



The mission of the Parker County Hospital District is to provide high quality healthcare services consistent with the needs of those we serve to promote a healthier community.

**PARKER COUNTY HOSPITAL DISTRICT
MINUTES OF TELEPHONIC MEETING
THURSDAY, NOVEMBER 19, 2020**

MEMBERS PARTICIPATING: David Barbrick, President Bart Robbins, D.O.
Dianna French, Vice-President Marie Welsh
Mike Carter, Secretary Melvin Woody
Eric Floyd, M.D.

NOT PARTICIPATING: Patsy Padilla

STAFF PARTICIPATING: Randy Bacus, CEO; Judy Harris, Controller; Todd Clawson, Human Resources; Paul Smith, LifeCare EMS; Lisa Franklin, LVN, Outreach; Tyna Noble, MAP; Kathleen Durham, Marketing and Community Relations; Alex Gordon, Information Technology; Amanda Russell, Campbell Clinic; Chris Briggs, Director of Training and Education; Chris Briggs, Director of Training and Education

NOT PARTICIPATING: None

OTHERS PARTICIPATING: Brian Jackson, Attorney; Donald Phillips, D.O.

Item 1 – Call to Order: Director Barbrick called the meeting to order at 12:14 PM.

Item 2 – Mission Statement: Director Barbrick read the Parker County Hospital District Mission Statement.

Item 3 – Invocation: Director Woody led the invocation.

Item 4 - Citizen Input: None

**Item 5 – Presentation to outgoing Parker County Hospital District Board Member:
Precinct 3 – Patsy Padilla:**

The presentation to Director Padilla was deferred until the next meeting.

**Item 6 – Administration of Oath of Office for Parker County Hospital District Directors:
Precinct 1 – Melvin Woody; Precinct 2 – Marie Welsh; Precinct 3 – Dr. Bart Robbins;
Precinct 4 – David Barbrick**

Ms. Harris administered the Oath of Office to newly elected Directors Melvin Woody, Marie Welsh, Dr. Bart Robbins and David Barbrick. Each Director completed and signed their Oath of Office Certificate as well as their Statement of Officer Form 2201.

Item 7 - Approval of Minutes – October 22, 2020; November 17, 2020

The minutes of the October 22, 2020 and November 17, 2020 meetings were reviewed. Director Welsh made a motion to approve the minutes as presented. Director French seconded the motion. The motion passed unanimously.

Item 8 – Review of and vote to approve Financial Statements/Reports:

Director Barbrick noted that the Finance Committee met and prior to the meeting and reviewed the check register and investment activity reports. Following review and discussion Director Carter made a motion to approve the financial statements as presented. Director French seconded the motion. The motion passed unanimously.

Item 9 – Reports from Parker County Hospital District Departments:

Administration: Mr. Bacus introduced LifeCare Medical Director Dr. Donald Phillips. Dr. Phillips gave a presentation on a COVID 19 Clinical Management Tool which he is developing for EMS. The tool is designed to screen patients in an effort to minimize the number of LifeCare patients being transported to Emergency Rooms during the COVID pandemic. Dr. Phillips noted that these initiatives are designed to reduce pressure on the healthcare system in an effort to keep resources available for critically ill patients. Dr. Phillips also noted that often patients with mild systems are exposed to less risk of the virus at home than in the hospital. Dr. Phillips discussed utilizing the Campbell Clinic and the Community Paramedic Program to follow up with patients who elect to remain at home. Dr. Phillips noted that Ultrasound is being used more frequently in the field by Supervisors and FTO's and he urged the Finance Committee to consider the purchase of small handheld ultrasound machines.

Mr. Bacus updated the Board on the new Outreach Building. The generator was recently delivered, paint and texture are continuing, and cabinets are being installed. Concrete will be poured soon for the parking lot. The new building has adequate storage space and electrical wiring for any new types of freezers that may be required for the COVID vaccine. Mr. Bacus invited the Board to tour the property after the meeting. Mr. Bacus noted that he, Mr. Jackson and Ms. Harris have a call scheduled with Durbin and Company on November 20 to discuss additional auditing services. Additional lighting has been installed on the new Tahoe's. Mr. Bacus invited the Board members to attend the Parker County

Health Foundation Annual Gala on February 27, 2021. The Hospital District has purchased a table for eight at the Gala. The EMS crew at ESD#6 will start in mid-December. The apartment at the ESD#6 barn has new paint, carpet and appliances. The Memorandum of Understanding with Parker County for the CAREs Act funding has been signed. Mr. Bacus noted that John Forrest was very helpful with drafting and executing the document. The closing for the Tin Top property is scheduled for the first week in December.

LifeCare EMS: Mr. Smith noted that EMS responses are trending back up since the beginning of the pandemic when they went down dramatically. He noted that there were 1,161 responses in October. Mr. Smith noted that the Department is using a lot of PPE as a result of the increase in calls. Most of the staff is healthy but a few have tested positive for COVID. Mr. Smith noted that this was his last Board meeting and he thanked the Board members for the opportunity to work for the Hospital District for the past 38 years. He noted that many Parker County residents have benefited from LifeCare services over the years. Mr. Bacus thanked Mr. Smith for his many years of service and noted that he had done an outstanding job. Mr. Bacus noted that Mr. Smith will be recognized for his years of service at the Employee Recognition Luncheon in December and LifeCare will have an event in January. Director Carter thanked Mr. Smith on behalf of the Board of Directors.

IT: Mr. Gordon noted that he has been busy supporting all the Departments with lots of projects including ESD#6, 1501 Texas Drive, 712 East Anderson and 750 East Anderson.

HR: Mr. Clawson noted that all the new hires have been processed and are in various stages of training. He noted that open enrollment for employee benefits has started.

MAP: Ms. Noble noted that MAP patients and inquiries have been steady. Preparations are being made to move to 1501 Texas Drive by mid-December. Ms. Noble answered several questions from Board members regarding payments to hospitals that are not in Parker County.

Outreach: Ms. Franklin noted Outreach has been busy with in-office and mobile flu shots. In October there were 526 in-office immunizations and close to 4,000 mobile immunizations in 51 different locations in local schools. Several Board members asked if the Hospital District is prepared to store and distribute a COVID vaccine. Ms. Franklin noted that the vaccine that is most likely to receive approval will require storage at very cold temperatures and it will probably be shipped in dry ice and have a shelf life of 15 days. Distributing the vaccine will require very efficient management and multiple immunization sites. Ms. Franklin noted that special low-temperature freezers are in high demand and everyone is trying to acquire one. It is unlikely that the Hospital District can obtain one. She observed that another manufacturer has developed a vaccine that will last 30 days and can be stored in standard freezers. Ms. Franklin noted that the Hospital District has been officially approved by the State as a site to receive the COVID vaccine. The Governor's office is in the process of preparing a statewide priority list of those who will be first to receive the vaccine.

Marketing/Community Outreach: Ms. Durham noted that in October the Telemedicine program had 458 patient encounters. She observed that in the past two weeks MedPods have been installed at Weatherford Christian, Garner and Poolville schools. The School Based Clinic at 750 East Anderson has been very busy with COVID testing. The other 21 carts should be delivered between Thanksgiving and mid-December.

Campbell Clinic: Ms. Russell noted that the Campbell Clinic has been very busy during October with 1,160 patient encounters. Of these, 169 were new patients. The clinic ran 186 COVID tests. The Hospital District had 94 positive tests reported during October.

Education and Training: Ms. Harris reported on behalf of Chris Briggs. She noted that the School Based Remote Clinic performed 500 COVID tests in October as the result of numerous exposures on campuses. Mr. Briggs has also been busy with the new hire academy and PALS classes. Over 72 people received training in ALS and BLS during October.

Item 10 - Executive Session: Pursuant to Section 551.071, 551.072, and 551.074 of the Texas Government Code, the Parker County Hospital District Board will convene in Executive Session for the following Purposes:

- A. Consultation with Attorney**
- B. Real Estate Discussions**
- C. Personnel**

The Board deferred convening into Executive Session.

Item 11 – Return to Open Session, address, and possible vote on any issues outstanding from Executive Session:

Item 12 – Adjourn: The meeting was adjourned at 1:07 PM.