

City of Ada
Meeting of the City Council
Tuesday, December 3rd 2024 6:00 P.M.
Council Chambers
Agenda

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, except for referral to staff or commission for future report.*

- V. Consent Agenda** – *These items are routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - A.** November 2024 Council Meeting minutes
 - B.** City Pre-paid checks in the amount of \$256,705.68
 - C.** City Accounts payables in the amount of \$9628.19

- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

- VII. Truth and Taxation Meeting**

- VIII. Presentations with possible discussion and decision.**
 - A.** Moore Engineering Update

- IX. Reports of Department Heads and Committees**
 - A.** Mayors Report
 - 1) Committees
 - B.** Administrator / Clerk / Treasurer Report.
 - 1) Department Updates
 - 2) Ada Event Center Bid Awards

X. Old Business

A.

XI. New Business

A. Kaleidoscope Guests, December - Mike/Casey

B. Resolution 2024-12-01 Resolution Setting Final Tax Levy for 2024

C. Resolution 2024-12-02 Final Budget Adoption for 2024

D. Resolution 2024-12-03 Declaring Vacancy of Council Seat

E. Donation to Ada Chamber for Old Fashion Christmas \$500

F. Committee Updates.

- Public Works
- Public Safety
 - Fire Department – Helmet Purchase Bid
- Beautification
- EDA

XII. Adjournment

City of Ada
Meeting of the City Council
Wednesday, November 6, 2024, 6:00 P.M. – Council Chambers

Agenda

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call** Members present: Nelson, Ness, Roux, Krieger, Nordquist, and Lewis.
Members absent: Nordquist and Krieger. Also present: Mayor Hintz, Administrator Larson, the media and presenters. Members Absent: Erickson
- IV.**
- V. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*
- VI. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - A. October 2024 Council Meeting minutes,
 - B. City Pre-paid checks in the amount of \$771,530.71
 - C. City Accounts payables in the amount of \$29,748.84

Member Krieger made a motion and Member Roux seconded to accept the Consent Agenda as amended. All in favor: Nelson, Ness, Roux, Krieger, Nordquist, and Lewis. Opposed: NONE Motion passed.

- VII. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

Member Ness made a motion and Member Krieger seconded to accept the Agenda as amended. All in favor: Nelson, Ness, Roux, Krieger, Nordquist, and Lewis. Opposed: NONE Motion passed.

- VIII. Presentations with possible discussion and decision.**

- A. **Moore Engineering** – Not Present. Administrator Larson filled the council in on a meeting that was held with Moore to discuss the next phase in the sewer project. A plan

will be presented to council in January with the thought of getting the project no the PFA project list in March of 2025.

IX. Reports of Department Heads and Committees

A. Mayors Report

1) Certificate of Elections

Mayor Hintz presented council members who were elected in the 2024 election for serving terms on council beginning in January of 2025 with their certificates. Shawn Roux, Eric Ness, Mike Nelson, and Scott Erickson were all reelected.

2) Committees

Mayor Hintz reminded the council and public he will be reviewing and setting committees for the 2025 calendar year in January 2025 council meeting.

B. Administrator / Clerk / Treasurer Report.

1) Dekko Center Update

a. Tile Bid – McArthur Tile Co.

Motion made by member Nelson and seconded by member Krieger to accept the tile bid in the amount of \$10,475 for the steam shower tile work. All in favor: Nelson, Krieger, Ness, Nordquist, Lewis, and Roux. Opposed: None. Motion Passed.

b. Rusco Window Change Order

A change order from Rusco Window's was presented to council in the amount of \$7517 for replacement of rotting window sill boards with pressure treated wood. The council felt this bid was very high and asked Dekko Director, Brianna, to reach out to Rusco Windows and ask for a break down of the bid.

c. Hot Tub Electric Bids – Dekko Director Brianna presented 3 bids to council.

Motion made by member Krieger and seconded by member Ness to accept the lowest bid of \$12,500 from Ada Electric. All in favor: Ness, Krieger, Roug, Nelson, Lewis, and Nordquist. Opposed: None. Motion Passed.

2) Liquor Store

a. Gutter and downspout bid – Tecta America

Motion made by member Krieger and seconded by member Ness to accept the bid in the amount of \$5148 to repair and replace gutter at the Liquor Store. All in Favor: Ness, Krieger, Nelson, Nordquist, Roux, and Lewis. Opposed: None. Motion Passed.

b. MMBA Meeting Notes

- i. THC Retail – Administrator Larson presented to the council the opportunity to increase revenues and profits at the Liquor Store by bringing in THC products. Most municipalities have brought in to their stores already and have seen high profits.

Motion made by member Krieger and seconded by member Lewis to approve the sale of THC Liquid products. All in favor: Krieger, Nelson, Ness, Lewis, Nordquist, and Roux. Opposed: None. Motion Passed.

3) Event Center Update

a. Bids – 5 bids came in for the Event Center rehab project. Bids were opened the morning of November 6th. Interstate Engineering and our insurance adjuster will review all bids and notify us when approved and who is awarded the bid. Hope to have this at the December meeting.

4) NWMF Child Care Grant – Administrator Larson received a grant through NWMF for \$22,500. These funds will be given to Little Learner’s Daycare and Preschool to open a second location for infants in Ada.

5) Home Rehab Grant Update – Administrator Larson gave an update on the project. Five homes have been finishes. There are 9 homes remaining and they are approved of grant funds but waiting on contractors. There are 6 remaining grant available to homeowners in Ada.

X. Old Business

XII. New Business

A. Kaleidoscope Guests, Nordquist/Nelson

B. JPA Agreement with State of MN Department of Safety

C. Resolution 2024-11-01 RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF ADA ON BEHALF OF ITS CITY ATTORNEY AND POLICE DEPARTMENT

Motion made by member Roux and seconded by member Ness to approve Resolution 2024-011-01. All in Favor by roll call: Nelson, Ness, Nordquist, Roux, Krieger, and Lewis. Opposed: None. Motion Passed.

D. Approve Outstanding Bills to be Assessed to Property

Member Roux made a motion and seconded by member Nelson to approve the list. All in favor: Nelson, Roux, Ness, Nordquist, Lewis, and Krieger. Opposed: None. Motion Passed.

E. Committee Updates

A. Public Works -no meeting

B. Public Safety – no meeting

C. EDA

1) Resolution 2024-11-02 RLF

Motion made by member Nelson and seconded by member Roux to approve Resolution 2024-11-02. All in favor by roll call vote: Nelson, Ness, Nordquist, Roux, Krieger, and Lewis. Opposed: None. Motion Passed.

D. Beautification – No meeting

XIII. Adjournment

Motion made by member Ness and seconded by member Roux to adjourn the meeting at 7:17pm. All Approved: Nelson, Ness, Nordquist, Roux, Krieger, and Lewis. All Opposed: None. Motion Passed.

ACCOUNT PAYABLE - NOVEMBER 2024
 REGULAR COUNCIL MEETING
 Tuesday, December 3, 2024

AUTO VALUE	PW TANK HEATER, HALOGEN	\$ 158.98
BORDER STATES	PW- PADS FOR PAD MOUNT TRANSFORMERS	\$ 1,997.99
GALLS	POLICE SUPLS	\$ 44.60
HAWKINS	PW CHEMICALS	\$ 1,110.99
HIRED MAN	PW LABOR REPAIR	\$ 380.00
MCCOLLUM HARDWARE	PW- CLEANERS, TRASH BAGS	\$ 74.95
MCCOLLUM HARDWARE	POLICE- BATTERIES	\$ 12.98
MCCOLLUM HARDWARE	LIQUOR- FILTER	\$ 96.62
MIDWEST PEST CONTROL	LIQUOR- PEST CONTROL	\$ 96.54
NORMAN COUNTY ATTORNEY	NOVEMBER CRIMINAL PROSECUTION	\$ 896.99
NORMAN COUNTY SOCIAL SERVICES	POLICE FORENSIC TRN	\$ 200.00
OFFICE SUPPLIES	CH-TAPE, PAPER, BINDER CLIPS, ENVS	\$ 254.81
OFFICE SUPPLIES	LIQUOR- PAPER, BOX THERMAL ROLL, MIDGEES	\$ 167.73
OFFICE SUPPLIES	POLICE- WALL CALENDAR, CD ENVS	\$ 127.75
POMP'S TIRE SERVICE	POLICE TIRES	\$ 620.00
RITEWAY	LASER UTILITY BILL FORMS	\$ 77.99
RED RIVER PROMOTER	LIQUOR- TG ADV	\$ 50.00
SANDERS METAL PRODUCTS	PW- SNOW PLOW BRACKET	\$ 410.00
SORENSEN ELECTRIC	PW- HOOKING UP POWER FOR FUEL TANKS	\$ 2,583.13
SUPERMARKET	LIQUOR- ICE, POP, KLEENEX	\$ 58.12
VESTIS	PW MATS, MOPS	\$ 95.14
VESTIS	LIQUOR MATS, MOPS	\$ 112.88
TOTALS		<u>\$ 9,628.19</u>

PRE-PAID CHECKS for NOVEMBER 2024

88609	RUSCO WINDOW CO., INC.	9/12/24	(\$45,000.00)	DEKKO WINDOWS- CHECK LOST-TO WRONG ADDRESS
88822	HAGER, STEVE	11/1/24	\$616.67	HRA-H S A
88827	NW MINN MULTI COUNTY	11/7/24	\$20,958.75	Renshaw+Admin costs
88849	AASLAND, GERRIE JO	11/7/24	\$73.83	LQR SHOP BAGS
88850	AGED-ALCOHOL & GAMBLIN ENF D	11/7/24	\$20.00	LIQUOR BUYERS CARD
88851	BEVERAGE WHOLESALERS, INC	11/7/24	\$584.20	BEER
88852	BORDER STATES ELECTRIC CO	11/7/24	\$2,234.26	PW -UNDERGROUND WIRE PEDS
88853	BULLDOG DESIGNS	11/7/24	\$405.00	POLICE GRAPHICS ON DURANGO
88854	COCA-COLA BOTTLING CO.	11/7/24	\$55.50	LQR POP
88855	DOXO, INC.	11/7/24	\$442.60	EL-OCT ONLINE BILLPAY FEES
88856	D-S BEVERAGES	11/7/24	\$2,691.85	BEER
88857	GUARDIAN FLEET SAFETY	11/7/24	\$17,872.59	POLICE DURANGO LEGAL SAFETY ADDITIONS
88858	HAVERKAMP UTILITY SERVICES	11/7/24	\$1,760.00	INSTALLED WATER LINE
88859	J. P. COOKE COMPANY	11/7/24	\$9.88	PET LICENSE HOOKS
88860	JOHNSON BROS WHLSE LIQUOR C	11/7/24	\$565.13	LIQUOR
88861	K R J B RADIO	11/7/24	\$936.36	DEKKO ADV
88862	LEE BROS SALES, INC.	11/7/24	\$94.56	POLICE OIL CHNG
88863	MCCOLLUM HARDWARE, INC.	11/7/24	\$18.64	EC BAR KEY
88864	MYERS PROPERTY MAINTENANCE	11/7/24	\$880.80	BOSWORTH OCT MOWING
88865	NORMAN COUNTY INDEX	11/7/24	\$411.00	CWR ADV
88866	OFFICE SUPPLIES PLUS	11/7/24	\$237.91	POLICE TONER
88867	PHILLIPS WINE & SPIRITS CO.	11/7/24	\$4,264.47	LIQUOR
88868	READITECH SOLUTIONS	11/7/24	\$206.60	NOV IT
88869	SENSIT TECHNOLOGIES	11/7/24	\$694.20	FIRE REPAIRS
88870	SOUTHERN GLAZERS OF MN	11/7/24	\$523.64	LIQUOR
88871	VERIZON WIRELESS	11/7/24	\$392.91	POLICE CELL PHONE
88872	WESTCOTT, LORI	11/7/24	\$1,052.00	CEMETERY OCTOBER MOWING
88873	WEX BANK	11/7/24	\$38.91	POLICE FUEL
88874	WINE MERCHANTS	11/7/24	\$122.29	LIQUOR
88876	TED AANENSON	11/8/24	\$209.00	GENERAL ELECTION HEAD JUDGE 19 HRS
88877	ANDERSON, JOYCE	11/8/24	\$202.50	PUBLIC ACCURACY TESTING

88878	MARY ANN BELL	11/8/24	\$185.00	GENERAL ELECTION JUDGE 18.5 HRS.
88879	GARDEN VALLEY TECHNOLOGIES	11/8/24	\$33.99	OCT IT
88880	LEAGUE OF MN CITIES INS. TRUST	11/8/24	\$30,777.00	COUNCIL 2ND QTR LIABILITY INS
88881	MERKENS, ANN	11/8/24	\$70.00	GENERAL ELECTION GRT JUDGE 7 HRS.
88882	SHELLY MOTEBERG	11/8/24	\$205.00	PUBLIC ACCURACY TESTING
88883	OFFICE SUPPLIES PLUS	11/8/24	\$18.78	TEST SHIPPING
88884	PETRO SERVE USA	11/8/24	\$572.01	FIRE FUEL DSL
88885	STEVENSON, MARY	11/8/24	\$185.00	GENERAL ELECTION JUDGE 18.5 HOURS
88886	AL'S DISPOSAL, INC.	11/13/24	\$1,582.40	DUMPSTERS-PETERSON PROP
88887	RUBEN ALVAREZ	11/13/24	\$2,500.00	STORE FROMT GRANT
88888	ARVIG	11/13/24	\$2,935.33	CLERK-OCT PHONE,INTERNET
88889	BREAKTHRU BEVERAGE	11/13/24	\$630.92	LIQUOR
88890	CITY OF ADA	11/13/24	\$20.37	POLICE POSTAGE
88891	DEPT. OF ENERGY W A P A	11/13/24	\$27,478.96	OCTOBER ENERGY
88892	D-S BEVERAGES	11/13/24	\$2,623.05	BEER
88893	GREAT PLAINS FIRE, INC.	11/13/24	\$1,717.07	FIRE APPARATUS, LABOR
88894	K & K TOWING	11/13/24	\$1,610.00	VEHICLES-PETERSON PROPERTY
88895	MCKINNON CO., INC.	11/13/24	\$6,767.97	BEER
88896	PUB 21 - dba TWISTED SISTERS	11/13/24	\$55.76	GENERAL ELECTION MEALS
88897	RED RIVER VALLEY CO-OP POWER	11/13/24	\$8,552.72	NOV MNT
88898	RUSCO WINDOW CO., INC.	11/13/24	\$45,000.00	DEKKO-RENOVATION WINDOWS
88899	SMALL LOT MN WINE & SPIRITS	11/13/24	\$341.04	LIQUOR
88900	WESS TRUCK REPAIR	11/13/24	\$2,855.50	REPAIR LAWN TIRE #18
88901	XCEL/NORTHERN STATES POWER	11/13/24	\$25,942.53	OCT ENERGY
88902	AL'S DISPOSAL, INC.	11/18/24	\$1,199.45	JUNE DUMPSTER RENTAL- DEKKO
88903	CITY OF ADA	11/18/24	\$140.28	APPLY DEP-MCILHERAN
88904	D-S BEVERAGES	11/18/24	\$1,946.00	NA BEER
88905	HAGER, STEVE	11/18/24	\$322.49	POLICE DASH CAM
88906	MICHAEL MCILHERAN	11/18/24	\$83.59	DEPOSIT BALANCE
88907	MN ENERGY RESOURCES CORP.	11/18/24	\$1,205.75	POLICE-UTILITIES
88908	NORTHERN STATES POWER CO.	11/18/24	\$769.00	OCT DIST FACILITIES CHRG
88909	MARIA OLVERA	11/18/24	\$61.96	APPLY DEPOSIT- OLVERA
88910	PHANTOM SPIKES	11/18/24	\$405.00	POLICE-PT700- 3 SECTION SYSTEM
88911	ALFREDO PORTALES	11/18/24	\$126.38	DEPOSIT REFUND
88912	SOUTHERN GLAZERS OF MN	11/18/24	\$768.99	LIQUOR

88913	VERIZON WIRELESS	11/18/24	\$98.56	PW OCT CELL PHONE
88914	XCEL/NORTHERN STATES POWER	11/18/24	\$1,000.00	BALANCE FROM AUGUST
88915	LITTLE LEARNERS DAYCARE	11/18/24	\$22,500.00	NW MN Foundation Grant
88916	AL'S DISPOSAL, INC.	11/22/24	\$171.35	POLICE-JUNE GRBG DUMPSTER RENTAL
88917	ARVIG ENTERPRISES	11/22/24	\$760.07	CH NOV RENT
88918	CARDMEMBER SERVICES	11/22/24	\$1,912.37	DEKKO VACUUM BAGS
88919	EGGEN, BRIANNA	11/22/24	\$65.66	LIFEGUARD MILEAGE
88920	HAGER, STEVE	11/22/24	\$67.78	POLICE TOP CAPS
88921	MIDWEST FLO CAL	11/22/24	\$711.52	CALIBRATE DISCHRG SEWAGE PUMPS @LFT ST
88922	MINNESOTA DEPT. OF HEALTH	11/22/24	\$920.00	2025 POOL LICENSE
88923	RICHARDS OIL/PROPANE	11/22/24	\$436.25	PW FUEL
88924	UELAND CONSTRUCTION INC.	11/22/24	\$1,850.00	EC- LABOR INVESTIGATING
88925	VESTIS	11/22/24	\$176.17	POLICE, PW MATS
88926	WILLIAM WOLTJER	11/22/24	\$103.18	LIFEGUARD TRN MILEAGE
88927	AASLAND, GERRIE JO	11/25/24	\$600.00	LIQUOR CELL PHONE 2024
88928	ADA AREA PROMOTIONS COMM. IN	11/25/24	\$3,000.00	EDA PROMOTIONS
88929	CITY OF ADA	11/25/24	\$21.91	APPLY DEPOSIT
88930	ECKBERG LAMMERS. P. C.	11/25/24	\$376.25	LEGAL FEES- SEPT-OCT
88931	EGGEN, BRIANNA	11/25/24	\$600.00	DEKKO-CELL PHONE 2024
88932	FERGUSON WATERWORKS #2516	11/25/24	\$5,145.74	FIRE HYD KIT, MTR FLG KIT - REIMBUSED BY NCHWY
88933	GALLS, LLC	11/25/24	\$60.78	POLICE- SUPLS
88934	GRUBICH, JOSHUA	11/25/24	\$78.19	DEPOSIT BALANCE
88935	HAGER, STEVE	11/25/24	\$600.00	POLICE-CELL PHONE 2024
88936	INTERSTATE ENGINEERING, INC	11/25/24	\$17,147.56	EC- ENGINEERING COST- INS REIMB
88937	LARSON, ASHLEY	11/25/24	\$600.00	ADMIN-CELL PHONE 2024
88938	RASMUSSEN, BRIAN	11/25/24	\$600.00	PW-CELL PHONE 2024
96923e	MINNESOTA REVENUE	11/20/24	\$13,837.00	OCT SALES TAX

\$256,705.68



PLEASE MAIL PAYMENTS TO:
 INTERSTATE ENGINEERING, INC.
 PO BOX 2035 • JAMESTOWN, ND 58402
 PH. 701.252.0234

City of Ada
 15 4th Avenue E
 Ada, MN 56510

November 25, 2024
 Project No: ER2400064
 Invoice No: 56353

Structural Review and Repair Design of Failing Events Center Roof
 Ada, Minnesota

Professional Services from September 08, 2024 to November 09, 2024

Design Services

Professional Personnel

	Hours	Rate	Amount	
ADMIN I	11.50	85.00	977.50	
ENG II	74.50	145.00	10,802.50	
ENG VII	35.50	220.00	7,810.00	
TECH II	12.50	100.00	1,250.00	
Totals	134.00		20,840.00	
Total Labor				20,840.00

Unit Billing

Travel Vehicle	314.0 Miles @ 0.82	257.48	
Total Units		257.48	257.48
	Total this Phase		\$21,097.48

Billing Limits

	Current	Prior	To-Date	
Total Billings	21,097.48	12,852.44	33,949.92	
Limit			30,000.00	
Adjustment				-3,949.92
		Total this Invoice		\$17,147.56

Please call me if you have any questions regarding this invoice.

Alexander Schwarzhoff, PE
 218.739.5545



November 25, 2024

Ashley Larson
City Administrator
City of Ada
15 4th Ave E
Ada, MN 56510

RE: Ada Events Center
Roof Repair
ER-24-00-064

Dear Ashley:

Interstate Engineering has reviewed the submitted bids for the above referenced project, and we recommend awarding a project consisting of the **Base Bid with Alternate A** to the apparent low bidder, **Dan Johnson Construction**. Interstate Engineering has worked with Dan Johnson on numerous successful projects including work on our own office building in Fergus Falls.

We recommend the Base Bid with Alternate A as it is the cheapest option that allows the building to be brought up to code and reopened. The broken members will be reinforced to meet the current code. Building code does not require the unbroken members to be reinforced since they are existing, undamaged, and met the code in place at the time they were constructed.

If you have any questions, please do not hesitate to contact me at 218-739-5545 or alex.schwarzhoff@interstateeng.com with any questions or concerns.

Sincerely,
INTERSTATE ENGINEERING, INC.

A handwritten signature in blue ink that reads 'Alex Schwarzhoff'.

Alex Schwarzhoff PE
AS:mm

Attachments:

**CITY OF ADA
ADA EVENTS CENTER ROOF
ADA, MN
ER-24-00-064**

**ABSTRACT OF BIDS RECEIVED
6-Nov-24**



BASE BID				DAN JOHNSON CONSTRUCTION		STALL CONSTRUCTION		GAST CONSTRUCTION		McCALL CONSTRUCTION		THE TRADESMAN CONSTRUCTION		EQUITY BUILDERS & CONSTRUCTION SERVICES	
ITEM NO.	ITEM DESCRIPTION	UNITS	EST. QUAN.	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
1	Division 01-General Requirements	LS	1.00	\$ 26,430.00	\$ 26,430.00	\$ 17,096.70	\$ 17,096.70	\$ 42,000.00	\$ 42,000.00	\$ 121,480.00	\$ 121,480.00	\$ 45,000.00	\$ 45,000.00	\$ 75,000.00	\$ 75,000.00
2	Division 02-Existing Conditions	LS	1.00	\$ 27,100.00	\$ 27,100.00	\$ 17,893.00	\$ 17,893.00	\$ 15,589.00	\$ 15,589.00	\$ 182,220.00	\$ 182,220.00	\$ 163,299.00	\$ 163,299.00	\$ 75,000.00	\$ 75,000.00
3	Structural Steel-Reinforce Broken Members	EACH	24.00	\$ 975.00	\$ 23,400.00	\$ 3,093.00	\$ 74,232.00	\$ 902.00	\$ 21,648.00	\$ 450.00	\$ 10,800.00	\$ 2,108.00	\$ 50,592.00	\$ 3,500.00	\$ 84,000.00
4	Structural Steel-Attic Access	LS	1.00	\$ 41,600.00	\$ 41,600.00	\$ 8,800.00	\$ 8,800.00	\$ 1,530.00	\$ 1,530.00	\$ 1,300.00	\$ 1,300.00	\$ 2,082.00	\$ 2,082.00	\$ 55,000.00	\$ 55,000.00
5	Insulation	LS	1.00	\$ 25,500.00	\$ 25,500.00	\$ 21,852.00	\$ 21,852.00	\$ 33,441.00	\$ 33,441.00	\$ 15,000.00	\$ 15,000.00	\$ 24,387.00	\$ 24,387.00	\$ 75,000.00	\$ 75,000.00
6	Acoustic Ceiling	LS	1.00	\$ 28,600.00	\$ 28,600.00	\$ 23,470.00	\$ 23,470.00	\$ 27,929.00	\$ 27,929.00	\$ 25,000.00	\$ 25,000.00	\$ 40,675.00	\$ 40,675.00	\$ 60,000.00	\$ 60,000.00
7	Mechanical	LS	1.00	\$ 3,000.00	\$ 3,000.00	\$ 10,120.00	\$ 10,120.00	\$ 22,610.00	\$ 22,610.00	\$ 10,000.00	\$ 10,000.00	\$ 10,275.00	\$ 10,275.00	\$ 35,000.00	\$ 35,000.00
8	Electrical	LS	1.00	\$ 6,000.00	\$ 6,000.00	\$ 14,600.00	\$ 14,600.00	\$ 49,980.00	\$ 49,980.00	\$ 10,000.00	\$ 10,000.00	\$ 44,000.00	\$ 44,000.00	\$ 45,000.00	\$ 45,000.00
TOTAL BASE BID				\$ 181,630.00		\$ 188,063.70		\$ 214,727.00		\$ 375,800.00		\$ 380,310.00		\$ 504,000.00	

BID ALTERNATIVE A-TRUSS OPTION

8a	Repair/Reinforce Broken Members Option 1-Truss Option	EACH	24.00	\$ 715.00	\$ 17,160.00	\$ 6,886.54	\$ 165,276.96	\$ 3,007.00	\$ 72,168.00	\$ 2,100.00	\$ 50,400.00	\$ 1,308.13	\$ 31,395.12	\$ 3,500.00	\$ 84,000.00
TOTAL BID ALT A				\$ 17,160.00			\$ 165,276.96		\$ 72,168.00		\$ 50,400.00		\$ 31,395.12		\$ 84,000.00

BID ALTERNATIVE B-TRUSS OPTION

8b	Repair/Reinforce Broken Members Option 2-Blulam Option	EACH	24.00	\$ 2,700.00	\$ 64,800.00	NA	NA	\$ 6,867.00	\$ 164,808.00	\$ 4,708.33	\$ 112,999.92	NA	NA	\$ 3,500.00	\$ 84,000.00
TOTAL BID ALT B				\$ 64,800.00		NA	NA		\$ 164,808.00		\$ 112,999.92		NA		\$ 84,000.00

ADD ALTERNATE C-REINFORCE UNBROKEN MEMBERS

1c	Division 01-General Requirements	LS	1.00	\$ 4,400.00	\$ 4,400.00	\$ 26,125.00	\$ 26,125.00	\$ 20,759.00	\$ 20,759.00	\$ 1,000.00	\$ 1,000.00	\$ 27,740.75	\$ 27,740.75	\$ 1.00	\$ 1.00
2c	Division 02-Existing Conditions	LS	1.00	\$ 37,000.00	\$ 37,000.00	\$ 3,320.00	\$ 3,320.00	\$ 1,796.00	\$ 1,796.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ 1.00	\$ 1.00
3c	Structural Steel-Reinforce Unbroken Members	EACH	44.00	\$ 1,733.18	\$ 76,259.92	\$ 3,212.77	\$ 141,361.88	\$ 861.00	\$ 37,884.00	\$ 1,500.00	\$ 66,000.00	\$ 2,107.93	\$ 92,748.92	\$ 1,500.00	\$ 66,000.00
4c	Wood-Reinforce Unbroken Members	EACH	44.00	\$ 975.00	\$ 42,900.00	\$ 2,725.45	\$ 119,919.80	\$ 1,622.00	\$ 71,368.00	\$ 2,100.00	\$ 92,400.00	\$ 1,211.25	\$ 53,295.00	\$ 900.00	\$ 39,600.00
5c	Mechanical	LS	1.00	\$ 5,000.00	\$ 5,000.00	\$ 6,000.00	\$ 6,000.00	\$ 14,117.00	\$ 14,117.00	\$ 1,000.00	\$ 1,000.00	\$ 10,000.00	\$ 10,000.00	\$ 1.00	\$ 1.00
6c	Electrical	LS	1.00	\$ 8,000.00	\$ 8,000.00	\$ 3,000.00	\$ 3,000.00	\$ 4,050.00	\$ 4,050.00	\$ 1,000.00	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00	\$ 1.00	\$ 1.00
TOTAL BID ALT C				\$ 173,559.92			\$ 299,726.68		\$ 149,974.00		\$ 162,400.00		\$ 188,784.67		\$ 105,604.00

ADD ALTERNATE D-ROOFING REPAIRS

1d	Roofing Repairs	LS	1.00	\$ 51,780.00	\$ 51,780.00	\$ 72,930.00	\$ 72,930.00	\$ 47,485.00	\$ 47,485.00	\$ 65,000.00	\$ 65,000.00	\$ 25,574.00	\$ 25,574.00	\$ 174,630.00	\$ 174,630.00
TOTAL BID ALT D				\$ 51,780.00		\$ 72,930.00		\$ 47,485.00		\$ 65,000.00		\$ 25,574.00		\$ 174,630.00	

Correction based on Unit Price Bids

SUMMARY OF RESULTS

	DAN JOHNSON CONSTRUCTION	STALL CONSTRUCTION	GAST CONSTRUCTION	McCALL CONSTRUCTION	THE TRADESMAN CONSTRUCTION	EQUITY BUILDERS & CONSTRUCTION SERVICES
BASE BID	\$181,630.00	\$188,063.70	\$214,727.00	\$375,800.00	\$380,310.00	\$504,000.00
BASE BID +BID ALTERNATE A	\$198,790.00	\$353,340.66	\$286,895.00	\$426,200.00	\$411,705.12	\$588,000.00
BASE BID +BID ALTERNATE D	\$233,410.00	\$260,993.70	\$262,212.00	\$440,800.00	\$405,884.00	\$678,630.00
BASE BID +BID ALTERNATES A & C	\$372,349.92	\$653,067.34	\$436,869.00	\$588,600.00	\$600,489.79	\$693,604.00
BASE BID +BID ALTERNATES A & D	\$250,570.00	\$426,270.66	\$334,380.00	\$491,200.00	\$437,279.12	\$762,630.00
BASE BID +BID ALTERNATES A, C & D	\$424,129.92	\$725,997.34	\$484,354.00	\$653,600.00	\$626,063.79	\$868,234.00
BASE BID +BID ALTERNATE B	\$246,430.00	NA	\$379,535.00	\$488,799.92	NA	\$588,000.00
BASE BID +BID ALTERNATE D	\$233,410.00	\$260,993.70	\$262,212.00	\$440,800.00	\$405,884.00	\$678,630.00
BASE BID +BID ALTERNATES B & C	\$419,989.92	NA	\$529,509.00	\$651,199.92	NA	\$693,604.00
BASE BID +BID ALTERNATES B & D	\$298,210.00	NA	\$427,020.00	\$553,799.92	NA	\$762,630.00
BASE BID +BID ALTERNATES B, C & D	\$471,769.92	NA	\$576,994.00	\$716,199.92	NA	\$868,234.00



RESOLUTION NO. 2024-12-01

**RESOLUTION SETTING FINAL TAX LEVY AT 8% COLLECTIBLE IN 2024
FOR SUPPORT OF THE GENERAL FUND & OTHER FUNDS OF THE CITY OF ADA**

BE IT RESOLVED by the City Council of the City of Ada, County of Norman, Minnesota, that the following sums of money be a levy for the current year, collectible in 2025, upon the taxable property in the City of Ada, for the following purposes:

General Fund	\$430,353.08
Library Fund	\$15,920.67
Public Works Fund	\$ 8894.75
Long Term Designated Capital Fund	<u>\$64,555.91</u>
Total Levy	\$519,754.44

In compliance with the Truth in Taxation Law, the foregoing resolution was introduced by Council member _____ and seconded by Council member _____ who moved its adoption and a roll call vote on the acceptance was recorded as follows:

Ayes:

Nayes:

Absent:

The Mayor then declared this resolution passed this 53rd day of December 2024 and the City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Norman County, Minnesota

Dated: December3, 2024

John Hintz, Mayor

ATTEST:

Ashley Larson, City Administrator/Clerk-Treasurer



CERTIFICATION

STATE OF MINNESOTA)
) SS
COUNTY OF NORMAN)

This is to verify that the attached Resolution is a true and correct copy of Resolution No. 2024-12-01 of the City of Ada, a municipal subdivision of the State of Minnesota, as adopted at a meeting of the City of Ada Council on the 3rd day of December, 2024, and that said Resolution was duly adopted pursuant to State Law.

That the undersigned has compared the foregoing Resolution on file in the office of the City of Ada and that said attached copy is a true and correct copy thereof.

The undersigned further certifies that the above Resolution is in full force and effect and has not been modified or amended.

Date: December 3, 2024

Ashley Larson, City Administrator/Clerk-Treasurer

STATE OF MINNESOTA)
) SS
COUNTY OF NORMAN)

On this _____ day of _____, 2024, before me, a notary public within and for said County, personally appeared Ashley Larson who, being duly sworn did say that she is the Ashley Larson City Administrator, Clerk-Treasurer of the City of Ada, and that said instrument was signed on behalf of the City of Ada, a municipal subdivision of the State of Minnesota, and said Ashley Larson acknowledged said instrument to be the free act and deed of the City of Ada.

Notary Public

THIS INSTRUMENT WAS DRAFTED BY:

City of Ada
15 East 4th Ave
Ada, MN 56510

RESOLUTION NO. 2024-12-02

**STATE OF MINNESOTA
COUNTY OF NORMAN
CITY OF ADA**

**RESOLUTION ADOPTING FINAL CITY OF ADA BUDGET
FOR CALENDAR YEAR 2025**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADA THAT:

Section 1. The Annual Budget of the City of Ada for the calendar year beginning January 1, 2024, which has been submitted by the City Clerk to the City Council is hereby adopted; the totals of said final budget with the revenues and appropriations as indicated in the attached budget.

Section 2. The City Clerk is hereby directed to cause the appropriate accounting entries to be made in the books of the City.

The foregoing resolution was introduced by Council member _____ and seconded by Council member _____ who moved its adoption and vote on the acceptance was recorded as follows:

Ayes:

Nays:

Absent:

The Mayor then declared this resolution passed this 3rd day of December, 2024.

Dated: December 3, 2024

John Hintz, Mayor

ATTEST:

Ashley Larson, City Administrator, Clerk-Treasurer

CERTIFICATION

STATE OF MINNESOTA)
) ss
 COUNTY OF NORMAN)

This is to verify that the attached Resolution is a true and correct copy of Resolution No. 2024-12-02 of the City of Ada, a municipal subdivision of the State of Minnesota, as adopted at a meeting of the City of Ada Council on the 3rd day of December, 2024, and that said Resolution was duly adopted pursuant to State Law.

That the undersigned has compared the foregoing Resolution on file in the office of the City of Ada and that said attached copy is a true and correct copy thereof.

The undersigned further certifies that the above Resolution is in full force and effect and has not been modified or amended.

Date: December 3, 2024

 Ashley Larson, City Administrator, Clerk-Treasurer

STATE OF MINNESOTA)
) SS
 COUNTY OF NORMAN)

On this _____ day of _____, 2024, before me, a notary public within and for said County, personally appeared Ashley Larson who, being duly sworn did say that she is the Ashley Larson City Administrator, Clerk-Treasurer of the City of Ada, and that said instrument was signed on behalf of the City of Ada, a municipal subdivision of the State of Minnesota, and said Ashley Larson acknowledged said instrument to be the free act and deed of the City of Ada.

 Notary Public

THIS INSTRUMENT WAS DRAFTED BY:
 City of Ada
 15 East 4th Ave
 Ada, MN 56510



RESOLUTION NO. 2024-12-01

**RESOLUTION SETTING FINAL TAX LEVY AT 6% COLLECTIBLE IN 2024
FOR SUPPORT OF THE GENERAL FUND & OTHER FUNDS OF THE CITY OF ADA**

BE IT RESOLVED by the City Council of the City of Ada, County of Norman, Minnesota, that the following sums of money be a levy for the current year, collectible in 2025, upon the taxable property in the City of Ada, for the following purposes:

General Fund	\$422,383.57
Library Fund	\$ 15,625.84
Public Works Fund	\$ 8730.03
Long Term Designated Capital Fund	<u>\$ 63,360.43</u>
Total Levy	\$510,129.36

In compliance with the Truth in Taxation Law, the foregoing resolution was introduced by Council member _____ and seconded by Council member _____ who moved its adoption and a roll call vote on the acceptance was recorded as follows:

Ayes:

Nayes:

Absent:

The Mayor then declared this resolution passed this 53rd day of December 2024 and the City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Norman County, Minnesota

Dated: December3, 2024

John Hintz, Mayor

ATTEST:

Ashley Larson, City Administrator/Clerk-Treasurer



CERTIFICATION

STATE OF MINNESOTA)
) SS
COUNTY OF NORMAN)

This is to verify that the attached Resolution is a true and correct copy of Resolution No. 2024-12-01 of the City of Ada, a municipal subdivision of the State of Minnesota, as adopted at a meeting of the City of Ada Council on the 3rd day of December, 2024, and that said Resolution was duly adopted pursuant to State Law.

That the undersigned has compared the foregoing Resolution on file in the office of the City of Ada and that said attached copy is a true and correct copy thereof.

The undersigned further certifies that the above Resolution is in full force and effect and has not been modified or amended.

Date: December 3, 2024

Ashley Larson, City Administrator/Clerk-Treasurer

STATE OF MINNESOTA)
) SS
COUNTY OF NORMAN)

On this _____ day of _____, 2024, before me, a notary public within and for said County, personally appeared Ashley Larson who, being duly sworn did say that she is the Ashley Larson City Administrator, Clerk-Treasurer of the City of Ada, and that said instrument was signed on behalf of the City of Ada, a municipal subdivision of the State of Minnesota, and said Ashley Larson acknowledged said instrument to be the free act and deed of the City of Ada.

Notary Public

THIS INSTRUMENT WAS DRAFTED BY:
City of Ada
15 East 4th Ave
Ada, MN 56510

CITY OF ADA#

#

RESOLUTION NO. 2024-12-03

RESOLUTION DECLARING A VACANCY ON THE OFFICE OF COUNCIL MEMBER AT-LARGE FOR THE CITY OF ADA

WHEREAS, Section 2.05 of the Ada City Charter requires that an elective office vacancy shall be declared to exist by adoption of a resolution, and

WHEREAS, Kim Lewis, elected council member at large, effective January 1, 2022, whose term expires December 31, 2026, has resigned and therefore vacates his appointment effective December 3, 2024

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ADA THAT a vacancy is hereby declared effective December 3, 2024 on the office of City Council.

I CERTIFY THAT the above resolution was passed and adopted by the City Council of the City of Ada at a council meeting of the City Council on December 3, 2024

The motion for the adoption of the foregoing resolution was introduced by member ____ and duly seconded by member _____ and upon a vote being taken hereon, the following voted in favor thereof:

and the following voted against:

Members absent:

SIGNED:

WITNESSED:

John Hintz
Mayor

Attest: _____
Ashley Larson
City Clerk

As signed this 3rd day of December 2024.



Quotation

TO Ada Fire Department
Attn: Steve

Salesperson	Job	Date	Quote
Dennis	Helmets	11/11/2024	

Qty	Description	Unit Price	Line Total
24	CARINS 664 Traditional Deluxe Traditional Helmet Deluxe Leather Headband PBI Kevlar Earlap Carved Eagle Front Holder Reflexite Stickers Defender Internal Faceshield	\$440.00	\$10,560.00

Thank you for your business!
Dennis Bittmann, Grand Forks Fire Equipment 921 North 3rd Street, Grand Forks, ND 58203.
701-746-6463 Cell:218-791-1821

Public Safety Meeting Minutes
Wednesday November 20th, 2024
5:30 P.M.
Arvig Building - Counsel Chambers

Members Present: Steve Hager, Erick Delong, Erick Ness, Josh Visser, Barb Kesselberg, Glen Visser, Scott Nordquist, Dean Knutson

Others: Rachel Brandt

Absent Members: Kim Lewis

Call Meeting to Order at 1732

Approve Minutes from Last Meeting - so moved. Minutes Approved by All.

Approve Agenda and Additional Changes:

Fire Department Business

A. New Business:

1. New Helmets: Glenn advised the committee that they were requesting the purchase of 24 helmets. The Helmets have a cost of \$440 each with will being the total to \$10,560. Glenn added that they have the money in Capital Outlay to cover the cost. Moved by Dean and Josh.

2. Future Planning/Budgeting for New Fire Truck: Glenn advised the committee that they are going to start the process into replacing a fire apparatus. The replacement is for the 1990 unit. Glenn explained to the committee that parts are becoming harder and harder to find and that the seating arraignment is not up to standards. Glenn stated that he feels that the truck could be sold to another agency to offset some cost. Glenn added that the cost for new is around \$400,000 and that used in good condition that would last would be around \$300,000 meaning for length and use of service new would be more beneficial.

3. Future Planning/Budgeting for Fireman's Wages: Glenn informed the committee that he will be looking and doing a wage study into what the fire fighters are paid. Glenn stated that the members get paid \$12.30 an hr which he stated was on the lower side. Glenn will look into what other FD's are paid in the area and report back.

Ada Police Department Business

A. New Business:

1. Rachel Brandt - Yield Sign Review: Rachel Brandt came and spoke to the committee about the proposal of changing some yield signs in town to stop signs. Steve H explained the process in which signs can be changed and that Public Works is where the start of discussion begins and they would ask for input from the Police if needed. Steve agreed that there are some intersections that there are more crashes and near crashed that could stand to be reviewed.

2. Rachel Brandt - New Ordinance: Rachel Brandt advised the committee of the proposition of a city ordinance in regards to sex offenders living in the community. Rachel's proposal was similar to other cities' ordinances which have regulations on where certain sex offenders can reside within a city. A discussion was had about said ordinances and the legalities in which the ordinances face. Steve stated that he would table the item which would allow for more research into creating a ordinance with more legal input and also watching how challenges against other cities' ordinances play out.

3. Temporary Animal Housing (Dogs & Cats): Steve informed the committee that the PD will be looking into finding a resident in or around Ada that would help watching dogs that we capture until the owner can be found. Steve will report back if he finds any options.

Meeting adjourned at 1812 hrs - 1st Dean 2nd Scott N.