



## 2025 Contest Entry Requirements

### **Reference Key:**

WAF = Wisconsin Association of Fairs

WI FOTF = Wisconsin Fairest of the Fairs

WSF = Wisconsin State Fair

**Entry Form, Contest Rules, Affidavit Form, Entry Fee and Photo are Due  
October 1, 2024.**

***All documents and fees will need to be submitted electronically.***

**All entry materials are available online at the following link:**

<http://www.wifairs.com/p/about/Fairest-Entry-Materials>

- **WI FOTF Contest Dates** - The contest will take place Sunday, January 5 through Wednesday, January 8, 2025 at the Chula Vista Resort in Wisconsin Dells.
- **WI FOTF Job Description** – Please review the job description online at [www.wifairs.com](http://www.wifairs.com) under the WI FOTF tab.
- **WI FOTF Entry Form: To be completed by the Contestant**
  - Entry Form:** This is a fillable pdf and can be found at [www.wifairs.com](http://www.wifairs.com) and will be used in the judging process. Please be aware of limitations in fields. Do not change the layout of the document or use additional pages. Once completed, print your entry form then sign and date it.
  - Shirt Size:** WAF is excited to sponsor shirts for the WI FOTF Contestants, and we ask for your shirt size on the entry form. The sponsored shirts will be worn on Wednesday, during the day and will be handed out during Sunday's orientation. The shirts will be in women's sizes for the ladies and men's for the gentlemen and the sizes run fairly true. If you generally wear a medium, then order a medium. If you are between sizes and can wear a medium or a large, then order the large. The shirts are available in sizes small, medium, large, extra-large, 2 XL or 3 XL.
- **WI FOTF Contest Rules: To be completed by the Contestant**
  - Each contestant is required to print, read, initial, sign and date the contest rules. Form available at [www.wifairs.com](http://www.wifairs.com).
- **Judges Affidavit: To be completed by the Fairest Chair/Coordinator**
  - The local Fairest Chair/Coordinator and a Fair Board Officer is required to print, read, initial, sign and date the judges affidavit. It is preferred that that all the required information be submitted together, but if needed, this can be emailed separately. Form available at [www.wifairs.com](http://www.wifairs.com).

➤ **Entry Fee: To be submitted by the Fairest Chair/Coordinator**

- ❑ The entry fee is \$225. This entry fee covers lodging and meals Sunday (lunch) through Thursday morning breakfast. All other meals and expenses are the responsibility of the fair or the contestant. Contestants have the option of leaving after the conclusion of the Wednesday evening banquet, but lodging and Thursday morning's breakfast are part of the entire entry fee.
- ❑ To pay your entry fee, go to the link below and scroll down to the pay via credit card form. A receipt will automatically be emailed once payment is processed.
  - ✦ <https://www.wifairs.com/p/about/fairest-entry-materials>

➤ **Photograph: To be submitted by Contestant or Fairest Chair/Coordinator**

- ❑ **Electronic Photo:** Submit a colored 5x7 vertical head and shoulders photo WITHOUT tiara and sash. We recommend photo attire to be professional verses a glamour shot. The photo does not have to be taken by a professional, but should have adequate space for a frame so it can be displayed at the convention. If your photo does not meet the requirements, it will not be displayed.

➤ **Submission Requirements –**

- ❑ Deadline: **All materials are due October 1, 2024 via email by 11:59PM.**
- ❑ What is due:
  - ✦ Entry Form
  - ✦ Contest Rules
  - ✦ Judges Affidavit
  - ✦ Entry Fee
  - ✦ Photo
  - ✦ DO NOT submit portfolios, cover letters, resumes, etc., as those additional items will be discarded.
- ❑ How to submit Entry Requirements:
  - ✦ All documents must be printed, signed, and dated. **Scan all documents as a PDF and attach to email** and send to [info@wifairs.com](mailto:info@wifairs.com). (You may send all documents together or separately, your choice.) Remember, how you see the documents is how I see them. Make sure all of your application information is printed and fits in the space provided.
  - ✦ Email subject line must include name of Fair and contestant's first and last name.
- ❑ WAF Communication:
  - ✦ Sometime between October 2-12 each contestant will receive an email from [info@wifairs.com](mailto:info@wifairs.com) to confirm we have received all of the entry materials.
  - ✦ Additional emails will be sent to the contestant for contest preparation by the dates listed below:
    - Contest Information & Deadlines 1 of 5: Emailed October 21
    - Contest Information & Deadlines 2 of 5: Emailed November 1
    - Contest Information & Deadlines 3 of 5: Emailed December 2
    - Contest Information & Deadlines 4 of 5: Emailed December 20
    - Contest Information & Deadlines 5 of 5: Emailed January 1

➤ **What to Expect at WI FOTF Contest Video:**

- ❑ Found at <https://www.wifairs.com/p/about/what-to-expect-at-convention-video> to see what happens at the WI FOTF Contest.

Thank you for your interest in WI FOTF Contest. If you have any questions, please contact Jayme Buttke, WAF Executive Director, at 715-536-0246 or Tonya Dvorak, WI FOTF Chair, at 920-901-6089. Good luck!