



**DOUGLAS COUNTY FAIR BOARD
THURSDAY, JUNE 15, 2023
MULTI-PURPOSE BARN SOUTH
AGENDA**

6:30 PM CALL TO ORDER, PLEDGE OF ALLEGIANCE

Public Meeting

Public Comment

Approval of Last Meeting Minutes

Consent Agenda

Admin:

- Shirt and Jackets are with the embroider July they will be completed
- Working on a list of Need and Want photos
- Fair Board Contact List needed to be sent to Pam for name tags to be printed

Entertainment:

- Reviewed TIPS Certification and more assistance from Fair Board Members
- Support needs by 1st weekend event has been shared
- Market Place, vendor liaison will need to be hired out

Executive

- Stefanie requested that more Fair Board Directors become TIPS certified to help with First Weekend events
- Committee reviewed First Weekend activities and support needed
- Committee discussed the need for volunteers and how to get those volunteers signed up
- Committee discussed a request for animal chiropractic care at the Fair. Rob will bring a position statement to the Fair Board

Guest Services:

- 64 crucial volunteer shifts remaining that need to be filled
- Gary and staff working on updates to the Volunteer Orientation PowerPoint and packets
- Snacks, aprons, and other miscellaneous guest services items have been ordered
- Orientation to be July 8th and July 11th

Livestock Sale:

- Mock Sale on July 12th
- Fair Entry Mock Sale has been completed
- Reviewed Livestock Sale Pavilion Signage
- Livestock Sale Brochure ready to print

Marketing:

- Debbie and staff to inventory current sponsor banners to evaluate what we need
- Committee requested bodies available for Barn Dance production set-up and arrival to help improve experience from 2022
- Souvenir program is near completion, will be submitted to print June 21st
- Douglas County Fair & Rodeo road signs to be installed by Versatility at CORE, Murdoch's, Cherokee Ranch, Fairgrounds, and the Weins Ranch

Rodeo:

- All but one agreement has been signed
- Todd Wingert from Dairy Queen will be purchasing buckles to donate to the Fair to be given to each Mutton Bustin rider
- Tom Harris, Arlie Gordon, Gary Turner, and Scott McHenry all volunteered to help with Mutton Bustin registration
- All National Anthem singers have been secured for the year through Deb Dilley
- John, Hayden, and Scott inventoried all Hometown Rodeo supplies

Show Management:

- Panel/Pen discussion with Beef, Goat, Sheep, and Swine departments

Treasurer's Report**Reports from other groups****Regular Agenda****Staff Report****TIPS Certification****Entertainment Support Needed****Old Business****Plea for Volunteers****Farmers Markets****Sign up for Activity Support****New Business****Safety Plan for Fair****Position Statement****Other Business**

Director Comments

Adjournment

Next Meeting: July 20, 2023

Rules for Citizen Engagement at Fair Board Meeting

In order to have orderly, efficient, civil, and productive board meetings, the following rules apply to all citizens that have a desire to address the Board:

1. Citizen comments will be heard during the public comment section at the board meeting.
2. All citizen comments must be addressed to the Board. Directing comments to staff or other members of the public is not permitted during Board meetings.
3. Public comment section is limited to ten minutes collectively.
4. Citizens are asked not to repeat comments made by others; merely indicate their concurrence.
5. Citizens will be asked to use a microphone so that Board members and the audience can hear their comments.
6. Clapping, cheering, booing and the like are not permitted at Board meetings.
7. Failure to abide by the aforementioned rules of engagement is considered disruptive to the public process and will result in a warning to the violation citizen(s) by the Board Chair. If after that warning the citizen(s) continues to violate these rules, they will be asked to leave the meeting. If the citizen does not leave the meeting when asked, the appropriate steps will be taken by the Board Chair to have them removed from the meeting.

Mission Statement: The Douglas County Fair and Rodeo is the premier annual community event in Douglas County bringing together the best of Rural Heritage, Agriculture, Western Sports, Youth and Adult Exhibits and quality Entertainment.