



DOUGLAS COUNTY FAIR BOARD- ENTERTAINMENT COMMITTEE MEETING

WEDNESDAY JULY 12, 2023, AT 5:00 PM

JAMES R SULLIVAN CONFERENCE ROOM

MINUTES

Meeting:

Attendance: Sarah Fischer, Chris Spyke, Lisa Turner, Tori Thelen, and Zach Burns

Committee Needs during Fair & Rodeo- the committee discussed needs at the Fair & Rodeo. Tori asked for volunteers to be the point of contact for entertainers and food trucks who arrive. The committee will discuss and look over contracts to schedule appropriate people. Tori requested that Sarah pick up floral arrangements in mason jars from Castle Rock Florist on Saturday 29th and deliver them to Fairgrounds. Sarah will be with the kids the first weekend as her husband is out of town, and she only has limited availability.

Marketplace Liaison- Madeline from the Branded Maverick submitted a proposal to be hired as the Marketplace Liaison for \$1500. Madeline will be the point of contact during set-up and tear-down, selling Fair & Rodeo merchandise, and collecting vendor taxes. The committee recommends moving forward with hiring Madeline.

Axe Box- Axe Box is short-staffed and can no longer participate at Fair & Rodeo 2023.

Pancake Breakfast- The Pines at Genese has been confirmed for the pancake breakfast. The cost is \$6.50 per person and includes OJ. The setup fee is \$85. Bacon is an additional \$3 per person, and sausage is an additional \$1 per person.

The Marketplace- Floor plan has been finalized, and all contracts have been emailed. There are only a few outstanding vendor contracts. The contract is required to be signed before the vendor attends the Marketplace.

Sunday Sips- Due to poor planning and timing, Sunday Sips will be canceled for 2023. The committee will reevaluate for 2023 and have a well thought plan for a second tent event. Sarah and Lisa recommended utilizing the tent for a possible Fair Board and Volunteer social hour.

Additional Items:

Next Meeting – September 13th, 2023, 5:30pm