

# BAR SERVICE FORM



## EVENT INFORMATION

Event Name:

Event Date:

Contact Person:

Phone:

Expected # of Guests:

Bar Start Time:

Bar End Time:

Bar Staff Payment: \_\_\_\_\_ total hrs serving x \$50/hr (includes two bar staff) + \$50 for any parties over 300 guests for a 3rd bartender for 2 hrs during peak time.

Total Due: \_\_\_\_\_

*Bar Staff is paid \$25/ hr/ staff member. There must be a minimum of two bar staff for any event. Any party over 300 will require a third staff member for two hours during peak time.*

## RENTER RESPONSIBILITY AGREEMENT

### Please Initial:

\_\_\_\_ I agree no additional alcohol can be brought into the rental facility during the rental. If additional alcohol is brought in during the event, I will forfeit my damage deposit.

\_\_\_\_ I understand as a renter I am responsible for cleaning up any spills during the event, including food, drink, and bodily fluids.

\_\_\_\_ I promise to ensure the tab is paid in full at the end of the event.

\_\_\_\_ I understand any specially ordered product will be charged to my account and taken at the end of the event.

\_\_\_\_\_  
Renter Signature

### For Office Use Only

Bar Staff #1 \_\_\_\_\_

Payment Total: \_\_\_\_\_

Bar Staff #2 \_\_\_\_\_

Payment Total: \_\_\_\_\_

Over 300- Bar Staff #3: \_\_\_\_\_

Payment Total: \_\_\_\_\_

Under 300- On Call Person: \_\_\_\_\_

### Forms due 60 days prior to event

Complete form and email to

**Rentals@TheLinnCountyFair.com**

OR mail it to

**PO Box 329**

**Central City, IA 52214**

OR drop off in the **drop box at the front of the**

**LDM building**

**Questions call 319-329-5478**

# BAR PACKAGE OPTIONS



## BAR TYPE | CHOOSE ONE

**Cash Bar** \$4 per canned drink. Guests pay for all drinks.

**Pre- Purchased Bar Tab** of \$\_\_\_\_\_

*Once this amount is reached, all sales will become Cash Bar, and all beverages will be sold at \$4.*

**Full Open Bar** during designated times \_\_\_\_\_ p.m. to \_\_\_\_\_ p.m.

*Outside of the designated time, it becomes a cash bar.*

**Full Open Bar**

*Tab to be paid in full by renters at the end of the night by cash, check, or credit card (3% fees on cc). Give payment to the Bar Staff for processing.*

## SPIRITS | CHOOSE ONE

**Yes**, we would like spirits served during the event. (\$6 per drink)

Spirits can be charged to the tab

Spirits can only be served as cash sales only

**No**, we prefer no spirits be served during our event

## POP & WATER | CHOOSE ONE

I would like the Linn County Fairgrounds to provide pop and water to my guests at \$1/ can/bottle. Drinks will be in a cooler provided by TLCF for guests to self-serve. Our pre-paid budget for pop/water is \$\_\_\_\_\_.

Products will be a mix of the following quantities:

cans - Sprite (all 12 oz cans)

cans - Coke

cans - Diet Coke

bottles - Water (Dasani 16 oz bottles)

*Any pop/water not used by the end of the event is for the renters to take as they were pre-paid for.*

I will provide my own pop/ water/other non-alcoholic drinks and will provide our own coolers, ice, and servers.

## SPECIAL REQUESTS

**Please list any special accommodations or drink preference requests, including quantities.** Special request drinks will be ordered as requested. Any unopened special order requests will be charged to the renters and taken with them at the end of the event.

# BAR DRINK OPTIONS



## BEER & SELTZERS | 12 OZ CANS | \$4 EACH

Busch Light	White Claw Raspberry
Budweiser	Mikes Hard Lemonade
Coors Light	Mikes Hard Black Cherry
Michelob Ultra	Carbliss Pineapple
Busch Light NA	Cayman Jack Original Margarita

## SPIRITS | MIXED DRINKS \$6 EACH

Jack Daniels	Crown Royal
Black Velvet Whiskey	Crown Royal Peach
Titos Vodka	Crown Royal Apple
Captain Morgan	Malibu Rum

## WINE | 9 OZ GLASS | \$4 EACH

Moscato (sweet, white wine)  
Cabernet Sauvignon (dry, red wine)

## ADDITIONAL INFORMATION

If you would like to request a specific beverage for your event, please let us know on your Bar Service Form and we will do our best to accommodate.

Bar tabs can be paid with cash, check, or credit card (a 3% processing fee applies).  
Tabs are due the night of the event.

Payments are made to the Bar Staff.

Bar Staff retains all tips.