

**MEMBERS PRESENT:** Janalee Black, Laura Chapman, Chuck Land, Jake Boller, Brian Norstegaard, Larry Mills

**MEMBERS ABSENT:** Jerry Means

**LEGAL COUNSEL & BOARD LIASONS PRESENT:** David Horning- *Horning, Horning & McGrath*, Kelley McCreery- *County Commissioners Liaison*, Heidi Gross- *City of Gillette Liaison*

**STAFF:** Aaron Lyles, ReNae Keuck, Mary Hipsag, Benny Leonard, Dani Chapman

**GUESTS:** Jake Goodrick – Gillette News Record, Sean Brown – City of Gillette, Doug Griffis

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**1. CALL TO ORDER**

Campbell County Public Land Board meeting was held on August 15, 2024, at the CAM-PLEX. The meeting was called to order by Chairman Mr. Land at 6:30 PM.

**2. APPROVAL OF CCPLB AGENDA**

Ms. Chapman moved to approve the agenda.

Second: Ms. Black

Vote: Passed Unanimously

**3. CONSENT AGENDA; APPROVAL OF WARRANTS**

Mr Boller moved to approve the consent agenda.

Second: Mr. Mills

Vote: Passed Unanimously

**4. CITIZEN INPUT**

n/a

**5. STAFF REPORTS**

**5.1 Executive Director's Report-** Staff updated the board on the conclusion of Campbell County Fair and reports a strengthened relationship with the Fair Office. The turnover from fair to Camporee had a tight timeframe and was a huge lift for CAM-PLEX staff. Staff furthermore reported Camporee operations, challenges that were encountered and had to be solved, and the exemplary collaboration between all county and city entities involved in making this enormous event a success.

**5.2 Facilities & Operations-** Staff reported on amount and nature of maintenance issues reported during Camporee and required post event repairs.

**5.3 Events-** Staff provided updates on events scheduled for the event of August and turnover of Wyoming Center – Spirit Hall to Parks & Recreations.

**5.4 Finance-** Staff provided update on financial operations going back to normal day to day activities.

**6. BOARD PROCESS**

**6.1 Camporee Update –** Post Camporee operations transition was discussed, open items needing to be tied out, lessons learned and the assessment of damages and needed repairs.

**6.2 Camporee Compensation Recommendation** – With regard to the exceptional number of hours and effort staff have incurred from horse racing season through Camporee the board discussed monetary compensation to address the notable extra hours worked by salary staff. While hourly staff were paid overtime, the salary staff over this exceptional period have had no compensation adjustment and in light of the exceptional amount of extra time incurred the board recommended a flat fee compensation for the hourly staff and for the exempt staff a recommendation was made to address the amount of uncompensated overtime incurred. Mr. McCreery expressed his intent to evaluate options with the Commissioners to see if the County has options to contribute to the bonus. It was discussed that there was about 80 hours of overtime worked on average by exempt staff during Camporee alone. These 80 hours would be commensurate if paid as non-exempt overtime hourly wages as about three weeks of wages.

Ms. Chapman moved to approve a 3 weeks' worth of pay bonus for salaried employees and a flat fee bonus not to exceed \$500 for hourly employees, paid out as gross.

Second: Ms. Black

Vote: Passed unanimously

**7. OTHER BUSINESS- n/a**

**8. BOARD CALENDAR**

Upcoming Board Meetings:

- September 12, 2024 – QTRLY Commissioners Meeting @6:00 PM – Energy Hall Conference Room/CCPLB Regular Meeting at 6:30 PM
- October 10, 2024 – CCPLB Regular Meeting at 6:30 PM – Energy Hall Conference Room
- November 14, 2024 – CCPLB Regular Meeting and Board Officer Elections at 6:30 PM – Energy Hall Conference Room

**9. ADJOURNMENT**

Meeting adjourned at 7:24 PM

Minutes Prepared By: Dani Chapman

Date: August 27, 2024

Minutes Approved By:

**Campbell County  
Public Land board**

  
Larry Mills, CCPLB Secretary

9-12-2024

Date