



# 2025 Grant County Fairgrounds Indoor Venue Rental Estimate

Event Name: \_\_\_\_\_  
 Organization: \_\_\_\_\_  
 Contact: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_  
 State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone#: \_\_\_\_\_  
 Email: \_\_\_\_\_

Event Date: \_\_\_\_\_  
 Type of Event: Public/Private    Alcohol: Yes/No  
 Non-Profit: Yes/No    UBI# \_\_\_\_\_  
 Set Up Start: \_\_\_/\_\_\_/\_\_\_ @ \_\_\_ am/pm  
 Set Up End: \_\_\_/\_\_\_/\_\_\_ @ \_\_\_ am/pm  
 Event Start: \_\_\_/\_\_\_/\_\_\_ @ \_\_\_ am/pm  
 Event End: \_\_\_/\_\_\_/\_\_\_ @ \_\_\_ am/pm  
 Anticipated Attendance: \_\_\_\_\_

A 20% fee reduction will be applied to building rentals for licensed 501C3 non-profits with paperwork.

### STANDARD FEES

Reservation Fee (non-refundable).....	\$350.00	<b>\$350.00</b> (applied to bldg. rental)
Damage Deposit.....	\$750.00	<b>\$750.00</b> (Refundable)

### VENUES

Fuller Building.....	\$875.00	\$ _____
(Includes 150 folding chairs and 25-6' tables)		\$ _____
Fuller Hourly rental – 2 hour minimum.....	\$125.00/hour	\$ _____
Commercial Building (Kitchen Included) .....	\$1250.00/day	\$ _____
4-H/Commercial Building with Admission .....	\$1695.00/day	\$ _____
4-H Building (Kitchen Included).....	\$1000.00/day	\$ _____
Combined Building Rental (4-H, Commercial, Ag Bldgs)....	\$2750.00 Per Day	\$ _____
Exhibit buildings.....	\$300.00/day	\$ _____
AG Building.....	\$725.00/day	\$ _____
Republican or Democrat Building.....	\$100.00/day	\$ _____
Set Up Day Fee for Combined Building Rental....	\$350.00/day	\$ _____
Set Up Day Fee .....	\$250.00/day	\$ _____
After hours Set Up (Beyond 8am - 5pm) .....	\$50.00/Hr	\$ _____

### EQUIPMENT

**Tables:**

8ft. Rectangle (Fits up to 8 people per table).....	_____ \$10.00/ea	\$ _____
5ft. Round (Fits up to 8 people per table).....	_____ \$10.00/ea	\$ _____

**Chairs:**

White Resin.....	_____ \$3.00/ea	\$ _____
Black Padded.....	_____ \$2.00/ea	\$ _____

### General Equipment:

Stages .....	(Wood) 8' by 4' _____ \$15/stage	\$ _____
Portable PA.....	_____ \$75.00	\$ _____
KD Canopy.....	_____ \$150.00/day	\$ _____
Movie Screen (Depends on weather for usage).....	_____ \$150.00/day	\$ _____

### Pipe and Drape:

10' x 10' Booth - Setup Included.....	\$40.00/Booth	\$ _____
10' Section of Drape....	\$10.00/Section	\$ _____

*(Moses Lake Chamber of Commerce Members Discount Available on Pipe and Drape)*

### SECURITY (\$55 per guard/hour, Guards start 1 hour before event start)

Time: _____	Lead Guard _____	x #Hours _____	\$ _____
Time: _____	#Guards _____	x #Hours _____	\$ _____

**Estimated Total .....** \$ \_\_\_\_\_ **+ Tax**