



The mission of the Parker County Hospital District is to provide high quality healthcare services consistent with the needs of those we serve to promote a healthier community.

**PARKER COUNTY HOSPITAL DISTRICT
MINUTES OF REGULAR MEETING
THURSDAY, OCTOBER 24, 2019**

MEMBERS PRESENT: David Barbrick, President Eric Floyd, M.D.
Marie Welsh, Vice-President Patsy Padilla
Mike Carter, Secretary Melvin Woody
Dianna French

MEMBERS ABSENT: None

STAFF PRESENT: Randy Bacus, CEO; Judy Harris, Controller; Todd Clawson, Human Resources; Paul Smith, LifeCare EMS; Lisa Franklin, LVN, Outreach; Tyna Noble, MAP; Amanda Russell, Campbell Clinic; Kathleen Durham, Marketing and Community Relations; Alex Gordon, Information Technology

STAFF ABSENT: None

OTHERS PRESENT: Rick Harrison, Mission Critical Partners; Richard Gaston, Mission Critical Partners

Item 1 – Call to Order: President Barbrick called the meeting to order at 12:20 PM.

Item 2 – Mission Statement: President Barbrick read the Parker County Hospital District Mission Statement.

Item 3 – Invocation: Director Carter led the invocation.

Item 4 - Citizen Input: None

Item 5 - Approval of Minutes - September 26, 2019:

Director Welsh made a motion to approve the minutes for the September 26, 2019 meeting of the Board of Directors. Director French seconded the motion. The motion passed unanimously.

Item 6 – Review of and vote to approve Financial Statements/Reports:

Director Barbrick reviewed the highlights from the Finance Committee meeting and the financial statements for the month ending August 31, 2019. Following review and discussion Director Carter made a motion to approve the financial statements as presented. Director French seconded the motion. The motion passed unanimously.

Item 7 – Introduction of Mission Critical Partners:

Rick Harrison and Richard Gaston from Mission Critical Partners reviewed a PowerPoint presentation outlining the key components of the EMS Deployment study they are conducting for the Hospital District. This included a review of the project team, scope of work, project approach, objectives, schedule, communications and expectations. The anticipated date of completion of the project is late January 2020.

Item 8 – Reports from Parker County District Departments:

Administration: Mr. Bacus updated the Board on activities in Administration. He noted that a Department Director meeting was held last week, and the primary topics of discussion were the new statistical analysis report and purchasing guidelines. Ms. Harris discussed the importance of bidding out all individual purchases which cost over \$50,000 as well as cumulative purchases with companies which exceed \$50,000 on an annual basis. The Parker County Recreational Committee is still meeting. The Committee is studying financing options. Mr. Bacus noted that he received a revised contract with ESD #1 which legal counsel is reviewing. He noted that the Mission Critical consultants have been here all week and have interviewed around 25 employees. Mr. Bacus noted that the Board Resolution for the new tax rate was delivered to the Parker County Appraisal District shortly after the September meeting was concluded. A flooring company has been hired to fix the gap between the slabs at the Campbell Clinic. Mr. Bacus noted that the Texas Medical Board has approved appointment of Dr. Stephen Welch as Medical Director of the Hospital District.

Life Care EMS: Mr. Smith complimented the staff of Mission Critical and noted he and the Life Care staff enjoyed working with them during the week. Mr. Smith reported that in September 2019 there were 1,014 responses to calls. The average response time for District 1 was 6 minutes, 31 seconds for high priority calls. The overall county-wide response time was 9 minutes, 59 seconds for high priority calls. There was a total of 68 calls for service in Station 3's area for the month. Mr. Smith noted that Life Care participated in a number of community events during the month of September.

IT: The Board congratulated Mr. Gordon on his recent marriage.

HR: No report.

MAP: Ms. Noble updated the Board on MAP activities for September. She noted that there were 272 people in the MAP program during September and 119 face to face encounters during the month. There were 19 new applications for the Prescription Assistance Program and 55 appointments. There are 167 patients currently receiving free medications. The estimated cost savings of drugs applied for September was \$16,248.83. For the FYE 2018-2019 there were 350 applications for free medications. The total prescription cost savings for the fiscal year was \$321,101.85.

Telemedicine/KangaCare: Ms. Durham noted that September was a busy month with 141 students and 31 staff seen.

Outreach: Mrs. Franklin reported that in September the Outreach Department was very busy and had a total of 487 in-office vaccinations and 3,545 mobile vaccinations in 37 locations. There were 589 Vision and Hearing screenings and 37 CPR students.

Campbell Clinic: Ms. Russell reviewed her report and noted the Campbell Clinic treated a total of 960 patients in September.

Mr. Bacus reviewed the highlights of the new Statistical Analysis report which consolidates much of the statistical reporting for the Departments into one document. Mr. Bacus noted that it was very important for the Controller to review and validate all statistical and financial information reported to the Board as well as local, state and federal agencies.

Item 9 - Executive Session: Pursuant to Section 551.071, 551.072, and 551.074 of the Texas Government Code, the Parker County Hospital District Board will convene in Executive Session for the following Purposes:

- A. Consultation with Attorney**
- B. Real Estate Discussions**
- C. Personnel**

The Board convened into Executive Session at 1:15 PM.

Item 10 - Return to Open Session, Address, and Possible Vote on any issues outstanding from Executive Session:

The Board reconvened into Open Session at 2:08 PM. No action was taken.

Item 11 – Adjourn: The meeting was adjourned at 2:08 PM.