



Wyoming's Big Show - Sweetwater County Fair

July 29th - August 2nd, 2025

Concession/Food Booth Bid Application

IMPORTANT	Photo of your booth plus EXACT measurements for OPERATION space are required!!
LIABILITY INSURANCE	Proof of minimum one-million-dollar policy in the company's name with the "Sweetwater Events Complex, Sweetwater County Fair Board, and Sweetwater County" listed as additional insured required upon acceptance. Exact wording must be used!
DEPOSIT	Minimum 50% of bid is required with application by March 15th . Balance due by July 1st .

Company, Organization, or Individual Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ ZIP: _____

Telephone: Business _____ Cell: _____

E-Mail: _____

Food Booth Rent	<p>Rent for food booths is charged on a percentage basis versus a prepaid bid. Rent will be calculated by multiplying your gross sales (before sales tax) by 20%. Your rent will be whichever is greater – the percentage or the prepaid bid.</p> <p style="text-align: center;">TOTAL BID SUBMISSION \$ _____</p> <p>Location (check one): <input type="checkbox"/> Outdoor Midway (\$325 Min) <input type="checkbox"/> EH or IA Kitchen (\$400 Min)</p> <p>Concession reports detailing gross daily sales are required daily. Final % payment is due August 4th.</p>	
Menu	<p>List items you would like to sell. All products for which you apply may not be approved. Only products listed on your contract letter, if you receive one, are authorized to be sold. Drinks/sodas must be purchased from our supplier. Any changes must be approved by Fair Management. Use additional paper if needed.</p> <p>_____</p> <p>_____</p>	
Space	<p>Please indicate operation size. Length (depth) _____ Width (frontage) _____</p> <p style="text-align: center;">INCLUDE the hitch and door measurement of any end doors and steps. Additional charge of \$15 per frontage foot over 22'.</p> <p>Check which sides you sell or deliver product from. <input type="checkbox"/> Short Side <input type="checkbox"/> Long Side <input type="checkbox"/> Both</p> <p>Storage Trailer located parking on Midway \$150. <input type="checkbox"/> Yes (Read Handbook Rules – no box trucks)</p>	
Electrical	<p>Electric Required at booth (circle one) Yes / No</p> <p>Volts _____ Amps _____</p> <p style="text-align: center;">Indicate ALL electrical requirements needed</p> <p style="text-align: center; color: red;">Access to one (1) 120volt/15 amp outlet is provided</p>	<p>Indicate ADD'L Required Power:</p> <p>_____ \$30 each for 120volt/20 amp</p> <p>_____ \$50 each for 220 volt/30 amp</p> <p>_____ \$60 each for 220 volt/50 amp</p>

SIGNATURE REQUIRED I/we, _____ release Sweetwater County Fair Board/Sweetwater Events Complex and Sweetwater County from any liability for damages or injuries sustained while on the premises of the Sweetwater County Fairgrounds, by agents, representatives, employees or myself or any organization or association or any invitees thereof. I/we accept liability for any damages or injuries caused due to negligence or from any cause arising during event.



• Sweetwater Events Complex • 3320 Yellowstone Road • Rock Springs, WY 82901 •
• Office: 307-352-6789 • Fax: 866-899-6787 • Email Erika: elee@sweetwaterevents.com •

Office Use: Date Received _____ Total Due _____ Date Insurance Received _____