



The mission of the Parker County Hospital District is to provide high quality healthcare services consistent with the needs of those we serve to promote a healthier community.

**PARKER COUNTY HOSPITAL DISTRICT
MINUTES OF TELEPHONIC MEETING
THURSDAY, AUGUST 26, 2021**

MEMBERS PARTICIPATING: Mike Carter, Vice-President Debbie Barnett
Bart Robbins, D.O., Secretary Eric Floyd, M.D.
David Barbrick

NOT PARTICIPATING: Dianna French, President

STAFF PARTICIPATING: Randy Bacus, CEO; Judy Harris, Controller; Jim Backus, EMS; Lisa Franklin, LVN, Outreach; Kathleen Durham, Marketing and Community Relations; Alex Gordon, Information Technology; Tyna Noble, MAP; Chris Briggs, Director of Training and Education.

NOT PARTICIPATING: Amanda Russell, Campbell Clinic

OTHERS PARTICIPATING: Brian Jackson, Attorney

Item 1 – Call to Order: Director Carter called the meeting to order at 12:14 PM.

Item 2 – Mission Statement: Director Carter read the Parker County Hospital District Mission Statement.

Item 3 – Invocation: Director Carter led the invocation.

Item 4 - Citizen Input: None

Item 5 – Approval of Minutes – June 24, 2021:

The minutes of the June 24, 2021 meeting were reviewed. Director Robbins made a motion to approve the minutes as presented. Director Floyd seconded the motion. The motion passed unanimously.

Item 6 – Review of and vote to approve Financial Statements/Reports:

Director Carter reported that the Finance Committee reviewed the financial statements and other associated documents and found nothing out of the ordinary. Following review and discussion Director Floyd made a motion to approve the financial statements as presented. Director Robbins seconded the motion. The motion passed unanimously.

Item 7 – Discussion and possible vote to appoint a Director to fill the unexpired term for Precinct 1:

The members of the Board of Directors engaged in an open discussion regarding potential Board members to fill the vacant Director position in Precinct 1. Following review and discussion Director Barbrick nominated Ryan Mordecai to fill the unexpired term of Director Melvin Woody. Director Barnett seconded the motion. The motion passed unanimously. Mr. Mordecai will be sworn in and begin his term at the September 2021 Board meeting.

Item 8 – Discussion and possible vote on Preliminary Tax Rate of FYE 2022:

Director Carter noted that the Finance Committee met twice during the month of August to discuss the Operating and Capital budgets for the next fiscal year. He noted that this year the Finance Committee met individually with all the Department Directors as well as the management team which resulted in one of the best budget planning sessions the Finance Committee had ever experienced. There was lots of open discussion between all parties. Director Carter expressed his appreciation to all the Department Directors for their preparation and participation during the process.

Following review and discussion of the proposed budget, a motion was made by Director Carter that the Hospital District propose a tax rate of .1050800 per \$100 of taxable valuation for the fiscal year ending in 2022. Director Barbrick seconded the motion. Directors Barbrick, Barnett, Carter, Floyd and Robbins voted in favor of the motion. No Directors voted against the motion. Director French was not present. The motion passed.

Item 9 – Discussion and possible vote to change date of September Board meeting:

No action was taken. The September Board meeting will be held on the regular meeting date of September 23, 2021.

Item 10 - Reports from Parker County Hospital District Departments:

Administration: Mr. Bacus thanked the Board members who were able to attend the annual meeting of the Texas Healthcare Trustees and observed that it was a very good conference despite lower attendance due to COVID restrictions. Mr. Bacus noted that IT consultants from TORCH recently completed the Hospital District's annual Security Risk Assessment and Mr. Gordon scored very well on the review and assessment. Mr. Bacus reported that

the water system repairs have been completed at the Peaster EMS station. A new reverse osmosis system has been installed as well as a new water softener. Several plumbing lines were relocated and the quality of the water is now much better. All the Department Directors were very busy during the month of August with preparation of the Operating and Capital Budgets. This year each Director had the opportunity to meet with the Finance Committee and explain and justify their budget requests. Mr. Bacus observed that this format worked very well and there was lots of open discussion and exchange of information. Mr. Bacus expressed his thanks to Ms. Harris who did a very thorough job of preparing the budget. He also noted that Ms. Harris has been very involved with the installation of new OpenGov/STW software along with migrating Hospital District data into the "Cloud". Mr. Bacus announced that the Tarrant Area Food Bank is building a new food pantry and warehouse in Parker County. The leadership at the food bank are very interested in partnering with the Hospital District. The new facility will serve six counties surrounding Parker County. Mr. Bacus reviewed House Bill 1154 which requires that additional information about the Board of Directors and the Hospital District be posted on the Hospital District website. Mr. Bacus updated the Board on the Open Meetings Act. The Governor removed the exception for in-person meetings for governmental entities under the Open Meetings Act effective September 1, 2021. Accordingly, August will be the last month virtual meetings for governmental entities will be allowed. Board members will be required to be physically present at Board meetings beginning September 1, 2021. The initial report on the Hospital District's billing and coding audit will be presented on August 27th. Mr. Bacus noted that he is working on the renewal of the Hospital District insurance policies. Preliminary quotes indicate that the Cybersecurity and Property policies will have significant premium increases. Mr. Bacus announced that the Texas Workforce Commission will be moving out of the building at 1501 Texas Drive on January 31, 2022.

EMS: Mr. Backus noted that EMS has been very busy with special events including the Parker County Sherriff's Posse Rodeo, Spark-In-The-Park, Boomin' Fourth, Peach Fest and the Peach Pedal Bike Ride. Mr. Backus noted that Drew Clinkscales and Jeff McNew have been promoted to EMS Supervisors. Hunter Harbold is leaving the Hospital District to go to Medical School. Mr. Backus noted that Mr. Harbold has made many contributions to the Hospital District and he will be missed. Mr. Backus noted that EMS is receiving numerous applications from many well-qualified candidates.

IT: Mr. Gordon answered questions regarding the new Open/Gov software and the transition of the Hospital District's data to the "Cloud".

HR: Mr. Clawson reported he has been busy helping the Department Directors prepare their staffing budgets for the upcoming fiscal year.

MAP: Ms. Noble updated the Board on activities at the Medical Assistance Program observing that she has been busy taking numerous applications for medical and medication assistance.

Marketing: Ms. Durham reported she has been busy ensuring that all the MedPods are set up and operating currently in the school districts where they have been installed. The number of MedPods has increased dramatically over the past year due to the grant the Hospital District received through the County. The School Based Telemedicine Program is seeing an uptick in encounters due to the presence of COVID.

Outreach: Ms. Franklin observed that June was a slow month for Outreach but visits have increased in July and August primarily due to required school immunizations for the upcoming school year. Ms. Franklin reported that August will probably be the busiest

month the Department has ever experienced. Ms. Franklin thanked the Board for the new Outreach building and noted that it is very comfortable and all systems are working well. Ms. Franklin reported that she recently met with Dr. Welch to discuss the increase in the COVID delta variant cases in the community and how Outreach can be proactive in preparing for a quick increase in demand for booster vaccines. It is anticipated that the State will announce guidelines the week of September 20.

Item 11 – Executive Session: Pursuant to Section 551.071, 551.072, and 551.074 of the Texas Government Code, the Parker County Hospital District Board will convene in Executive Session for the following Purposes:

- A. Consultation with Attorney**
- B. Real Estate Discussions**
- C. Personnel**

The Board convened into Executive Session at 1:31PM.

Item 12 – Return to Open Session, address, and possible vote on any issues outstanding from Executive Session:

The Board reconvened into Open Session at 2:09PM. No action was taken.

Item 13 – Adjourn:

The meeting was adjourned at 2:10 PM.