



PEORIA CIVIC CENTER AUTHORITY

April 22, 2021 at 4:00PM – Regular Meeting No. 7

MINUTES

Chairman Bartolo called the regular meeting of the Peoria Civic Center Authority to order at 4:00 pm, Thursday, April 22, 2021 at the Peoria Civic Center via video & conference call.

Voting Authority Members Present:

Chairman Matt Bartolo
Commissioner Yvonne Greer-Batton – Arrived at 4:02 pm.
Commissioner Robert Manning
Commissioner Richard Semonis
Commissioner Karrie Ross

Voting Authority Members Absent:

Commissioner Michael Eddlemon
Commissioner Christell Frausto Aboytes

Non-Voting Authority Members Present:

Commissioner Joseph Dalfonso

Non-Voting Authority Members Absent:

Commissioner Deborah O'Fallon Roethler
Commissioner Sid Ruckriegel
Commissioner Lon Lyons

PCC / ASM Global Staff Present

Rik Edgar, General Manager
Mindi Baumann, Director of Finance
Will Kenney, Director of Operations
Sarah Luthy, Director of Food and Beverage
Beau Sutherland, Director of Sales and Marketing
Ashley Clayton, Operations Staffing Supervisor
Robert Gates, PCCA Legal Counsel

Chairman Bartolo called the meeting to order at 4:00 pm. He requested that roll call be taken, Quorum present.

Motion to proceed with the PCCA Meeting solely by automated attendance:

Moved: Commissioner Manning. Seconded: Commissioner Ross. Passed unanimously by roll call vote. (Commissioner Greer-Batton was not present for this vote.)

OPERATING REPORTS:

Venue Report:

General Manager Rik Edgar discussed the March 2021 Venue Report. We did not have any events in March. The Peoria Civic Center is looking at events returning during the 3rd and 4th quarter of 2021. Tickets will go on sale later in the year due to the constant changes because of COVID-19. The Basketball Tournament and 2 theater shows have been contracted recently. Staff is continuing to work on the Save Our Stages application. At this time there are issues with the eligibility requirements. The PCC has joined other Illinois Authority venues to lobby congress for application eligibility and equal treatment for public owned facilities.

Sales and Marketing produced the “Mask Up, Vax Up” Social Media Video. Director of Sales and Marketing Beau Sutherland reported staff has updated our safety policy and procedures on our website and social media channels. They are working to educate our patrons about what to expect when we can hold live events again. They are excited to get back in business.

General Manager Rik Edgar reported Operations created Recovery and Reopening plans that were submitted to the Peoria Health Department for approval for future events. The first major event was approved by the Peoria Health Department at 25% capacity. In addition, Operations completed the transfer switch installation.

Director of Operations Will Kenney stated that Operations painted the loading dock area, completed the ballroom roof emergency repair, stripped down the theater stage, and worked outside on the landscaping beds and trimmed trees.

General Manager Rik Edgar stated the contract to acquire assets from the local decorating company is currently being worked on.

PACVB Report:

Commissioner Dalfonso stated the PACVB is currently working with a consultant to show how to conduct safe meetings during COVID-19. They are also working with a marketing firm to show what meetings will look like after COVID-19. The PACVB is going to partner with Connect Meetings Marketplace. This partnership will help make the booking process for this area more efficient.

COMMITTEE REPORTS:

Finance Committee:

Director of Finance Mindi Baumann reviewed the March Financial Statements. We did not have any events in March. Adjusted Gross Income was up \$2,658 Actual vs. Budget. Expenses are down due to the continued strong mitigation plans in place. COVID-19 Expenses were due to SAVOR spoilage of \$6,541. Net Income for the month was up \$88,908 Actual vs. Budget. Net Income for the year is up \$672,243 Actual vs. Budget.

Capital Committee:

Chairman Bartolo turned it over to Director of Operations Will Kenney to report on the Capital Committee. Dewberry is finishing up with the design work for the Boiler Replacement. A manhole cover is in need of being replaced. There are sink holes in the parking lot and on the grounds that need to be taken care of. The Capital Committee will begin creating a monthly report for the PCCA meetings. This will start with the May meeting.

CONSENT AGENDA ITEMS:

1. Minutes from March 25, 2021 PCCA Meeting

Motion to Approve the Consent Agenda Items as presented:

Moved: Commissioner Greer-Batton. Seconded: Commissioner Semonis. Passed unanimously by roll call vote.

ACTION ITEMS:

1. Capital Committee recommends: Proceed with the Arena Signage Update, not to exceed \$27,000.

Motion to Approve Arena Signage Update, not to exceed \$27,000.

Moved: Commissioner Manning. Seconded: Commissioner Ross. Passed unanimously by roll call vote.

2. Capital Committee recommends: Accept the Proposal of \$31,266 from J.A. Fritch & Sons, Inc. and proceed with the replacement of cooler box 1 floor, cooler box 2 floor, freezer box floor, and cooler floor ramps.

Motion to Approve Proposal of \$31,266 from J.A. Fritch & Sons, Inc. and proceed with the replacement of cooler box 1 floor, cooler box 2 floor, freezer box floor, and cooler floor ramps.

Moved: Commissioner Greer-Batton. Seconded: Commissioner Semonis. Passed unanimously by roll call vote.

DISCUSSION/INFORMATIONAL ITEMS:

None

Public Comment: There was no Public Comment.

There was no need for an Executive Session.

Adjournment:

Chairman Bartolo requested a motion to adjourn.

Motion to Adjourn:

Motion made by Commissioner Greer-Batton. Seconded by Commissioner Semonis.
Motion passed unanimously by voice vote.

Meeting adjourned at 4:25 pm.