



CCPLB MEETING MINUTES:

April 11, 2024

MEMBERS PRESENT: Chuck Land, Laura Chapman, Larry Mills, Skylar Pownall, Brian Norstegaard, Jake Boller, Jerry Means

MEMBERS ABSENT: None

LEGAL COUNSEL & BOARD LIASONS PRESENT: David Horning- *Horning, Horning & McGrath*, Kelley McCreery- *County Commissioners Liaison*, Heidi Gross- *City of Gillette Liaison*

STAFF: Aaron Lyles, ReNae Keuck, Adam Schuff, Mary Hipsag, Benny Leonard, Megan Olson

GUESTS: Jake Goodrick with *Gillette News Record*, two unidentified citizens

1. CALL TO ORDER

Campbell County Public Land Board meeting was held on April 11, 2024, at the CAM-PLEX. The meeting was called to order by Chairperson Mr. Land at 6:30 PM.

2. APPROVAL OF CCPLB AGENDA

Ms. Chapman moved to approve the agenda as amended with the addition of Item 8.1- EXECUTIVE SESSION.

Second: Mr. Norstegaard

Vote: Passed Unanimously

3. CONSENT AGENDA; APPROVAL OF WARRANTS

Ms. Chapman moved to approve the consent agenda.

Second: Mr. Mills

Vote: Passed Unanimously

4. CITIZEN INPUT- None

5. STAFF REPORTS

5.1 Executive Director's Report (Attachment "C") – Staff highlighted items in the Executive Director's report. Rates and event set-up time was a discussion point with the board, specifically regarding questions and complaints the board members may receive from the public. The board offered feedback on how to handle those situations moving forward. The process of re-keying locks on ground has begun. Morningside Park has been completed. An update on the 307 Horse Racing season was given; May 1st will be the first day of the season and they will use 670 horse stalls. The bridle path that was approved at the last meeting by the board will not be installed as the cost was not feasible for 307 Horse Racing to commit funds to for the upcoming season.

5.2 Facilities & Operations - Staff provided general updates.

5.3 Events- Staff provided general updates on scheduled events.

5.4 Finance- Staff provided updates on budget process.

6. BOARD PROCESS

6.1 Powder River Equestrian Association – The association is requesting approval to make changes to the property that they lease from the Campbell County Public Land Board due to the Boxelder Road expansion. The requests were outlined in a letter to the board.

Ms. Chapman moved that the board accept the proposed improvements as submitted by the leaseholder, Powder Basin Equestrian Association.

Second: Mr. Mills

Vote: Passed Unanimously

6.2 CAMPOREE UPDATE – Staff are waiting for set-up maps from Camporee representatives. Site impacts that were discussed include the seven permanent flagpoles that are to be installed at Camporee’s expense, and graffiti within Energy Park that will be removed closer to the event. Staff is waiting for insurance documentation from Camporee officials. Proof of the proposed policy has been submitted; however, the Certificate of Insurance had not been provided to the staff at the time of the meeting.

7. MATTER FOR NOTING-

7.1 Correspondence- A letter dated April 2, 2024, from the Wyoming Board of Control regarding Campbell County Land Board’s proof of appropriation for the South Pit Sediment Pond Reservoir was reported to the board by Chairperson Land. According to the letter, a final Certificate of Appropriation will be filed with the County Clerk’s Office.

8. EXECUTIVE SESSION

Ms. Chapman moved to enter executive session at 7:26 PM pursuant to 16-4-405 (a)(iii) and (ix) on matters concerning litigation to which the governing body is a party and to consider or receive information subject to the attorney-client privilege.

Second: Mr. Norstegaard

Vote: Passed Unanimously

Resumed regular session at 8:18 PM

10. OTHER BUSINESS- None

11. BOARD CALENDAR

Upcoming Board Meetings:

- May 9, 2024 – CCPLB Meeting/Regular at 6:30 PM- Energy Hall Conference Room
- June 13, 2024 – CCPLB Meeting/Quarterly Commissioners Meeting at 6:00 PM- Energy Hall Conference Room
- July 11, 2024 – CCPLB Meeting/Regular at 6:30 PM- Energy Hall Conference Room

12. ADJOURNMENT

Meeting adjourned at 8:19 PM

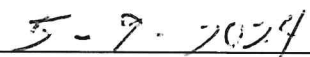
Minutes Prepared By: Megan Olson

Date: April 19, 2024

Minutes Approved By:

**Campbell County
Public Land board**


Larry Mills, CCPLB Secretary



Date