



The mission of the Parker County Hospital District is to provide high quality healthcare services consistent with the needs of those we serve to promote a healthier community.

**PARKER COUNTY HOSPITAL DISTRICT  
MINUTES OF REGULAR MEETING  
THURSDAY, SEPTEMBER 26, 2019**

**MEMBERS PRESENT:** Marie Welsh, Vice-President Patsy Padilla  
Dianna French Melvin Woody  
Eric Floyd, M.D.

**MEMBERS ABSENT:** David Barbrick; Mike Carter

**STAFF PRESENT:** Randy Bacus, CEO; Judy Harris, Controller; Todd Clawson, Human Resources; Paul Smith, LifeCare EMS; Lisa Franklin, LVN, Outreach; Tyna Noble, MAP; Amanda Russell, Campbell Clinic; Kathleen Durham, Marketing and Community Relations; Alex Gordon, Information Technology

**STAFF ABSENT:** None

**OTHERS PRESENT:** None

**Item 1 – Call to Order:** Vice-President Welsh called the meeting to order at 12:02 PM.

**Item 2 – Mission Statement:** Vice-President Welsh read the Parker County Hospital District Mission Statement.

**Item 3 – Invocation:** Director Woody led the invocation.

**Item 4 - Citizen Input:** None

**Item 5 - Approval of Minutes - August 22, 2019; September 9, 2019; September 13, 2019:**

Director Padilla made a motion to approve the minutes for the August 22, 2019 meeting of the Board of Directors. Director French seconded the motion. The motion passed unanimously. Director French made a motion to approve the minutes for the September 9, 2019 meeting of the Board of Directors. Director Padilla seconded the motion. The motion passed unanimously. Director French made a motion to approve the minutes for the September 13, 2019 meeting of the Board of Directors. Director Floyd seconded the motion. The motion passed unanimously.

**Item 6 – Review of and vote to approve Financial Statements/Reports:**

Mrs. Harris reviewed highlights of the financial statements for the month ending July 31, 2019. Following review and discussion Director French made a motion to approve the financial statements as presented. Director Padilla seconded the motion. The motion passed unanimously.

**Item 7 – Discussion and possible vote to approve EMS Billing Service:**

Mr. Bacus noted that the Hospital District's three-year contract with Emergicon is expiring. He briefly reviewed the role of the company with the Hospital District and noted that they process the billing and collection for LifeCare claims. He noted that an RFP was mailed to several companies that process EMS claims and Emerigicon was the only company to submit a response. Mr. Bacus noted that the terms and conditions in the renewal were the same as in the existing contract and management recommends renewing the contract. Following review and discussion, a motion was made by Director Floyd to approve the contract with Emergicon under the same terms and conditions. The motion was seconded by Director French. The motion passed unanimously.

**Item 8 – Reports from Parker County District Departments:**

**Administration:** Mr. Bacus updated the Board on activities in Administration. The Parker County Recreational Committee has met twice during the month. The committee is working on ways to finance a new Recreational Center. Mr. Jerry Durant is involved in the project and meetings are being held at his office. Representatives from the City of Weatherford were at the last meeting. The committee is trying to get Parker County representatives involved to obtain input and support. The Outreach Project will go out for bid in late January. Mr. Bacus and Mr. Jackson reviewed the highlights of House Bill 305 which requires additional transparency from Government entities. The law went into effect on September 1, 2019. Mr. Bacus noted that Mrs. Harris and the Department Directors have worked hard on the budget. He noted that both recent tax hearings were unremarkable. One person asked if the Hospital District could freeze the tax rate for taxpayers over the age of 65. Mr. Jackson noted he is researching the issue. Dr. Welch has been appointed Chief Medical Officer for the Hospital District. Mr. Bacus noted he met again with Chief Stephen Watson from ESD#1 on September 10 to discuss the First Responder Agreement. Mr. Bacus noted that he asked Chief Watson for an agreement that would be more equitable to both parties. Chief Watson noted he would revise the agreement and get back in touch with us.

**LifeCare EMS:** Mr. Smith reported that in August 2019 there were 1,020 responses to calls. The average response time for District 1 was 6 minutes, 45 seconds for high priority calls. The overall county-wide response time was 9 minutes, 14 seconds for high priority calls. There was a total of 53 calls for service in Station 3's area for the month. Mr. Smith highlighted LifeCare's involvement in the *Stop the Bleed* program.

**IT:** Mr. Gordon noted that he is wrapping up the changeout of voice internet circuits throughout the Hospital District. He has also converted the EMS personal internet circuits to circuits provided and managed by the Hospital District. He has also been working on the installation of new logarithm software and training.

**HR:** Mr. Clawson noted that Dr. Gutierrez and Dr. Welch have been added to the payroll.

**MAP:** Ms. Noble updated the Board on MAP activities for August. She noted that there were approximately 278 people in the MAP program in August. There were 119 face to face encounters during the month and \$80,061 in paid claims. There were 24 patients on the Prescription Assistance Program with around \$20,000 in savings.

**Telemedicine/KangaCare:** Ms. Durham noted that school started back August 22. Enrollment in the program is ongoing and many families signed up early. The Weatherford ISD reported that attendance in the schools increased from the previous school year by .4% which equates to around \$500,000 in increased school funding. The program treated 33 patients in August which consisted of 29 students and 4 staff.

**Outreach:** Mrs. Franklin reported that in August the Outreach Department was very busy and had a total of 1,442 in-office vaccinations and 386 mobile vaccinations in 7 locations.

**Campbell Clinic:** Ms. Russell reviewed her report and noted the Campbell Clinic treated a total of 1,066 patients in August. Two cases of flu have already been seen.

**Item 9 - Executive Session: Pursuant to Section 551.071, 551.072, and 551.074 of the Texas Government Code, the Parker County Hospital District Board will convene in Executive Session for the following Purposes:**

- A. Consultation with Attorney
- B. Real Estate Discussions
- C. Personnel

The Board convened into Executive Session at 12:38 PM.

**Item 10 - Return to Open Session, Address, and Possible Vote on any issues outstanding from Executive Session:**

The Board reconvened 1:10 PM. Director Floyd made a motion to request the Hospital District Attorney to move forward with the CEO Evaluation. Director Padilla seconded the motion. The motion passed unanimously.

**Item 11 - Discussion and vote to adopt Fiscal Year 2020 Tax Rate:**

Mr. Bacus noted that the Board adopted a preliminary tax rate of .107400 per \$100 of taxable value in the August 2019 meeting. He noted that management is recommending that the Board adopt this rate in order to meet the expenditures projected in the Fiscal Year 2020 Budget. Following review and discussion a motion was made by Director Padilla to adopt a tax rate of .107400 per \$100 of taxable value for the fiscal year 2020. Director Woody seconded the motion. The motion passed unanimously.

**Item 12 - Discussion and vote to adopt Fiscal Year 2020 Budget as presented or amended:**

Mrs. Harris reviewed the highlights of the Fiscal Year 2020 Budget including the 2019 budgeted and 2020 proposed revenue, expenditures and fund balances. She also reviewed the major budget considerations and capital items. Director Padilla requested that the construction and staffing of an EMS Station in Precinct 3 be added to the budget. Mrs. Harris noted that funding for the purchase of land in the southern part of the county as well as funding for an EMS deployment study by a third party is included in the budget. The Board members and staff discussed EMS expansion at length. Mr. Jackson noted that the budget can always be amended during the year should the Board elect to proceed with the

construction of another EMS station after the deployment study is completed. Following review and additional discussion a motion was made by Director Woody to adopt the Fiscal Year 2020 Budget as presented. Director Padilla seconded the motion. The motion passed unanimously.

**Item 13 - Discussion and possible vote to move November Board meeting from November 28, 2019 to November 21, 2019:**

Mr. Bacus noted that the date for the November Board meeting falls on Thanksgiving Day. Following review and discussion a motion was made by Director Floyd to move the date for the November Board meeting from November 28, 2019 to November 21, 2019. Director French seconded the motion. The motion passed unanimously.

**Item 14 - Discussion and possible vote to cancel December 26, 2019 Board meeting:**

Mr. Bacus noted that the Board traditionally cancels the December Board meeting unless there is a need for a meeting. Following review and discussion a motion was made by Director Padilla to cancel the December Board meeting. Director French seconded the motion. The motion passed unanimously.

**Item 15 – Adjourn:** The meeting was adjourned at 2:22 PM.