

INDOOR EXHIBIT SPACE

Exhibit Space	Cost
10' x 10'	\$1,020
15' x 10'	\$1,265

Corner locations are an additional \$75 per corner.

A \$125 maintenance fee will be charged to all licensees for each location.

20 AMP electrical service is included in price. If you require more, there will be an additional charge.

Buildings will be decorated with pipe and drape, 8 ft. back drapes and 3 ft. side drapes. **Licensees must confine all exhibit activities within the limits of allotted space. Sales personnel and demonstrators are prohibited from operating in the aisles. (Please refer to Rules and Regulations for additional policies and procedures).**

Indoor licensees may begin set up Tuesday, January 14, 2025 at 9 a.m. Set up must be completed by 3 p.m. on Thursday, January 16. All licensees must first check-in at the **Vendor Check in located by the Credentials office at Gate 2** to obtain badges, passes and parking permits. Accounts must be paid in full. Proof of insurance must be on file prior to entering the grounds. Anyone owing a balance upon arrival will not be permitted to set up until balance is paid. **No exceptions will be made.**

Exhibits must be staffed during Fair operation hours. Failure to staff an exhibit is cause for loss of space and all expenses or rental fees will be forfeited. Hours of operation are:

Monday through Friday 12 noon – 10 p.m.*

Saturday, Sundays and Martin Luther King Day (Monday, January 20) 10 a.m. – 10 p.m.*

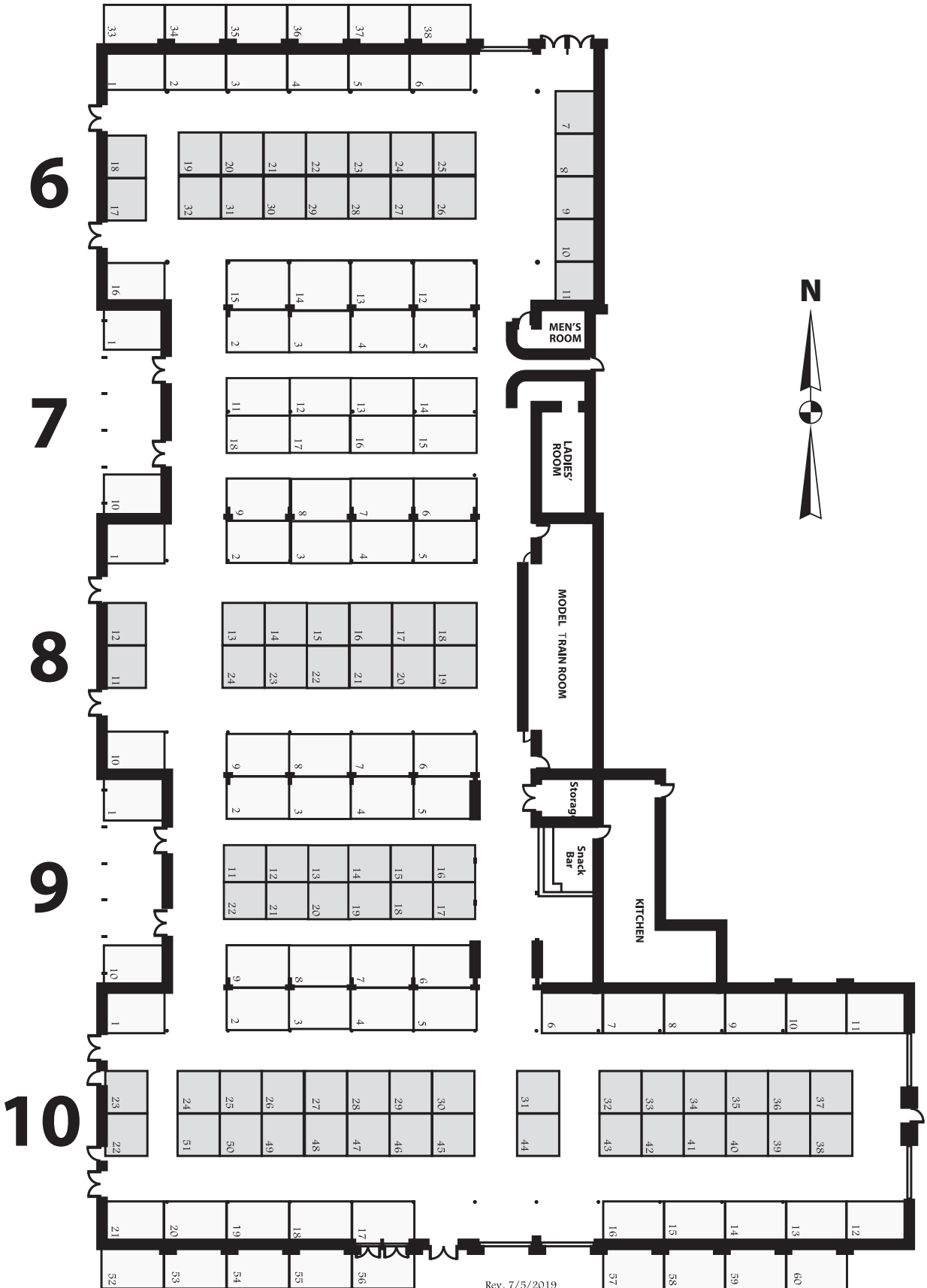
* Hours subject to change

Buildings will remain locked until one hour prior to opening. Exhibits Manager must approve admittance to the buildings prior to scheduled times. No one will be permitted to enter a building without proper credentials.

Permits are required for all stock trucks. Any vehicle or truck parked anywhere on the fairgrounds for the duration of the fair, even if it is empty, is considered a Stock Truck. Stock Truck permits can be obtained from the Vendor Office for \$100. Stock Trucks cannot be parked in paid parking spaces, only in approved locations assigned by the Exhibits Manager. **Vehicles will be towed at the owner's expense for non compliance.**

Electrical hook-ups must be purchased separately.

All Indoor licensees will receive release forms after 7 p.m. on the final day of the Fair. Tear down may not begin until 8 p.m. Violators will not be allowed to return the following year. Release forms must be presented at the gate upon removal of concession stand or exhibit.



Rev. 7/5/2019