

Josephine County Fair Board Meeting

**July 16, 2024**

Josephine County Dance Center

1451 Fairgrounds Rd., Grants Pass, Or. 97527

**Present:** Board Chair Arthur O'Hare, Dean Saxon, Lonnie Johnson, Julie Lockman and Tamra Martin Fairgrounds Director

These are meeting minutes only. Only text enclosed in quotation marks (“) reports speaker’s exact words.

**1. Call to order**

Pursuant to notice through the media and in conformance with the Public Meeting Law, Arthur O'Hare called the meeting to order at 6:00 pm.

**2. Agenda**

*Lonnie Johnson made a motion to approve the Agenda for July 16<sup>th</sup>, 2024, and Julie Lockman 2<sup>nd</sup> the motion. The motion passed unanimously.*

**3. Minutes**

*Lonnie Johnson made a motion to approve the minutes from June 18<sup>th</sup>, 2024, and Dean Saxon 2<sup>nd</sup> the motion. The motion passed unanimously.*

**4. General Public Input:** Guest in attendance.

Anne Byers, Sierra Falk

**5. Reports**

- a. Auction Committee- met on the 9<sup>th</sup>. Ready to go for Fair.
- b. Facilities- committee has met twice. Reviewing buildings and facilities and identifying urgent projects to be done before Fair. Carnival parking lot bathroom flush is low pressure, and repairs are trying to be done. Roto Rooter has been here already. Fire Marshall has been out and performed their annual inspection, and recommended repairs are under way. Mechanical room in lawn restroom needs sprayed for spiders.
- c. Friends of the Fairgrounds Report- they met recently. FOF has purchased picnic tables for the new gazebo. They will also be offering official BINGO on Sunday at the Fair.
- d. Director’s Report:
  - a. **Grounds and Financial Update-** Pavilion is closed for construction but will be done prior to Fair. There are 2 electric vehicle charging stations newly installed in the parking lot. An outside company installed these and paid for their installation. They will provide the maintenance on the sites and will also receive the revenue. July 2<sup>nd</sup>, the Floral Building air condition went out. We were able to get it serviced and discovered both units had gone bad. The parts were not available due to the age of the units. Got a quote for a new system. \$9k each. They qualify as a capital improvement, and we do have funds available that were able to cover this

expense. When these were replaced. they discovered the heater units were cracked. These will need to be replaced before winter. Tamra has met with Brandon, and we are ready for the maintenance team to get things ready for Fair. Power washing building, setting up inside of building, etc., will all be taking place in the next couple of weeks.

**b. Fair 2024 Update-**

1. Fair Board Duties Report and Questions- Tamra showed the new Every Day Ag displays and program for this year. Sponsorship from the Josephine County Farm Bureau has made it possible for materials for kids.
  2. Marketing Materials review- Tamra showed some print marketing, posters and shared where some marketing will be taking place. There's a full plan of print, digital marketing, radio & social media plan for this year's Fair. First Student Bus shuttle from RCC will continue to run this year.
- c. Superintendents Dinner- July 24<sup>th</sup> 6:00. Flora Building. Casa Amiga catering
- d. Fair Security Meeting-July 25<sup>th</sup> 1:00 Floral Building

**6. Business-**

- A. Fair Board Policy Revision-** the Abolish Abortion group dropped their court case against us stemming from an incident in the 2019 fair. This court battle has been ongoing since 2020. It has been recommended that we make a few adjustments to our existing policy and practice. Tamra handed out new Fair Board Policy 2024-001.

*Lonnie made a motion to adopt the new Fair Board Policy 2024-001. Dean 2<sup>nd</sup>. the Motion passed unanimously.*

**7. Other Business-**

- A. Additional Discussion-** Tamra mentioned that Dan DeYoung has stepped down from the Board of Commissioners. He was our Fair Board liaison for many years.

**8. Next Fair Board Meeting: Sept 17<sup>th</sup>, 2024**

*Motion was made to adjourn at 6:50 by Dean Saxon and 2<sup>nd</sup> by Julie Lockman.. The motion passed unanimously*