

**103<sup>RD</sup> ANNUAL GREELEY STAMPEDE**  
**HOSPITALITY BARTENDER JOB DESCRIPTION**



Hospitality Bartenders are the face of the Stampede's Hospitality areas for sponsors and donors; making sure our patrons have a fun, safe and enjoyable experience is our top priority. We are looking for high-energy, outgoing, friendly, personable people with excellent communication skills to serve beverages to our customers.

**Hospitality Bartender Responsibilities:**

- Welcome customers, read menu items to and listen to customers in order to determine beverage preferences, make recommendations, and take drink orders
- Check identification to ensure customers are the legal age to purchase alcohol and securely wrist-band patrons who are of age so as to identify that they are of age and legal to serve
- Select, mix, prepare and serve beverages to customers
- Politely refuse service to patrons who are underage, intoxicated, or not legal to serve
- Provide excellent customer service to all patrons
- Adhere to all food safety and quality regulations for food and beverages
- Follow all policies and procedures set forth by the Greeley Stampede
- Maintain a clean work area by removing trash, cleaning utensils, and equipment.
- Handle, use, and clean beverage equipment in appropriate manner
- Stock product and maintain bar outlets
- Practice good hand/face hygiene and follow safety protocols as they relate to Public Health and Safety Orders
- Support Bar leads, Bar Managers, Beverage Specialist, & Beverage Coordinator
- Other responsibilities as needed

**Requirements and Qualifications:**

- Must be at least 21 years of age, the Stampede minimum age to serve alcohol
- High School Diploma
- Availability to work nights, weekends, and holidays
- Must have a strong understanding of basic beverage types and brands
- Positive, engaging personality and professional appearance
- Exceptional interpersonal and communication skills
- Training for Intervention Procedures (TIPS) Certified or willingness to become certified is preferred
- Knowledge of local and state regulations related to alcohol service and health code compliance
- Team oriented, reliable, and trustworthy

- Ability to work quickly and accurately in a fast-paced environment
- Ability to maintain a positive, fun, and friendly attitude
- Eye for detail and understanding of drink mixing tools and techniques
- Ability to stand, walk, bend, etc. for extended periods of time
- Ability to lift and move up to 25 lbs.
- Ability to work a minimum of 6 shifts during the event (ranging from 4-12 hours depending on daily events and needs)

**Work Schedule:**

- Hospitality Bartenders must be available to work a minimum of six (6) shifts during the event (ranging from 4-8 hours long depending on daily events and needs)
  - Minimum shift availability does not need to be consecutive days
- Hospitality Bartenders MUST attend a minimum of one (1) Alcohol Awareness Class and Responsible Alcohol Service Training provided by the Colorado State Liquor Enforcement Agency and the Greeley Stampede (employment agreement will be void if applicant does not attend).
- Hospitality Bartenders will be hourly, non-exempt employees. This position requires flexible scheduling to accommodate peak times, community involvement, and meetings.
- Important Dates:
  - Alcohol Awareness Class/Beverage Staff Trainings → June 1, 5, 7
    - **Mandatory to attend a minimum of one training to complete employment!**
  - 103<sup>rd</sup> Annual Greeley Stampede → June 25-July 6

**Compensation:**

- Hourly pay rate: \$14.81 (during non-tipped hours)
- Tipped hourly rate: \$11.79 + Hospitality Tip Share

Note: this job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.

For Office Use

Employee Name (print) \_\_\_\_\_  
 Phone Number \_\_\_\_\_  
 Email \_\_\_\_\_

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Supervisor Signature \_\_\_\_\_ Date \_\_\_\_\_