



## CCPLB MEETING MINUTES:

January 8<sup>th</sup>, 2026

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**MEMBERS PRESENT:** Laura Chapman, Janalee Black, Brian Norstegaard, Jerry Means, Jake Boller, Terry Leu, Rocky Marquiss

**MEMBERS ABSENT:**

**LEGAL COUNSEL & BOARD LIASONS PRESENT:** J. David Horning - *Horning, Horning & McGrath*, Heidi Gross- *City of Gillette Liaison*

**STAFF:** Aaron Lyles, Wendy Balo, Aaron Beyerl, Chris Baker, Adam Schuff, Vickie Balo, Spencer Pierce, Maddy Welch, Abby Hasquet, Doug Griffis, Dani Chapman, and Stephanie Oakley.

**GUESTS:** Jonathan Gallardo – The News Record, Bob Jordan – County Commissioner, Terri Lyles, Ethan Sanders, Tali Engel, Joel Robidart, Austin Jadrny, Carlos Viagus, Larry Mills, Randy Greer, Jim Engel, and approximately four others present that were not identified on the meeting sign-in.

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### 1. CALL TO ORDER

Campbell County Public Land Board meeting was held on January 8, 2026, at the CAM-PLEX. The meeting was called to order by Board Chair Chapman at 6:30 PM.

### 2. APPROVAL OF CCPLB AGENDA (Attachment A)

Motion: To approve the agenda.

Moved: Brian Norstegaard; Second: Jake Boller; Discussion: None

Vote: Passed Unanimously

### 3. CONSENT AGENDA; APPROVAL OF WARRANTS (Attachment B)

Motion: To approve the consent agenda.

Moved: Rocky Marquiss; Second: Janalee Black; Discussion: None

Vote: Passed Unanimously

### 4. CITIZEN INPUT

A three-minute time limit per individual was identified. A request was made for comments to remain respectful and not to involve personal attacks to keep this board moving forward.

Tali Engel read a prepared statement to the board. Joel Robidart spoke regarding a previously submitted letter to the board. Austin Jadrny spoke and provided comments to the board.

Carlos Viagus expressed concerns regarding additional security requirements for upcoming event and asked the board to reconsider issuing his event a contract.

Board Chair Chapman responded to allegations that this board has not been responsive to concerns raised. Chair Chapman reaffirmed the board had in fact received and reviewed all of their submitted comments, investigated them and had found that no fault in the accusations claimed. The Chair thank the comment providers for their input.

### 5. STAFF REPORTS

**5.1 Executive Director's Report** – Executive Director Lyles reported positive feedback from the Buck & Ball event producers. Strong support was received from the Gillette Police Department and the Director thanked them for their staffing efforts to support the event. Adam Schuff was recognized for his significant contributions over the past two (2) years, particularly his work with

helping lead set-up crews. Director of Operations, Aaron Beyerl was commended for successfully preparing and executing a plan for the Wyoming Center HVAC, which has been a source of great concern and operations challenges in prior years. Grounds staff Brandon and Doug were acknowledged for constructing the lead-up alleys on skids, a process expected to save approximately seventy (70+) labor hours annually during rodeo setups. Mr. Lyles will attend the NHFR mid-winter meeting in Denver at the end of this month. Age of the Thor guard lightning detection system on the Wyoming Center roof, funded by a CCPRD grant, were discussed. The CCPRD is working to develop a maintenance plan for the system. There was no change since last meeting regarding the Verizon Cell Tower. Due to the equine herpes outbreak, event attendance experienced a seventy-six 76% cancellation rate for the past two (2) months. The marketing team is developing advertising strategies to address anticipated attendance declines. The new Director of Events and Administration, Chris Baker, was introduced and described as a seasoned event management professional. A meeting with appointed board members, Jake Boller and Brian Norstegaard and the Rockpile Museum, is scheduled for January 14<sup>th</sup> at 5:00 PM.

**5.2 Facilities & Operations** - Director Beyerl reported that the new boardroom is expected to be completed the following day, and the Central Pavilion painting project is currently underway. Heating and cooling systems functioned successfully during Buck & Ball. Interviews are ongoing for the Maintenance Supervisor position. A new control for the PRV valve will be installed, and no restroom clogs occurred during the event. Work continues the priority maintenance items, with multiple bids to be reviewed next month.

**5.3 Events** – Director Baker shared an overview of his professional background and experience and then provided general updates on upcoming events, including seventeen (17) public events, fifteen (15) private events, two (2) movies, three (3) RAP events, and four (4) school events. Notable upcoming events include the Chili Cookoff, the Dad & Daughter Ball, the City of Gillette appreciation event, a wedding expo, the Dance Aspen production, and two movies. A full schedule is included in the schedule of events portion of the board packet.

**5.4 Finance** - Director Balo reported on year-end closing activities and the Tyler cloud migration and noted continued work on budget spreadsheets. It was acknowledged that Director Balo's ability to complete year-end while managing the cloud migration simultaneously was a significant and stressful undertaking. Director Balo expressed appreciation for being able to participate fully in this year's budget process.

## **6. BOARD PROCESS**

### **6.1 County Issued Budget Calendar (Attachment C)**

The draft County Budget Calendar was presented. The board reviewed the proposed budget workshop and presentation dates.

### **6.2 Board Planning Mtg Prep and Budget Priority Discussion – Wages/Retention, Storage, etc.**

The Board scheduled a special planning meeting for January 20, 2026, at 6:00 PM. Priorities to discuss included wages and retention, storage needs, and related items.

### **6.3 Employee Manual Update**

Executive Director Lyles reported progress using the SHRM (Society for Human Resource Management) template-building process to update the employee manual, which will be customized for organizational needs before being presented to the Board. HR Generalist, Brenda Johnson, recently SHRM-certified, will assist with the update. The revised employee manual will be treated as a policy change and will require Board approval prior to finalization while interim updates, policy interpretation and issuance will be issued by the Executive Director.

## **7. BOARD CALENDAR**

Upcoming Board Meetings:

- January 20, 2026@ 6:00 PM - CCPLB Special Meeting – Energy Hall Conference Room
- February 12, 2026 @ 6:30 PM - CCPLB Regular Meeting – Energy Hall Conference Room
- February 18, 2026@ 6:00 PM - CCPLB Special Meeting – Energy Hall Conference Room
- March 12, 2026 @ 6:00 PM – Commissioners Quarterly Meeting – Energy Hall Conference Room
- March 12, 2026 @ 6:30 PM - CCPLB Regular Meeting – Energy Hall Conference Room
- March 25, 2026@ 6:00 PM - CCPLB Special Meeting – New Cam-Plex Office Board Room
- April 9, 2026 – Joint Powers Boards – Budget Presentations
- May 7, 2026 – Joint Powers Boards – Final Presentations Meeting, if needed.

8. ADJOURNMENT

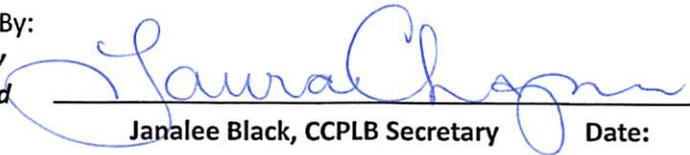
Meeting adjourned at 7:29 PM

Minutes Prepared By: Vickie Balo

Date: 1/20/26

Minutes Approved By:

**Campbell County  
Public Land board**

  
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Janalee Black, CCPLB Secretary

Date:

2/12/26

LAURA CHAPMAN, CHAIR