

10-A DISTRICT AGRICULTURAL ASSOCIATION  
P.O. BOX 866; 800 SOUTH MAIN STREET TULELAKE, CA 96134  
(530) 667-5312 • Fax (530) 667-3944  
Website: [www.tbvfair.com](http://www.tbvfair.com)  
Notice given on 1/06/2025

## **BOARD MEETING NOTICE**

The 10-A DAA Board of Directors will be holding a regular monthly fair Board meeting on  
Thursday, January 16, 2025, at 5:30 p.m.

Tulelake Butte Valley Fair Office Conference Room  
800 South Main St., Tulelake, CA 96134

We have added a conference call-in number, if you plan to join us this way, please call the fair office at (530) 667-5312 to let us know.

Conference call-in Number  
(605) 313-5970

### **BOARD OF DIRECTORS**

Angela Sutton (President), Tracey Struble (Vice President), Crystal Fine  
Venancio Hernandez, Kathleen Luscombe

### **STAFF**

Nancy Sites, CEO; Megan Halousek, Office Manager; Dave Kandra, Sr. Maintenance Supervisor

### **PUBLIC PARTICIPATION**

Members of the public are welcome and may place items on the agenda of any board meeting. The items must be directly related to fair (10-A) district business. Request for placement must be made in writing and delivered to the fair office no later than 4:00 p.m. twelve (12) business days prior to the board meeting. Items placed on the agenda by the public will be for information and discussion so that the board may be advised of the views of the community. While the board values the participation of the public, the board president reserves the right to limit the time for public comment to a maximum of five (5) minutes in order to proceed with the agenda of the day and/or to place the item on the agenda (as an action item) of a subsequent meeting.

All meeting notices, agendas and materials considered by the Board during the meeting will be available to the public during the meeting and on the Board's website at [www.tbvfair.com](http://www.tbvfair.com)

### **AMERICANS WITH DISABILITIES ACT**

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 10-A District Agricultural Association Board or Committee meetings, or in connection with other Tulelake-Butte Valley Fair activities, may request assistance at the Tulelake-Butte Valley Fair Office, 800 South Main St., or by calling 530.667.5312, during normal business hours of 9:00 a.m. to 4:00p.m. Monday through Friday. Requests should be made one (1) week in advance.

The mission of the 10A District Agricultural Association is to provide a safe place for families to create lasting memories and new traditions. We preserve and showcase the rich history, heritage and innovations upon which our communities were built.

# 10-A DAA Board Meeting Agenda

Thursday, January 16, 2025 at 5:30pm

1. CALL TO ORDER: President Sutton

All matters noticed on this agenda, in any category, may be considered for action. Any item not so noticed may not be considered. Items listed on this agenda may be considered in any order at the discretion of the President. This agenda, and all notices required by the California Bagley-Keene Open Meeting Act, are available at [www.tbvfair.com](http://www.tbvfair.com)

2. ROLL CALL OF DIRECTORS and DECLARATION OF QUORUM

3. INTRODUCTION OF GUESTS & STAFF PRESENT

4. COMMUNITY RELATIONS/PUBLIC COMMENT: (5 minutes)

Speakers are limited to five (5) minutes. This time is for items not on the current agenda. No debate by the Board shall be permitted on such public comment. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on a docket item. Public comments on items listed elsewhere on the agenda will be heard as that item is being considered.

5. CONSENT CALENDAR: (Discussion/Action by Board)

Any member of the public, staff or board of directors may request that an item be removed from the consent calendar discussed and acted upon as a separate item. For convenience, all matters listed on the Consent Calendar may be considered and acted upon in one motion without any discussion unless a Director, a member of staff, or a member of the public request's individual treatment.

- a. Minutes of November 2024 Board Meeting
- b. Cash Disbursements –October, November, December 2024
- c. Current Finance Report –December 2024

6. CORRESPONDENCE: (Information/Action by Board)

- a. All CDFA, CFA or CFSA memo's  
CFSA General Liability and Workers Comp estimates for 2025

7. TULELAKE-BUTTE VALLEY FAIR FRIENDS REPORT: (Informational/Action by Board)

- a. Financial Report
- b. Any other business

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8. COMMITTEE REPORTS: (Informational/Action by Board)
  - a. Finance – Things in progress: 2025 Budget & 2024 STOP
  - b. Buildings and Grounds - Roof and Home Ec. Restroom Repairs update
  - c. Operations and Policy
  - d. Public Relations
  - e. Executive Committee
  
9. ADVISORY COMMITTEES:
  - a. Jr. Fair Board
  - b. Fair Court
  
10. BUSINESS REPORT & INFORMATION:
  - a. Office/Admin Activities
    - Casino Night – Saturday, March 1, 2025
    - Conferences/Staff Meetings:
      - WFA Conference, Reno, NV – Jan. 19-22, 2025
  - b. Grounds/Maintenance Activities
  
11. INTERIM EVENTS SCHEDULED:
  - a. January 18, 2025 – Wedding Home Ec.
  - b. January 11, 2025 – Private event Home Ec.
  - c. January 24, 2025 – Celebration of Life – Home Ec.
  
12. Security Deposits to Refund: (Informational/Action by Board)
  
13. OLD BUSINESS: (Consideration/Action by Board)

Fairtime RV Park Rules Update
  
14. NEW BUSINESS: (Consideration/Action by the Board)

2025 Draft Budget for Consideration  
Request from Siskiyou County Department of Agriculture  
Proposal from Oregon Beverage Service – New sources of revenue
  
15. MATTERS OF INFORMATION:
  - a. Director Statements
  - b. Staff Statements
  - c. Next Proposed Board Meeting Date
  - d. Items to be added to the next meeting’s agenda

## ADJOURNMENT

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