15th DISTRICT AGRICULTURAL ASSOCIATION INVITATION FOR BID (IFB) PACKAGE FOR

2024-2025-2026 JANITORIAL SERVICES WITH TWO (2) OPTION YEARS 2027 & 2028

IFB #24-01

Contact Person: Michael Olcott, Chief Executive Officer

This person is the only authorized person designated by the DAA to Receive communication concerning the IFB.

PLEASE DO NOT ATTEMPT TO CONTACT ANY OTHER PERSON CONCERNING THIS IFB. Oral communication of DAA officers and employees concerning the IFB shall not be binding on the DAA, and shall in no way excuse the bidder of obligations as set forth in the IFB. Only questions concerning the technical requirements of the IFB will be answered.

Release Date: Monday, July 15, 2024

DEFINITIONS

BIDDER The individual, company, organization, or business entity submitting the

bid in response to the Invitation for Bid.

15th DAA Refers to the 15th District Agricultural Association which is a State agency of the

State of California and is not a local agency of government.

F&E Refers to the Division of Fairs and Expositions, Department of

Food and Agriculture, which is a division of the agency of the State of California overseeing the activities of District Agricultural

Associations and County and Citrus Fruit Fairs. F & E is located at:

1220 "N' Street Sacramento, CA 95814

DGS Refers to the "Department of General Services", State of California, located at:

Department of General Services 707 Third Street, Suite 7-330 MS-102 Sacramento, CA 95605 Attention: Legal Office

IFB Invitation for Bid

DVBES Refers to Disabled Veteran Business Enterprises which are a part of the

Disabled Veteran Business Enterprise (DVBE) Participation Goal Program for state contracts established in Public Contract Code (PCC), Section 10115 et seq., Military and Veterans Code, Section 999 et seq. and California Code

of Regulations, Title 2

(2CCR), Section 1896.60 et. seq.

A. BIDDER RESPONSIBILITY

Read the Invitation for Bid (IFB) very carefully as the State shall not be responsible for errors and omissions on the part of the bidder. Carefully review final submittal as reviewers will not make interpretations or correct detected errors in calculations.

B. PURPOSE

The Board of Directors of the 15th DAA/Kern County Fair in releasing this IFB intends to award a contract for the "2024-2025-2026 Fairtime Janitorial Services with Two (2) Option Years 2027 & 2028", beginning Saturday, September 17, 2024 through Tuesday, October 3, 2028 for the Kern County Fairs to be held on the grounds of the 15th District Agricultural Association.

2024 Fair - Wednesday, September 18 through Sunday, September 29

C. TENTATIVE SCHEDULE

IFB Released	Monday, July 15, 2024
Bid Deadline	2:00 pm, Monday, August 5, 2024
Public Bid Opening	2:30 pm, Monday, August 5, 2024
Notice of Proposed Award sent and Posted by	4:00 pm, Monday, August 5, 2024
Contract Award Date	5:00 pm, Tuesday, August 13, 2024
(No protests may be filed after this time)	
Proposed Contract Commences	Saturday, September 14, 2024
Proposed Contract Ends	Tuesday, October 3, 2028

D. DELIVERY OF BIDS AND CONTRACTS PERSON FOR INFORMATION

Pursuant to the law, no bids shall be considered which have not been received at the place, and prior to the closing time, stated in the IFB. Direct questions concerning the technical requirements of the IFB to:

Michael Olcott, Chief Executive Officer (661) 833-4900

The envelope should have the company name on the outside and be addressed as follows:

Company Name Company Address City/State/Zip Code Postage Stamp

Michael Olcott, Chief Executive Officer KERN COUNTY FAIR – 15th DAA 1142 South "P" Street Bakersfield, CA 93307-3950

RE: <u>IFB #24-01</u> 2024-2025-2026 Fairtime Janitorial Services with Two (2) Option Years 2027 & 2028

E. INSTRUCTIONS TO BIDDERS

This section details **MANDATORY** format instructions to the bidder. **Please note** that all bids submitted must follow the instructions; all information must be presented in the manner requested; all questions must be answered; and all requested data must be supplied. If the following information (listed below) is not submitted with the *technical proposal*, your bid may be deemed non-responsive and may be rejected.

Each bid must be placed in a sealed envelope and clearly labeled, as stated in D above, in response to the IFB.

The following items and all forms must be submitted, where applicable or mandatory

- One (1) copy completed, dated and signed "Bidder/Contractor Status Form". MANDATORY.
- One (1) copy of the CA DVBE Bidder Declaration form GSPD-05-105;
 Mandatory if applicable
- One (1) copy of the CA Disabled Veteran Business Enterprise Declarations Form STD 843; **Mandatory if applicable**
- One (1) copy of the "Small Business Certification Approval Letter"; this is <u>MANDATORY IF</u> the bidder is claiming the 5% Small Business Preference; and
- One (1) copy of the insurance certificate(s) submitted in accordance with the FE-13, Insurance Statement, and/or paragraph M of this IFB. A signed original Certificate of Insurance shall be submitted to the fair within (5) five days of bid award date. The only exception for submitting a certificate to the fair: if it is on file with
 - F & E and/or CFSA APPLICABLE.
- One (1) copy of SIGNED AND DATED letter from Bidder on Bidder's Company Letterhead that states:

"If we are awarded the contract, we will provide original Certificate of Insurance(s) for General Liability, Automobile Liability and Workers' Compensation Insurance, prior to Commencement of the contract issued and no more than (5) five days of bid award date.

Said Insurance Certificate(s) will be issued as required by California Fair's Services Authority in their "Insurance Requirements" document (Revised 6/1/06); "MANDATORY"

If current Certificates of Insurance are on file with the State, please submit one (1) copy of Letter – on your Company Letterhead – stating that your company's Certificate of Insurance for General Liability, Automobile Liability, and Workers' Compensation are currently on file with California Fairs Services Authority. **IF APPLICABLE**

 One (1) copy of the "Financial Proposal Bid Form", must be completed, dated, and signed and submitted with all other required bid documents.
 MANDATORY

F. WORK STATEMENT AND TERMS AND CONDITIONS

The Work Statement describes the work to be performed by the bidder who is awarded this contract and the Terms and Conditions which shall be deemed to be incorporated and will become part of any contract awarded pursuant to this IFB. The contract awarded pursuant to this IFB will also contain the Standard Contract Terms and Conditions and will be incorporated and made part of the contract. All terms and conditions are fixed and non-negotiable.

G. CONTRACT AWARD

The contract must be awarded to the lowest *responsive* bidder or all bids must be rejected. The 15th DAA reserves the right to accept any and all of the lowest bid per item requested unless the bidder stipulates that their response is an "all or nothing" offer. If the lowest responsive bidder does not have the necessary quantity, the DAA may also award up to their specified needs in accordance to low bid (if applicable).

Upon selection of a proposed bidder, a "Notice of Award" will be posted, in public view, for *five* (5) working days at the 15th DAA's Administration Office. In addition, a copy of the "Notice of Award" will be emailed to each bidder.

H. BREAKING TIES

In the event that there is a tie, the tie will be broken by a toss of a coin by a DAA designee in the presence of authorized representatives of the tied bidders.

I. GROUNDS FOR REJECTION

- 1. A bid shall be rejected if
 - It is received at any time after the exact date and time set for the receipt of bids as stated in paragraph C.
 - It is not prepared in accordance with the required format or information is not submitted in the format required by this IFB.
 - The firm has submitted multiple bids in response to this IFB without formally withdrawing other bids.

2. A bid may be rejected if

- It contains false or misleading statements for references which do not support an attribute or condition contended by the competitor. (The bid shall be rejected if, in the opinion of the 15th DAA, such information was intended to erroneously and fallaciously mislead the State in its evaluation of the bid and the attribute, condition or capability of requirement of this IFB.)
- It is unsigned.
- 3. All bids may be rejected in any case where it is determined that
 - The bids are not really competitive
 - Where the cost is not reasonable, or
 - If it is deemed to be in the best interests of the State.
- 4. All bids *may* be rejected if the DAA determines, as its sole discretion, that any other reason exists to reject the bid.

J. RIGHT TO REJECT ANY OR ALL BIDS

It is the policy of the DAA not to solicit bids unless there is a bona fide intention to award a contract. In the rare case where solicitation is for informational and planning purposes is intended, the document will so indicate. However, without limitation by reason of the foregoing explanation, the DAA reserves the right to reject any or all bids or to cancel the IFB at any time during the process.

K. PROTESTS (State Administrative Manual, Section 1241 and Public Contract Code, Section 10343)

A bidder may file a protest against the awarding of the contract. The protest must be filed with the:

Department of General Services
Attn: Legal Office
707 Third Street, Suite 7-330-MS-102
Sacramento, CA 95605

and with the 15^{th} DAA. The protest shall be filed prior to the expiration of five (5) working days from the notice of the proposed award being posted and, in no event,

later than 5:00 pm on the fifth (5^{th}) working day after notice for proposed ward being posted in a public place at the 15th DAA's Administration Office.

IN ADDITION, within five (5) working days after filing the protest, the protesting bidder *shall* file with the $15^{\mbox{th}}$ DAA and DGS Legal Office a fully detailed and complete written statement specifying the grounds for the protest.

PLEASE NOTE: Failure to file (i) notice of the protest by the conclusion of the fifth (5^{th}) working day after notice of intention to award a contract has been posted and (ii) a complete detailed written statement within five (5) calendar days of filing the protest stating grounds for protest being deemed untimely and grounds for protest waived

L. SMALL BUSINESS PREFERENCE (SAM 1261)

State law allows <u>certified</u> small business (SB) and micro business (MB) firms and non-small businesses who subcontract with a certified SB/MB firm(s) to receive a 5% bidding preference on applicable state solicitations. The effect of the preference is to help SB's/MB's be more competitive

in the bid process, thereby enhancing state contract awards directly or indirectly to SB/MB. The preference is only used for computational purposes to determine the winning bidder, not the actual bid amount.

If you are claiming the 5% small business preference and are a SB or MB, or if your application is on file with the Office of Small Business and DVBE Services (OSDS), or if you are claiming the preference as a non-small business subcontracting with certified SB/MB (s), refer to the information below for contact information:

Office of Small Business and Disabled Phone #: (916) 375-4582

Veteran Business Enterprise Certification (OSDC) (800) 559-5529

P.O. Box 989052

West Sacramento, CA 95798-9052

If you are claiming the 5% small business preference, a copy of your old SMB Small Business Certification Approval Letter must be submitted with the bid package.

M. INSURANCE APPLICABLE or NOT APPLICABLE

If the bid is accepted for awarding of the contract, the bidder shall provide a Certificate of Insurance \$1,000.000.00 in commercial general liability coverage, \$1,000.000.00 in automobile liability insurance, per occurrence for bodily injury and property damage liability combined prior to the time of entering into a contract to be let pursuant to this IFB. In addition, A Certificate of Insurance showing proof of Workers' Compensation Insurance is required.

The certificate must also include the following, unless the bidder is on the Division's or CFSA's Master Insurance Certificate list:

- Evidence of authorized insurance for the term of the contract, including set up and tear-down days,
- A 30-day cancellation notice,
- The 15th DAA's **name and address** shown as the certificate holder, and The additional insured language **exactly** as stated below:

"That the State of California, the 15th District Agricultural Association, County Fair, the County in which the County Fair is located, Lessor/Sublessor if fair site is leased/ subleased, Citrus Fairs, or California Exposition and State Fair, their directors, officers, agents, servants, and employees, are made additional insured, but only insofar as the operations under this contract are concerned."

Successful Bidder shall provide an Original Certificate of Insurance showing proof of General Liability, Automobile Liability and Workers' Compensation coverage no later than five (5) working days after the bid opening date.*

*Properly processed RENEWAL INSURANCE DOCUMENTS (Certificate of Insurance) must be submitted at least five (5) days prior to expiration date, in order to show Continuous Insurance Coverage to the 15th DAA/Kern County Fair.

N. DVBE REQUIREMENTS - MANDATORY IF APPLICABLE

A completed CA Disabled Veteran Business Enterprise Declaration form Std 843 and a completed Department of General Services, Procurement Division form GSPD-05-105 "Bidder Declaration Form" must be included with the bid package.

O. BIDDER/CONTRACTOR STATUS FORM. MANDATORY

A completed, dated, and signed "Bidder/Contractor Status Form" must be included with the bid package. (Both sides of the "Contractor Status Form" must be completed, and submitted as set forth in Section "E", "Instruction to Bidders".

FORMS SECTION

A. FORMS TO BE COMPLETED AND SUBMITTED BY BIDDER

- One (1) copy of "Bidder/Contractor Status Form" (both sides); MANDATORY
- One (1) copy of the Department of General Services, Procurement Division form GSPD-05-105 "Bidder Declaration"; MANDATORY IF APPLICABLE
- One (1) copy of OSDC's (or OSMB) "Small Business Certification Approval Letter"; (MANDATORY IF CLAIMING SMALL BUSINESS PREFERENCE);
- One (1) copy of the CA Disabled Veteran Business Enterprise Declaration Form Std 843; MANDATORY IF APPLICABLE
- One (1) copy of Insurance Letter, signed and dated, as set forth in Section "E", Instruction To Bidders; MANDATORY
- One (1) copy of "Financial Proposal Bid Form", completed and signed MANDATORY

B. DOCUMENTS TO BE COMPLETED BY DAA

Notice of Proposed Award, after proposed awardee is determined.

TERMS AND CONDITIONS

The 15th District Agricultural Association/Kern County Fair intends to award a contract for the services of Fairtime Janitorial, which shall include, but not be limited to, providing all personnel, for day and night shifts in order for all portable offices, buildings, grounds, picnic tables, restrooms, grandstands/bleachers/benches to be clean at all times, as set forth in the Work Statement on page 9.

A. TERM OF AGREEMENT:

The term of this agreement for the "2024-2025-2026 Fairtime Janitorial Services with Two (2) Option Years 2027 & 2028" is from Saturday, September 14, 2024 through Tuesday, October 3, 2028, on the grounds of the 15th District Agricultural Association/Kern County Fair.

B. 2024 KERN COUNTY FAIR DATES:

Wednesday, September 18 through Sunday September 29

C. HOURS OF OPERATION:

Wednesday, September 18 4pm - 11pm

Thursday, September 19 9am - 12pm, 4pm - 11pm (Special Friends Day)

Friday, September 20 9am - 11pm (Seniors' Day)

Saturday, September 21 12pm - 11pm

Sunday, September 22 12pm - 10pm

Monday, September 23 4pm - 11pm

Tuesday, September 24 9am - 12pm, 4pm - 11pm (School Day)

Wednesday, September 25 4pm - 11pm

Thursday, September 26 4pm - 11pm

Friday, September 27 3pm - 11pm

Saturday, September 28 12pm - 11pm

Sunday, September 29 12pm - 10pm

D. FURNISHED PROVISIONS:

The Fair will furnish hand soap, toilet paper, plastic garbage can liners, paper towels, cleaning supplies, etc. as well as brooms, mops, mop buckets, garbage cans and tilt hoppers. Contractor is responsible for accounting for these supplies.

FORMS

A. FORMS TO BE COMPLETED AND SUBMITTED BY PROPOSER (MANDATORY)

In conjunction with the information requested in Part III – Mandatory Format and Content Requirements, a comprehensive proposal or proposal package will consist of the items identified below.

Complete this checklist to confirm the items in your bid. Place a check mark or "X" next to each item that you are submitting to the District. For your bid to be responsive, all required attachments must be returned. This checklist is intended to be used as a guideline and should not be used to validate all of the IFB content requirements.

<u>Document</u>	<u>Document Name/Description</u>
 Attachment 1	Bidder/Contractor Status Form (2 Pages) (Must include Corporate Resolution if Bidder is a Corporation) – <u>Must be submitted</u>
 Attachment 2	Bidder References – <u>Must be submitted</u> - (5 References). See Section C, Technical Proposal, page 12 above
 Attachment 3	Financial Proposal Bid Form (2 Pages) – (Sign, Date) <u>Must</u> <u>be</u> <u>submitted</u>
 Attachment 4	Darfur Contracting Act Certification Must be submitted
 Attachment 5	Iran Contracting Act Verification Form Must be submitted (if over \$1,000,000)
 Attachment 6	DVBE Bidder Declaration GSPD-05-105 (if applicable) https://www.documents.dgs.ca.gov/dgs/fmc/gs/pd/gspd05-105.pdf
 Attachment 7	DGS PD 843 DVBE Declaration (if applicable) https://www.documents.dgs.ca.gov/dgs/fmc/gs/pd/ pd_843.pdf
 Attachment 8	Megan's Law Screening Certification and Listing Must be submitted

B. DOCUMENTS TO BE COMPLETED BY DISTRICT

Notice of Proposed Award, after proposed awardee is determined

ATTACHMENTS (1, 2, 3, 4, 5, 6, 7 & 8)

ATTACHMENT 1 BIDDER/CONTRACTOR

STATUS FORM

IFB#24-01 Page 1 or 2

		Federal Emplo	yer ID #
(full bu	usiness name)	-	
Address		County	
City		Zip Code	
(principal	place of business)		
STATUS OF CONTRACTO	R PROPOSING TO D	O BUSINESS (PLEAS	E CHECK ONE)
	_		shipCorporation
Individual (Please check of			
If a sole proprietorship, Smith, not J. Roe Smitl			., John Roe
Simili, not 3. Noe Simil	TOT HOL SOULT IX. SITHUT,)	
Partnership (Please ch	nock one) G	onoral Partnership	Limited Partnership
			Limited Partnership
If a partnership, list each true full name and their), stating their
		· ··········	
			
Corporation			
A copy of the corporate	e resolution authorizi	ing the signing of this	form should be attached
Place and date of inco			
If not a California corpor	ation in good standing	, please state the date t	the corporation was
authorized to do busines	s in California:		
CLIDDENT OFFICEDS:	Procident:	Vice Pro	
CURRENT OFFICERS.	Fresident.	vice Fies	sident:
	Secretary:	Treasure	er:
	Other Officers:		
_			
I must answer: Are you so	ıbject to Federal Backı	up Withholding	YesNo

ATTACHMENT 1 BIDDER/CONTRACTOR STATUS FORM

IFB #24-01

Page 2 of 2

Fictitious Name

If contractor is doing business under a fictitious business name and will be performing under the fictitious name, please attach a clearly legible copy of the current fictitious filing.

Small Business Preference		
Are you claiming preference as a small	business in reference to this RFPYes	_No
If yes, the bidder is required to submit Approval Letter with the technical pro	it a copy of the OSDS's Small Business Certification oposal package.	
Your small business ID number:		
Pending Litigation or Hearings		
Are any civil or criminal litigation or ad bidder's organization, owners, officers	dministrative hearings currently pending against the s or employees?	_No
If yes, please state the case number a litigation or hearing:	and agency or court where pending and status of	
FB process.	e information provided on this form by the bidder	
authorized to sign this status form on beha	above information is true and correct and that I alf of the bidder/contractor.	alli
Print Name & Title	(Signature)	
(Date)		

If this status form is not completely filled out, signed and submitted with bidder's response to the IFB, the bid will be rejected as non-responsive.

ATTACHMENT 2

IFB #24-01

BIDDER REFERENCES

List below three references for services performed within the last five years, which are similar to the scope of work to be performed in this contract.

REFERENCE 1			
Name of Firm:			
Street Address:	City:	State:	Zip Code:
Contact Person:		Telephone Number:	
Dates of Service:		Value or Cost of Service	ce:
mail Address:			
Brief Description of Service Pro	vided:	 .	
REFERENCE 2			
Name of Firm:			
Street Address:	City:	State:	Zip Code:
Contact Person:		Telephone Number:	
Dates of Service:		Value or Cost of Service	ce:
mail Address:			
Brief Description of Service Pro	vided:	<u></u>	
REFERENCE 3			
Name of Firm:			
Street Address:	City:	State:	Zip Code:
Contact Person:		Telephone Number:	
Dates of Service:		Value or Cost of Servi	ce:
mail Address:			
Brief Description of Service Pro	vided:	J,	

ATTACHMENT 3 FINANCIAL PROPOSAL BID FORM

IFB #24-01

The price quote shall be inclusive of all wages, allowances, supervision, insurance(s), material, labor, supervision, taxes, emission, certificate, license, travel, meal reimbursements, hotel accommodation, equipment, transportation, fuel, uniforms, or any other related services required. The District shall not be billed for any costs that were not included in the contract.

"By submitting a Bid for Fairtime Janitorial Services, I understand and agree to the terms, conditions and scope of work as set forth in this Invitation for Bid. Furthermore, I certify I am legally authorized to bind the organization to the terms outlined herein."

Contractor's Name:	FID #_	
Contractor's Address:		-
Contractor's Signature:		_
Print Name: Title	:	
ARE YOU CLAIMING SMALL BUSINESS PREFERENCE		
As a California Certified Small Business YES	NO	-
If Yes, Certification #		
ARE YOU CLAIMING DVBE INCENTIVE		
Are you a primary California Certified DVBE	YES	NO
Are you sub a minimum of 1% up to 5% to a California certified DVBE	YES	NO

ATTACHMENT 4 DARFUR CONTRACTING ACT

Pursuant to Public Contract Code section 10478, if a bidder or proposer currently or within the previous three years has had business activities or other operations outside of the United States, it must certify that it is not a "scrutinized" company as defined in Public Contract Code section 10476.

Therefore, to be eligible to submit a bid or proposal, please complete <u>only **one** of the following</u> three paragraphs (via initials for Paragraph # 1 or Paragraph # 2, or via initials and certification for Paragraph # 3):

	-	
1.	 Initials	We do not currently have, or we have not had within the previous three years, business activities or other operations outside of the United States.
		OR
2.	Initials	We are a scrutinized company as defined in Public Contract Code section 10476, but we have received written permission from the Department of General Services (DGS) to submit a bid or proposal pursuant to Public Contract Code section 10477(b). A copy of the written permission from DGS is included with our bid or proposal.
		OR
3.	Initials certification	We currently have, or we have had within the previous three years, business activities or other operations outside of the United States, but we certify below that we are not a

CERTIFICATION For #3.

scrutinized company

below

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective proposer/bidder to the clause listed above in # 3. This certification is made under the laws of the State of California.

as defined in Public Contract Code section 10476.

Proposer/Bidder Firm Name (Printed)		Federal ID Number		
By (Authorized Signature)				
Printed Name and Title of Person Signing				
Date Executed	Executed in the County and	d State of		

ATTACHMENT 5 IRAN CONTRACTING ACT VERIFICATION FORM (Public Contract Code sections 2202-2208)

Page 1 of 2

Prior to bidding on, submitting a proposal or executing a contract or renewal for a State of California contract for goods or services of \$1,000,000 or more, a vendor must either: a) certify it is **not** on the current list of persons engaged in investment activities in Iran created by the California Department of General Services ("DGS") pursuant to Public Contract Code section 2203(b) and is not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that other person will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS; or b) demonstrate it has been exempted from the certification requirement for that solicitation or contract pursuant to Public Contract Code section 2203(c) or (d). The DGS list of entities prohibited from contracting with public entities in California per the Iranian Contracting Act, 2010. can be found at:

Department of General Services Procurement Division Iran Contracting Act List

To comply with this requirement, please insert your vendor or financial institution name and Federal ID Number (if available) and complete <u>one</u> of the options below. Please note: California law establishes penalties for providing false certifications, including civil penalties equal to the greater of \$250,000 or twice the amount of the contract for which the false certification was made; contract termination; and three- year ineligibility to bid on contracts. (Public Contract Code section 2205.)

OPTION #1 - CERTIFICATION

I, the official named below, certify I am duly authorized to execute this certification on behalf of the vendor/financial institution identified below, and the vendor/financial institution identified below is <u>not</u> on the current list of persons engaged in investment activities in Iran created by DGS and is not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person/vendor, for 45 days or more, if that other person/vendor will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS.

Vendor Name/Financial Institut	ion (Printed)	Federal ID Number (or n/a)
By (Authorized Signature)		
Printed Name and Title of Pers	on Signing	
Date Executed	Executed in	

ATTACHMENT 5 IRAN CONTRACTING ACT VERIFICATION FORM (Public Contract Code sections 2202-2208)

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OPTION #2 – EXEMPTION

Pursuant to Public Contract Code sections 2203(c) and (d), a public entity may permit a vendor/financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or enters into or renews, a contract for goods and services.

If you have obtained an exemption from the certification requirement under the Iran Contracting Act, please fill out the information below, and attach documentation demonstrating the exemption approval.

Vendor Name/Financial Institution (Printed)	Federal ID Number (or n/a)
By (Authorized Signature)	
Printed Name and Title of Person Signing	Date Executed

Solicitation	Number	GS-02-22

State of California—Department of General Services, Procurement Division

GSPD-05-105 (EST 8/05)

BIDDER DECLARATION – Attachment 6

	Prime bidder information (Rev a. Identify current Cali			s prior to completion of this =): or None _	•	ao to Item	ı #2)	
	b. Will subcontractors be use				•	-	•	
	contract e.g., list the propose	ed products produced by y	our firm, state if you	r firm owns the transportatio	n vehicles tha			
products to the State, identify which solicited services your firm will perform, etc.). Use additional sheets, as necessary.								
	c. If you are a California ce	rtified DVBE:(1) Are you a bro	oker or agent? Yes l	No				
				does your company own at le				
	Maria de la contractica de 1911 a contractic			and value)? Yes No				
	If no subcontractors will be used	Subcontractor Address	CA Certification		 		ary): 51%	
	Subcontractor Name, Contact Person, Phone Number & Fax Number	& Email Address	(MB, SB, DVBE or None)	Work performed or goods provided for this contract	Corresponding % of bid price	Good Standing?	Rental?	
			+					
		<u> </u>			l	1	<u> </u>	
	ERTIFICATION: By signing t			erjury that the information p	rovided is tru			
۱(gnature:	D	ate:			Page of _		

BIDDER DECLARATION Instructions – Attachment 6

All prime bidders (the firm submitting the bid) must complete the Bidder Declaration.

- **1.a.** Identify all current certifications issued by the State of California. If the prime bidder has no California certification(s), check the line labeled "None" and proceed to Item #2. If the prime bidder possesses one or more of the following certifications, enter the applicable certification(s) on the line:
 - Microbusiness (MB)
 - Small Business (SB)
 - Small Business Nonprofit Veteran Service Agency (SB/NVSA)
 - Disabled Veteran Business Enterprise (DVBE)
- **1.b.** Mark either "Yes" or "No" to identify whether subcontractors will be used for the contract. If the response is "No", proceed to Item #1.c. If "Yes", enter on the line the distinct element of work contained in the contract to be performed or the goods to be provided by the prime bidder. Do not include goods or services to be provided by subcontractors.

Bidders certified as MB, SB, SB/NVSA, and/or DVBE must provide a commercially useful function as defined in Military and Veterans Code Section 999(e)(2)(A) for DVBEs and Government Code Section 14837(d)(4)(A) for small/microbusinesses. For questions regarding commercially useful function determinations made in conjunction with certification approval, contact the Department of General Services, Procurement Division, Office of Small Business and DVBE Certification (OSDC), OSDC Certification and Compliance Unit via email at: osdchelp@dgs.ca.gov

Bids must propose that certified bidders provide a commercially useful function for the resulting contract or the bid will be deemed non-responsive and rejected by the State. For questions regarding the solicitation, contact the procurement official identified in the solicitation.

Note: A subcontractor is any person, firm, corporation, or organization contracting to perform part of the prime's contract.

- 1.C. This item is only to be completed by businesses certified by California as a DVBE.
 - (1) Declare whether the prime bidder is a broker or agent by marking either "Yes" or "No". The Military and Veterans Code Section 999.2 (b) defines "broker" or "agent" as a certified DVBE contractor or subcontractor that does not have title, possession, control, and risk of loss of materials, supplies, services, or equipment provided to an awarding department, unless one or more of the disabled veteran owners has at least 51-percent ownership of the quantity and value of the materials, supplies, services, and of each piece of equipment provided under the contract.
 - (2) If bidding rental equipment, mark either "Yes" or "No" to identify if the prime bidder owns at least 51% of the equipment provided (quantity and value). If **not** bidding rental equipment, mark "N/A" for "not applicable."
 - 2. If no subcontractors are proposed, do not complete the table. Read the certification at the bottom of the form and complete "Page ____ of ___" on the form.

 If subcontractors will be used, complete the table listing all subcontractors. If necessary, attach additional pages and complete the "Page of accordingly."

2. (continued) Column Labels

Subcontractor Name, Contact Person, Phone Number & Fax Number—List each element for all subcontractors.

Subcontractor Address & Email Address—Enter the address and if available, an Email address.

CA Certification (MB, SB, DVBE or None)—If the subcontractor possesses a current State of California certification(s), verify on the OSDC website (www.pd.dgs.ca.gov/smbus) that it is still valid and list all current certifications here. Otherwise, enter "None". [Note: A SB/NVSA should not be participating as a subcontractor]

Work performed or goods provided for this contract—identify the distinct element of work contained in the contract to be performed or the goods to be provided by each subcontractor. Certified subcontractors must provide a commercially useful function for the contract. (See paragraph 1.b above for code citations regarding the definition of commercially useful function.) If a certified subcontractor is further subcontracting a greater portion of the work or goods provided for the resulting contract than would be expected by normal industry practices, attach a separate sheet of paper explaining the situation.

Corresponding % of bid price—Enter the corresponding percentage of the total bid price for the goods and/or services to be provided by each subcontractor. Do not enter a dollar amount.

Good Standing?—Provide a response for each subcontractor listed. Enter either "Yes" or "No" to indicate that the prime bidder has verified that the subcontractor(s) is in good standing for all of the following:

- · Possesses valid license(s) for any license(s) or permits required by the solicitation or by law
- If a corporation, the company is qualified to do business in California and designated by the State of California Secretary of State to be in good standing
- · Possesses valid State of California certification(s) if claiming MB, SB, and/or DVBE status
- Is not listed on the OSDC website as ineligible to transact business with the State

51% Rental?—This pertains to the applicability of rental equipment. Based on the following parameters, enter either "N/A" (not applicable), "Yes" or "No" for each subcontractor listed.

Enter"N/A" if the:

- Subcontractor is NOT a DVBE (regardless of whether or not rental equipment is provided by the subcontractor) or
- Subcontractor is NOT providing rental equipment (regardless of whether or not subcontractor is a DVBE)

Enter "Yes" if the subcontractor is a California certified DVBE providing rental equipment and the subcontractor owns at least 51% of the rental equipment (quantity and value) it will be providing for the contract.

Enter "No" if the subcontractor is a California certified DVBE providing rental equipment but the subcontractor does NOT own at least 51% of the rental equipment (quantity and value) it will be providing.

Read the certification at the bottom of the page and complete the "Page ____ of ___" accordingly.

STATE OF CALIFORNIA - DEFACTIVIENT OF GENERAL SERVICES FROUNCIVENTAL DIVISION

DISABLED VETERAN BUSINESS ENTERPRISE DECLARATIONS - ATTACHMENT 7

DGS PD 843 (Rev. 9/2019)

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(D\ or e	tructions: The disabled veteran (DV) owner(s) and DV mana /BE) must complete this declaration when a DVBE contractor equipment [Military and Veterans Code Section 999.2]. Violat ine and violators are liable for civil penalties. All signatures a	or subcontractor will provide material ions are misdemeanors and punishab	ls, supplies, services			
	SECTION 1					
Nar	me of certified DVBE:	DVBE Ref. Number:				
Des	scription (materials/supplies/services/equipment proposed):					
Sol	icitation/Contract Number:	SCPRS Ref. Number:				
	SECTION 2		E USE ONLY)			
AP	PLIES TO ALL DVBEs. Check only one box in Section 2 a					
	I (we) declare that the <u>DVBE</u> is not a broker or agent, as def materials, supplies, services or equipment listed above. Also					
	Pursuant to Military and Veterans Code Section 999.2 (f), I (we) declare that the <u>DVBE</u> is a broker or agent for the <u>principal(s)</u> listed below or on an attached sheet(s). (Pursuant to Military and Veterans Code 999.2 (e), State funds expended for equipment rented from equipment brokers pursuant to contracts awarded under this section shall <u>not</u> be credited toward the 3-percent DVBE participation goal.)					
All i	DV owners and managers of the DVBE (attach additional pages w	with sufficient signature blocks for each per	rson to sign):			
£-	(Printed Name of DV Owner/Manager)	(Signature of DV Owner/ Manager)	(Date Signed)			
	(Printed Name of DV Owner/Manager)	(Signature of DV Owner/Manager)	(Date Signed)			
Firn	n/Principal for whom the DVBE is acting as a broker or agent: (If more than one firm, list on extra sheets.)	(Print or Type Nam	e)			
Firn	n/Prìncipal Phone: Address:					
	SECTION 3					
API	PLIES TO ALL DVBEs THAT RENT EQUIPMENT AND DEC	LARE THE DVBE IS NOT A BROKE	R.			
	Pursuant to Military and Veterans Code Section 999.2 (c), (d ownership of the DVBE, or a DV manager(s) of the DVBE. T accordance with Military and Veterans Code Section 999 et.	he DVBE maintains certification requ	n at least 51% irements in			
	The undersigned owner(s) own(s) at least 51% of the quantition use in the contract identified above. I (we), the DV owners agency my (our) personal federal tax return(s) at time of cert Veterans Code 999.2, subsections (c) and (g). Failure by the personal federal tax return(s) to the administering agency as (c) and (g), will result in the DVBE being deemed an equipment	s of the equipment, have submitted to ification and annually thereafter as de disabled veteran equipment owner(s defined in Military and Veterans Cod	the administering fined in <i>Military and</i>) to submit their			
Disa	abled Veteran Owner(s) of the DVBE (attach additional pages with	n signature blocks for each person to sign);				
-	(Printed Name)	(Signature)	(Date Signed)			
140	(Address of Owner)	(Telephone) (Tax Identificati	on Number of Owner)			
Disa	abled Veteran Manager(s) of the DVBE (attach additional pages w	vith sufficient signature blocks for each per	son to sign):			
_	(Printed Name of DV Manager)	(Signature of DV Manager)	(Date Signed)			

ATTACHMENT 8 MEGAN'S LAW SCREENING CERTIFICATION AND LISTING

Page 1 of 2

This form must be completed legibly, with all information requested. Typewritten or computer-generated forms or reports may be substituted provided that: all required information is included in columnar form, and the listing report is attached to this form. The certification section must be signed by an authorized representative of the contractor.

Company/Organization Name:					
Contact Name:	Contact				
Type of Company/Organization (Circle one):	Contractor Entertainer	Consultant Exhibitor	Concessionaire Volunteer		
Other/Explanation if Needed:					
The undersigned represents and warrants the and Listing is a full, true, correct, complete work or volunteer for the company/organist OC Fair or Imaginology. If any other or a services, I understand that my company/or identifying those individuals.	e, and accurate zation identified a dditional individua	listing of all pe above ("Contractor als will be perfor	ersons scheduled to r") during the annual ming work, labor, or		
The undersigned represents and warrants is behalf of Contractor, including, but not lir volunteers have been screened for sex of work, services, and/or was present at the Othat no individual who is a registered sex of on behalf of Contractor at or on OCFEC premotes.	mited to, its age offender registration CFEC facility. The fender will be ass	ents, employees, on before each in e undersigned rep	subcontractors, and dividual commenced resents and warrants		
To the fullest extent permitted by law, Contractor from and against all claims, damages, description (including, but not limited to, at or indirectly arising from, or in any was Contractor's obligations under this Megan's responsibility of negligence; by reason of deto have been caused, and even though claim however, that in no event shall Contractor respect to the sole negligence or willful (excluding the Contractor, or any of its employed).	losses, and expettorney's fees, expected to the second to the second to the second to be due to the second to be obligated to misconduct of the second to th	penses, of every pert fees, and comperformance or Certification and ty damage, however the negligence of the defend or indeministry.	wind, nature and bests of suit), directly nonperformance of Listing, regardless of ver caused or alleged ne OCFEC. Provided, nify the OCFEC with		
The undersigned represents and warrants the Law Screening Certification and Listing on be			ecute this Megan's		
Company/Organization Representative's Sig	gnature	Title of Repres	entative		
Printed Name		 Date			

ATTACHMENT 8 MEGAN'S LAW SCREENING CERTIFICATION AND LISTING (CONT.)

Page 2 of 2

Full Name (Last, First Middle)	Full Name (Last, First Middle)				
Please duplicate this listing sheet if additional space is required					

WORK STATEMENT

A. General Information

- 1. Contractor will be responsible for seeing that sufficient personnel are scheduled on day and night shifts in order for portable offices, buildings, grounds, picnic tables, restrooms, grandstands/bleachers/benches are clean at all times. For pre-fair move-in, a minimal crew (suggested 15) will be required three (3) days before opening day of each Fair. A minimum of fifty-five (55) persons per day and a minimum of two (2) shifts during the fair are suggested. Contractor shall schedule crews for all areas to be clean at all times and at Fair standards. Full crews shall start at 12:01 AM on opening day of the fair and will finish when work is completed following the close of the fair.
- Contractor will be responsible for keeping track of inventory, products, supplies and tools used in performing these services and keeping all equipment in good working order. Contractor will be required to make all requests for supplies through work orders to the Maintenance Department.
- 3. All refuse/garbage cans shall be lined with plastic liners and emptied as needed during all hours of operation. All trash shall be emptied into tilt hoppers located throughout the fairgrounds. Following the final close of the fair, Contractor shall be responsible for collecting all trash cans from all parking lots, cleaning out all garbage cans and returning to a specified location.
- 4. All recyclables are the property of the Kern County Fairgrounds and are not to be taken by Contractor under any circumstance. All recyclables (except cardboard) will be collected by Kern County Fairgrounds staff unless other arrangements are made.
- 5. In case of inclement weather, the janitorial crew will be assigned to sweep water in areas as needed. In other cases of emergency, the janitorial crew will be used as deemed necessary.
- 6. Contractor will work under the direction of the Chief Executive Officer or Deputy Manager.
- 7. All areas previously outlined will be cleaned to Fair standards prior to opening each day.
- 8. Contractor will provide company logo, quantity and sizes for Fair to provide crews with T-shirts.

B. Grounds

- Contractor will have a supervisor or designated lead person on duty to supervise all employees while performing services. The grounds shall be "broom clean" and all refuse cans to be emptied no later than 8 AM each day of the Fair.
- The Budweiser Pavilion, Frontier Stage, La Villa Festiva, KC Lane Stage and Main Plaza Stage, along with backstage dressing rooms and offices are to be cleaned before and after each performance or as needed.

- 3. Contractor will clean/wash down all tables daily, and bus/clean all tables and benches as necessary throughout the day. Tablecovers will be changed as needed.
- 4. Contractor will clean/wash down all benches and bleachers daily.
- 5. Contractor will clean Portable Hand Washing Stations as needed.
- 6. Contractor shall be responsible for keeping all walkways clean of trash and spills including the Livestock area.
- 7. Bio Hazard spills will be cleaned up by the janitorial crew with Emesis Kits provided by the Fair.
- 8. Trash will be picked up in all parking lots and along outside perimeters of the Fairgrounds daily, including along Sequoia Middle School and Wayside Elementary.
- 9. RV lots (Vendor & Livestock) are to be cleaned daily, pulling trash and cleaning up any debris on the grounds.

C. Buildings

Contractor shall schedule crews so the buildings are swept and mopped before fair opens daily. The crews shall maintain the buildings throughout the day cleaning up spills and removal of trash until close of buildings. The following is a list of all buildings requiring a janitorial crew:

- 1. Building 1 Youth Exhibits
- 2. Building 2 Commercial Exhibits
- 3. Building 3 Commercial Exhibits
- 4. Building 4 Fine Arts
- 5. Building 5 Harvest Hall
- 6. Building 6 Sales Pavilion
- 7. KC Farm House Culinary Exhibits
- 8. KC Farm Office

Commercial buildings have the same hours as Hours of Operation. All other buildings close one hour before Hours of Operation, with the exception of Seniors' Day, the first Friday of each Fair: buildings will open at 10am.

D. Portable Offices

Contractor shall schedule crews so the portable offices are swept and mopped before fair opens daily. The following is a list of all buildings requiring a janitorial crew:

- 1. Compound Two (2) Units: Voice of the Fair, Grounds Acts
- 2. Budweiser Pavilion Two (2) Units: Production, Artist
- 3. La Villa Festiva Two (2) Units: Production, Artist
- 4. Frontier Stage Two (2) Units: Dressing Room 1, Dressing Room 2
- 5. KC Lane Stage One (1) Unit: Dressing Room 1, Dressing Room 2
- 6. Grandstand Announcer's Booth
- 7. Ticket Booths Eleven (11)

DI. PERMANENT RESTROOMS

Contractor shall schedule crews so the permanent restrooms are cleaned and serviced upon arrival of morning shift and at all times when grounds are open to the public. An attendant will be assigned to each men's and women's restroom as indicated in the restrooms listed below. A service record must be kept of each time each restroom is serviced in a day including date, time and person servicing. Records must be turned in to the Maintenance Supervisor daily. If Contractor wants to put up signs in the restrooms they must be approved by Management before and must **NOT** use duct tape or staples. No hand written signs will be allowed. All staff must receive training on chemicals, safety and restroom hardware. Any graffiti on bathroom walls must be removed ASAP on a daily basis.

INSIDE BUILDINGS

- 8. Building #1 Community Exhibits
- 9. Building #2 Commercial Exhibits
- 10. Building #3 Commercial Exhibits
- 11. Building #4 Fine Arts
- 12. Building #5 Harvest Hall

OUTSIDE

- 1. Carnival
- 2. Maintenance
- 3. Maintenance/Union Gate
- 4. Jimmy Rogers Arena
- Horse Stalls
- 6. Livestock/Ming Avenue
- 7. Livestock/Sales Pavilion
- 8. Livestock/Livestock Office
- 9. KC Farm
- 10. Bolthouse Pavilion
- 11. Grandstand
- 12. Portable Hand Washing Stations

F. Bleachers/Benches

Grandstand Rodeo Arena - Contractor will be responsible for ensuring that all trash and refuse is swept or blown from the seating areas both weekends.

Monster Trucks -

Thursday, September 19 and Friday, September 20

Jaipero and Concert -

Saturday, September 21

PRCA and Fiesta Del Charro Rodeos

Friday, September 27, Saturday, September 28 and Sunday, September 29

Contractor will be responsible for ensuring that all trash and refuse is swept, blown and wiped from the seating areas prior to opening daily and maintained throughout the day on the following bleachers:

Budweiser Pavilion

Frontier Stage

Main Plaza Stage

La Villa Festiva

KC Lane Stage

KC Lane Loop (Stunt Dogs, Racing Pigs, Ducks, Kid Tractor Pulls)

Jimmy Rogers Arena

Swine Ring

Goat Ring

Sheep Ring

Sales Pavilion

KC Corner (Magic Bean)

Dairy Birthing

Contractor will be responsible ensuring that all trash and refuse is swept and benches wiped clean at the following location:

G. Post Fair Cleaning

Post fair cleaning begins immediately following the final close of fair. Vendors will have trash left behind after pulling out that must be removed ASAP in order for our maintenance staff to effectively continue with their job.

- Contractor is responsible for collecting all trash cans from all parking lots and RV lots, clean out all garbage cans and returning to a specified location for storage.
- 2. All parking lots and RV lots must be cleaned, picking up all trash left behind.
- 3. All dispensers in restrooms must be left in good working order. If there are any broken dispensers they must either be replaced immediately or reported to our maintenance department for replacement. Any broken fixtures or dispensers must have a work order completed and submitted to the maintenance department for repair or replacement.
- 4. All restroom floors must be cleaned of any urine and/or water stains, all toilet bowls completely washed down and wiped clean, all sinks and any mirrors scrubbed and cleaned. Any graffiti must be removed ASAP on a daily basis and after fair before securing the restrooms for the last time.
- 5. All dispensers must be fully restocked before leaving including toilet paper, paper towels and soap.

H. MAP OF BUILDINGS, PORTABLE BUILDINGS, STAGES, RESTROOMS AND GROUNDS

The attached Buildings, Portable Buildings, Stages, Restrooms and Grounds map is incorporated herein and made a part of this Invitation for Bid #24-01.

I. FINANCIAL PROPOSAL BID FORM

Proposed bidders are to return their completed "Financial Proposal Bid Form", in the manner set forth on Page 3 ~ Section "D" "Delivery of Bids", and on Page 4 ~ Section "E", "Instruction to Bidders", in Invitation For Bid #24-01 herein, no later than 2:00 pm, Monday, August 5, 2024.

J. INJURY OR DEFACEMENT OF PROPERTY

If awarded the contract, Successful Bidder/Contractor shall not injure, mar or in any manner deface the premises, and shall not cause or permit anything to be done whereby the premises shall be in any manner injured, marred, damaged, or defaced.

If awarded the contract, Successful Bidder/Contractor further agrees if the premises are damaged by the act, accident, default or negligence of Successful Bidder/Contractor or Bidder's/Contractor's agents, sub-contractors, employees, members, guests, participants, contestants, contenders, or Association's employees acting on behalf of Successful Bidder/Contractor, said Bidder/Contractor shall be held financial responsible to repair all damage done to the premises and will pay to the Association upon demand such funds as shall be necessary to restore the premises to their original condition. Successful Bidder/Contractor is notified herewith that funds for such estimated repairs shall be withheld by Association from monies due said Bidder/Contractor until such repairs are completed and property is restored. The "premises" include all facilities, equipment, buildings, grandstands, and all other personal property and real property of the 15th District Agricultural Association/Kern County Fair.

TERMS & CONDITIONS

1. METHOD OF PAYMENT

Payment for services rendered will be paid in one payment, upon satisfactory completion of the terms and conditions of this Invitation For Bid #23-03, and Standard Agreement thereof, which includes the janitorial service of the grounds and buildings of the 15th District Agricultural Association/Kern County Fair outlined in this invitation for bid.

If Successful Bidder/Contractor damages State property, any payment due Successful Bidder/Contractor will be held back pending satisfactory completion of repair and restoration of State property to its original condition or better, as determined by Fair Management.

FINANCIAL PROPOSAL BID FORM

INVITATION FOR BID #24-01 2024-2025-2026 FAIRTIME JANITORIAL SERVICES WITH TWO (2) OPTION YEARS 2027 & 2028

						======	=======
I	BIDS DUE	NO LATE	R THAN 2:	00 PM, MC	ONDAY, AU	JGUST 5, 2	
					======	=====	=======

INFORMATION:

The 15th District Agricultural Association/Kern County Fair is soliciting bids for the purpose of securing a contract for the "2024-2025-2026 Fairtime Janitorial Services with Two (2) Option Years 2027 & 2028", which must include all personnel necessary to provide outlined services, according to the "Work Statement" (Page 22 of the IFB).

PROPOSAL:

Bid Prices submitted for "2024-2025-2026 Fairtime Janitorial Services with Two (2) Option Years", as may be required must include all taxes, insurance costs, transportation fees, personnel, permits and/or licenses as required by law, etc., for the Kern County Fairs.

I hereby submit the following bid for Fairtime Janitorial Services for the 15th District Agricultural Association for the 2024-2025-2026 & Option Years 2027 & 2028 Kern County Fairs.

2024 Bid	\$
2025 Bid	\$
2026 Bid	\$
OPTION YE	ARS
2027 Bid	\$
2028 Bid	\$
GRAND TOTAL	\$

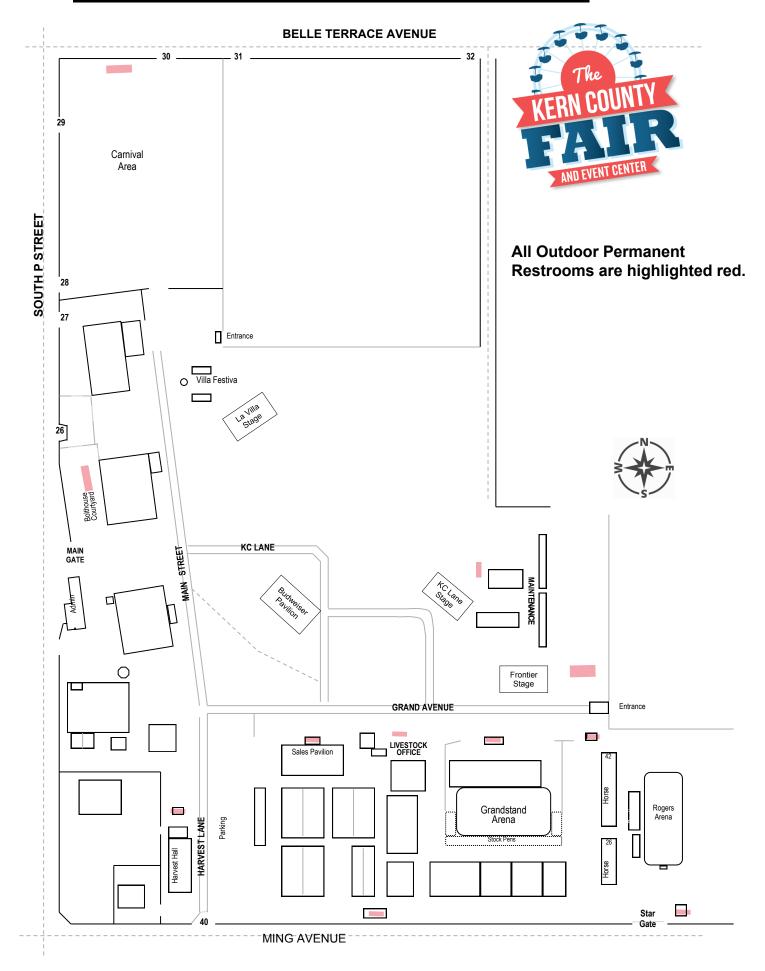
Claiming preference as a small busines	s? Yes No					
If yes, the bidder must submit OSDS Small Business Certification Approval Letter with the technical proposal package.						
All bidders' must fill in the following information and sign Proposal Bid Form to be considered.	this form in order for the "Financial					
BUSINESS NAME	TELEPHONE NUMBER					
ADDRESS	CITY/ZIP CODE					
TAXPAYER IDENTIFICATION NUMBER	F-MAIL ADDRESS					

By signature of this proposal form, the bidder certifies that he/she has read and understands the IFB package including the information regarding bid protests. Further, bidder certifies that the information provided by the bidder is accurate and true, and not intended to mislead the 15th DAA in any manner.

2024 BUILDINGS



2024 OUTDOOR PERMANENT RESTROOMS



2024 PORTABLE BUILDINGS



2024 RV LOTS

