

**NC Mountain State Fair
Commercial Vendor Space Application
September 8-17, 2023**

- This is not a contract, and no guarantee of space assignment is made.
- Do Not Send Payment.
- This application must be accompanied with pictures for consideration.

Name of Business: _____

Contact Name: _____ NC Sales Tax ID # _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone number: _____ Email _____

Booth Coordinator: _____ Email: _____

Have you or your company ever exhibited at the N.C. Mountain State Fair? Yes No

If yes, under what name? _____

Space information:

Inside:

Davis Event Center is air conditioned with concrete floors, commercial and non-commercial vendors accepted. Booths are 10'x10' or 100 sq. ft. Electrical hook-ups are not included in the space rate. Corner spaces are an additional cost. *Rates are subject to change.*

___ **Inside Space:** Food, Novelty and Jewelry sales

Outside:

Spaces are sold by the front foot, in five-foot increments, with a minimum of ten front feet. Electrical hook up is not included in space rate. Most outside spaces have a depth of 20 feet. Outside spaces can be for Food Concessions, Commercial Exhibits, Non-Commercial Exhibits, Farm Machinery, Outdoor Recreation Equipment, or Power Equipment Displays. Corner spaces are an additional cost. Depth over 20' is charged at ½ the front foot lease rate, if available. *Rates are subject to change.*

___ **Outside Space:** Food, Novelty and Jewelry sales

Be sure to include awnings, doors, tent stakes, Hitches, Etc in space needs.

Front Footage Needed: _____ **Depth Needed:** _____

Type of Set-up: CHECK ONE: Tent Trailer **Picture Required**

Electrical Requirements: check what would be needed.

- 20A/120V
- 20A/240V
- 30A/120V
- 30A/240V
- 50A/240V

Type of Exhibit or Concession: (Check all that apply)

- Direct over the counter sales
- Promotional (Display of products or services only)
- Order taking (deposits required)
- Giveaways/drawings are part of exhibit. **This is subject to approval by Fair management. Enclose copy of entry form with description of item to be awarded, date of drawing, method used for notification of winner.)**
- Amplified sound utilized (Subject to approval)

Products, foods, or services to be exhibited, promoted, or sold.

- List **ALL** items including brand names if applicable.
- Be specific; general words such as “handcrafts, t-shirts, clothing, toys, jewelry, gift items, hats, etc. are not acceptable. The contract will be assigned based on this list.

Once a contract is issued, you may not sell or display any additional items without written prior approval of Fair management.

All applications go through a screening and approval process conducted by Fair Management. Fair Management has the right to accept or deny any application and/or items or services being sold, exhibited, promoted, or given away. The Fair attempts to select vendors who will complement the other products and services booked and what Fair Management believes will appeal to the Fair Attendee. The Fair strives to provide Fair patrons with exposure to exhibitors/concessionaires who provide quality products or services; therefore, it is very important to have a professional display.

NOTE to all Food type vendors:

Buncombe County Environmental Health requires a \$75.00 fee per each Temporary Food Establishment due 15 days prior to inspection day. Check with Buncombe County Environmental Health for current information, <https://www.buncombecounty.org/governing/depts/health/environmentalhealth.aspx>.

Insurance Requirements

All concessionaires and exhibitors participating in the N.C. Mountain State Fair are required to provide a certificate of insurance showing General Liability Insurance with a minimum of \$1,000,000.00 per occurrence. The company must be licensed to do business in the State of North Carolina and the certificate must be countersigned by an agent of record approved by the Commissioner of Insurance, State of North Carolina. The certificate must name **the N.C. Mountain State Fair as Additional Insured. This Certificate is required after a contract is written. This form is an application only.**

Product Liability Insurance is required of Food Concessions or Commercial Exhibitors selling or giving away any consumable food or drink product and those who have products that are applied to the skin. This includes but is not limited to lotions, magnets and services such as blood pressure checks and chiropractic procedures.

Farm Equipment is subject to availability at management discretion.

The Commercial Equipment Rate is \$1.00 per square foot, minimum of 200 sq feet.

Example: Autos, ATVs, construction equipment.

Business or Fair References:

Signature of Applicant _____

Submit application to:

NC Mountain State Fair
Commercial Exhibits and Concessions
1301 Fanning Bridge Rd.
Fletcher, N.C. 28732
Phone: (828)687-1414
Fax: (828) 687-8769
Email: tamara.crain@ncagr.gov