



The mission of the Parker County Hospital District is to provide high quality healthcare services consistent with the needs of those we serve to promote a healthier community.

**PARKER COUNTY HOSPITAL DISTRICT  
MINUTES OF TELEPHONIC MEETING  
THURSDAY, APRIL 23, 2020**

**MEMBERS PARTICIPATING:** David Barbrick, President Patsy Padilla  
Dianna French, Vice-President Marie Welsh  
Mike Carter, Secretary Melvin Woody  
Eric Floyd, M.D.

**NOT PARTICIPATING:** None

**STAFF PARTICIPATING:** Randy Bacus, CEO; Judy Harris, Controller; Todd Clawson, Human Resources; Paul Smith, LifeCare EMS; Lisa Franklin, LVN, Outreach; Amanda Russell, Campbell Clinic; Tyna Noble, MAP; Kathleen Durham, Marketing and Community Relations; Alex Gordon, Information Technology

**NOT PARTICIPATING:** None

**OTHERS PARTICIPATING:** Brian Jackson, Attorney; Unidentified participants

**Item 1 – Call to Order:** President Barbrick called the meeting to order at 12:04 PM.

**Item 2 – Mission Statement:** President Barbrick read the Parker County Hospital District Mission Statement.

**Item 3 – Invocation:** Director Carter led the invocation.

**Item 4 - Citizen Input:** None

**Item 5 - Approval of Minutes – February 27, 2020:**

Director Carter made a motion to approve the minutes for the February 27, 2020 meeting of the Board of Directors. Director Welsh seconded the motion. The motion passed unanimously.

**Item 6 – Update on Medical City Weatherford – Sean Kamber:**

Sean Kamber updated the Board on Medical City Weatherford's response to the COVID 19 pandemic. He reviewed the various changes in policies and procedures that hospital management recently implemented in order to protect patients and staff. He noted that hospital staff is anticipating a surge in patients. However, the staff has only treated one positive COVID 19 patient. Mr. Kamber also observed that Medical City's regional offices are greatly increasing their capacity for mass COVID 19 lab testing. Results can now be obtained in 4 to 6 hours. The regional office is also coordinating efforts to obtain and conserve PPE for all Medical City facilities. Mr. Kamber noted that 2019 was a very good year at Medical City Weatherford and admissions for the facility hit an all-time high during the month of December 2019.

**Item 7 – Presentation and acceptance of Audit for FYE 2019 – Snow Garrett Williams:**

Kathy Williams presented the Independent Auditor's Report for the FYE September 30, 2019. Following review and discussion, a motion was made by Director Carter to approve the audit as presented. Director French seconded the motion. The motion passed unanimously.

**Item 8 – Presentation of Mission Critical Partners Deployment Study:**

Rick Harrison and Richard Gaston reviewed the highlights of the Mission Critical EMS Deployment Study for the Board of Directors. Following review and discussion Director Barbrick appointed a Board Sub-Committee to review the findings of the study and make recommendations on future expansion of EMS. Director Barbrick appointed Directors Padilla, Carter and French to the Sub-Committee as well as Mr. Bacus and Mr. Smith.

**Item 9 – Discussion and possible vote on Bank Depository Bid:**

Mr. Bacus noted that the Hospital District recently published a legal notice requesting proposals for bank depository services in the local newspaper and on the Hospital District website. He noted that bank depository services are re-bid every four years in accordance with Hospital District policy. Bid packages were requested by four local banks. Mr. Bacus noted that the Hospital District only received one bid which was from Plains Capital Bank. The bid was submitted in a timely manner and met the requirements outlined in the instructions for the *Request for Proposals*.

Following review and discussion, a motion was made by Director Padilla to accept the bid for Bank Depository Services submitted by Plains Capital Bank. Director Floyd seconded the motion. Directors Barbrick, Floyd, French, Padilla, Welsh and Woody all voted in favor of the motion. Director Carter recused himself from the discussion and abstained from voting. The motion passed with six Directors in favor, one abstention and none opposed.

**Item 10 – Review of and vote to approve Financial Statements/Reports:**

Director Barbrick noted that the Finance Committee met earlier and reviewed the check disbursements and financial statements. Following review and discussion a motion was made by Director Padilla to approve the financial statements as presented. Director French seconded the motion. The motion passed unanimously.

**Item 11 - Executive Session: Pursuant to Section 551.071, 551.072, and 551.074 of the Texas Government Code, the Parker County Hospital District Board will convene in Executive Session for the following Purposes:**

- A. Consultation with Attorney**
- B. Real Estate Discussions**
- C. Personnel**

The Board convened into Executive Session at 1:51 PM.

**Item 12 – Discussion and possible vote to authorize CEO to spend up to \$5,000 to purchase an option on real property, with the final purchase of such property to be approved by the Board at a future meeting:**

The Board reconvened into Open Session at 2:42 PM. No action was taken.

Mr. Bacus updated the Board members on the Outreach building and building improvements at 750 East Anderson.

**Item 13 – Adjourn:** The meeting was adjourned at 2:56 PM.