

10-A DISTRICT AGRICULTURAL ASSOCIATION – TULELAKE-BUTTE VALLEY FAIR
Board of Director Meeting Minutes -APPROVED
Thursday, April 4th, 2024

CALL TO ORDER: The 10A District Agricultural Association Board of Directors meeting was called to order by President Angela Sutton at 6:05 pm and was held in the fair office conference room in Tulelake, CA.

ROLL CALL/DIRECTORS ABSENT: Directors Sutton, Luscombe, Hernandez, Struble and Fine were all in attendance. A quorum was declared.

INTRODUCTION OF GUESTS & STAFF: Staff - CEO - Nancy Sites, and Office Manager-Megan Halousek
No Community members present.

Community Relations/Public Comment:

Consent Calendar:

The board of directors reviewed the consent calendar, Current Finance Report, and the meeting minutes for March 6, 2024 Board meeting.

Director Luscombe moved to approve the consent agenda as presented. Director Struble seconded the motion. All were in favor. Motion Passed

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe (moved)	X		
Director Fine (Seconded)	X		
Director Sutton	X		
Director Hernandez	X		
Director Struble	X		

Fair Friends Report--Jerry LeQuieu was not present at the meeting. He left financial statements with Office Staff. CEO Sites shared the balances of the accounts and the transaction history. They are working on getting new members. Darren Fine, Heather Criss, and Tara Wright may be joining the group.

COMMITTEE REPORTS

Finance: Did not meet

Buidings and Grounds: Did not meet

Operations and Policy:Did not meet.

Public Relations:

- **Fair Court:** Director Struble talked about the Fair Court’s presence at the Easter Egg Hunt Event held in Tulelake.

Executive Committee: Did not meet

Advisory Committees

- **Jr. Fair Board Committee:** Directors Fine and Sutton reported on Jr. Fair Board. They created committees:
 - **Fundraising Committee**
 - **PR Committee**
 - They would like the new coloring pages to use for the Children’s fair (April 30th, 2024)
 - Fundraising committee may be serving Churros in Butte Valley for the Cinco De Mayo Celebration.

- They want to do a drive-thru kitchen fundraiser like FFA. We discussed having shirts made for them before the events so that people knew who they were.
- They need a bigger meeting space—Maybe IREC?
- The calendar is out with all the Jr. Fairboard meetings on it.
- The next Junior Fair Board meeting will be on April 24, 2024 at 6pm.
- **Fundraiser Committee: Casino Night:** The Fundraising/Casino Night committee will meet on April 5th @ 8:00-8:30. They will discuss the financials, what worked and what we can improve upon for next year.

Business Report and Information:

Administration:

- Nancy went to Sacramento for the CFSA board meeting, discussion was had on board appointments and the governor’s office. Nancy was going to reach out to the candidates that applied and see if they had an interview.
- Fairtime RV Park Concerns: Tents in the RV area—1 per site is ok, Fairtime Application Policy is to be tabled until next year, dry camping areas for tents on the inside of fence/trailers for feed storage on the outside of the fence.
- Discussion about creating a new/separate Vendor RV parking w/ power hookups—sewer in the future.
- Beef Weigh-ins and tagging are scheduled for May 1st in Tulelake and May 2nd in Butte Valley from 4-5
- Quality Assurance—a class will be held on April 17th in the Arts and Crafts Building @ 6:00
- New Fridge will be delivered on April 12th in the Home Ec Building.
- Home Ec Bathroom—Water burst and leaked down the wall. Nancy is looking into who can make the repairs/remodel—TJ Woodley, or Oakley Construction.
- No news from the roof project
- Electrical—remember to ask about the Washrack Lights when they are here working.
- Tule Lake Committee—Discussion was had about past contracts with this renter. Megan will work at the event for standard contract pay which the committee will issue to the fair.
- Grand Marshall: we are in search of a new one as the other nominees have backed out. The board gave the suggestions of Chuck and Sheryl Woodson, or Kem Rosecrans.
 - Misso said he would be the Grand Marshall when it was his last year to do the parade—he would let us know when that will be. He did ask when we would be getting Full Zip Hoodies in.
- Nancy had a meeting with Lizzie Struble to discuss livestock issues—schedule changes, dropbox on livestock office, storage of chips in a new location, tent for livestock grooming area,
 - Applications for Beef Entry are Due April 26th.
 - Ideas for Electrical in all buildings/barns etc.
 - Scales—looking in to getting them serviced/fixed and finding a backup scale

New Business:

Director Hernandez moved to approve the (5) day sick leave policy. Director Struble seconded the motion. All were in favor. Motion Passed

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe	X		
Director Fine	X		

Director Sutton	X		
Director Hernandez (motioned)	X		
Director Struble (seconded)	X		

Director Statements:

Director Luscombe—Thanks for all you do

Director Hernandez—Seconded what Director Luscombe said.

Director Sutton—Thanking everyone, and talked about getting more clarification on delegated authority.

Director Struble—Great Meeting/Thank you

Director Fine— Made suggestion about making the door to the museum look like barn doors and replace the curtain.

CEO Sites—Golf Tourney update

Office Manager Halousek—Reminder of Friday Fest and Third Thursday.

Next Meeting: Board Meeting – Wednesday, May 1st @ 6:00

*Director Hernandez moved to adjourn the meeting. Director Luscombe seconded the motion. All were in favor.
Motion Passed*

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe (Seconded)	x		
Director Fine	X		
Director Sutton	X		
Director Hernandez (moved)	X		
Director Struble	X		

Meeting adjourned at 7:16 p.m.

Respectfully submitted,

Board President Signature

Nancy Sites, CEO
