



## PEORIA CIVIC CENTER AUTHORITY

April 28, 2022 at 4:00PM – Regular Meeting No. 7

### MINUTES

**Commissioner Manning made a motion of unanimous consent that Commissioner Ross be the Pro-Tem Chairman for this meeting.** Seconded: Commissioner Semonis. Passed with no objection.

Pro-Tem Chairman Ross called the regular meeting of the Peoria Civic Center Authority to order at 4:02 pm, Thursday, April 28, 2022 at the Peoria Civic Center, 201 SW Jefferson Ave in Peoria, Illinois in the Lexus Clubroom via video, conference call, and in person.

#### **Voting Authority Members Present:**

Pro-Tem Chairman Karrie Ross  
Commissioner Richard Semonis  
Commissioner Robert Manning  
Commissioner Christell Frausto Aboytes  
Commissioner Lon Lyons

#### **Voting Authority Members Absent:**

Chairman Matt Bartolo  
Commissioner Yvonne Greer-Batton

#### **Non-Voting Authority Members Present:**

Commissioner Sid Ruckriegel

#### **Non-Voting Authority Members Absent:**

Commissioner Deborah O'Fallon Roethler  
Commissioner Joseph Dalfonso  
Commissioner Norris Chase

#### **PCC / ASM Global Staff Present**

Rik Edgar, General Manager  
Mindi Baumann, Director of Finance  
Will Kenney, Director of Operations  
Beau Sutherland, Director of Sales and Marketing  
Ashley Clayton, Booking Coordinator  
Robert Gates, PCCA Legal Counsel

Pro-Tem Chairman Ross called the meeting to order at 4:02 pm. She requested that roll call be taken, Quorum present.

**Motion of Unanimous Consent to proceed with the PCCA Meeting by automated attendance:** Moved: Commissioner Manning. Seconded: Commissioner Semonis. Passed unanimously by roll call vote.

## **OPERATING REPORTS:**

### **Venue Report:**

General Manager Rik Edgar reported the venue posted a total event income of over \$1 million for the month of March which accounts for 28% of the total event income for the year. Including the rehearsal days that were used in the arena, we had 45 event days in March. The PCC has paid over one-half million dollars in taxes for the fiscal year-to-date to the City of Peoria and State of Illinois directly from events hosted at the PCC. The venue is over \$1 million ahead of budget with no HRA tax revenue being distributed to the PCC for January-March. Reba McEntire and Gabriel Iglesias highlighted the month. The Illinois Deer Classic had just under 6,000 in attendance in their first year in Peoria. The Top Dog Cornhole event was a solid first-year event and generated income. This time of year contracts for arena events usually slow down, however the contracts for sales are continuing to increase. The DAS System has a new target date of mid to late summer for completion due to parts delays. April had two of the best revenue generating concerts. Megadeth was soft in other markets but did good in our market. The Peoria Civic Center is getting noticed by other facilities in our industry. Our current staff level is at 70-75%. The increased pay for our concessions workers has helped with staffing events. We have three or four full time positions to fill. We have had no full time staff leave since January. Commissioner Semonis let Rik and his staff know they are doing a great job. General Manager Rik Edgar stated that we have a wonderful atmosphere here and it is a cool place to work. For clarification, taxes come from Paking, Food & Beverage, Ticket Sales, and Merchandise. The PCC has paid \$502,601 in taxes for the fiscal year-to-date.

### **PACVB Report:**

Commissioner Dalfonso was not in attendance. The PACVB Report was included in the packet and will be received and filed.

## **COMMITTEE REPORTS:**

### **Finance Committee:**

Finance Committee Chairman Karrie Ross informed the PCCA that the Finance Committee met on Tuesday and reviewed the financial statements. We did not have any Actions Items this month. Commissioner Semonis is working with staff on Cyber Liability. A draft for Custodial Risk is also being worked on. Discussions began about

naming rights and will continue. The City gave an update on HRA, so management is aware of what can be expected in the coming months.

Director of Finance Mindi Baumann reviewed the March Financial Statements. We had 34 event days in March with an attendance of 46,203. Total Event Income for the month was \$379,927. Successful events included Judas Priest, Reba, Gabriel Iglesias, Whiskey City Demo Derby, and The Cornhole Tournament. Ticket Rebates were up \$44,612 Actual vs Budget. Adjusted Gross Income was up \$374,913 Actual vs Budget. Operating Expenses were up \$24,245 and included the purchase of R22 refrigerant. Operational Supplies included the purchase of Ice Paint and the Metal Detector Upgrade. Utilities were down \$59,762 Actual vs Budget with \$42,885.11 being moved to SVOG. \$302,293.45 in salaries and event labor were moved against the SVOG payroll. \$597,564.35 in total expenses were move to SVOG for the month of March. Net Income for the month was up \$384,429 Actual vs Budget.

### **Capital Committee:**

Director of Operations Will Kenney gave an update. Demolition is going on with the old cooling towers. The new towers are set to be delivered on June 13<sup>th</sup>. The estimate for installation is the end of June. We will have some time where there is only one cooling tower functioning to cool the buildings. The DAS System project is set to start May 9<sup>th</sup>. We have had some material delays, so completion should be in September. The roof is in the final design stage. The parking lot controls are due to be installed on May 23<sup>rd</sup> and should be running by the end of the week. Our contractors have been working with us when parts are delayed to continue to keep the projects moving forward. Internal projects include the lofts, press row, and upgrading lights in Hall D.

### **CONSENT AGENDA ITEMS:**

#### **1. Minutes from March 24, 2022 PCCA Meeting**

#### **Motion to Approve the Consent Agenda Item:**

Moved: Commissioner Manning. Seconded: Commissioner Lyons. Passed unanimously by roll call vote.

### **ACTION ITEMS:**

**1. Capital Committee Memo – Ice Machines Recommendation: Accept the quote and proceed with the purchase of Ice Machines/Bins from Johnson HVACR & Foodservice Equipment for \$56,229.00.**

**Motion to Approve Capital Committee Memo – Ice Machines Recommendation: Accept the quote and proceed with the purchase of Ice Machines/Bins from Johnson HVACR & Foodservice Equipment for \$56,229.00 with the option to use in-house labor to reduce costs.**

Moved: Commissioner Semonis. Seconded: Commissioner Lyons. Passed unanimously by roll call vote.

**2. Capital Committee Memo – Parking Lot Resurface: Accept the lowest bid and proceed with the parking lot resurface project from United Contractors Midwest for \$987,088.00.**

**Motion to Approve Capital Committee Memo – Parking Lot Resurface: Accept the lowest bid and proceed with the parking lot resurface project from United Contractors Midwest for \$987,088.00.**

Moved: Commissioner Manning. Seconded: Commissioner Semonis. Passed unanimously by roll call vote.

A budget amendment will be done for this item as it came in over the original budget.

### **DISCUSSION/INFORMATIONAL ITEMS:**

Director of Sales and Marketing Beau Sutherland informed the PCCA that Marketing Manager Kelsy Martin recently graduated from the Chamber Leadership School. She is a valuable member of our team.

### **Public Comment:**

An e-mail was received from Elaine Hopkins and read for the record. Ms. Hopkins will be notified tomorrow that her e-mail was read into the record at this meeting. The board thanks Elaine Hopkins for her feedback and will take it under advisement.

### **Executive Session:**

There was no need for an Executive Session.

### **Adjournment:**

Pro-Tem Chairman Ross informed the committee that the next regularly scheduled PCCA Meeting will be on Thursday, May 26, 2022. Pro-Tem Chairman Ross requested a motion to adjourn.

### **Motion of Unanimous Consent to Adjourn:**

Motion made by Commissioner Semonis. Seconded by Commissioner Lyons. Motion passed with no objection.

Meeting adjourned at 4:33 pm.

Please be sure this comment reaches the CC Authority Board for its 4/28/22 meeting.

To the Peoria Civic Center Authority Board

For the April 28, 2022 meeting, public comment.

As a long time Broadway series subscriber, I remain dismayed by the requirements of the Denver group managing the tickets.

Since the minutes of the March meeting are not yet posted, I am in the dark about what if anything you plan to do about the Denver group, as referenced in my comments for your Feb. meeting.

1. Now I have to pay \$5 for paper tickets.
2. Apparently no paper programs will be available, a stupid decision since ads would pay for the programs.
3. I hope the awful security system will be gone by the time the Broadway series happens. Other venues don't do this. Go back to the previous system of metal detectors if you must, or drop it for the theater events.

As I stated in Feb., these mistakes add up to a substandard experience, unpleasant to theater audiences who will be spending their money and time on other places, on your watch. Beware.

Elaine Hopkins, 1825 E Maple Ridge, Peoria, IL 61614