



The mission of the Parker County Hospital District is to provide high quality healthcare services consistent with the needs of those we serve to promote a healthier community.

**PARKER COUNTY HOSPITAL DISTRICT
MINUTES OF REGULAR MEETING
THURSDAY, JANUARY 23, 2020**

MEMBERS PRESENT: David Barbrick, President Dianna French
Marie Welsh, Vice-President Patsy Padilla
Mike Carter, Secretary Melvin Woody
Eric Floyd, M.D.

MEMBERS ABSENT: None

STAFF PRESENT: Randy Bacus, CEO; Judy Harris, Controller; Todd Clawson, Human Resources; Paul Smith, LifeCare EMS; Lisa Franklin, LVN, Outreach; Amanda Russell, Campbell Clinic; Kathleen Durham, Marketing and Community Relations; Alex Gordon, Information Technology

STAFF ABSENT: Tyna Noble, MAP

OTHERS PRESENT: None

Item 1 – Call to Order: President Barbrick called the meeting to order at 12:17 PM.

Item 2 – Mission Statement: President Barbrick read the Parker County Hospital District Mission Statement.

Item 3 – Invocation: Director Carter led the invocation.

Item 4 - Citizen Input: None

Item 5 - Approval of Minutes – November 21, 2019:

Director Welsh made a motion to approve the minutes for the November 21, 2019 meeting of the Board of Directors. Director French seconded the motion. The motion passed unanimously.

Item 6 – Election of Parker County Hospital District Officers:

Mr. Jackson noted that the January meeting is designated as the annual meeting of the Hospital District and officers need to be elected to serve a one-year term. Mr. Jackson briefly reviewed the duties and responsibilities of each officer. Following review and discussion a motion was made by Director Carter to nominate Director Barbrick for the office of President. Director French seconded the motion. The motion passed unanimously. Director Welsh made a motion to nominate Director French for the office of Vice-President. Director Carter seconded the motion. The motion passed unanimously. Director Floyd made a motion to nominate Director Carter for the office of Secretary. Director French seconded the motion. The motion passed unanimously.

Item 7 – Review of and vote to approve Financial Statements/Reports:

Director Barbrick reviewed the highlights from the Finance Committee meeting. He noted that the financial statements for the fiscal year ending September 30, 2019 were reviewed along with the latest check disbursements and credit card invoices. Director Barbrick reminded all Directors to be very diligent and use good judgment when working with taxpayer money. Following review and discussion, Director Welsh made a motion to approve the financial statements. Director Padilla seconded the motion. The motion passed unanimously.

Item 8 – Update on Medical City Weatherford – Sean Kamber:

Mr. Kamber was unable to attend due to a conflict.

Item 9 – Review of and vote to approve Resolution to Adopt the Hart Verity Voting System:

Mr. Bacus reviewed a Resolution requested by the Parker County Elections Office approving the use of the Hart Verity Voting System. Following review and discussion Director Floyd made a motion to approve the Resolution. Director Padilla seconded the motion. The motion passed unanimously.

Item 10 – Review of and possible vote to approve request from Weatherford College Foundation Scholarship:

Mr. Bacus noted that he had recently received a presentation from a representative of the Weatherford College Foundation about their scholarship programs. Mr. Bacus noted that the College offers several academic programs for students interested in health-related careers. Following review and discussion, a motion was made by Director Floyd to award a \$25,000 Scholarship payable over 5 years to the Weatherford College Foundation with the stipulation that any scholarships go to students who are residents of Parker County that are pursuing medically related academic programs. Director Carter seconded the motion. The motion passed unanimously.

Item 11 – Reports from Parker County Hospital District Departments:

Administration: Mr. Bacus briefly updated the Board on the outcome of the circumstances involving the missing PCHD employee. He noted that plans for the new Outreach Building are 100% complete and the Hospital District will have Legal Notices in the local newspapers this weekend requesting construction proposals for the project. He updated the Board members on the Deployment Study and noted that he was very disappointed with Mission Critical's initial draft report. He stated that he would be working with them to provide the Hospital District with a more "forward thinking" report. Mr. Bacus reported that the glasswork on 750 East Anderson will begin the week of January 27th and the HVAC replacement will begin in February. Mr. Bacus noted that County Judge Pat Deen has requested another meeting to discuss indigent care. The Parker County Recreational Center Committee will be meeting in February to discuss next steps with the feasibility study. Mr. Bacus noted that he is in the final stages of reviewing and revising the Hospital District's contract with Dr. Phillips. Mr. Bacus observed that auditors from Snow Garrett Williams have been at the Hospital District all week and their final audit report should be presented in April 2020. Mr. Bacus noted that the Parker County Health Foundation Gala will be held on February 22, 2020. Ms. Durham still needs RSVP's from Board members.

Life Care EMS: Mr. Smith report that Life Care is averaging 1,050 calls per month. There were 1,062 EMS responses and 771 patients transferred during the month of December. The average response time was 10 minutes, 15 seconds.

IT: Mr. Gordon reported that he has been working on the installation of new Email servers as well as the NetBox software.

HR: Mr. Clawson noted he is working on reviewing Human Resource polices and will be presenting them for Board approval during the coming months.

Controller: Mrs. Harris noted that external auditors have been at the Hospital District all week.

MAP: No report.

Telemedicine/KangaCare: Ms. Durham noted that there were 181 students seen and 46 staff members seen during the month of November even though they had one week off for Thanksgiving. A total of 130 students and 34 faculty were seen during the month of December which also included school holidays.

Outreach: Mrs. Franklin reported that in Outreach saw 257 in-office patients in November and 176 in-office patients in Decembers. There was a total of 255 patients seen in mobile clinics in November.

Campbell Clinic: Ms. Russell reported that the annual Rural Health Clinic Evaluation for the Campbell Clinic was completed during the month of December. This is a CMS requirement. No deficiencies were noted. She noted that the Campbell Clinic had a total of 862 patients during the month of December.

Item 12 - Executive Session: Pursuant to Section 551.071, 551.072, and 551.074 of the Texas Government Code, the Parker County Hospital District Board will convene in Executive Session for the following Purposes:

- A. Consultation with Attorney**
- B. Real Estate Discussions**
- C. Personnel**

The Board convened into Executive Session at 1:24 PM.

Board of Director's Meeting
Thursday January 23, 2020

Item 13 - Return to Open Session, Address, and Possible Vote on any issues outstanding from Executive Session:

The Board reconvened into Open Session at 3:06 PM. No action was taken.

Director Barbrick announced that he appointed himself, Director Welsh and Director Carter to the Finance Committee for the coming year.

Item 14 – Adjourn: The meeting was adjourned at 3:06 PM.