Guaranteed)

\$20 per night

Rubbish

Charge per exhibitor\$30.00

Garbage must be bagged daily & placed in designated area

Sales Percentage

15% of gross sales to be calculated against *space* deposit will be paid to the fair. Daily reports of sales required on food sales form prepared by fair.

Insurance

Applicable *Certificate of Insurance* naming Hillsborough County Board of County Commissioners and the Greater Hillsborough County Fair Association, Inc. as additional insured with \$1 million coverage with \$250 per occurrence deductible coverage for each occurrence required to be on file with fair no later than October 15, 2023. Please be advised that if insurance forms are not received by October 15, 2023 it may result in loss of location.

Electricity

Entire fair - includes cut-in by show electrician. Requirement: UL approved 5 wire Cam Loc system that accepts 60 and 100 amp pin and sleeve plugs and 4 prong twist plugs. UL approved lead line of 150 Or 200 feet with appropriate plug.

- 20 amp 120 volt:\$100.00
- 30 amp 120 volt..... \$100.00
- 30 amp 240 volt..... \$100.00
- 50 amp 240 volt..... \$200.00
- 60 amp 240 volt..... \$200.00
- over 60 to 100 amps 240 volt.....\$225.00

All information subject to change.

NO ELECTRICAL HOOKUPS WILL BE ALLOWED BY THE VENDOR. WE WILL HAVE A DESIGNATED ELECTRICIAN AVAILABLE TO ASSIST AND THEY WILL MAKE ALL ELECTRICAL HOOKUPS DURING DESIGNATED HOURS PROVIDED IN CONTRACT. NO EXCEPTIONS. ALL ELECTRICAL HOOK UPS ARE LOCKED AND CAN ONLY BE ACCESSED BY HIRED ELECTRICIAN.

Grease

There will be a grease trap dump provided by the fair. ALL grease MUST be placed in the designated location. NO GREASE allowed to be dumped down septic. If caught disposing grease in our septic you will be FINED \$1000 per incident and asked to leave the fair.

STOCK TRUCK AND CAMPSITES

Space for stock trucks and campsites are extremely limited. Though we will try to accommodate as much as possible, we must know your need for space for stock truck and campsite on application form. If we can grant you space, you will be notified on your contract and we CANNOT accommodate anything that is not listed on contract. Local campsites are available if space is not granted.

Rates for Stock Trucks and Campsites are listed.

Additional:

The Greater Hillsborough County Fair will accept deliveries on behalf of exhibitors; however, exhibitor assumes the risk of loss of all shipments delivered to the fair and releases the fair of all responsibility for the receipt and storage of all shipments. These can be delivered to the main office at 215 Sydney Washer Road Dover, FL 33527.

No Motorized Carts or Vehicles allowed on fairgrounds during fair hours except for fair manager and authorized fair employees.

Concession Signage: Exhibitors selling food, drink or merchandise must have price signs posted in prominent locations when event opens and remain on display during duration of the fair.

Alcoholic Beverages/Tobacco Products: No alcoholic beverages or illegal substances as defined by Florida or Federal Law, are permitted to be brought, consumed or distributed on the fairgrounds by any exhibitor. No tobacco products are allowed to be sold on the property, unless authorized by fair in writing. Fair has the right to sell alcohol during special arena events.

The fair does not supply holding tanks. These must be pumped as needed. NO standing water on the ground is permitted.

Vendors must have a clean hose that does not leak and can extend 100 ft from the assigned spot to the designated water supply. The hose must not leak.

All information subject to change.

NEW*Water Sales – As of July 1st, 2024 water concessions will be sold by venue, Hillsborough County Fair. Food vendors are allowed to sell water bottles PURCHASED from the HILLSBOROUGH COUNTY FAIRGROUNDS concession. WATER CAN BE PURCHASED IN ADVANCE (suzanne@hillsboroughcountyfair.com) OR ON SITE.**

Hillsborough County Fair WATER

Water is 16.9 fluid oz Bullet Style Spring Water

Sold by the case of 24 bottles for \$24

Will be sold at \$3 per bottle at all events by all vendors. This is set price and can not be changed.

No other outside water (Zephyrhills, Dasani, etc) can be sold.

Commercial Vendor:

This is an application. Application DOES NOT guarantee space.

Approved vendors will receive a commercial vendor agreement no later than October 1, 2024. Commercial vendors are those that sell non-food products or pre-packaged food items, novelties, or items. Also included are those that display goods, equipment, products or services for the purpose of advertising or future sales.

Rates are as follows:

Outside Space (no inside spaces available)

Booth or Space.....10 x 10.....\$400.00

Minimum space is 10 feet; additional @\$35.00.00 per foot.

(Outside space is tent, booth, trailer, kiosk etc. provided by vendor)

Rubbish

Charge per exhibitor\$20.00

Insurance

Applicable *Certificate of Insurance* naming Hillsborough County Board of County Commissioners and the Greater Hillsborough County Fair Association, Inc. as additional insured with \$1 million coverage with \$250 per occurrence deductible coverage for each occurrence required to be on file with fair no later than October 15, 2023. Please be advised that if insurance forms are not received by October 15, 2023, it may result in loss of location.

Electricity

Entire fair - includes cut-in by show electrician. Requirement: UL approved 5 wire Cam Loc system that accepts 60- and 100-amp pin and sleeve plugs and 4 prong twist plugs. UL approved lead line of 150 Or 200 feet with appropriate plug.

All information subject to change.

20-amp 120 volt:	\$100.00
30-amp 120 volt.....	\$100.00
30-amp 240 volt.....	\$100.00
50-amp 240 volt.....	\$200.00
60-amp 240 volt.....	\$200.00
over 60 to 100 amps 240 volt.....	\$225.00

NO ELECTRICAL HOOKUPS WILL BE ALLOWED BY THE VENDOR. WE WILL HAVE A DESIGNATED ELECTRICIAN AVAILABLE TO ASSIST AND THEY WILL MAKE ALL ELECTRICAL HOOKUPS DURING DESIGNATED HOURS PROVIDED IN CONTRACT. NO EXCEPTIONS. ALL ELECTRICAL HOOKUPS ARE LOCKED AND CAN ONLY BE ACCESSED BY HIRED ELECTRICIAN. (except for standard plug)

Additional:

The Greater Hillsborough County Fair will accept deliveries on behalf of exhibitors; however, exhibitor assumes the risk of loss of all shipments delivered to the fair and releases the fair of all responsibility for the receipt and storage of all shipments. These can be delivered to the main office at 215 Sydney Washer Road Dover, FL 33527.

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The fair does not supply holding tanks. These must be pumped as needed. NO standing water on the ground is permitted.

Vendors must have a clean hose that does not leak and can extend 100 ft from the assigned spot to the designated water supply. The hose must not leak.

REGISTRATION PROCESS

Thank you for interest in the 2024 Hillsborough County Fair. Application deadline is August 15, 2024. Once we receive a completed application, we will confirm its receipt. Fair management will review each application and if approved, applicant will receive a written agreement no later than September 1, 2024. Applications will be kept on file at the fair for 3 years. We are looking for concessions and vendors that:

- Have experience at fairs or shows.
- Booth appearance and presentation

All information subject to change.

- Balance of similar products/services throughout the fairgrounds
- Appropriateness of product/service

Please return completed applications to:

Hillsborough County Fair

Attn: Concessions

PO Box 100

Sydney, FL 33587

OR

Email to: suzanne@hillsboroughcountyfair.com



HILLSBOROUGH COUNTY FAIR

SPACE APPLICATION 2024 *FOOD CONCESSION*

New Applicants:

Applications must have photo ID with Photo Display in application.

Please Check _____ *New Applicant* _____ *Returning Applicant*

Name of Business: _____

Name of Applicant: _____

Mailing Address Street City State Zip: _____

Phone: _____ Email: _____

Display:

Type of Concession: Trailer _____ Tent _____ Booth _____ Other _____

Brief Description of Display: _____

Size of Display: (Include awnings, hitches, storage etc.)

Length: _____ feet X _____ feet Depth: _____ feet

Electrical Requirements: AMPS _____ Volts _____

*Please be accurate with your electrical requirements

Sewage Produced: No _____ Yes _____ (if yes, size of tank in gallons)

Campsite Needed (space is limited and not guaranteed) _____ Size of Camper _____

Electrical Needed for Campsite _____ *Space is not guaranteed.

Stock Truck (space is limited) _____ Size of Stock Truck _____

Electric Needed for Stock _____

Would you consider buying a promotional ad? _____

Would you consider sponsoring an event? _____

All information subject to change.

List **ALL** products you intend to sell with price or range of prices: (use back of page if needed or attach a menu.) Be specific.

List two Fair References with contact information

1) _____

2) _____

Attach a photo of display

SIGNATURE OF APPLICANT: _____

DATE: _____

FAIR USE ONLY

APPROVED _____

VENDOR SPACE _____

CERTIFICATE OF INSURANCE _____



HILLSBOROUGH COUNTY FAIR

SPACE APPLICATION 2024 *COMMERCIAL VENDOR*

Name of Business: _____

Name of Applicant: _____

Mailing Address Street City State Zip: _____

Phone: _____ Email: _____

Type of Exhibit or Display: (check one)

_____ Promotional Exhibit - Space used for purpose of advertising, promoting or education

_____ Exhibit Concession - Space used for purpose of selling merchandise or service Brief

Description of Display: _____

Type of Concession: Trailer ___ Tent ___ Booth _____ Other _____

Size of Display: (Include awnings, hitches, storage etc.)

Length: _____ feet X _____ feet Depth: _____ feet

Electrical Requirements: AMPS _____ Volts _____

Sewage Produced: No _____ Yes _____ (if yes, size of tank in gallons)

Campsite Needed (space is limited and not guaranteed) _____ Size of Camper _____

Electrical Needed for Campsite _____ *Space is not guaranteed.

Would you consider buying a promotional ad? _____

Would you consider sponsoring an event? _____

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All information subject to change.

Attach a photo of display

SIGNATURE OF APPLICANT: _____

DATE: _____

FAIR USE ONLY

APPROVED _____

VENDOR SPACE _____

CERTIFICATE OF INSURANCE _____