



PEORIA CIVIC CENTER AUTHORITY

October 22, 2020 at 4:00PM – Regular Meeting No. 2

MINUTES

Chairman Bartolo called the regular meeting of the Peoria Civic Center Authority to order at 4:00 p.m., Thursday, October 22, 2020 at the Peoria Civic Center via video & conference call.

Voting Authority Members Present:

Chairmen Matt Bartolo
Commissioner Yvonne Greer-Batton
Commissioner Laith Al-Khafaji
Commissioner Richard Semonis

Voting Authority Members Absent:

Commissioner Henry Vicary
Commissioner Robert Manning
Commissioner Michael Eddlemon

Non-Voting Authority Members Present:

Commissioner Deborah O'Fallon Roethler
Commissioner Sid Ruckriegel
Commissioner Joseph Dalfonso
Commissioner Christell Frausto Aboytes
Commissioner Karrie Ross

Non-Voting Authority Members Absent:

None

PCC / ASM Global Staff Present

Rik Edgar, General Manager
Mindi Baumann, Interim Director of Finance
Will Kenney, Director of Operations
Sarah Luthy, Director of Food and Beverage
Beau Sutherland, Business Development Manager
Robert Gates, PCCA Legal Counsel

Others in Attendance:

None

Chairman Bartolo called the meeting to order at 4:00pm. He requested that a roll call be taken, Quorum present.

Motion to proceed with the PCCA Meeting solely by automated attendance:

Moved: Commissioner Al-Khafaji. Seconded: Commissioner Greer-Batton. Passed unanimously by voice vote.

Motion to Approve Meeting Minutes of September 24, 2020 Meeting:

Moved: Commissioner Al-Khafaji. Seconded: Commissioner Semonis. Passed unanimously by roll call vote.

General Manager Report:

General Manager Rik Edgar's Venue Report was received and filed. PCC was awarded a second grant under the CURE Act for COVID-19 related expenses. Those expenses must be submitted before December 31, 2020. The Rivermen have opted out of having games this season. Five of the ten teams in the SPHL have also chosen this option. The FY21 Budget was presented to the City Council and it was approved with a unanimous vote. Sales and Marketing are continuing to work on contracting events. Dewberry completed their building assessment and will be updating staff with their recommendations. The Safety and Policy Committee worked with Environmental Hygiene in the Workforce this month. Staff is continuing to be conservative in spending. PCC was ahead of budget by \$130,000 this month. The CURE Act money will also help offset expenses.

Facility and Operations Report:

Director of Operations Will Kenney reported that staff is working hard to start projects and get supplies with the CURE Act grant money. They are looking into contactless plumbing options and upgrades for ordering systems for SAVOR. They are submitting the first round of expenses for reimbursement from the CURE Act. Utility use is being closely monitored. Electric use has been down. Natural gas use will increase when the heat is turned on later in the year. Operations staff is working on preparing the Arena for events. They are working on the lower level, locker rooms, and high touchpoint areas. General Manager Rik Edgar asked if any of the PCCA Board Members had any concept ideas or color schemes that they would like to discuss with Director of Operations Will Kenney before final decisions were made. No one from the PCCA Board requested to be part of the process.

Convention Center Sales Report:

Senior Sales Manager Erin Schaefer got married on Saturday and was not in attendance for this meeting. Her report was received and filed.

Finance & Facility Committee:

Interim Director of Finance Mindi Baumann reported we were up \$130,000 compared to budget. We did recognize some event expenses due to the Cole Swindell concert being cancelled. Advertising income was up due to advertising contract terms being renegotiated due to COVID-19. Net salaries and expenses remain consistent with the

prior mitigation plans. Insurance was budgeted at the lesser rate. We will receive a credit when the rates are adjusted. COVID-19 expenses are being monitored by staff. Chairman Bartolo asked about insurance. That information should be coming in shortly. He asked that Commissioner Aboytes and Commissioner Semonis be included in reviewing the insurance information. Chairman Bartolo informed the Authority that we did receive some of the money approved by the City for the PCC.

Safety and Policy Committee Report:

Commissioner Eddlemon was not able to be in attendance, so Director of Finance Will Kenney reported for the Safety and Policy Committee. There are two new policies that are being presented to the PCCA for approval:

Clear Bag Policy – This new policy was discussed. This will help security see what is coming into the building with less contact of each person’s personal items. Diaper bags will be allowed if a child is present and will still be subject to search.

Motion to Approve Clear Bag Policy as presented from the Safety and Policy Committee:

Moved: Commissioner Greer-Batton. Seconded: Commissioner Al-Khafaji. Passed unanimously by roll call vote.

Smoking and Re-Entry Policy – This change in policy/new policy was discussed. Patrons will no longer be allowed to exit the facility during an event and come back in. This is not just for smoking, this will be a NO Re-Entry Policy. This will provide better security for the building. This will also provide a cost savings because the smoking area will no longer be an entry point. It will provide a way for patrons to use the glass arcade to pass through to the theater when we have an arena and theater event going on at the same time. The Safety and Policy Committee unanimously approved that this new policy be presented to the PCCA Board for approval.

Motion to Approve Smoking and Re-Entry Policy as presented from the Safety and Policy Committee:

Moved: Commissioner Al-Khafaji. Seconded: Commissioner Semonis. Passed unanimously by roll call vote.

Chairman Bartolo asked staff to make sure to get the communication out there about these new policies. General Manager Rik Edgar said that advertising will be done when we are 90/60/30 days out from re-opening. We want our patrons to know what to expect with our new policies.

Capital Committee Report:

Chairman Bartolo reported the Capital Committee is discussing the Dewberry Venue Report. They are working with staff to determine what internal projects can be done at this time.

PACVB Report:

Commissioner Dalfonso reported that their job is to bring as many people together in one place. Unfortunately, they cannot do that right now. They are working with staff on the ASM Venue Shield and seeing what other buildings around the area are doing. They are watching what is opening now and bringing that information to the table to help the PCC. Their staff will be working on looking at what is good business that can bring revenue to the area when we are able to reopen. They are looking forward to when the PCC is able to reopen.

Old Business:

None

New Business:

None

Public Comment: There was no Public Comment.

There was no need for an Executive Session.

General Manger Rik Edgar gave a Status of the Industry update. Other venues have hosted reduced capacity / socially distanced events and they were not successful due to low consumer confidence. Venues around the country that are able to open and operate have seen resistance from ticket buyers. The PCC has focused on internal projects since it is not likely the events with capacity of 50 will be financially successful. Our activity for the 4th quarter of FY21 looks good if we are able to reopen.

Chairman Bartolo reminded everyone that the next regular PCCA meeting will be held December 10, 2020 at 4:00 pm.

Adjournment:

Chairman Bartolo requested a motion to adjourn.

Motion to Adjourn:

Motion made by Commissioner Greer-Batton. Seconded by Commissioner Al-Khafaji. Motion passed unanimously by voice vote.

Meeting adjourned at 4:42 pm.