

2024 WEST TEXAS FAIR & RODEO
Capital Farm Credit Display Building Exhibitor Application

1700 Hwy 36
 Abilene, TX 79602
 325-795-6700



Dates: September 6-14, 2024

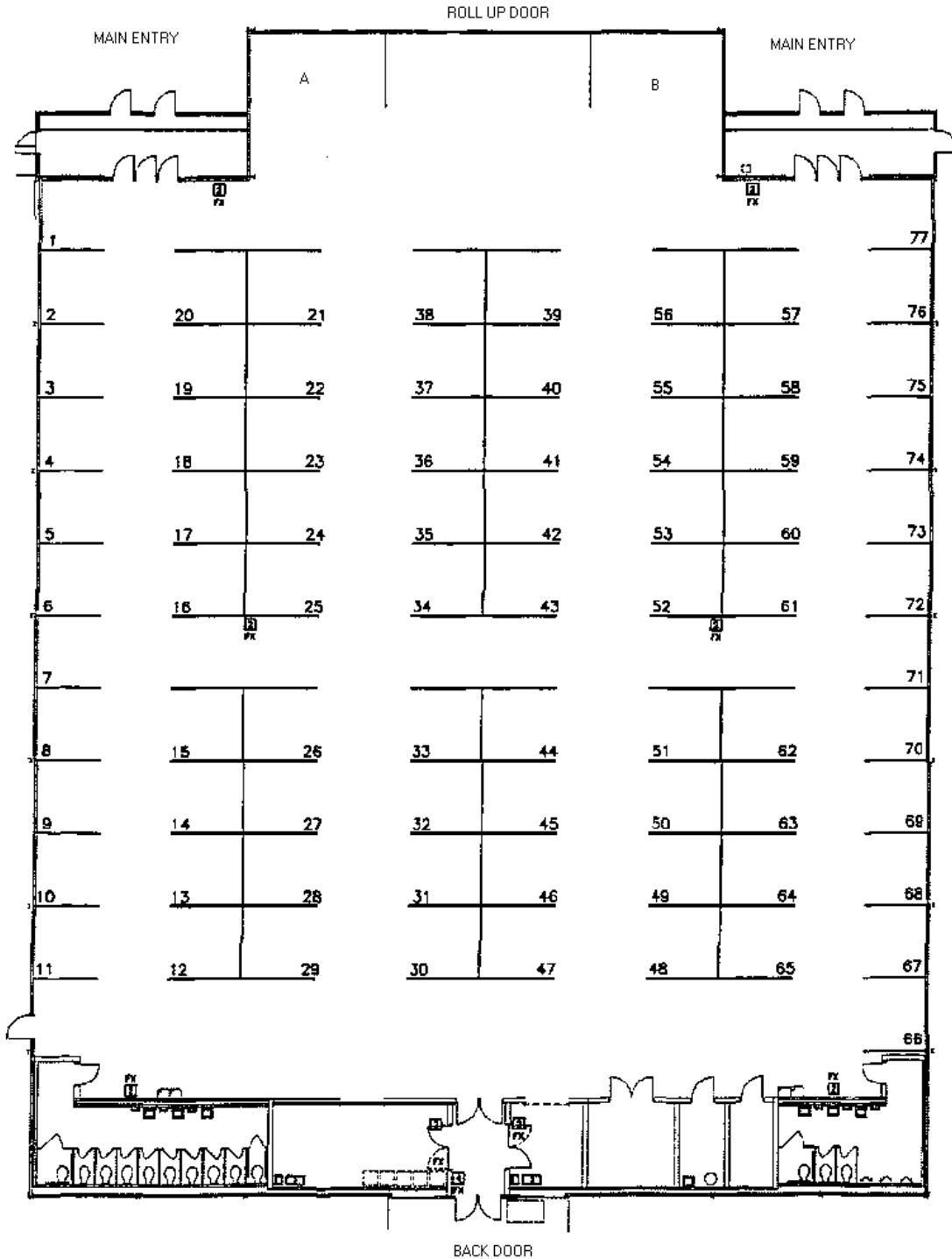
APPLICATION DUE DATE : June 15, 2024

Final Payment Due: July 31, 2024

pbohannon@expoctc.com

Date app received:

APPLICANT INFORMATION						
Business Name			Contact First Name		Contact Last Name	
Street Address					Apartment/Unit #	
City			State		ZIP	
Vendor packets will be mailed to this address on or before August 19, 2024.						
Phone			E-mail Address			
			SSN or Sales Tax No.			
Booth Choice (by #)	1 st :	2 nd :		3 rd :		
Do you have a website?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Website Address:			
Do you have a Facebook page?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Page Name:			
Do you have a Twitter or Instagram Acct?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Acct. Names:			
MERCHANDISE/SERVICES—NO ADDITIONAL ITEMS CAN BE ADDED AFTER JULY 31, 2024.						
Items to be sold or displayed	Items not listed may not be displayed or sold. No exclusives on novelty or gift items of any kind. No items may bear profanity, vulgarities, or obscenities.					
Booth Space dimensions are 10'x10'. Please refer to the enclosed map for requesting your location. The cost is \$575 each or \$600 for a corner booth.						
<p>Vendor agrees to provide by July 31, 2024, a public liability insurance policy in which both parties, vendor and WTF&R, are named as insured on an acceptable certificate of insurance with minimum policy limits of \$500,000 combined single limits (CSL). The term of such coverage is to coincide with the dates of this WTF&R, including move-in and move out. (Sept. 3-15, 2024). If needed, West Texas Fair & Rodeo will secure the required liability coverage for vendor at the cost to vendor of \$175.00. Please mark the appropriate box below.</p>						
<input type="checkbox"/>	I will furnish West Texas Fair & Rodeo a certificate of liability insurance showing coverage of \$500,000 CSL and West Texas Fair & Rodeo listed as an additional insured.					
<input type="checkbox"/>	West Texas Fair & Rodeo will secure liability insurance coverage for me. I understand I will incur an additional cost of \$175 for this coverage.					
<p>Returning Vendors – A deposit of half of the booth rental fee is required with the return of signed application. New Vendors –Only submit the application and picture of setup. If offered a booth space, you will pay the deposit at that time.</p>						
<p>This is an invitational event. Your application does not guarantee a booth for this year's event regardless if you have participated in prior years. West Texas Fair & Rodeo has the right to refuse any late documents, and or payments.</p>						



No one will be allowed to extend outside of the contracted space due to the guidelines from the Abilene Fire Marshal.

Please stay within your space and keep our event safe.

Please note the support pillars in some of the booths that will take up approximately 6 to 12 inches of the booth floor space. These will affect booths 12-29, 30, 47 and 48-65. You will need to make accommodations ahead of time to fit these irregularities.

WTF&R will provide 110-V electricity. Any additional electrical requirements will be at the cost of the exhibitor. No extension cords will be provided. Accessories (tables, chairs, tablecloths, skirts, etc.) for your booth space will be available through Grady Henly Decorators at 1-806-763-3578.

No Hawking - There will be NO hawking within the building. Please do not touch shoppers, pull them away from another booth, talk to people while they are in another booth, yell down the aisles or persuade people to come into your booth.

Cancellation Guidelines:

- **Prior to June 1st – 100% refund**
- **June 1st – June 30th – 75% refund**
- **After July 1st – July 31st – 50% refund**
- **After August 1st – No refund**

Signature: _____ DATE: _____

***** ALL VENDORS ARE REQUIRED TO SUBMIT A PICTURE OF THEIR BOOTH *****

Please join us on Facebook: @ [WestTexasFair & Rodeo](#) to help promote our events and your products!

Please use the space below to provide details on any booth specifics that you need: