



Crook County Fair Board Minutes
Fair Board Meeting 5:30 pm, June 17, 2024
1280 S. Main St., Prineville, OR 97754
Telephone 541-447-6575

The regular meeting of the Crook County Fair Board was called to order on June 17, 2024, at 5:30 p.m. by Chair Gail Merritt.

ROLL CALL/BOARD MEMBERS ATTENDING

- Mike Kasberger,
- Stanley Flynn
- Casey Kaiser
- Linda Smith
- Mike McCabe
- Gail Merritt

STAFF ATTENDING

- Casey Daly, Manager
- Haley Crow

GUESTS: Patrick Echeveria - Friends of the Crook County Fairgrounds

MINUTES:

Mike K motions to accept the May 20th 2024 Board meeting minutes as presented, Stanley seconds the motion, the motion carries. Gail Merritt Abstain due to absents from May 20, 2024 meeting.

PUBLIC COMMENT(S):

No public comments.

PRESENTATIONS/DISCUSSION ITEMS:

- **Friends of the Crook County Fairgrounds:**
Darrin Curry (Retired Contractor) has been brought on to estimate cost of the project. Should have estimates by the end of June. No grant funding available from Farm Credit. Mike Kasberger asked how much funding is needed and how much has been committed to date. \$1.5M is estimated funding needed with approximately 1/3 to 1/2 committed. Sponsorship letters and advertising is ongoing.
- **Emergency Preparedness-Vendors**
Haley C. After reviewing the current emergency plan Haley thinks we need a more defined/detailed plan for vendors in the event of an emergency. Haley would like to put something together this year for vendors/superintendents on who they can contact and steps they should take in the event of a medical, weather, or other emergency. Haley will send out to the Board the current plan with some of the revisions she would like to include.

July 31, 2024

BOARD MEMBER REPORTS:

- **Linda S:** Ron Comfort food will be catering vet's breakfast. The Sheriff's Office and Police Dept will transport food. Casey K. will reach out to Shane Wilson and make sure the Police Dept is still willing to participate.
- **Casey K:** none
- **Mike McC:** none
- **Gail M:** Lots of weeds to be pulled. Working on two flower beds.
- **Stanley:** Out in the Community recruiting groups to man two game booths at Fair.
- **Mike K:** none

Fair Board Photo- Fairgrounds Web Site Photo

ADMINISTRATIVE ASSISTANT'S REPORT – Haley

- **Fair Updates**
 - Almost full-on Fair vendors, I need to do a rough layout to determine space.
 - CROP Farmer's Market – Talked with Linda Cross and she is good with any Saturday in July to man booth. Stanley recalled the third week in (July 20th) is the date picked.

FINANCIAL REPORT - Casey

- May 2024 financials were not ready in time for this meeting, but the \$2M update, and the Jockey Room project. The Jockey Room will be available for use during Fair.
- **Gail Merritt** would like to suggest asphalt cover in dirt area from Pioneer building to Model Railroad club building.

MANAGER'S REPORT - Casey

- Little League Tournament is coming to town Rodeo Week asked permission to place temp container on grounds.
- Dennis Ralls will return to work on June 21th
- Coleson Property Update
- Volunteers Rich and Tom are rebuilding fire Lookout Building
- Jockey Room Update. Paint complete, Floor Complete, RFP Board and fixtures being installed.
- Sold Surplus Equipment. Truck, Windows, and Roller.
- Gail Merritt signed \$94K grant agreement. Funds can be used for operations.
- Rodeo Parade Float has room for riders.
- 4 non-revenue generating events in May: Boots & Roots, swine/sheep/goat weigh-in, Prineville PD training, BTI driver training.

Crook River Roundup Committee

Discussion Tabled until July Meeting

July 31, 2024

ACTION ITEM(S):

- a. May minutes were approved.

Meeting was adjourned at 6:20 p.m.

Next Regular Meeting Date: July 15th, 2024 @ 5:30 p.m.

Respectfully Submitted,

Casey Daly

7/9/2024