



## **Bonner County Fair Board**

Meeting Agenda

Monday, June 10, 2024 @ 5:30 p.m.

Bonner County Fairgrounds  
4203 N Boyer Road, Sandpoint

1. **Meeting called to order**
2. **Public Comment:** \*time limit of 3 minutes
3. **Action Item: Discussion/Decision Regarding Approval of Fair Board Minutes**
  - a. Meeting May 13, 2024
  - b. Special/Executive Meeting May 20, 2024
  - c. Special/Executive Meeting May 29, 2024
4. **Financial Report: Treasurer Samantha Schmidt**
  - a. Checking/Savings balances
  - b. Profit/Loss for May
  - c. Current Financial update
  - d. Any Update on Audit - Samm
5. **Approval of Bills**
  - a. Action Item: Discussion/Decision Regarding Fairground/Rodeo Bills
6. **Agency Updates**
  - a. 4H Update - Gena Gibson
  - b. Rodeo Update - Levi Irish
    - i. Action Item Discussion/Decision Rodeo (If needed by Rodeo)
  - c. Facility Update - Chris
  - d. Office Update - Mark
7. **Correspondence-**
  - a.
8. **New Business**
  - a. Action Item: Discussion/Decision Grand Marshal
  - b. Action Item: Discussion/Decision Volunteer of the Year
  - c. Action Item: Discussion/Decision Superintendent of the Year ( for 2023)
  - d. Action Item: Discussion/Decision Superintendent of the Year - Static Exhibits (for 2023)

- e. Action Item: Discussion/Decision Key Form Approval
- f. Action Item: Discussion/Decision Hours for Fairgrounds
- g. Action Item: Discussion/Decision 2025 Fair Date
- h. Action Item: Discussion/Decision Amendment to Cleaning Services Contract
- i. Action Item: Discussion/Decision Alcohol sales at livestock auction
- j. Action Item: Discussion/Decision Contract for Demo Derby
- k. Action Item: Discussion/Decision Ranch Sorting Contracts and Reimbursement
- l. Action Item: Discussion/Decision - RingCentral Billing
- m. Action Item: Discussion/Decision Community service work
- n. Action Item: Discussion/Decision Post Office Box Migration
- o. Action Item: Discussion/Decision Cell Phones & Accessories
- p. Action Item: Discussion/Decision Radio Advertisement
- q. Action Item: Discussion/Decision Staff Clothing Reimbursement
- r. Action Item: Discussion/Decision Rodeo Contracts
- s. Action Item: Discussion/Decision Fair Parking
- t. Action Item: Discussion/Decision Sponsor Plaque Delivery
- u. Action Item: Discussion/Decision North 40 Patriot Night
- v. Action Item: Discussion/Decision Flag Shirt Rental Contract
- w. Action Item: Discussion/Decision Sound Systems

**9. Old Business**

- a. Action Item: Discussion/Decision Update on fair events for each night/contracts
  - i. Ranch Sorting
  - ii. Octane Addiction
  - iii. Extreme Broncs
  - iv. Concert
  - v. Demo Derby
- b. Action Item: Discussion/Decision Dump Station/Water - needs to have a meeting set up
- c. Action Item: Discussion/Decision Swine/Sheep wash rack (Selkirk Design)

- d. Action Item: Discussion/Decision Vendor/Food Vendor Update
  - e. Action Item: Discussion/Decision Fairbook Update
  - f. Action Item: Discussion/Decision Fair/Rodeo Poster Update
  - g. Action Item: Discussion/Decision Update on Ribbons for Fair, 4-H
  - h. Action Item: Discussion/Decision Update on Buckles, plaques, etc for Fair
  - i. Action Item: Discussion/Decision Sponsorships - Jody
- 10. Other Business for future Items**
11. **Executive Session:** Fair Board may meet to discuss the following items  
under Idaho Code 74-206- 1-B Personnel; Idaho Code 74-206 (1) (D) Records  
Exempt
12. Action Item: Discussion/Decision from executive session

**Next meeting, July 8, 2024 at 5:30 PM**