



The mission of the Parker County Hospital District is to provide high quality healthcare services consistent with the needs of those we serve to promote a healthier community.

**PARKER COUNTY HOSPITAL DISTRICT
MINUTES OF TELEPHONIC MEETING
THURSDAY, MAY 27, 2021**

MEMBERS PARTICIPATING: Dianna French, President David Barbrick
Mike Carter, Vice-President Eric Floyd, M.D.
Bart Robbins, D.O., Secretary Melvin Woody

NOT PARTICIPATING: None

STAFF PARTICIPATING: Randy Bacus, CEO; Judy Harris, Controller; Jim Backus, EMS; Lisa Franklin, LVN, Outreach; Tyna Noble, MAP; Kathleen Durham, Marketing and Community Relations; Alex Gordon, Information Technology; Amanda Russell, Campbell Clinic; Chris Briggs, Director of Training and Education; Traci Becker, EMS.

NOT PARTICIPATING: None

OTHERS PARTICIPATING: Brian Jackson, Attorney; Sean Kamber, Medical City Weatherford; Kathy Williams, Snow Garrett Williams.

Item 1 – Call to Order: Director French called the meeting to order at 12:13 PM.

Item 2 – Mission Statement: Director French read the Parker County Hospital District Mission Statement.

Item 3 – Invocation: Director Woody led the invocation.

Item 4 - Citizen Input: None

Item 5 – Approval of Minutes – April 22, 2021:

The minutes of the April 22, 2021 meeting were reviewed. Director Robbins made a motion to approve the minutes as presented. Director Carter seconded the motion. The motion passed unanimously.

Item 6 – Discussion and possible vote to appoint a Director to fill the unexpired term for Precinct 2:

This Agenda item was deferred until later in the meeting.

Item 7 – Update on Medical City Weatherford – Sean Kamber:

Mr. Kamber updated the Board of Directors on the activities at Medical City Weatherford. He noted that the last 14 months have been challenging times for healthcare professionals because of the pandemic. He noted that the number of COVID 19 patients being admitted to the hospital is drastically lower than it was 4 months ago. He noted that the Emergency Department did a great job in handling a large volume of patients from nursing homes and assisted living facilities. He also thanked the Hospital District for doing a great job in vaccinating over 45,000 patients since January 2021. The hospital still requires masks to be worn in most areas of the hospital. There is also a limit on the number of visitors that patients may have. He noted that even though the pandemic presented financial and operational challenges for HCA, the company was able to repay or return over 6 billion dollars of Federal relief money received under the CARES ACT.

Mr. Kamber discussed quality outcomes noting that recent quality indicators are the best in the history of the hospital. He cited indicators from CMS, Healthgrades and Leapfrog as well as special service line designations the hospital has achieved. He noted that Medical City Weatherford was one of the last hospitals to be surveyed by JCAHO before the pandemic.

The status of the hospital's various service lines was discussed. Pulmonary and Critical Care services lines are now available full-time. The Urology program is expanding with additional physicians. Plans for 2022 include the expansion of the Gastroenterology, Orthopedic, Cardiac and Family Medicine service lines.

Mr. Kamber observed that the hospital is investing heavily in technology. Improvements in the nurse call system and a new IMobile communication system were noted. Other improvements have been made in the cardiac catheterization lab, telemetry systems, operating rooms and physical plant.

In summary, Mr. Kamber noted that the hospital has made substantial improvements in the past few years with quality and operational indicators. The hospital is also experiencing increased volume in almost all service lines. Mr. Kamber noted that he was very appreciative of the partnership between Medical City and the Hospital District.

Item 8 – Presentation of Annual Audit:

Kathy Williams from the auditing firm of Snow Garrett Williams presented the Independent Auditor's Report for the FYE September 30, 2020. Ms. Williams noted that it is the opinion of Snow Garrett Williams that the financial statements of the Hospital

District are presented fairly in all material respects in accordance with accounting principles generally accepted in the United State of America. She noted that the opinion is clean and unqualified. Ms. Williams then briefly reviewed the highlights of the financial statements and corresponding footnotes. Ms. Williams reviewed the Independent Auditor's Report On Internal Control Over Financial Reporting And On Compliance and Other Matters Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards. Ms. Williams noted that Snow Garrett Williams did not identify any internal control deficiencies or compliance issues that would have to be reported to the Board of Directors. Ms. Williams noted that the firm did additional testing on 5 months of credit card transactions and the procedures, controls, checks and balances appear to be operating as designed.

Following review and discussion, a motion was made by Director Carter to approve the audit as presented. Director Robbins seconded the motion. The motion passed unanimously.

Item 9 – Review of and vote to approve Financial Statements/Reports:

Director Carter noted that the Finance Committee met prior to the meeting and reviewed the financial statements, credit card statements and other associated documents. Director Carter also reviewed the terms of a proposed coding and documentation assessment for Rural Health Clinic services, nursing facility services and school-based Outreach services. The additional auditing services will be performed by BKD consultants. Ms. Harris assured the Board that the executed proposal will meet Governmental Purchasing guidelines. Reimbursement guidelines for COVID related expenses under FEMA were discussed. Following review and discussion Director Robbins made a motion to approve the financial statements as presented. Director Carter seconded the motion. The motion passed unanimously.

Item 6 – Discussion and possible vote to appoint a Director to fill the unexpired term for Precinct 2:

The members of the Board of Directors engaged in an open discussion regarding potential Board members. Following review and discussion Director Carter nominated Debbie Barnett to fill the unexpired term of Director Marie Welsh. Director Floyd seconded the motion. The motion passed unanimously. Ms. Barnett will be sworn in and begin her term at the June 2021 Board meeting.

Item 10 – Discussion and possible vote to consolidate Life Care dispatch with Parker County Fire Alarm:

Mr. Backus informed the Board that LifeCare and Parker County Fire have had very preliminary discussions regarding combining the two organization's dispatch locations in an effort to achieve economies of scale, operating efficiencies and redundancy. Mr. Backus, Chris Briggs and Traci Becker all explained the concept of combined dispatching

and the corresponding advantages and disadvantages. Mr. Bacus noted that he wanted to inform the Board that these discussions were taking place and requested informal approval to continue the discussions with the understanding that PCHD staff will make no commitments or financial obligations on the part of the Hospital District.

The Board members concurred that discussions should continue and suggested several different locations that might be appropriate for such a combined dispatching center.

Item 11 – Reports from Parker County Hospital District Departments:

Administration: Mr. Bacus reported that the Outreach Building is 99% complete and the only remaining item is completion of a countertop in the reception area. Furniture, freezers and refrigerators have been moved into the building and the Outreach program is now operating out of the building. The COVID 19 vaccinations have fallen off dramatically. Outreach is no longer using the building owned by the County at 118 Columbia. Mr. Bacus reminded the Board members of the Texas Healthcare Trustees Conference in July. The remaining Director reports were deferred.

Item 12 – Executive Session: Pursuant to Section 551.071, 551.072, and 551.074 of the Texas Government Code, the Parker County Hospital District Board will convene in Executive Session for the following Purposes:

- A. Consultation with Attorney**
- B. Real Estate Discussions**
- C. Personnel**

Item 13 – Return to Open Session, address, and possible vote on any issues outstanding from Executive Session:

The Board did not convene into Executive Session.

Item 14 – Adjourn: The meeting was adjourned at 1:50 PM.