



## Bonner County Fair Board

Executive/Special Meeting Minutes

Monday, May 20, 2024

5:30 p.m.

1. **Meeting called to order** By Chairman Tim Mahan at 5:30 PM
  - a. Members present: Chairman Tim Mahan, Vice Chair Jody Russell, Ben Wood, Tawnya Johnson, Laya Bleckwenn, Quentin Ducken; Fair Manager Mark Knapp, Taylor
  - b. Members Absent: Gail Curless
2. **Presentation of Scholarships:**
  - a. Scholarship Presentation for John Porter Scholarship of \$1100 each:
    - i. Arianna Walker
    - ii. Aurla Palmer
    - iii. Jordan Cassidy
    - iv. Ethan Howard
3. Action Item: Discussion/Decision Purchasing/Authorization Policy review/approval - Ben made a motion to approve the Purchasing Policy as long as it gets approval from legal. Laya seconded the motion. The motion passed.
4. Action Item: Discussion/Decision Purchase of Fairgrounds Sprayer - Need a sprayer with a boom to do a larger area. The county will help with the spray, but not apply it to the areas. The boom can be adjusted. Quentin made a motion to purchase the sprayer. Laya seconded the motion. The motion passed.
5. Action Item: Discussion/Decision Contract for Fair & Rodeo Security - The group has a certificate of insurance. Laya made a motion to approve the security guard staffing application. Quentin seconded the motion. The motion passed.
6. Action Item: Discussion/Decision Fair Royalty Application - Table this until it is fixed with correct information.
7. Action Item: Discussion/Decision Cleaning Contract Approval - Has insurance that was supplied to us, approved by legal already. Ben made a motion to sign the cleaning contract. Laya seconded the motion. The motion passed.
8. Action Item: Discussion/Decision Mower for Kubota - Tabled as jody didn't have the information.
9. Action Item: Discussion/Decision Concert - Ben made a motion to move forward with the concert with a total budget up to \$40,000. Laya seconded the motion. The motion passed.
10. **Executive Session:** Laya made a motion to enter into executive session under Idaho Code 74-206- 1-B Personnel; Idaho Code 74-206 (1) (D) Records Exempt. Quentin Seconded. Roll Call Vote
  - a. Tawnya - Yes
  - b. Laya - Yes
  - c. Ben - Yes
  - d. Quentin - Yes

- e. Tim - Yes
  - f. Jody - Yes
11. Action Item: Discussion/Decision from Executive - None
- Next meeting, June 10, 2024 at 5:30 PM**