

## EXHIBITOR AUDIO VISUAL ORDER FORM

Advance rate deadline: 10 days prior to event move-in day.

Prices are for the duration of event.

AUDIO EQUIPMENT	QTY	ADVANCE RATE	FLOOR RATE	TOTAL	EXHIBITOR INFORMATION			
Computer speaker		\$ 30	\$ 35		EVENT NAME			
Large powered speaker with stand		\$ 80	\$ 100		COMPANY NAME			
Wireless microphone		\$ 125	\$ 155		ADDRESS			
<b>COMPUTER / VIDEO EQUIPMENT</b>					CITY			
A/V cart with skirt		\$ 30	\$ 40		STATE		ZIP CODE	
Media player (USB, SD card)		\$ 30	\$ 40		CONTACT			
Presentation computer		\$ 200	\$ 250		PHONE			
32" tabletop monitor		\$ 150	\$ 190		EMAIL			
42" monitor with tall stand		\$ 300	\$ 375		BOOTH NUMBER			
50" monitor with tall stand		\$ 400	\$ 500		ON-SITE CONTACT			
60" monitor with tall stand		\$ 500	\$ 625		ON-SITE CELL #			
80" monitor with tall stand		\$ 700	TBD		Delivery Date		Time	
<b>PRESENTATION ACCESSORIES</b>					Pickup Date		Time	
Sign easel		\$ 15	\$ 20		<b>PAYMENT INFORMATION</b>			
Wireless PowerPoint remote		\$ 25	\$ 30		<b>** ALL ORDERS MUST BE PAID PRIOR TO DELIVERY **</b>			
<b>OTHER (CALL FOR PRICING)</b>					After this form is submitted, we will email a formal quote with payment instructions. Full payment is required prior to delivery & setup of equipment.			
<b>CALCULATE ORDER TOTAL</b>								
EQUIPMENT SUBTOTAL								
6 % STATE TAX								
LABOR: DELIVERY, SETUP, PICKUP 25% OF EQUIPMENT SUBTOTAL (\$60 MINIMUM)								
<b>ORDER TOTAL</b>								

**Call 616-742-6641 to discuss more options**

- Booth electrical power is not included.
- Client is required to supply adapters for laptops or tablets without full size HDMI port.
- Additional labor may apply for custom configurations.

01-25

**SUBMIT COMPLETED FORM TO:**

**[dvpororder@bluewatertech.com](mailto:dvpororder@bluewatertech.com)**