



The mission of the Parker County Hospital District is to provide high quality healthcare services consistent with the needs of those we serve to promote a healthier community.

**PARKER COUNTY HOSPITAL DISTRICT
MINUTES OF TELEPHONIC MEETING
THURSDAY, JUNE 25, 2020**

MEMBERS PARTICIPATING: David Barbrick, President Patsy Padilla
Dianna French, Vice-President Marie Welsh
Mike Carter, Secretary Melvin Woody
Eric Floyd, M.D.

NOT PARTICIPATING: None

STAFF PARTICIPATING: Randy Bacus, CEO; Judy Harris, Controller; Todd Clawson, Human Resources; Paul Smith, LifeCare EMS; Lisa Franklin, LVN, Outreach; Amanda Russell, Campbell Clinic; Tyna Noble, MAP; Kathleen Durham, Marketing and Community Relations; Alex Gordon, Information Technology

NOT PARTICIPATING: None

OTHERS PARTICIPATING: Brian Jackson, Attorney; Unidentified participants

Item 1 – Call to Order: President Barbrick called the meeting to order at 12:06 PM.

Item 2 – Mission Statement: President Barbrick read the Parker County Hospital District Mission Statement.

Item 3 – Invocation: Director Woody led the invocation.

Item 4 - Citizen Input: None

Item 5 - Approval of Minutes – May 28, 2020:

Director Welsh made a motion to approve the minutes for the May 28, 2020 meeting of the Board of Directors. Director French seconded the motion. The motion passed unanimously.

Item 6 – Review of and vote to approve Financial Statements/Reports:

Director Barbrick noted that the Finance Committee met prior to the meeting and reviewed financial statements and the check register. Following review and discussion a motion was made by Director Carter to approve the financial statements as presented. Director Padilla seconded the motion. The motion passed unanimously.

Item 7 – Reports from Parker County Hospital District Departments:

Administration: Mr. Bacus updated the Board members on the construction progress of the new Outreach building. The Contractor has been working on the site grading, concrete forms, rebar installation and termite barriers. Concrete for the foundation is scheduled to be poured on June 30. A large material delivery is scheduled for the first week in July. Permits for fiber optic lines have been submitted to the City. Mr. Bacus noted that an additional seven parking places have been added at the Willow Park EMS Station in anticipation of adding another crew. The City of Willow park is requiring the installation of a fence around the dumpster pen. Mr. Bacus observed that Child Protective Services will be moving out of 1501 Texas Drive on July 31. The Texas Workforce Commission is requesting to lease an additional 1,779 square feet of the space previously occupied by CPS. They are currently leasing 1,080 square feet which will bring their total leased space to 2,859 square feet. The remaining 4,207 square feet out of the total 7,066 square feet in the building will be utilized by the Hospital District. The Hospital District will provide the build out. Mr. Bacus noted that the dumpster at the facility will have to be relocated. Mr. Bacus observed that 750 East Anderson and 712 East Anderson are ready for inspection by the Fire Marshall. Mr. Bacus noted that the Hospital District will be tightening up protocols for COVID prevention as a result of the increase in cases in Texas.

LifeCare EMS: Mr. Smith noted that LifeCare has experienced a 10% increase in call volume in June from May due the State and County relaxing COVID restrictions. Mr. Smith noted that the EMS Subcommittee has been meeting and making site visits at property on Tin Top Road. LifeCare is currently well supplied with PPE.

HR: Mr. Clawson noted that there are still several open positions for Paramedics.

MAP: Ms. Noble noted that MAP has been very slow due to the number of people staying indoors and deferring doctor visits.

IT: Mr. Gordon noted that he has been working on various projects with Directors including running fiber optic cable to the new Outreach building.

Outreach: Ms. Franklin noted that it has been very slow in the immunization clinic office. However, she is anticipating that it will significantly increase during August. Mrs. Franklin noted that she has purchased a paging system in order to expedite walk-in appointments.

Marketing/Community Outreach: Ms. Durham noted that the Telemedicine program is growing. Pods have been delivered to Millsap and a portion of the schools in Aledo. The remaining pods will be delivered at the end of July. The Telemedicine program will soon be able to take online registrations.

Campbell Clinic: Ms. Russell noted that the Clinic has been exceptionally busy with both regular clinic visits and COVID testing. Ms. Russell noted that the Clinic now has the rapid COVID tests, the transitional reference lab COVID tests as well as antibody testing.

Controller: Mrs. Harris noted that all Board members will be getting a fraud questionnaire which needs to be completed and returned to the auditors as soon as possible.

Board of Director's Meeting
Thursday June 25, 2020

Item 8 - Executive Session: Pursuant to Section 551.071, 551.072, and 551.074 of the Texas Government Code, the Parker County Hospital District Board will convene in Executive Session for the following Purposes:

- A. Consultation with Attorney**
- B. Real Estate Discussions**
- C. Personnel**

The Board convened into Executive Session at 12:31 PM.

Item 9 – Return to Open Session, address, and possible vote on any issues outstanding from Executive Session:

The Board reconvened into Open Session at 2:29 PM. No action was taken.

Item 10 – Adjourn: The meeting was adjourned at 2:31 PM.