



The mission of the Parker County Hospital District is to provide high quality healthcare services consistent with the needs of those we serve to promote a healthier community.

**PARKER COUNTY HOSPITAL DISTRICT
MINUTES OF TELEPHONIC MEETING
THURSDAY, JULY 23, 2020**

MEMBERS PARTICIPATING: David Barbrick, President Patsy Padilla
Dianna French, Vice-President Marie Welsh
Mike Carter, Secretary Melvin Woody
Eric Floyd, M.D.

NOT PARTICIPATING: None

STAFF PARTICIPATING: Randy Bacus, CEO; Judy Harris, Controller; Todd Clawson, Human Resources; Paul Smith, LifeCare EMS; Lisa Franklin, LVN, Outreach; Amanda Russell, Campbell Clinic; Tyna Noble, MAP; Kathleen Durham, Marketing and Community Relations; Alex Gordon, Information Technology

NOT PARTICIPATING: None

OTHERS PARTICIPATING: Brian Jackson, Attorney; Unidentified participants

Item 1 – Call to Order: President Barbrick called the meeting to order at 12:04 PM.

Item 2 – Mission Statement: President Barbrick read the Parker County Hospital District Mission Statement.

Item 3 – Invocation: Director Woody led the invocation.

Item 4 - Citizen Input: None

Item 5 - Approval of Minutes – June 25, 2020:

Director French made a motion to approve the minutes for the June 25, 2020 meeting of the Board of Directors. Director Carter seconded the motion. The motion passed unanimously.

Item 6 – Review of and vote to approve Financial Statements/Reports:

Mr. Bacus noted that the Finance Committee met prior to the meeting and reviewed financial statements and the check register. Director Barbrick noted that all questions were answered to the Committee's satisfaction. Following review and discussion a motion was made by Director French to approve the financial statements as presented. Director Padilla seconded the motion. The motion passed unanimously.

Item 7 – Proposal to utilize 750 East Anderson as Education and Training Center:

Mr. Chris Briggs and Mr. Hunter Harbold gave a presentation on a proposal to utilize 750 East Anderson as an Education and Training Center for the Parker County Hospital District. Mr. Briggs and Mr. Harbold noted that establishing such a training center would be consistent with the Hospital District's Mission and Vision Statements and would greatly benefit the community. The use of the building would provide dedicated space for training rooms that could be permanently set up with ambulance mockups, CPR manikins, computer stations and a library. The building could be easily remodeled to have several classrooms, field training offices, administrative offices, scenario rooms, and training rooms. The additional space would enable the Hospital District to offer programs and courses by such organizations as the National Traffic Incident Management Responder Training Program, the Federal Emergency Management Agency, the American Heart Association as well as the American College of Surgeons. The building would also provide a space for joint training between all the First Responder Organizations in Parker County. Mr. Briggs noted that the building is centrally located on the Hospital District campus and would provide easy access for both Hospital District and Medical City employees. Mr. Briggs noted that he visualizes a very busy program which would benefit Parker County fire departments, school districts, nursing homes, physicians, nurses, law enforcement personnel and childcare facilities.

Mr. Bacus noted that he would obtain construction estimates for the remodeling that would be required and present them to the Finance Committee on August 20, 2020.

Item 8 – Reports from Parker County Hospital District Departments:

Administration: Mr. Bacus updated the Board members on the construction progress of the Outreach building. He noted that the foundation and wall framing has been completed and the roof trusses are being installed. The roof deck is scheduled to be installed next week. Mr. Bacus noted that the lease at ESD#6 has been executed at favorable terms to both parties. The agreement is for six months with an option to renew for an additional six-month term. The agreement goes into effect on August 1. Recruitment for EMS personnel is in progress. Mr. Bacus noted that the deadline to file an application for a place on the Parker County Hospital District General Election ballot is August 17, 2020. The Board positions for Precincts 1, 2, 3 and 4 will be on the ballot. All candidates must submit a petition with at least 10 signatures by August 17. All incumbent Board members indicated they would be running for re-election. Mr. Bacus observed that the Fire Marshall has inspected and approved occupancy for both 712 East Anderson and 750 East Anderson.

Mr. Bacus noted that Child Protective Services will be moving out of 1501 Texas Drive on July 31. The Texas Workforce Commission is requesting to lease an additional 1,779 square feet of the space previously occupied by CPS. Remodeling will begin as soon as a lease is signed. Mr. Bacus and Mrs. Harris have been holding budget meetings with all the Department Directors. Mr. Bacus observed that next week he will be meeting with County Judge Pat Deen, County Attorney John Forest, Ashley Westenhovner from Senator Phil Kings office and Sean Hughes from the Parker County Office of Emergency Management to discuss various issues related to COVID.

LifeCare EMS: Mr. Smith noted that LifeCare had call volume of 1,039 responses for last month. The overall response time for July was 11 minutes, seven seconds which was up from June's response time of 10 minutes, twenty-nine seconds. Mr. Smith noted that all incoming 911 incoming calls are screened for COVID symptoms and crews are alerted before they arrive on the scene when possible so they can put on personal protective equipment.

HR: Mr. Clawson noted that a dedicated Training and Education Center would be very beneficial in onboarding new employees. Mr. Clawson noted that there are still several open Paramedic positions and interviews are being scheduled for the first week in August.

MAP: Ms. Noble noted that MAP has been very slow due to the COVID situation, but there has been an increase in applications during the past 10 days.

IT: Mr. Gordon noted that he has been working with the City of Weatherford in obtaining permits to run fiber optic line from the new Outreach building to 750 East Anderson.

Marketing/Community Outreach: Ms. Durham noted that the Kangacare program has been seeing patients 3 days a week since June 15. The program had 74 patient encounters and provided 72 COVID tests during the month of June. The Med Pods for the Aledo ISD, Millsap ISD and Weatherford College have all been delivered and will soon be set up.

Outreach: Ms. Franklin noted that June was very slow but has picked up. Parents and students are waiting to see when school will reopen. Outreach staff are making contingency plans to handle a surge in vaccinations depending when schools will reopen.

Campbell Clinic: Ms. Russell noted that the Clinic has been exceptionally busy during June with both scheduled visits and COVID testing. Ms. Russell noted that the Clinic staff has been working very hard. Various Board members expressed their appreciation.

Item 9 - Executive Session: Pursuant to Section 551.071, 551.072, and 551.074 of the Texas Government Code, the Parker County Hospital District Board will convene in Executive Session for the following Purposes:

- A. Consultation with Attorney**
- B. Real Estate Discussions**
- C. Personnel**

The Board convened into Executive Session at 12:58 PM.

Item 10 – Return to Open Session, address, and possible vote on any issues outstanding from Executive Session:

The Board reconvened into Open Session at 1:53 PM. No action was taken.

Item 11 – Adjourn: The meeting was adjourned at 1:54 PM.