

City of Ada
Meeting of the City Council
Tuesday, October 8th 2024, 6:00 P.M. – Council Chambers

Agenda

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*

- V. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
 - A.** September 2024 Council Meeting minutes,
 - B.** City Pre-paid checks in the amount of \$1,315,549.42
 - C.** City Accounts payables in the amount of \$103,237.91

- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

- VII. Presentations with possible discussion and decision.**
 - A. Solveig Kitchell – Norman County Historical Society**
 - B. Moore Engineering**

- VIII. Reports of Department Heads and Committees**
 - A. Mayors Report**
 - 1)
 - B. Administrator / Clerk / Treasurer Report.**
 - 1) Department Updates
 - 2) Dekko Center Update
 - a. Windows Change Order from Rosco Windows - \$5500
 - 3) Event Center Update
 - a. Engineer’s Report
 - 4) Hidden Treasures Building

IX. Old Business

XII. New Business

- A.** Kaleidoscope Guests, Erickson/Nelson
- B.** Committee Updates
- C.** Norman County Public Hearing – October 21st 9:00am Cannabis Planning & Zoning Meeting Ordinance 2nd Reading
- D.** Norman County Land Lease Agreement
- E.** Offsite Permit for Twisted Sisters – Pub 21 for Chocolate Extravaganza
- F.** ABW Trap Team Donation Request \$500
- G.** Ada Borup West Cougar Pride Fridays Donation Request
 - A.** Public Works
 - 1) Transformer Quote from Jerry’s Electric for 6 transformers
 - 2) Boring Quote from Haverkamp
 - Alley behind Anderson Richards
 - Alley by Habecks.
 - B.** Public Safety
 - C.** EDA
 - D.** Beautification

XIII. Adjournment

City of Ada
Meeting of the City Council
Tuesday, September 10, 2024, 6:00 P.M. – Council Chambers

Minutes

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call** Members present: Erickson, Nordquist, Kreiger, Ness, Roux and Lewis.
Absent: Nelson. Also present were Mayor Hintz and Administrator Larson and members of the media.
- IV. Citizen Forum** – *Individuals may address the council about any item of concern. A maximum of 15 minutes is allotted for the forum. If the full 15 minutes are not needed for the forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff or commission for future report.*

Noone addressed the council at this time.

- V. Consent Agenda** – *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*
Member Krieger made a motion and Member Roux seconded to accept the Consent Agenda as amended. All in favor: Krieger, Ness, Erickson, Nordquist, Roux and Lewis. Opposed: NONE Motion passed.
 - A. August 2024 Council Meeting minutes
 - B. August Special Council Meeting minutes
 - C. City Pre-paid checks in the amount of \$492,887.19
 - D. City Accounts payables in the amount of \$40,212.43

- VI. Approve Agenda** – *No item of business shall be considered unless it appears on the agenda for the meeting. Council Members may add items to the agenda by a majority vote of the council.*

Member Roux made a motion and Member Ness seconded to accept the agenda as amended. All in favor: Krieger, Ness, Erickson, Nordquist, Roux and Lewis. Opposed: NONE Motion passed.

- VII. Presentations with discussion and decision.**

a. Moore Engineering

- Lead Service Line Inventory – all materials were collected and submitted to the state.
- Next Steps Rage – the Council has made the decision to not move forward with RAGE 2 at this time due to the cost per lot and the high price of what each lot would need to sell for in order to recuperate infrastructure expenses.
- Moore Engineering Invoice #40136 - \$2,925.00

Member Krieger made a motion and Member Nordquist seconded to approve the ME invoice in the amount of \$2925.00. All in favor: Krieger, Ness, Erickson, Nordquist, Roux and Lewis. Opposed: NONE Motion passed.

- Phase 3 Sewer – Brandon will set a meeting with Brian, Ashley, and John to discuss the next steps and timeline to move forward with this project.

b. Al's Disposal Garbage Contract

Julie Bitker was present to review the new proposed contract agreement to the Council for garbage disposal for 2025-2029. Changes to the contract from previous years included a monthly price which in return would cause the Council to raise garbage rates for Ada customers.

Member Krieger made a motion and Member Lewis seconded to approve the Al's Disposal Collection Agreement. All in favor: Krieger, Ness, Erickson, Nordquist, Roux and Lewis. Opposed: NONE Motion passed.

VIII. Reports of Department Heads and Committees

A. Mayors Report

B. Administrator / Clerk / Treasurer Report.

- 1) Department Updates
- 2) Dekko Center Update

Administrator Larson updated the council regarding the ongoing repairs to the Dekko Center.

- a. Fundraising Goals Update – passed the \$50,000 mark with the Bingo Event during Fun in the Flatlands and the mum basket sales.

- b. Progress Payment - \$60,000 to Geray Construction

Member Roux, made a motion and Member Ness seconded to accept the payment to Geray Construction as a progress payment. All in favor: Krieger, Ness, Erickson, Nordquist, Roux and Lewis. Opposed: NONE Motion passed.

3) Event Center Update

- a. Insurance company approved for more investigated work to be done on the building in order to determine all the damage. More beams were found broken when doing this. The Insurance company has approved all damaged beams to be covered and they will replace. Interstate Engineering will have the bid packet documents completed by the end of September. League of MN will need an additional 2 weeks to review and approve documents. Hope to start opening the bid the middle of October.

4) Budget Planning

- a. Administrator Larson reviewed the key points again from the August Special Session. There were no questions or changes.

IX. Old Business

XII. New Business

A. Kaleidoscope Guests, June –Erickson/Roux

B. Hidden Treasures Building

- A.** Administrator Larson and Mayor Hintz brought forth the idea of selling the building that Hidden Treasures currently rents from the City. The EDA discussed at their August meeting and felt that we should look into selling the building to Inspire Inc. for \$1. Ashley will reach out to the board of Inspire Inc. and start the discussion on the potential sale of the building.

C. Truth and Taxation Meeting – Set for December 3, 2024 at 6:05pm.

D. Set Preliminary Levy

Member Krieger made a motion and Member Nordquist seconded to set the Preliminary Levy at 8% with the understanding that the council could lower the levy at the Truth and Taxation Meeting in December. All in favor: Krieger, Ness, Erickson, Nordquist, Roux and Lewis. Opposed: NONE Motion passed

E. Kelly Thronson Memorial Donation Request -\$500

Member Ness made a motion and Member Erickson seconded to approve the donation request in the amount of \$500. All in favor: Krieger, Ness, Erickson, Nordquist, Roux and Lewis. Opposed: NONE Motion passed.

F. Committee Updates

- A.** Public Works – did not meet.

- B.** Public Safety – Chief Hager appointed Officer Saric to SRO Officer and Officer Coonfield to Sargent.

C. EDA

- 1) Resolution 2024-09-01 Revolving Loan \$6000 Request

Member Krieger made a motion and Member Ness seconded to approve Resolution 2024-09-01 Revolving Loan \$6000 Request from the EDA revolving loan fund. By roll call vote: All in favor: Krieger, Ness, Erickson, Nordquist, Roux and Lewis. Opposed: NONE Motion passed.

D. Beautification – did not meet.

- G. Resolution 2024-09-02 City of Ada Bank Accounts and Investments.

Member Roux made a motion and Member Krieger seconded to approve Resolution 2024-09-02 Bank Accounts and Investments that added Mid Minnesota Credit Union to the list of bank accounts. By roll call vote: All in favor: Krieger, Ness, Erickson, Nordquist, Roux and Lewis. Opposed: NONE Motion passed.

XIII. Adjournment

Member Lewis motioned and Member Erickson seconded to adjourn the meeting at 6:53PM. By roll call vote: All in favor: Krieger, Ness, Erickson, Nordquist, Roux and Lewis. Opposed: NONE Motion passed.

ACCOUNT PAYABLE - SEPTEMBER 2024
REGULAR COUNCIL MEETING
Tuesday, October 8, 2024

ADA COUNTRY STORE	DEKKO FUNDRAISER- POP	\$ 108.88
AUTO VALUE	PW- ELECTRICAL CONNECTORS	\$ 219.36
BANYON DATA SYSTEMS	BANYON SOFTWARE SUPPORT RENEWALS	\$ 1,875.00
DOXO	INTERENET BILL PAY FEES	\$ 467.90
FERGUS FALLS GRANITE	ETCH NICH FOR OLEK	\$ 340.00
FERGUSON WATERWORKS	DEKKO- SINK SUPLS	\$ 419.96
FP MAILING SOLUTIONS	POSTAGE MACHINE MONTHLY LEASE	\$ 105.00
GERMOLUS, AMY	POLICE PATCHES	\$ 16.00
GOPHER STATE ONE CALL	LOCATES	\$ 16.20
GRAND FORKS FIRE EQUIPMENT	FIRW- EXTINGUISHERS	\$ 1,308.70
HAWKINS	DEKKO CHEMICALS	\$ 597.83
HERZOG ROOFING	DEKKO- ROOF PULLBACK & REPLACE MASONRY	\$ 31,000.00
KRJB	DEKKO ADV	\$ 270.00
KRJB	LIQUOR - ADV ANNUAL, VIKINGS PICK THE SCORE	\$ 319.00
KRJB	CITY ADV	\$ 218.36
KRJB	EDA ADV-SPORTS, MARKETING	\$ 5,060.00
LEE BROS. SALES INC	POLICE OIL CHANGE, TIRE ROTATION	\$ 117.41
MCCOLLUM HARDWARE	PW-GLOVES, BATTERIES, SOAP,WINDSHIELD WASH, INSECT KILLER, CLEANING SUPLS	\$ 137.03
MCCOLLUM HARDWARE	DEKKO- CLEANERS, BAGS, TOOL, PARTS, VAC FILTERES, TOTE	\$ 205.51
MCCOLLUM HARDWARE	EC - CHANGE BAR LOCK	\$ 69.98
MCCOLLUM HARDWARE	FIRE TAPE	\$ 14.98
MCCOLLUM HARDWARE	POLICE- PAPER TOWELS, BAGS	\$ 48.98
MINNKOTA POWER COOP	PW VOLTAGE REG TRBLSHT - LABOR, FLEET USAGE, G&A	4,445.43
MOORE ENGINEERING	RAGE 2ND ADDITION STUDY	3,532.50
NORMAN COUNTY INDEX	LIQUOR VODKA TASTING EVENT	25.00
OFFICE SUPPLIES	CH-INDEX CARDS	\$ 62.43
OFFICE SUPPLIES	LIQUOR- RINGS, MIDGEEES	\$ 127.01
PETRO SERVE	PW FUEL	\$ 16.10
PETRO SERVE	POLICE- FUEL	\$ 34.42
RAILROAD MNGMNT	LICENSE FEES	\$ 417.05
READITECH	IT - SEPT	\$ 164.10
RED RIVER PROMOTER	DEKKO ADV	\$ 329.00
RICHARDS OIL	PW FUEL	\$ 2,940.79
RMB ENVIR LAB	PW TESTS	\$ 260.21
SIGN PRO	PW- VEHICLE GRAPHICS	\$ 300.00
SUPERMARKET	LIQUOR - POP	\$ 25.68

VESTIS	PW MATS, MOPS	\$ 220.62
VESTIS	LQR MATS,MOPS	\$ 112.88
WATER & LIGHT FUND	MAY UTILITY BILLING	\$ 7,745.33
WESTCOTT, LORI	MOWING CONTRACTS	\$ 38,096.00
ZIEGLER COMPANIES	PW- PARTS, LABOR	\$ 1,447.28
TOTALS		\$ 103,237.91

PRE-PAID CHECKS for SEPTEMBER 2024

88267	SANITATION PRODUCTS	6/17/24	(\$270.00)	PW WIRE #20- REISSUED - LOST CK
88550	SUNFLOWERS FLORAL	9/4/24	\$6,000.00	EDA LOAN FOR NEW COOLER
88552	CITY OF ADA	9/4/24	\$168.35	APPLY DEP RAVIN FREEBIRD
88553	JOHNSON, GERMAINE	9/4/24	\$33.49	DEPOSIT BALANCE
88554	WESTCOTT, LORI	9/4/24	\$5,804.00	AUGUST CEMETERY MOWING
88556	BEVERAGE WHOLESALERS, IN	9/25/24	\$686.35	LIQUOR
88557	BREAKTHRU BEVERAGE	9/25/24	\$618.99	LQR- CLAMATO
88558	D-S BEVERAGES	9/25/24	\$11,257.65	LIQUOR
88559	FRANDSEN BANK & TRUST	9/25/24	\$1,000.00	DEKKO STARTER CASH FOR BINGO
88560	JOHNSON BROS WHLSE LIQUO	9/25/24	\$926.39	LIQUOR
88561	MCKINNON CO., INC.	9/25/24	\$5,822.62	NA BEER
88562	PHILLIPS WINE & SPIRITS CO.	9/25/24	\$2,244.34	LIQUOR
88563	SOUTHERN GLAZERS OF MN	9/25/24	\$1,444.92	LIQUOR
88565	NW MINN MULTI COUNTY	9/9/24	\$50,347.00	REHAB GRANT
88567	ACME TOOLS	9/9/24	\$283.39	PW- PARTS
88568	ALEX PRO FIREARMS. LLC	9/9/24	\$850.00	POLICE LE CARBINE
88569	ARVIG ENTERPRISES	9/9/24	\$760.07	CH -SEPTEMBER RENT
88570	DEPT. OF ENERGY W A P A	9/9/24	\$32,622.38	AUGUST ENERGY
88571	GREEN CONSTRUCTION, LLC	9/9/24	\$5,960.00	PW- CONCRETE FOR FUEL TANK
88572	HAGER, STEVE	9/9/24	\$32.99	POLCE BUSINESS CARDS
88573	KELLY'S CHRYSLER CENTER, IN	9/9/24	\$55,957.14	PW 2024 RAM PICKUP
88574	LOFFLER	9/9/24	\$793.11	JULY COPIES
88575	MN DEPT OF COMMERCE	9/9/24	\$344.48	2ND QTR 2025 INDIRECT ASSESSMENT
88576	MYERS PROPERTY MAINTENAN	9/9/24	\$1,174.40	AUGUST MOWING BOSWORTH PARK
88577	PETRO SERVE USA	9/9/24	\$87.00	POLICE FUEL
88578	RED RIVER VALLEY CO-OP POW	9/9/24	\$212.93	SEWER AUGUST UTILITIES
88579	RICHARDS OIL/PROPANE	9/9/24	\$425.48	PW FUEL
88580	T & R ELECTRIC, INC.	9/9/24	\$14,397.42	TRANSFORMER- THREE PHASE
88581	VISSER TRENCHING, INC.	9/9/24	\$5,625.00	DEMO TRAILER
88582	WES'S TRUCK REPAIR	9/9/24	\$2,389.50	PW REPAIR
88583	GRANT ARENDS	9/12/24	\$100.12	DEPOSIT REFUND, INTEREST
88584	BYRON, GAVIN	9/12/24	\$100.22	DEPOSIT REFUND, INTEREST
88585	CASEY CANTRELL	9/12/24	\$150.40	DEPOSIT REFUND, INTEREST

88586	SANJUANA CASTILLO	9/12/24	\$102.10	DEPOSIT REFUND, INTEREST
88587	CITY OF ADA	9/12/24	\$602.44	APPLY DEP- MARIO GARZA,
88588	SHAWNA COLE	9/12/24	\$100.51	DEPOSIT REFUND, INTEREST
88589	WILLIAM COULTER	9/12/24	\$200.18	DEPOSIT REFUND, INTEREST
88590	DEVOS, NEAL	9/12/24	\$51.34	DEPOSIT REFUND, INTEREST
88591	D-S BEVERAGES	9/12/24	\$1,400.85	LQR- GINGER
88592	DYNAMIC AG - DEREK HENDRICK	9/12/24	\$7,500.00	DEMO HOUSE- NIC PROTHERO
88593	ROBYN ERDMANN	9/12/24	\$100.46	DEPOSIT REFUND, INTEREST
88594	FRANDSEN BANK & TRUST	9/12/24	\$100.08	DEPOSIT REFUND FOR 105 W 4TH ST S
88595	GARDEN VALLEY TECHNOLOGI	9/12/24	\$33.99	SEPTEMBER IT
88596	GERAY CONSTRUCTION	9/12/24	\$60,000.00	DEKKO PROGRESS PAYMENT
88597	GLESSING, LAURA	9/12/24	\$100.90	DEPOSIT REFUND, INTEREST
88598	JAZMYN GONZALES	9/12/24	\$140.36	DEPOSIT REFUND, INTEREST
88599	GOPHER STATE ONE-CALL, INC	9/12/24	\$24.30	LOCATES
88600	JESSE HANSON	9/12/24	\$101.24	DEPOSIT REFUND, INTEREST
88601	KENNY HEIMDAHL	9/12/24	\$101.17	DEPOSIT REFUND, INTEREST
88602	KELLY'S CHRYSLER CENTER, IN	9/12/24	\$39.65	POLICE OIL CHNG 2018 DODGE
88603	YVONNE KELTING	9/12/24	\$150.09	DEPOSIT REFUND, INTEREST
88604	RONALD LAKEMAN	9/12/24	\$101.63	DEPOSIT REFUND, INTEREST
88605	FRANK MOSHER	9/12/24	\$101.00	DEPOSIT REFUND, INTEREST
88606	RYAN OLSON	9/12/24	\$200.10	DEPOSIT REFUND, INTEREST
88607	CHAD PETERSON	9/12/24	\$100.38	DEPOSIT REFUND, INTEREST
88608	RICHARDS OIL/PROPANE	9/12/24	\$394.89	PW- FUEL 34.5 MOWER, 100 GAL TANK
88609	RUSCO WINDOW CO., INC.	9/12/24	\$45,000.00	DEKKO WINDOWS
88610	ANTHONY STUENESS	9/12/24	\$100.39	DEPOSIT REFUND, INTEREST
88611	CHRISTOPHER THORSEN	9/12/24	\$250.12	DEPOSIT REFUND, INTEREST
88612	STEWART TORKELSON	9/12/24	\$82.40	DEPOSIT REFUND, INTEREST
88613	U. S. POSTMASTER	9/12/24	\$350.00	PO BOX PERMIT FEE
88614	MARY VANDERMAY	9/12/24	\$120.32	DEPOSIT REFUND, INTEREST
88615	JESSE VEGA	9/12/24	\$101.50	DEPOSIT REFUND, INTEREST
88616	SANDRA WALLACE-JANSSEN	9/12/24	\$101.71	DEPOSIT REFUND, INTEREST
88617	XCEL/NORTHERN STATES POW	9/12/24	\$58,329.47	AUGUST ENERGY
88618	JAMIE YOKLEY	9/12/24	\$300.20	DEPOSIT REFUND, INTEREST
88619	MID MN FEDERAL CREDIT UNIC	9/12/24	\$5.00	Open an account
88654	ESSENTIA HEALTH	9/13/24	\$1,726.08	Karen Prestegord burn injury

88655	MID-MINNESOTA FCU	9/13/24	\$750,000.00	Open 13 month CD
88656	ADA BODY SHOP & GLASS	9/18/24	\$75.00	POLICE HEADLT
88657	ADA MUNICIPAL LIQUOR STORE	9/18/24	\$200.00	LQR- PROMO GIFT CERTS
88658	ARTISAN BEER COMPANY	9/18/24	\$178.00	BEER-LOST REISSUE
88659	ARVIG	9/18/24	\$1,439.47	CH -AUGUST PHONE/INTERNET
88660	BEVERAGE WHOLESALERS, INC	9/18/24	\$1,526.80	LIQUOR
88661	BREAKTHRU BEVERAGE	9/18/24	\$462.49	LQR- CLAMATO
88662	D-S BEVERAGES	9/18/24	\$883.43	LQR- PINEAPPLE JUICE
88663	HAGER, STEVE	9/18/24	\$205.80	POLICE TRAINING MOTEL
88664	INTERSTATE ENGINEERING, INC	9/18/24	\$12,852.44	EC ENGINEER ROOF STUDY
88665	JOHNSON BROS WHLSE LIQUOR	9/18/24	\$103.72	LIQUOR-LOST REISSUED
88666	LEAGUE OF MINNESOTA CITIES	9/18/24	\$777.00	4 MONTH DUES
88667	LEAGUE OF MN CITIES INS. TRU	9/18/24	\$38,269.00	COUNCIL-1ST QTR LIABL PRM
88668	MCKINNON CO., INC.	9/18/24	\$4,230.09	NA BEER
88669	MIDWEST INSPECTION SERVIC	9/18/24	\$3,307.01	MERTZ STORAGE PERMIT
88670	MORRIS ELECTRONICS	9/18/24	\$300.00	POLICE-IT LABOR
88671	MY AQUATIC SERVICES	9/18/24	\$31,110.41	DEKKO -HOT TUB REPAIR
88672	NORTHERN STATES POWER CO	9/18/24	\$769.00	AUGUST DIST FACILITIES CHRG
88673	STEVE PETRY	9/18/24	\$500.49	FIRE CHIEFS REGISTRATION
88674	PHILLIPS WINE & SPIRITS CO.	9/18/24	\$1,611.28	CREDIT INV 6822868
88675	VERIZON WIRELESS	9/18/24	\$359.44	PW CELL PHONE
88676	WINE MERCHANTS	9/18/24	\$41.67	WINE-LOST REISSUED
88677	ALPHA TRAINING & TACTICS LL	9/23/24	\$1,513.52	POLICE- CONCEALABLE ARMOR, CARRIER, OMEGA PLATE
88678	BEVERAGE WHOLESALERS, INC	9/23/24	\$144.80	BEER
88679	CARDMEMBER SERVICES	9/23/24	\$958.22	CH- DESK PAD
88680	D-S BEVERAGES	9/23/24	\$869.20	LIQUOR
88681	HAWKINS INC.	9/23/24	\$1,029.00	WATER CHEMICALS
88682	MN ENERGY RESOURCES COR	9/23/24	\$1,008.36	POLICE AUGUST UTILITIES
88683	RASMUSSEN, BRIAN	9/23/24	\$47.83	DEKKO SUPLS
88684	RED RIVER VALLEY CO-OP POW	9/23/24	\$8,300.00	9/24 MNT
88685	SOUTHERN GLAZERS OF MN	9/23/24	\$226.47	CREDIT LIQUOR
88686	CITY OF ADA	9/25/24	\$20.39	CH-MUM
88687	EGGEN, BRIANNA	9/25/24	\$221.10	DEKKO POOL DRAIN ANTIFREEZE
88688	FERGUS FALLS MONUMENT	9/25/24	\$340.00	YOUNGBERG NICH LETTERING
88689	JOHNSON CONTROLS	9/25/24	\$3,407.50	DEKKO FIRE ALARM

88690	KELLY THRONSON BBQ	9/25/24	\$500.00	RIBFEST FUNDRAISER
88691	MIDWEST INSPECTION SERVIC	9/25/24	\$150.00	RE-ROOFING CHILDERS @ 301
88692	VESTIS	9/25/24	\$65.86	POLICE MATS
88693	U. S. POSTMASTER	9/25/24	\$341.04	ELECTRIC-SEPT UB PSTG
88694	AL'S DISPOSAL, INC.	9/30/24	\$17,239.00	SEPT CONTRACT
96879e	U. S. TREASURY	9/13/24	\$11,420.13	Vendor Liability
96880e	PUBLIC EMPLOYEES RETIREMEN	9/13/24	\$9,673.33	Vendor Liability
96881e	MN DEPT OF REVENUE	9/13/24	\$2,145.06	Vendor Liability
96896e	MINNESOTA REVENUE	9/18/24	\$18,385.00	AUGUST GENERAL SALES TAX
	FRANDSEN BANK	9/30/24	\$ 397.48	BANK FEES
	MONEY MOVERS	9/3/24	\$ 10.00	ACH FEES- DEKKO
	MERCHANT SERVICES	9/30/24	\$ 1,220.71	LIQUOR CC FEES
	POSTAL	9/30/24	\$ 0.00	POSTAGE
	REVTRAK	9/30/24	\$ 147.90	ONLINE BILL PAY FEES
			\$1,315,549.42	

Aug-24 Interim Combined Statement of Cash and Investments

Fund	Cash Balance 7/31/2024	Investment Balance 7/31/2024	August Cash Debits	August Cash Credits	August Invest Debits	August Invest Credits	Balance 8/31/2024
General Fund	113,512.99		991,611.04	1,097,545.92	11,028.15		18,606.26
Special Revenue Funds:	0.00						0.00
TIF District 2-1 Redevelopment	(2,163.51)						0.00
TIF District 2-2 Housing	325,797.89			7,425.00			(2,163.51)
TIF District 2-3 Housing	37,909.63						318,372.89
Demolition\Blight Fund	4,844.66	12,145.45					37,909.63
(207) 2015 Revolving Loan Account	53,998.21		11,886.89	20,000.00			16,990.11
(208) Ada Economic Development Revolving Loan	20,529.88	3,832.97					45,885.10
Library	(25,774.56)	40,566.63	85.08	672.83			24,362.85
Community Center Maintenance Fund	(679,061.84)	722,532.13	1,128.93				14,204.32
Recreation Development Fund	42,315.76	40,000.00					44,599.22
Long Term Designated Capital	(582,994.82)	501,218.71	24,983.23				82,315.76
Long Term Designated Capital II	202,219.47	635,737.31	14,978.94				(56,792.88)
Public Works	(68,459.09)	4,690.92					852,935.72
Capital Project - Emergency Services Building	3,321.04						(63,768.17)
Capital Project - Lift Station / Force Main Project	(165,489.92)						3,321.04
Capital Project - New Well	0.00						(165,489.92)
Ada Event Center	(224,664.34)		50,347.00	3,104.64			0.00
Community Development Fund	128,468.38						(227,768.98)
Downtown Development District	30,372.43						178,815.38
Debt Service Funds:	0.00						30,372.43
2008 Lease Purchase Fire Hall	103,196.40						0.00
2003 G. O. Improvement Bonds (Street Project)	12,903.52	3,539.73					103,196.40
1999 G. O. Water / Sewer Rev Bonds	(35,509.00)						16,443.25
2000 G. O. Improvement Bonds	0.00						(35,509.00)
2020 G. O. Water Tower Improvement	63,550.15						0.00
2020 G. O. Lift Station Improvements	40,443.91						63,550.15
(513) 2023 Sewer Project	(805.00)						40,443.91
Enterprise Funds:							(805.00)
Water and Sewer Fund	(352,115.74)		65,691.69	166,169.01			(369,678.23)
Electric Utility	3,599,929.97		176,476.65	105,148.66			3,681,437.11
Liquor	170,283.44						
Total - All Funds	2,816,559.91	2,058,595.58	1,402,445.87	1,452,751.64	11,028.15	0.00	4,835,877.87
Frandsen-General Checking\Invest							715,961.37
Frandsen Bank - Incidental							1,306.49
Frandsen Bank - ICS account							3,568,610.01
Frandsen Bank - Money Market - LT Desig							-
Frandsen Bank - Fire Insurance Proceeds							-
Frandsen Bank - CD's							300,000.00
Bank of the West-BMO-CD							-
American Federal Bank CD (LT Desig Cap II)							250,000.00
BancWest Investment Services (LT Desig Cap II)							-
BancWest Investment Services (Maintenance Funds)							-
BancWest Investment Services (General)							-
BancWest Investment Services (LT Des Cap)							-

Total Balances 8-31-2024

4,835,877.87

RUSCO WINDOW COMPANY, INC.

411 40TH STREET SW
FARGO, ND 58106
TELEPHONE 701-281-1848 ~ FAX 701-281-2003

NAME: Dekko Community Center Attention: Brianna	PHONE:	DATE: 9/26/24
	JOB NAME: & ADDRESS Dekko Community Center Pool Windows	
CITY, STATE & ZIP:	JOB LOCATION: 107 4 th AVE East Ada, MN	

WE HEREBY SUBMIT ESTIMATES FOR

ADDED FLASHING ON POOL AREA WINDOWS

.040 BREAK METAL FLASHING FOR POOL WINDOWS

Grand total including materials & labor: \$2,500.00

ADDED FLASHING ON LIBRARY / WORK OUT ROOM WINDOWS

.040 BREAK METAL FLASHING FOR LIBRARY / WORK OUT ROOM WINDOWS RE-CAULK ALL WINDOWS

Grand total including materials & labor: \$5,500.00

There is a ten-year warranty on the insulated glass against seal failure
There is a five-year factory warranty on the door closers
Rusco provides a two-year warranty on parts and workmanship
Rusco not responsible for final cleaning of glass
Rusco not responsible of temporary shelters

Price subject to change after 30 days

We propose hereby to furnish material complete in accordance with above specifications. All material is guaranteed to be as specified. Any alterations or deviations from above specifications will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by worker's compensation.

RUSCO Authorized signature: *Terry Molter* _____

Acceptance of proposal – the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to supply materials as specified. Payment terms are Net 30 with a service charge of 1.5% monthly (18% annually) charged on all balances over 30 days. A \$25.00 charge is applied for all NSF checks

Customer Authorized Signature: _____

LEASE AGREEMENT

THE PARTIES. This lease agreement (“Agreement”) made this _____ is between:

Landlord: The City of Ada with a mailing address of 15 4th Avenue East, Ada, MN, 56510, (“Landlord”), and

Tenant: Norman County with a mailing address of 16 3rd Avenue East, Ada, MN 56510, (“Tenant”)

PREMISES. The property to be leased consists of those portions of Norman County parcel numbers 15-5944001 and 25-25-0993003 approximately as illustrated on attachment A.

LEASE TERM. The Tenant shall be allowed to occupy the property starting on October 1, 2024 and remain on the property until this lease is terminated. The lease may be terminated by either party upon serving a 60 day written notice.

CONSIDERATION. In exchange for the right to occupy the property, the tenant will mow regularly and the control the growth of weeds.

ADDITIONAL TERMS.

1. The Tenant will be allowed to strip the topsoil and add gravel to construct a storage lot for storage of culverts and other highway materials and equipment.
2. The Tenant will not disturb the land within 30 feet of the toe of the slope of the flood control levee
3. At the termination of the lease the property will be restored to its original condition unless other terms are agreed to by both parties.
4. Tenant will not allow the accumulation of trash or waste material on the site.

Approved on _____, 2024 by the Ada City Council

John Hintz, Mayor

Approved on _____, 2024 by the Norman County Commission

Lee Ann Hall, Chair

ADA-BORUP-WEST PUBLIC SCHOOLS

Independent School District No. 2910
604 West Thorpe Avenue
Ada, Minnesota 56510

High School: 218-784-5300 / Elementary: 218-784-5303



Aaron Cook, Superintendent
Josh Carlson, High School Principal
Bree Triplett, Elementary Principal

High School/Elementary Fax: 218-784-3475

"The mission of the Ada-Borup-West School District is to educate and prepare all students for a successful tomorrow through academics, activities, arts and attitude."

Dear Cougar Community,

We are excited to announce our upcoming Cougar Pride Fridays, and we need your help to make it a roaring success! Every Friday at the school is all about celebrating our school spirit and showing our Cougar pride! We're reaching out to ask for your support in the form of donations to your local businesses so we can pour back into our proud Cougar community! These gift cards will be used as prizes for the winner of Cougar Pride Friday, making it even more fun and rewarding for our staff!

We're excited to share how our amazing teachers participate in Cougar Pride Friday! Each week, our dedicated Cougar Staff shows their school spirit by wearing our awesome cougar gear and displaying their cougar pride throughout the school. From cougar-themed t-shirts and sweatshirts, pants, and even shoes, our teachers go all out to win the weekly Cougar Pride contest and create a fun and spirited atmosphere. By embracing our school colors and mascot, our teachers not only win the contest but also inspire our students to feel proud of our school community. It's a great way to end the week and bring everyone together in celebration of our cougar spirit! We are hoping to expand this to students soon!

Your generosity can make a big difference in creating an unforgettable experience for our Cougar staff. Whether it's a gift card to your local business, a physical item, or a coupon, every donation counts. By contributing, you're not only supporting our school but also our local businesses. If you're able to help, please send your gift card donations to the school office by next Friday September, 20th. Please label them for the Party Planning Committee!

Together, we can make Cougar Pride Friday an amazing day for everyone!

Thank you so much for your support,

The Cougar Party Planning Committee

Kyli Altepeter, Emily Brue, Lori Prodzinski, Shaina Hince, Annie Goldader, and Tyelyn Erickson

Kyli Altepeter *Emily Brue* *Shaina Hince*
Lori Prodzinski *Tyelyn Erickson* *Annie Goldader*

This institution is an equal opportunity provider and employer.

Ada-Borup-West Board of Education
Dena Bishop - Faye DeLong - Janna Engel - Peter Jacobson
Gretchen Rockstad - Lucas Spaeth - Barb Spilde

CITY OF ADA

RESOLUTION 2024-10-01

A RESOLUTION REGARDING THE ADMINISTRATION OF THE MINNESOTA
WETLAND CONSERVATION ACT.

WHEREAS, The Minnesota Wetland Conservation Act of 1991 (WCA) requires local government units (LGUs) to implement the rules and regulations promulgated by the board of Water and Soil Resources (BWSR) pertaining to wetland draining, filling, and excavation, and

WHEREAS, Minnesota Rules, chapter 8420 have been adopted by BWSR in accordance with the rulemaking provisions of Minnesota Statutes, chapter 14, for the purpose of implementing WCA: and

WHEREAS, Minnesota Rules 8420.0200, Subpart 1, Item E allows a county, city, or town to delegate implementation of chapter 8420 and the act to another governmental entity by the passage of resolutions by both parties; and

WHEREAS, both parties must approve notices to BWSR, the Department of Natural Resources, and the Soil and Water Conservation District of the delegation, including a copy of the resolution and a description of the applicable geographic area, within 15 business days of adoption of the resolution.

THEREFORE, BE IT RESOLVED by the City of Ada City Council that the authority and administrative responsibility to implement WCA as the LGU within the legal boundaries of City of Ada is delegated to Norman County SWCD, Norman County, MN as of October 8, 2024 in accordance with Minnesota Rules, Chapter 8420

The foregoing resolution was introduced by Council Member _____ and second by member _____ who moved it's adoption and a roll call vote on the acceptance was recorded by:

Ayes:

Nayes:

Absent:

Adopted by the Ada City Council this 8th day of October, 2024.

Attest:

Ashley Larson, Clerk/Treasurer

John Hintz, Mayor

September 2024

Hello. Have you heard about how fast the sport of trap shooting is growing in the schools? Trap shooting allows equal participation for all students regardless of gender, with the true team scoring system encouraging team cohesiveness. The Ada-Borup-West Trap Team has two seasons throughout the school year – Fall and Spring. The fall season is six weeks long and currently has 27 students participating in grades 7th - 12th. The spring season is 8 weeks and last spring had 32 students, many of them participated at the State Qualifying Shoot in Alexandria in June. Students practice 1-2 times per week, with an additional day to score that week's shoot. The cost for one athlete to participate in trap for a full school year is approximately \$1,000, depending on how often they practice. This cost includes clay targets and ammunition, and does not include athlete equipment and firearms.

While the Ada Borup West school district provides support to the team by transporting athletes to the Pine to Prairie Championship and providing athlete jerseys, the school is not able to provide financial assistance for the purchase of required ammunition, targets, safety equipment or firearms. This means that we need to fundraise in order to keep our fees affordable for anyone who wants to participate. In recent years, the team has seen the cost to participate rise due to increasing prices of targets and ammunition. We are asking local businesses to donate to the team to allow us to continue to keep these costs down.

In addition to the business donation requests, the team will be having a "Mixed Stag" fundraiser on November 23, 2024 with a social beginning at 5:00 pm and supper at 6:00pm. This event will be held at the LRC in Halstad, MN. Only 300 tickets will be sold. The \$50.00 ticket will include a Steak Dinner and a chance for the cash grand prizes of \$500, \$200, and \$100. You do not have to be present to win one of the cash grand prizes. Cash bar will be served by the Halstad Fire Department. There will be additional opportunities to purchase tickets to win a gun, purses and a variety of other prizes. All proceeds will go to the Ada-Borup-West Trap Team. If interested, please contact one of the team members for one of the 300 tickets.

If you have any questions, please reach out to Coach Doug Slininger at 218-784-5300.

Thank you in advance for your continued generosity in making our letter campaign a success!

Sincerely,

The Ada-Borup-West Trap Team

Donation amount:

\$50 \$100 \$250 \$500 Other: \$ _____

Please make checks payable to:

"Ada-Borup-West Schools" and add ***"Trap Team"*** in the memo.

Mail Checks to: Ada-Borup-West Schools, 604 W Thorpe Ave., Ada, MN 56510

estimate worth 30p

Invoice

SOLD TO

City of ada

SHIPPED TO

VIA

ADDRESS

ADDRESS

CITY, STATE, ZIP

CITY, STATE, ZIP

CUSTOMER ORDER NO

SOLD BY

TERMS

F.O.B.

DATE

845 Ft v ~~842~~ po. ft

5482⁵⁰

JERRY'S ELECTRIC, INC.

September 24, 2024

ph: 218-784-5537
Quote#AME92424

Ada Municipal Electric
15 4th Ave. E
Ada MN, 56510

Attn: Brian Rasmusson

Jerry's Electric is pleased to quote the following price to you for remanufactured single phase oil-filled pad mount transformers:

Primary Voltage: 12470y/7200 X4160y/2400
Taps: NO
Dead front, Loop feed, wells & inserts
Secondary Voltage: 240/120
Bayonet fusing
Pressure Relief Valve

2) 25	KVA	@	\$ 2,260.00	Total:	\$ 4,520.00
2) 37.5	KVA	@	\$ 2,810.00	Total:	\$ 5,620.00
2) 50	KVA	@	\$ 3,160.00	Total:	\$ 6,320.00

*16,460.⁰⁰
+ shipping*

Ready to ship 18-24 weeks after receipt of purchase order (sooner if production allows)
Freight Included to Ada MN on Jerry's Electric truck
Outside shipping to be paid by end user
Prices are quoted for acceptance within 30 days.
Quotation is based on current inventory, subject to change without notice.

The transformer(s) will be filled with **New Transformer Oil**. The transformer(s) will carry our standard **Three Year Warranty** from the date of delivery.
We appreciate the opportunity to quote you on the above unit. Please do not hesitate to call with any questions or if we can be of further assistance.

Respectfully,

Chuck Leeds

Chuck Leeds, Sales Representative
Jerry's Electric, Inc.

**P.O. Box 209 - Colman, SD - 57017-0209 - Ph. 800-843-9834 - Fax 605-534-3518
E-mail: cleeds@jerryselectric.com - Website: www.jerryselectric.com**