



**INDIANA ASSOCIATION OF FAIRS  
TRADE FAIR CONTRACT – 2025 CONVENTION  
EARLY - DISCOUNT – Prior to November 1, 2024**

**This application is for Exhibit Space at the INAF Trade Fair, January 3 & 5, 2025 – Marriott East Hotel, 7202 E. 21<sup>st</sup> Street, Indianapolis, Indiana 46219.**

NAME OF ORGANIZATION \_\_\_\_\_  
(PLEASE TYPE OR PRINT)

CONTACT / REPRESENTED BY \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_ Web Address \_\_\_\_\_

**\*CATEGORY\*** (PLEASE CHECK ONE) AWARDS, TROPHIES & ADVERTISING SUPPLIES \_\_\_\_\_  
BOOKING AGENTS & ENTERTAINMENT \_\_\_\_\_ CARNIVALS \_\_\_\_\_ SPECIAL SERVICES \_\_\_\_\_  
EQUIPMENT & SUPPLIES \_\_\_\_\_ FOOD & MIDWAY CONCESSIONS \_\_\_\_\_

**SET-UP FOR TRADE FAIR: JANUARY 3, 2025 – 11:00 am to 3:30 pm**  
**TRADE FAIR HOURS: Tentative – Final Hours to be finalized with schedule!**  
**FRIDAY, JANUARY 3: 4:00 pm – 7:00 pm**  
**SATURDAY, JANUARY 4: 10:00 am to 4:00 pm**

1. We agree to abide by the guidelines provided in the cover letter
2. **We wish to reserve an 8’ across x 8’ deep booth(s) exhibit space/spaces at \$225 per space. # \_\_\_\_\_**
  - a. **After November 1 Base rate will be \$275 per space**
  - b. All name badges must be completed prior to December 31, 2024, via a separate registration form.
3. We wish to reserve an additional two (2) ft. width for the booth exhibit space for an extra \$50. \$ \_\_\_\_\_
4. Electricity can be provided at \$50 per booth. Electric at convention will be \$100 per booth. Yes \_\_\_\_\_ No \_\_\_\_\_
5. Do you object to being adjacent to or opposite of an exhibitor? Yes \_\_\_\_\_ No \_\_\_\_\_  
(If so) Who / What: \_\_\_\_\_
6. Membership Fees for 2024-2025 must be paid by December 1, 2024 or the reservation and fee will be forfeited.
7. Advertising for your booth will be included in mailings, newsletters, and web pages if Trade Fair Contract is submitted prior to October 1, 2024. Contracts after October 1st will receive publicity as space and time allows.

2024-2025 Membership Dues - \$150.00 per company (listing category) \$ \_\_\_\_\_

2025 Trade Fair 8’x8’ Booth Space \_\_\_\_\_ @ base rate of \$225 prior to November 1, 2024 \$ \_\_\_\_\_

2025 Trade Fair additional space of two (2) feet across @ \$50 \$ \_\_\_\_\_

2025 Trade Fair electric for booth @ \$50 (At convention \$100) \$ \_\_\_\_\_

TOTAL AMOUNT ENCLOSED- MAKE CHECK PAYABLE TO INAF \$ \_\_\_\_\_

**PLEASE REFER TO YOUR COVER LETTER REGARDING GUIDELINES FOR YOUR BOOTH**

Personal Checks or Money Orders with Application and/or CONTRACT MUST BE SENT TO:

**INAF, PO Box 842 Brownsburg, IN. 46112**

**INFORMATION ON BOOTH SPACE CONTACT: STEVE PATTERSON AT [admin@indianafairsandfestivals.org](mailto:admin@indianafairsandfestivals.org)**

SIGNED \_\_\_\_\_ TITLE \_\_\_\_\_

PRINT/TYPE NAME \_\_\_\_\_