

10-A DISTRICT AGRICULTURAL ASSOCIATION – TULELAKE-BUTTE VALLEY FAIR
Board of Director Meeting Minutes -APPROVED
Monday, June 3, 2024

CALL TO ORDER: The 10A District Agricultural Association Board of Directors meeting was called to order by President Angela Sutton at 6:09 pm and was held in the fair office conference room in Tulelake, CA.

ROLL CALL/DIRECTORS ABSENT: Directors Sutton, Luscombe, Hernandez, Struble and Fine were all in attendance. A quorum was declared.

INTRODUCTION OF GUESTS & STAFF: Staff - CEO - Nancy Sites, and Office Manager-Megan Halousek Jerry LeQuieu attended for the fair friends. Kendra Worch of the Jr. Fairboard was also in attendance.

Community Relations/Public Comment: There was no public comment or community relations

Consent Calendar:

The board of directors reviewed the consent calendar, Current Finance Report, and the meeting minutes for May 1, 2024 Board meeting.

Director Struble moved to approve the consent agenda as presented. Director Luscombe seconded the motion. All were in favor. Motion Passed

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe	X		
Director Fine	X		
Director Sutton	X		
Director Hernandez	X		
Director Struble	X		

Fair Friends Report—Jerry gave the fair friends financial report. President Sutton asked if they could arrange for a meeting to discuss the Fair Friends duties. They will set one up in the next few weeks.

COMMITTEE REPORTS

Finance: Did not meet

Buidings and Grounds: Did not meet

Operations and Policy: Did not meet.

Public Relations:

- **Fair Court:** Director Struble addressed some rules that were broken by one of the members of the fair court. Director Struble, Director Luscombe and Nancy will meet with her and her parents to address our concerns.

Executive Committee: Did not meet

Advisory Committees

- **Jr. Fair Board Committee:** Directors Fine and Sutton reported on Jr. Fair Board. They will be having a fundraiser car wash and a meeting on June 26th here at the fairgrounds. They will not be able to have a booth at the Butte Valley 4th of July event this year.
- **Fundraiser Committee: Golf Scramble:** The 4th annual golf scramble fundraiser will be held June 15th at Indian Camp Golf Course

Business Report and Information:

Administration & Maintenance:

Nancy reviewed the cash disbursements for April and updated everyone on office activities. The beef weighing and tagging went well both in Tulelake and Butte Valley. The swine/sheep/goat weigh will be in Tulelake on July 1st and Butte Valley on July 2nd and the board meeting will be on July 3rd.

Entertainment update: We still are not able to secure the proper insurance for the Mud Bogs but are still working on it. Megan ordered some lights for the grandstand stairs that are solar. We will see how those work when they arrive, we are hoping that will be a solution to the grandstand being too dark when the lights are off during concerts.

Tiny, Mighty and Strong has asked to use our kitchen for their summer camps. We will trade them for services during the fair. They will run the “tiny tots” tent and the Barnyard rodeo.

We will be making a list of the projects that we have completed thanks to our fair friends to display during the fair on the Kiosk.

We are getting quotes for replacing some of our picnic tables. The dug outs are coming out in the parking lot and should give us additional parking spaces. The electrical company will be here to finish up the beef barn project in the next few weeks.

Old Business:

By-Laws and Policy Review – President Sutton reviewed separating the By-Laws from the Policies with the board and they liked the idea. She and Nancy will do some more work on that and get back with the board at the next meeting.

In the By-laws it lists the standing committees. President Sutton suggested having “Department Assistants” for each department of the fair where the staff may need some help. This way, everyone will know exactly what their duties are during the fair. Some examples would be Livestock, Awards, Admission, Home Ec, Volunteers, Parade.

New Business:

Malin Community Service Club Request

The Malin Community Service Club sent a letter requesting donations for the 4th of July events they are hosting. They will be hosting the fireworks that, in previous years, the fairgrounds hosted every other year. Since we don’t have any other 4th of July events at the fairgrounds and due to State of CA fireworks laws, it was not economical for the fairgrounds to host the fireworks. *Director Struble moved to approve a donation of \$100 for the car show and fireworks. Director Hernandez seconded the motion. Motion carried.*

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe	X		
Director Fine	X		
Director Sutton	X		
Director Hernandez	X		
Director Struble	X		

Cornerstone Senior Advocacy Request

There is a new organization in the Tulelake area that will help with senior advocacy. They requested to use the home ec building at a reduced cost to host a couple of fundraisers throughout the year. *Director Hernandez moved to approve the request from Cornerstone Senior Advocacy and let them host two or three events here a year free of charge. Director Struble seconded the motion. Motion carried.*

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe	X		
Director Fine	X		
Director Sutton	X		
Director Hernandez	X		
Director Struble	X		

Director Statements: Director Statements and Staff Statements were given.

Director Struble attended a fundraiser where they did a monthly sponsorship option for donating, we may look into that for our March fundraiser.

Next Meeting: Board Meeting – Wednesday, July 3rd 6:00pm

Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Board President Signature

Nancy Sites, CEO
