

From: Melissa Budden, Red Bluff Round-Up Director

1. **All vendor applications are due by February 1, 2025 with deposit.**
2. Vendors **must** enter at the Mulberry Ave. gate (**Gate 4 – PLEASE DO NOT GO TO THE MAIN ROUND-UP OFFICE**) when you arrive. Check in at the Vendor Booth located in the will call ticket booth look for signs, and you will be directed to the proper location. **Setup will not be allowed until you have obtained proper credentials. All fees must be paid in full by March 1, 2025, a penalty may be assessed or you may be replaced if not paid on time. *Wait for escort to your assigned location.**
3. **Insurance:** \$1,000,000 general liability certificate naming the Red Bluff Round-Up Association and the 30th District Agricultural Association as additional insured. General Liability insurance is no longer available through the Fairgrounds office. A copy of a current resale card **Must** accompany concession application.
4. Wristbands and parking passes for vendors and employees **will be issued when you check in at the Vendor Booth located in the will call ticket booth, look for signs.**
5. The fee for RV parking is **\$300.00 and must be paid prior to vendor area setup.** Any other vehicles or trailers will also be parked North of the racetrack barns access thru Gate #6. There is a limited amount of power and water sites available; you will need to contact Melissa at 530-520-8730 for availability.
6. **Set-up:** Thursday, April 17th 9:00am to 5:00pm or Friday April 18th 8:00am to 12:00pm noon.
7. Vendor space is limited. If you are working out of a mobile unit or trailer, you will be asked to setup in a certain order. Please wait to be escorted to your vendor location.
8. You may be allowed to drive in to stock your booths through gate #4 off Mulberry Ave. All vehicles must be in and out of the vendor areas before 12:00 pm on Friday and 10:00am on Saturday and Sunday. There will be no exceptions. Vehicles must be parked in the appropriate areas. Vendor truck parking North of the racetrack barns, will be designated; entrance and exit through gate #6 off Mulberry Ave.
9. All food concessionaires must have cash registers and will report with daily cash register receipts and monies due each morning; Saturday & Sunday 9:00am to 10:00am Sunday afternoon 45 minutes after performance. Tapes will be collected and recorded and all monies will be paid Sunday afternoon along with any ice. **FAIL TO REPORT ON TIME YOU WILL BE ASKED TO LEAVE.**
10. Tear down of your booth will not be allowed on Sunday April 20th, 2025 until the crowd is dispersed. You will be given directions when you can tear down, this is a safety measure.
11. **Booths are to be staffed at all times during all performances.**
12. **POWER AND WATER ARE NOT GUARANTEED – MAX IS 20 AMP.**
13. **RED BLUFF ROUND-UP DOES NOT PROVIDE INTERNET.** You might want to check into Starlink.

Contact Number: Office 530-527-1000

CONCESSION & VENDOR AGREEMENT

2025

I AGREE TO PAY THE RED BLUFF ROUND-UP ASSOCIATION FOR THE SPACE DEPENDING ON SIZE NEEDED (SEE ATTACHED PRICE SHEET)

A **\$100.00 NON-REFUNDABLE** PAYMENT IS TO BE PAID IN ADVANCE BY FEBRUARY 1, 2025, PROOF OF LIABILITY INSURANCE NAMING RED BLUFF ROUND-UP ASSOCIATION AND THE 30TH DISTRICT AGRICULTURAL ASSOCIATION AS AN ADDITIONAL INSURED AND A COPY OF RESALE LICENSE IS REQUIRED AND **MUST ACCOMPANY DEPOSIT. REMAINDER OF FEES DUE BY MARCH 1, 2025.**

SPACE SIZE _____ TRAILER SIZE _____ VEHICLE SIZE _____ POP-UP TENT SIZE _____

TOTAL FINISHED SIZE (FOOTPRINT) OF BOOTH: _____

NOTE: IF BUILD OUT AND TOTAL SPACE IS MORE THAN NOTED A PENALTY WILL BE ASSESSED.

NAME OF COMPANY/PERSON: _____

DESCRIPTION OF WHAT YOU ARE SELLING: _____

PLEASE INCLUDE PICTURE OF BOOTH, MENU OR LIST OF ITEMS TO BE SOLD.

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

CURRENT RESALE LICENSE #: _____

EMAIL ADDRESS: _____

TELEPHONE NUMBER: CELL _____ HOME/BUSINESS _____

THE RED BLUFF ROUND-UP IS HELD AT THE TEHAMA DISTRICT FAIRGROUNDS IN RED BLUFF, CA. THE DATES FOR THIS YEAR'S ROUND-UP ARE **FRIDAY, SATURDAY, AND SUNDAY APRIL 18, 19, & 20, 2025** PLEASE SIGN AND RETURN ONE COPY OF THIS AGREEMENT WITH A \$100 DEPOSIT, PROOF OF INSURANCE AND A COPY OF RESALE CARD BY FEBRUARY 1, 2025. CONTRACTS WILL NOT BE ACCEPTED WITHOUT THESE ITEMS AND DEPOSIT.

DATE SIGNATURE

POWER REQUIRED: Voltage _____ Number of outlets _____ Need Water Yes ___ No ___

Number of worker passes each day _____ Number of parking passes each day _____

POWER AND WATER ARE NOT GUARANTEED, PLEASE RETAIN A COPY OF THIS AGREEMENT FOR YOUR RECORDS. YOU ARE RESPONSIBLE FOR SECURITY OF YOUR BOOTH & MERCHANDISE DURING & AFTER EACH PERFORMANCE. THE RED BLUFF ROUND-UP ASSOCIATION AND ITS AFFILIATES ARE NOT RESPONSIBLE FOR LOST OR STOLEN ITEMS. RBRU ASSOCIATION MAY DETERMINE ITEMS WHICH MAY BE SOLD IN YOUR VENDOR LOCATION. FOOD & BEVERAGE VENDORS CAN NOT SELL WATER. FOUNTAIN DRINKS MUST BE PEPSI PRODUCTS IN PEPSI CUPS FOR NO NAME CUPS. ICE WILL BE FOR SALE AND MONEY COLLECTED ON SUNDAY AFTER RODEO AT CHECK IN OFFICE.

PRICE SHEET

OUTDOOR BOOTH SIZES

10' x 10' (100 SQUARE FEET)	\$325.00
10' x 20' (200 SQUARE FEET)	\$425.00
10' x 30' (300 SQUARE FEET)	\$600.00
10' x 40' (400 SQUARE FEET)	\$700.00
20' x 20' (400 SQUARE FEET)	\$700.00

Anything 400SF or larger will be charged \$1.750/SF

Food vendors pay 22% of gross sales.

All food concessionaires must have cash register with tape receipts. Report to the vendor booth located in the will call office look for signs Saturday April 18th from 9:00am to 10:00am for Friday sales and Sunday April 19th from 9:00am to 10:00am for Saturday sales. Fees will be collected Sunday approx. 45 minutes after rodeo once crowd disperses for Sunday rodeo. Ice receipts will be collected Sunday with gross sales.