



## PEORIA CIVIC CENTER AUTHORITY

December 7, 2023 at 4:00PM – Regular Meeting No. 3

### MINUTES

Chairwoman Greer-Batton called the regular meeting of the Peoria Civic Center Authority to order at 4:06 pm, Thursday, December 7, 2023 at the Peoria Civic Center, 201 SW Jefferson Ave in Peoria, Illinois in Meeting Room 135.

#### **Voting Authority Members Present:**

Chairwoman Yvonne Greer-Batton  
Commissioner Richard Semonis  
Commissioner Karrie Ross  
Commissioner Lon Lyons  
Commissioner Matt Bartolo  
Commissioner Christell Frausto Aboytes – Called in. Non-voting for this meeting.  
Commissioner Norris Chase – Arrived after meeting was called to order.

#### **Voting Authority Members Absent:**

None

#### **Non-Voting Authority Members Present:**

Commissioner Timothy Riggerbach

#### **Non-Voting Authority Members Absent:**

Commissioner Deborah O’Fallon Roethler  
Commissioner Joseph Dalfonso

#### **PCC / ASM Global Staff Present:**

Rik Edgar, General Manager  
Mindi Baumann, Director of Finance  
Will Kenney, Director of Operations  
Beau Sutherland, Director of Sales and Marketing  
Dawn Holly, Accounting Specialist  
Jeremy Christner, SAVOR  
Leroy Mack, Security Manager  
Robert Gates, PCCA Legal Counsel

#### **Others Present:**

Kyle Cratty, Finance Director / Comptroller - City of Peoria  
Adam Pulley – CLA  
Michael Breitbach - Dewberry

Chairwoman Greer-Batton called the meeting to order at 4:06 pm. She requested that roll call be taken, Quorum present.

General Manager Rik Edgar introduced Jeremy Christner who will be temporarily working with SAVOR.

Security Manager Leroy Mack informed the PCCA of a recent Security Audit. The Peoria Civic Center scored the highest score of the ASM facilities that were audited.

**CLA Audit Report:**

Adam Pulley from CliftonLarsonAllen presented the Fiscal Year 2023 Audit. His firm issued a clean audit with an unmodified opinion. The CLA Fiscal Year 2023 Audit will be received and filed.

**OPERATING REPORTS:**

**Venue Report:**

General Manager Rik Edgar submitted the venue report. Peoria Expo Continues to be a great investment. Hardy and Lainey Wilson performed to a sold-out crowd on December 1<sup>st</sup>. The Theater held three sold-out shows, two back-to-back from Nate Bargatze and one from Maverick City. The Sales team worked with the Operations team to complete the Nelson Brothers Lounge renovation and hosted the Grand Opening at the Hardy and Lainey Wilson concert. Over the 7-day period from November 26 through December 2, we welcomed more than 26,000 guests to our venue.

**PACVB Report:**

The PACVB report will be received and filed.

**COMMITTEE REPORTS:**

**Finance Committee:**

Director of Finance Mindi Baumann reviewed the October 2023 Financial Statements. In October we had 32 event days with an attendance of 32,327. We had one funded event which was the Peoria Symphony Orchestra. Total Event Income was up \$235,832 Actual vs Budget. Successful events included: Gabriel Iglesias, Bluey, Pokemon Trade Show, and Independent Insurance Agents. Ticket Rebates were up

Actual vs Budget. Convention Services were up \$24,808 Actual vs Budget. Repairs and Maintenance was up Actual vs Budget. Repairs and Maintenance included replacing condensation traps. Operational Supplies were up Actual vs Budget. Operational Supplies included the purchase of salt and tablecloths. HRA Tax Revenue was up \$147,645 Actual vs Budget. Investment Interest for the month was \$87,166. Net Income for the month was up \$396,023 Actual vs Budget. Finance Chairwoman Karrie Ross reported that staff is working with the City on cash flow and DCEO payments. She also thanked the City for helping us with this cash crunch.

**Capital Committee:**

Director of Operations Will Kenney updated the PCCA on the DCEO projects. He reported that our first award was based on a percentage of the BEP plan.

**CONSENT AGENDA ITEM:**

**1. Minutes from October 26, 2023 PCCA Meeting**

**Motion to Approve the Consent Agenda Items:**

Moved: Commissioner Ross. Seconded: Commissioner Chase. Passed by unanimous consent.

**ACTION ITEMS:**

**1. Receive, File, Approve Committee Reports and Recommendations**

**Motion to Receive, File, Approve Committee Reports and Recommendations:**

Moved: Commissioner Lyons. Seconded: Commissioner Ross. Passed unanimously by roll call vote.

**2. Ratification of Insurance**

**Motion to Approve Ratification of Insurance:**

Moved: Commissioner Semonis. Seconded: Commissioner Chase. Passed unanimously by roll call vote.

**3. Incentive Fee Approval**

**Motion to Approve Incentive Fee for FY23 in the amount of \$42,182:**

Moved: Commissioner Ross. Seconded: Commissioner Lyons. Passed unanimously by roll call vote.

#### **4. Capital Committee Memo – Arcade Design Proposal**

**Motion to Approve Capital Committee Memo – Arcade Design Proposal from Dewberry Engineers up to \$567,844 subject to final legal review and negotiations:**  
Moved: Commissioner Bartolo. Seconded: Commissioner Chase. Passed unanimously by roll call vote.

#### **5. Capital Committee Memo – Roofing Project**

**Motion to Approve Capital Committee Memo – Roofing Project from Anderson Shah up to \$300,000:**  
Moved: Commissioner Bartolo. Seconded: Commissioner Semonis. Passed unanimously by roll call vote.

#### **6. Capital Committee Memo – Dressing Room Furniture, Fixtures, and Equipment**

**Motion to Approve Capital Committee Memo – Dressing Room Furniture, Fixtures, and Equipment from Resource One for up to \$50,000:**  
Moved: Commissioner Bartolo. Seconded: Commissioner Lyons. Passed unanimously by roll call vote.

#### **DISCUSSION/INFORMATIONAL ITEMS:**

None.

#### **Public Comment:**

None.

#### **Executive Session:**

There was no need for an Executive Session.

#### **Adjournment:**

Chairwoman Greer-Batton informed the committee that the next regular PCCA Meeting will be on Thursday, February 29th, 2024. Chairwoman Greer-Batton requested a motion to adjourn.

#### **Motion of Unanimous Consent to Adjourn:**

Passed with no objection.

Meeting adjourned at 4:40 pm.